



# SHIRE OF MENZIES

# Ordinary Agenda

## NOTICE OF MEETING

I respectfully bring to the attention of Council Members that an Ordinary Meeting of the Council will be held in the Council Chambers, 124 Shenton Street, Menzies on Thursday, 27 June 2024 commencing at 1.00PM.

A handwritten signature in black ink, appearing to read "G Teede".

Glenda Teede  
Chief Executive Officer

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff. The Shire of Menzies disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council / Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Menzies during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Menzies. The Shire of Menzies warns that anyone who has an application lodged with the Shire of Menzies must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Menzies in respect of the application.

## **DISCLOSURES OF INTEREST**

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to a Proximity or Financial interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

## **Councillor Meeting Information**

### **Shire of Menzies Council Meetings**

Council Members are bound by legislation to act with integrity and make decisions for the whole of the Shire.

#### **Attending meetings**

Council Members have a duty to attend all the Council Meetings to ensure that electors are adequately represented. In recognition of this, under the *Local Government Act 1995* a Council Member who is absent from three consecutive meetings of the Council without leave being granted by the Council, is automatically disqualified. If a member wishes to be absent for more than six consecutive ordinary meetings, Ministerial approval is necessary as well as the Council approval.

It should be noted that applications for leave of absence are usually supported but must be approved by the Council before, or at, the meeting(s) the Council Member is to be absent from. Leave of absence cannot be approved retrospectively.

#### **Voting at meetings**

If a Council Member is present at a Council Meeting, he or she is required by law to vote on all matters before that meeting unless he or she has a financial interest in the matter. Agendas are delivered to the Council Members within the required timeframes of the Local Government Act 1995, being a minimum of seventy-two (72) hours prior to the advertised commencement of the meeting. While late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Council Members are required to give due consideration to all matters contained in the agenda. Without adequate time for reading the agenda, it is extremely difficult for the Council Members to make effective assessments of issues and provide constructive input to the Council debate and decision making. It is recommended that further information be requested if there is insufficient material available to make an informed decision.

## TABLE OF CONTENTS

1	DECLARATION OF OPENING.....	6
2	ANNOUNCEMENT OF VISITORS.....	6
3	RECORD OF ATTENDANCE .....	6
4	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE .....	6
5	PUBLIC QUESTION TIME.....	7
6	APPROVED LEAVE OF ABSENCE.....	7
7	DISCLOSURES OF INTEREST.....	7
8	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	7
9	CONFIRMATION/RECEIVAL OF MINUTES .....	8
9.1	CONFIRMATION OF MINUTES - ORDINARY MEETING 30 MAY 2024.....	8
9.2	CONFIRMATION OF MINUTES - SPECIAL MEETING 13 JUNE 2024.....	8
10	PETITIONS/DEPUTATIONS/PRESENTATIONS .....	8
11	ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION .....	9
12	REPORTS OF COMMITTEES .....	10
13	REPORTS OF OFFICERS .....	11
13.1	FINANCE REPORTS .....	11
13.1.1	Strategic Community Plan 2021-2031 .....	11
13.1.2	Corporate Business Plan 2024-2028 .....	28
13.1.3	Finance Report - May 2024 .....	45
13.1.4	List of Monthly Payments - May 2024 .....	84
13.1.5	Rates Debtor Report May 2024.....	93
13.1.6	Changing Methods of Valuation of Land.....	96
13.2	ADMINISTRATION REPORTS .....	102
13.2.1	Design and Construct Tender – Menzies Skate Park .....	102
13.2.2	Menzies Old Post Office Options .....	106
13.2.3	Review of Policy 3.11 Council Forums/Briefing Sessions.....	114
13.2.4	Review of Policy 5.6 Staff Salary Sacrifice.....	118
13.2.5	Review of Policy 5.7 Superannuation .....	121
13.2.6	Review of Policy 5.8 Gratuitous Payments to Employees.....	124
13.2.7	Review of Policy 5.10 Employees Housing Allowances .....	127
13.2.8	Review of Policy 14.2 Political and Elections Roadside Advertising .....	132
14	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN .....	136
15	NEW BUSINESS OF AN URGENT NATURE .....	136
16	BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS .....	136

16.1 Chief Executive Officer Regional/Isolation Allowance.....	136
17 NEXT MEETING .....	137
18 CLOSURE OF MEETING .....	137

## 1 DECLARATION OF OPENING

The Shire President, as Presiding Member declared the meeting open at \_\_\_\_\_pm.

## 2 ANNOUNCEMENT OF VISITORS

## 3 RECORD OF ATTENDANCE

Councillors: Cr P Warner, Shire President  
Cr S Sudhir, Deputy Shire President  
Cr G Dwyer  
Cr J Dwyer  
Cr A Tucker  
Cr I Baird  
Cr K Tucker

Staff: Ms G Teede, Chief Executive Officer  
Ms K Van Kuyl, Chief Financial Officer  
Ms M Yulo-Uy, Executive Officer (Minutes)

## 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

The CEO confirmed that letters of response were sent to Ms C Poole and Mr R Parfitt on 14 June 2024 and Mr D Wessely on 20 June 2024. Those letters have been circulated to the Councillors.

### **Mr Dave Wessely, Menzies**

Question: Regarding Cr Sudhir's SAT proceedings against the Shire of Menzies on 20 May 2024, when is Cr Sudhir expected to step down as a Councillor due to this direct conflict of interest? If Cr Sudhir does not step down, I request the CEO to seek legal advice on this matter.

### Summary of Response:

Cr S Sudhir has no obligation to resign due to an alleged conflict of interest but must comply with the relevant disclosures of interest in accordance with section 5.65 of the Local Government Act 1995. Cr S Sudhir has complied with this requirement when the Council previously considered the matter of the Menzies Hotel.

### **Mr Roy Parfitt, Menzies**

Question: There has been a significant increase in traffic on Jowett Street up to Gill Street, causing dust in our homes. I have previously requested the Shire to arrange

sealing on this road. My question is, is there a road sealing program that includes Jowett Street?

Summary of Response:

Jowett Street is scheduled to be graded in the upcoming financial year, 2024/2025. At this stage, Jowett Street is not included in the road sealing program.

Question: There was a previous discussion about picking up mulch from Kalgoorlie to Menzies for our gardeners. Did that ever happen? The truck travels to Kalgoorlie to pick up gravel for road repairs; why can't it pick up mulch for the residents in Menzies?

Summary of Response:

There was a past discussion about the Shire transporting mulch from Kalgoorlie to Menzies for the community garden. This community project has not commenced yet, and no Council decision has been made at this stage.

### **Ms Cheryl Poole, Menzies**

Question: Can the Shire advise the community if the Shire is charging the current commercial rental rate for all the weeks of extended occupation by the Shire's previous employee, Mrs. Pianto? This is in occupation of Shire-owned staff accommodation. The Shire has incurred expenses totaling \$5898.75 due to legal issues in dealing with this matter. The Shire has a policy regarding the tenancy of employees, and the community is aware of it. Could you please advise Mrs. Pianto that there are a number of community residents willing to assist her in moving out?

Summary of Response:

Mrs. Pianto is currently being charged based on the 2023/2024 fees and charges for staff housing for the entire duration of her extended occupation. Additionally, the legal matters associated with this situation are being managed by our legal consultant from a WALGA preferred supplier legal advisor, due to the complexity of the process.

## **5 PUBLIC QUESTION TIME**

## **6 APPROVED LEAVE OF ABSENCE**

## **7 DISCLOSURES OF INTEREST**

## **8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Item 16.1 Chief Executive Officer Regional/Isolation Allowance

# 9 CONFIRMATION/RECEIVAL OF MINUTES

## 9.1 Confirmation of Minutes - Ordinary Meeting 30 May 2024 (Provided under Separate Cover)

### OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 30 May 2024 be confirmed as a true and correct record.

### COUNCIL DECISION:

Council Resolution Number	
---------------------------	--

Moved		Seconded	
-------	--	----------	--

Carried	
---------	--

## 9.2 Confirmation of Minutes - Special Meeting 13 June 2024 (Provided under Separate Cover)

### OFFICER RECOMMENDATION

That the Minutes of the Special Council Meeting held on 13 June 2024 be confirmed as a true and correct record.

### COUNCIL DECISION:

Council Resolution Number	
---------------------------	--

Moved		Seconded	
-------	--	----------	--

Carried	
---------	--

# 10 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil



# 11 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

## OFFICER RECOMMENDATION

That the President's Report for the month of June 2024 be received.

## COUNCIL DECISION:

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--

# 12 REPORTS OF COMMITTEES

Nil

## 13 REPORTS OF OFFICERS

### 13.1 Finance Reports

<b>13.1.1</b>	<b>Strategic Community Plan 2021-2031</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1299</b>
<b>DATE OF REPORT</b>	<b>12 June 2024</b>
<b>AUTHOR</b>	<b>Moore Australia, Jessica Spark</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Shire of Menzies Strategic Community Plan 2021 - 2031 Minor Review - May 2024 [13.1.1.1 - 13 pages]

#### **SUMMARY:**

To consider the adoption of the minor review of the Strategic Community Plan 2021-2031.

#### **BACKGROUND:**

On 26 August 2012 the Minister for Local Government introduced regulations (contained within the *Local Government (Administration) Regulations 1996*) which established requirements for the Plan for the Future under the *Local Government Act 1995*. This was known as the introduction of the Integrated Planning Framework.

Under these regulations, local governments are required to develop and adopt (by absolute majority) two key documents, a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP) which comprise the Plan for the Future, to act as main strategic drivers of the annual budget.

Regulation 19C of the *Local Government (Administration) Regulations 1996* requires the creation of a Strategic Community Plan.

The Council is to consider the Strategic Community Plan and determine whether to adopt a minor review of the current plan. The plan is required to be reviewed and adopted prior to adoption of the Annual Budget.

If the Council adopts the Strategic Community Plan the plan applies to the district for the period specified in the plan.

## **COMMENT:**

A minor review of the Strategic Community Plan has been carried out by Moore Australia (WA) with Shire officers.

## **CONSULTATION:**

Moore Australia

Shire of Menzies executive officers

Community consultation is not required for the minor review of the Strategic Community Plan. The Strategic Community Plan underwent major review in 2020/21 and was provided to the community for feedback in December 2020 and January 2021.

## **STATUTORY AUTHORITY:**

*Local Government Act 1995*

*5.56. Planning for the future*

1. A local government is to plan for the future of the district.
2. A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

*Local Government (Administration) Regulations 1996.*

*19C. Strategic community plans, requirements for (Act s. 5.56)*

1. A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
2. A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
3. A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
4. A local government is to review the current strategic community plan for its district at least once every 4 years.
5. In making or reviewing a strategic community plan, a local government is to have regard to —
  - (a) the capacity of its current resources and the anticipated capacity of its future resources; and
  - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
  - (c) demographic trends.

6. Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
7. A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.  
\*Absolute majority required.
8. If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
9. A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
10. A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

**POLICY IMPLICATIONS:**

Not applicable

**FINANCIAL IMPLICATIONS:**

The Strategic Community Plan informs the Corporate Business Plan which influences the financial planning for the Shire over the long term.

Future financial implications will exist in terms of the delivery of some of the strategies identified within the plan and these will continue to be considered and costed.

**RISK ASSESSMENT:**

Risk Statement	Risk Statement	Risk Mitigation Strategy
Failure to adopt the plan would make the Shire non-compliant with the Act and Regulations.	Medium	Adopting the current plan review.

**STRATEGIC IMPLICATIONS:**

The Strategic Community Plan provides the overall strategic direction for the community, for Council and for others who deliver services and play a part in the community. The plan can be used as a guiding document, not only with respect to

the Shire of Menzies' responsibilities, but with respect to the broader community's responsibilities, and those of other agencies, private sectors, residents and so on. As such the plan is of significant strategic importance.

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome  
4.2 An efficient and effective organisation.

Strategy  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That, by Absolute Majority, the attached minor review of the Shire of Menzies Strategic Community Plan 2021-2031, as required by Section 5.56 of the Local Government Act 1995, be adopted.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried by Absolute Majority</b>	
-------------------------------------	--



# *Shire of Menzies*

## *Strategic Community Plan*

### *2021 - 2031*

Major Review – Adopted 25 February 2021

Minor Review – Draft May 2024



***Take a look around!***

# Contents

<b>Foreword</b>	<b>1</b>
<b>Strategic Community Planning</b>	<b>2</b>
<b>About Menzies</b>	<b>3</b>
<b>Our Community's Voice</b>	<b>4</b>
<b>Strategic Direction and Service Delivery</b>	<b>7</b>
<b>Our Community</b>	<b>8</b>
<b>Local Economy</b>	<b>8</b>
<b>Our Environment</b>	<b>9</b>
<b>Leadership</b>	<b>9</b>
<b>Services and Facilities</b>	<b>10</b>
<b>Resource Capacity</b>	<b>10</b>
<b>Strategic Risk Management</b>	<b>11</b>
<b>References and Acknowledgement</b>	<b>11</b>

Shire of Menzies  
124 Shenton Street  
Menzies WA 6436  
(08) 9024 2041  
admin@menzies.wa.gov.au  
www.menzies.wa.gov.au





# Foreword

We are pleased to present the Shire of Menzies Strategic Community Plan 2021 - 2031. This Plan is part of our continued commitment to maintain our focus to ensure the Shire of Menzies is 'an inclusive and welcoming community, celebrating our heritage and place'.

The Shire of Menzies community were invited to share their vision, aspirations and objectives for the future of the Shire of Menzies during the initial development of the Strategic Community Plan 2013 - 2023. In early 2020 we sought feedback from our community on their vision and aspirations for the Shire as part of the major review of the Strategic Community Plan, however due to the COVID-19 Pandemic this engagement was postponed.

In the interim, to maintain our strategic direction and focus, the council members and staff drew on their ongoing communications and engagement with our community to update the Strategic Community Plan and an interim Strategic Community Plan 2020 – 2030 was adopted in August 2020.

With the easing of restrictions, the community engagement reactivated in October 2020, with a community survey open to all community members and stakeholders, along with visioning workshops in November 2020. We developed the Strategic Community Plan 2021 - 2031 following the input and feedback received from our community. We have undertaken a minor review of this Plan in 2024.

As a local government, we will continue to work in partnership with the community and other key stakeholders, to deliver the outcomes in this Plan, developed to meet the community's aspirations for our district, using the strategies detailed in this Strategic Community Plan.

Over recent years, the Shire of Menzies has undertaken infrastructure developments, which will be of on-going benefit to our resident population, local business and visitors to Menzies. During the development of this Plan, we recognised our progress and identified the need to ensure the Shire has the resource capacity to maintain our infrastructure and continue current levels of services to the community.

Paul Warner, Shire President  
May 2024



***Our Vision:  
An inclusive and welcoming community,  
celebrating our heritage and place***

## Strategic Community Planning

All Western Australian local governments are required to prepare a Plan for the Future for their district, comprising of two key strategic documents, being a Strategic Community Plan and Corporate Business Plan. Local governments are required to have regard for these plans when forming their annual budget.

The Strategic Community Plan is Council’s principal 10-year strategy and planning tool, guiding the remainder of the Shire’s strategic planning. Community engagement is central to the Strategic Community Plan.

An essential element of the development process is to enable community members and stakeholders to participate in shaping the future of the community, identifying issues and solutions.

This Plan outlines how the Shire will, over the long term, work towards a bright future for the community, as it seeks to achieve its vision inspired by the community’s aspirations and objectives.

Importantly, plans are only effective if adequate resources are dedicated to ensuring objectives can be delivered.

The Strategic Community Plan strategies are prioritised, and actions applied after assessment of available resources through the development of a Corporate Business Plan. The core components of this Plan include a 4-year delivery program, aligned to the Strategic Community Plan and accompanied by financial projections.

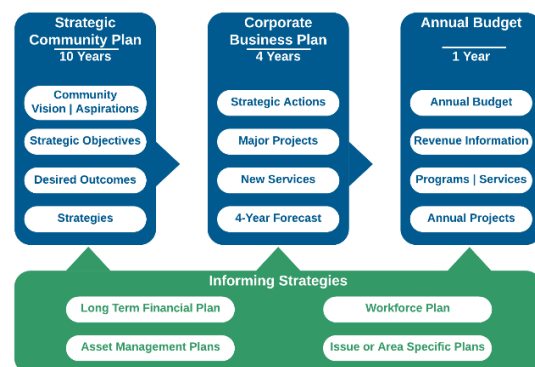
The Shire of Menzies intends to use the Strategic Community Plan in several ways, including:

- Guide Council priority setting and decision making;
- Be a mechanism for the ongoing integration of local planning initiatives;
- Inform the decision making of other agencies and organisations, including community and State Government;
- Provide a rationale to pursue grants and other resources by demonstrating how specific projects align with the aspirations of our community, within the strategic direction of the Shire;
- Inform potential investors and developers of our community’s key priorities, and the way we intend to grow and develop;
- Engage local businesses, community groups and residents in various ways to contribute to the Shire’s future; and
- Provide a framework for monitoring progress against our vision.

Importantly, plans are only effective if adequate resources are dedicated to ensuring they can be delivered.

The strategies are prioritised, and actions applied (after a further assessment of available resources) through the development of a Corporate Business Plan. Strategic performance indicators will be used to report back to the community on the Shire’s performance in achieving the outcomes.

### The Integrated Planning Structure



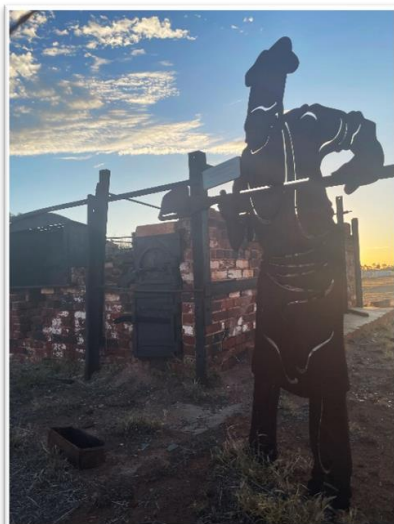
## About Menzies

The Shire of Menzies covers 124,110 square kilometres in the Eastern Goldfields of Western Australia, 730kms east of Perth. The Shire’s administration centre is in the townsite of Menzies, a mining and pastoral town.

Menzies, like many towns in Western Australia was established in and boomed during the gold rush days of the 1890’s. The first gold discovery in the Menzies area has been credited to a prospecting party led by James Speakman in 1891.

Menzies was proclaimed a Municipality on 20 December 1895 and the first Council was elected on 20 January 1896. According to the writings of Warden Owen, it was estimated that in 1896 the population was 10,000, half of whom resided in the town and the other half in the surrounding land.

In the late 1890’s and early 1900’s Menzies was the administration centre of the North Coolgardie Goldfields, with some twenty small towns in this area. From around 1905 the gold mining industry experienced a downturn and most of these towns literally disappeared. Menzies has survived but is just a shadow of its former self, and the pub at Kookynie is the only reminder of a once thriving community.

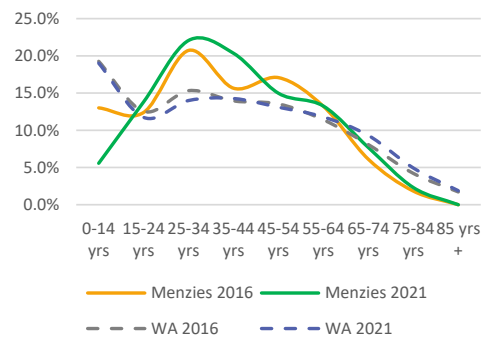


The population by 1910 had fallen below 1,000. The 1980’s and the 1990’s saw another gold mining revival in Western Australia, and the future looked brighter.

The current community is serviced by ancillary medical services, a local school offering pre-primary to Year 7 and distance education for high school, a community hall, meeting rooms and sport and recreational facilities. Vital tourist accommodation is provided by a caravan park in Menzies and a hotel in Kookynie.

In 2021, the Shire of Menzies’s population on the night of the census was 524, this is an increase from the 490<sup>1</sup> estimated population at the time of the 2016 census. A further approximately 150 people live in the Tjuntjuntjara Community near the South Australian border.

The chart below reflects the percentage of the estimated resident population within each age grouping for the Shire of Menzies (represented by the gold (2016) and green (2021) lines) and Western Australia (represented by the grey (2016) and blue (2021) dotted lines).



In comparison to the Western Australia demographic (reflected by the dotted grey and blue lines) in 2021, the Shire has a lower proportion of younger residents in the 0-14 and over 65 age ranges. The number of people aged from 15 - 64 years is higher than the State average, mainly due to the high level of mining activity in the region and associated employment.

<sup>1</sup> Australian Bureau of Statistics, Menzies (S) (LGA55390) 2021 Census of Population and Housing, viewed 15 May 2024

## Our Community’s Voice

As part of the ongoing development and review of the Strategic Community Planning, extensive community consultation was undertaken in 2013 and recently in 2020. The results of these engagements were taken into consideration during the major review in November 2020 and subsequent development of this Strategic Community Plan 2021 - 2031.

This review process included a key focus on seeking the community’s aspirations, vision and objectives for the future and feedback in relation to services and facilities provided by the Shire of Menzies.

### Promotion and awareness:

The engagement process commenced early in 2020 however, due to the COVID-19 Pandemic, the engagement was postponed and reactivated in October 2020, with extensive promotion and advertising of this major review and request for community input, as listed below, to the district of the Shire of Menzies.

- Shire of Menzies website since 15 October 2020
- Community noticeboards at CRC/Visitors Centre
- Menzies Matters – Community Newsletter
- Shire Administration Office noticeboard
- Shire of Menzies Facebook page

A survey was open to all community and stakeholders from 15 October 2020 to 24 November 2020. Two community workshops were open for all to attend on 23<sup>rd</sup> and 24<sup>th</sup> November 2020 at the Shire office.

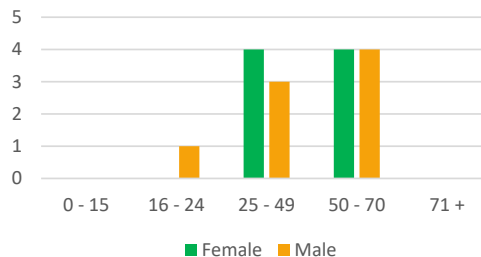
The survey was also made available at the Shire Administration Office and CRC.



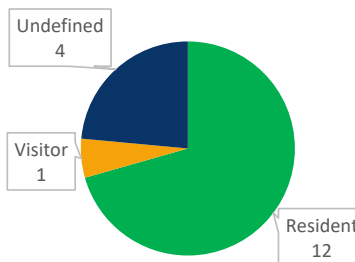
### Response:

- 17 individual survey responses received
- 23 community workshop participants

### Survey respondents by age and gender



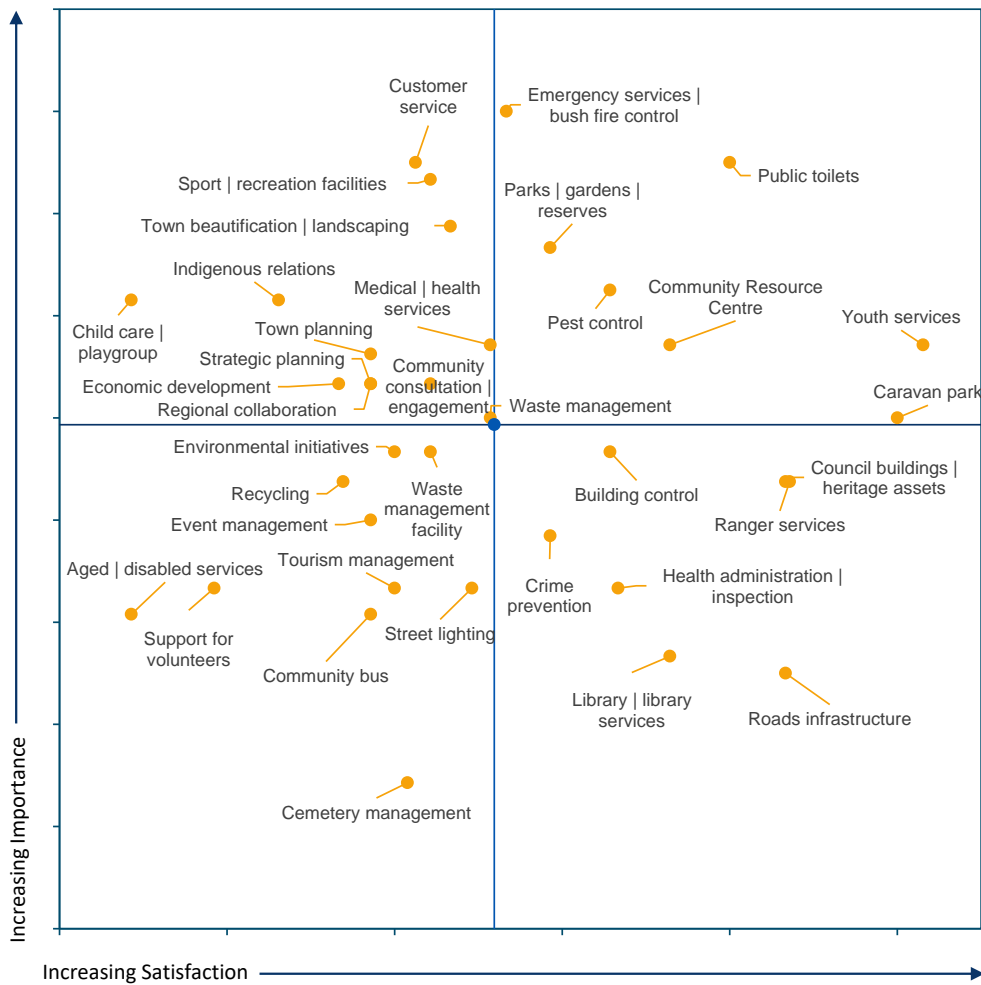
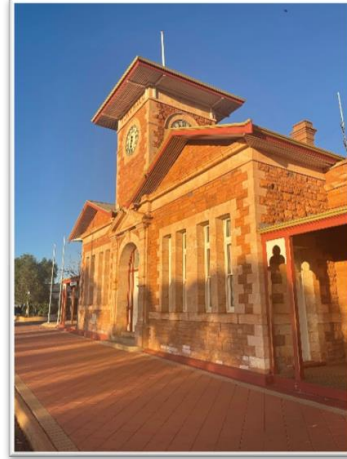
### Survey respondents by resident status



## Our Community's Voice

Survey respondents rated their perspective of the importance and their level of satisfaction with current and anticipated Shire services, facilities and advocacy / support provided. Based on the survey results, the relative importance and satisfaction of various Shire services, community facilities and infrastructure were determined.

Services and facilities with a higher than average importance to the community are reflected in the top half of the chart below. Services and facilities the community is most satisfied with are reflected in the right half of the chart below.



## Our Aspirations and Values

The feedback received during this engagement process continues to align with the engagement responses received during previous iterations of the Strategic Community Plan.

The local community expressed their value of the peaceful, large wide-open landscape and connection to place. The friendly and welcoming community spirit is highly regarded along with the history of the area. To retain these important traits, collaboration and commitment to building the inclusive culture is essential.

When asked about a vision for the future, the most common responses included a desire for Menzies to retain its friendly, small town inclusive culture whilst developing diversity of economy to support stability and growth in local small business and services.

The programs and activities for youth and young adults is highly regarded with a strong desire expressed to see these retained and where possible expanded. Attracting and retaining young adults is seen as a focus area for the future of the district. Community events have been well regarded with a desire to see these continue, with diversity of activities and increased involvement opportunities for all ages identified as an area to strengthen.

As a community with a small population spread across a large area, there is ongoing need for volunteers to provide and support the local emergency services. Leadership and collaboration are recognised as essential to the provision of these services.

With an increase in interest from tourists to visit and travel through the area, development of services and infrastructure to cater for this is necessary. Given the established mining community in the area and potential for growth, encouraging this sector to continue to expand their involvement is viewed as advantageous.

With the geographical isolation of the district, the cost of transport and commodities has a significant impact on residents and small business operators.

Developing and maintaining an adequate standard of services to meet the needs of the local community along with adequate social infrastructure is noted as a high priority, as these are essential to sustain and grow the district. However, there is recognition many core services are the responsibility of the State and Federal Governments. The community wants the Shire to continue to advocate for better services and infrastructure, on their behalf.

Opportunities to improve the built environment exist, restoring heritage assets, increasing amenities and accommodation for more small businesses.

By continuing to strive to be forward thinking, and having strong representation providing good leadership, the Shire will proactively communicate with our community to ensure the services delivered are representative of the community's needs.

In addition to focusing on improving the quality of our services, the Shire will work to leverage partnerships and have greater collaboration, including regional collaboration. Efforts will be maximized to advocate and lobby for funding, resources and better services and attract investment.

## Strategic Direction and Service Delivery

The community's input is vital to the strategic planning for the Shire of Menzies. In developing this Strategic Community Plan 2021 - 2031, our elected members and staff reviewed and considered the community engagement undertaken specifically for this review, along with the ongoing conversations with our community and key stakeholders and the knowledge gained through the extensive community consultation undertaken as part of the development of the Strategic Community Plan 2013 - 2023.

Drawing on this knowledge, the current Plan has been developed to maintain alignment to our community's aspirations and needs for the Shire of Menzies, now and into the future. The Council are committed to maintaining a strategic focus and the delivery of services for our community.

The following outcomes and strategies describe at a high level what we will do to meet the priorities and aspirations expressed by our community. Detailed actions with planned timing for these will be outlined in the Shire's Corporate Business Plan.

### Strategic Objectives

A strategic objective has been developed for each of four key themes of community interest, being:

- **Our Community:** A vibrant and inclusive community
- **Local Economy:** A prosperous local economy
- **Our Environment:** Enhance and maintain our built infrastructure and natural environment
- **Leadership:** Responsible management and good governance, leading an empowered community

The tables on the following pages detail the strategies developed to achieve the desired outcomes.

As the Shire strives to achieve these outcomes, the community will be kept informed of the progress by means of the Annual Report.

### Measuring our Progress

The following key measures have been identified in line with our strategic objectives, the Shire will monitor and report our progress using these measures.

Measure	Desired trend
<b>Our Community</b>	
Local volunteer base	Stable   Increase
Community activities   events	Stable   Increase
Facilities usage rates	Stable   Increase
<b>Local Economy</b>	
Visitor statistics	Stable   Increase
Vacancy rates (business and residential)	Decreasing
No. business licence applications	Stable   Increasing
<b>Our Environment</b>	
Statutory asset management ratios	Improve   Maintain healthy ratios
Infrastructure maintenance and renewal	In line with budget
<b>Leadership</b>	
Elected members representation	Maintain participation on boards and committees
Strategic plans and reports	Implementation and currency
Statutory financial ratios	Maintain healthy ratios

## Our Community

### Objective: A vibrant and inclusive community

The community highly values their heritage and the sense of home, family and community. There is a strong desire to protect and retain the heritage and traditions of the area and increase awareness of this history, both to residents and visitors.

Core services and facilities are essential and acknowledged need to continue to develop community leadership and promote opportunities for involvement in community and volunteer groups and activities to build a stronger community.

#### Outcome 1.1: An engaged and inclusive community

##### Strategy

- |       |  |
|-------|--|
| 1.1.1 | Facilitate, encourage and support community volunteers, groups, events and initiatives |
| 1.1.2 | Welcoming to all residents, strengthen community cohesiveness and participation        |
| 1.1.3 | Provide, maintain and improve community facilities                                     |

#### Outcome 1.2: A healthy and safe community

##### Strategy

- |       |   |
|-------|---|
| 1.2.1 | Support provision of emergency and essential services |
| 1.2.2 | Advocate for appropriate medical and health services  |
| 1.2.3 | Support community health and wellbeing initiatives    |



Shire of Menzies Strategic Community Plan 2021 - 2031

## Local Economy

### Objective: A prosperous local economy

The community understands the important role the mining industry plays in the economic prosperity of the district, however identified this does not always extend to support of local small business and community.

There is a desire for further development of local business and industry, encouraging greater employment opportunities, however the community recognise the remote location, transport and the associated high cost of living are critical issues to these operators.

Encouraging interest from tourists to visit and travel through the area is seen as desirable with development of services and infrastructure to cater for these is necessary.

#### Outcome 2.1: An innovative, diverse and prosperous economy

##### Strategy

- |       |  |
|-------|--|
| 2.1.1 | Support local business and encourage further investment in the district                      |
| 2.1.2 | Continue to work with industry and stakeholders for the economic development of the district |
| 2.1.3 | Advocate for reliable essential utility services to the district                             |

#### Outcome 2.2: An attractive destination for visitors

##### Strategy

- |       |   |
|-------|---|
| 2.2.1 | Promote our natural attractions and heritage sites as part of a regional approach |
| 2.2.2 | Maintain and enhance our local attractions  |
| 2.2.3 | Continue to provide and maintain visitor support services                         |



## Our Environment

### Objective: Enhance and maintain our built infrastructure and natural environment

The community values its location and precious heritage and is committed to help protect these into the future. The heritage buildings and community facilities were identified as important to retain.

Maintaining a welcoming look and streetscape of the town is viewed as highly desirable, whilst recognising this needs to be a joint endeavour. Opportunities to improve the built environment exist, increasing amenities within the townsite and at natural attractions.

#### Outcome 3.1: A well maintained attractive built environment servicing the needs of the community

##### Strategy

- |       |  |
|-------|--|
| 3.1.1 | Maintain the integrity of our cultural and heritage assets and places    |
| 3.1.2 | Maintain and enhance our roads, built infrastructure, parks and reserves |

#### Outcome 3.2: A natural environment for the benefit and enjoyment of current and future generations

##### Strategy

- |       |  |
|-------|--|
| 3.2.1 | Encourage community and visitors to keep our district clean and tidy |
| 3.2.2 | Promote reduced environmental impact within the Shire                |
| 3.2.3 | Effective biosecurity management within the Shire                    |



## Leadership

### Objective: Responsible management and good governance, leading an empowered community

The community would like the Shire to continue to service the needs of the district. This Strategic Community Plan will provide the mechanism to ensure services delivered are aligned to community's expectations.

The Council is committed to strategic forward thinking and strong representation providing good leadership. The Shire will proactively communicate and acknowledge local feedback to ensure the services delivered are representative of the community's needs.

In addition to focusing on continually improving the quality of service, the Shire will work to leverage partnerships and have greater collaboration, including regional collaboration. Efforts will be maximized to advocate and lobby for funding, resources and better services and attract investment.

#### Outcome 4.1: A strategically focused Council, leading our community

##### Strategy

- |       |  |
|-------|--|
| 4.1.1 | Provide strategic leadership and governance                                |
| 4.1.2 | Effectively represent, promote and advocate for the community and district |
| 4.1.3 | Encourage and support community engagement and collaboration               |

#### Outcome 4.2: An efficient and effective organisation

##### Strategy

- |       |  |
|-------|--|
| 4.2.1 | Maintain a high level of corporate governance, responsibility and accountability     |
| 4.2.2 | Provide appropriate services to the community in a professional and efficient manner |
| 4.2.3 | Provide a positive and safe workplace  |

## Services and Facilities

Services and facilities provided by the Shire have been linked with the relevant strategies in the Strategic Community Plan in the following table. The table provides a connection between the services and facilities and the desired outcomes and community vision for the Shire of Menzies.

<b>Services   Facilities   Support</b>	<b>Strategy</b>
Customer service	4.2.2
Community consultation   engagement	4.1.3   4.2.2
Strategic planning	4.1.1   4.2.1
Town planning	4.2.1
Economic development	2.1.1   2.1.2
Tourism management	2.2.1   2.2.3
Regional collaboration	2.2.1   4.1.2
Event management	1.1.1
Emergency services   bush fire control	1.2.1
Ranger services	4.2.2
Environmental initiatives	3.2.2   3.2.3
Building control	3.1.1   4.2.2
Health administration   inspection	4.2.2
Parks   gardens   reserves	3.1.2   3.2.1
Town beautification   landscaping	3.1.2   3.2.1
Sport   recreation facilities	3.1.2
Council buildings   heritage assets	3.1.1   3.1.2
Caravan park	3.1.2
Library   library services	4.2.2
Visitor Centre   Community Resource Centre	4.2.2
Cemetery management	4.2.2
Roads infrastructure	3.1.2
Street lighting	3.1.2
Public toilets	3.1.2
Waste management	4.2.2
Medical   health services	1.2.2
Youth services	1.1.1
Aged   disabled services	1.1.1   1.2.3
Indigenous relations	1.1.2
Support for volunteers	1.1.1

## Resource Capacity

This Strategic Community Plan was developed with an understanding of the Shire's current resource capacity, including financial, workforce and asset resources. Whilst future resource capacity is not currently known, expected future resource capacity was considered in the development of this Strategic Community Plan.

At 30 June 2020, the Shire had the following estimated current resource profile. Future resource capacity is partially dependent on other levels of government, however the following long term trends expected in each resource level are provided in the table below.

<b>Resource</b>	<b>At 30 June 2020<sup>2</sup></b>	<b>Expected Future Trend</b>
Workforce	20 FTE	Stable
Infrastructure	\$118.0m	Stable
Property, Plant and Equipment	\$10.1m	Stable
Cash Backed Reserves	\$11.8m	Stable
Borrowings	\$0.0m	Stable
Annual Rates Revenue	\$3.3m	Stable
Annual Revenue	\$5.9m	Stable
Annual Expenditure	\$6.8m	Stable

Review and further development of Asset Management Plans, the Workforce Plan and Long Term Financial Plan will influence expected future resource levels for consideration during Corporate Business Planning and Annual Budget processes.

<sup>2</sup> Shire of Menzies 2018-19 Annual Financial Statements

## Strategic Risk Management

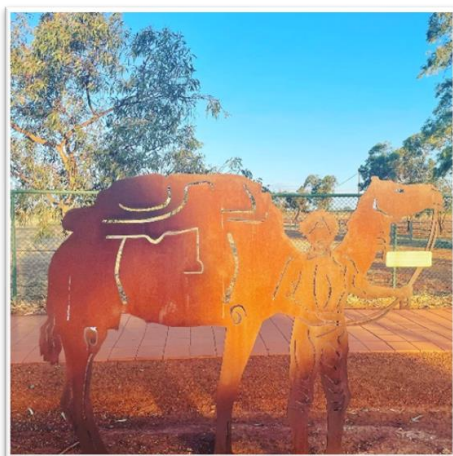
It is important to consider the external and internal context in which the Shire of Menzies operates, relative to risk, to understand the environment in which the Shire seeks to achieve its strategic objectives. The factors identified and considered during the preparation of this Plan are:

### External Factors

- Increasing community expectations in relation to service levels and service delivery
- Demand for resourcing due to potential expansion in service delivery
- Rapid changes in information technology changing the service delivery environment
- Increased compliance requirements due to Government Policy and Legislation
- Cost shifting by Federal and State Governments
- Reducing external funding for infrastructure and operations
- Changes in mining and pastoral practices and the associated social impacts
- Climate change and subsequent response
- COVID-19 Pandemic

### Internal Factors

- The objectives and strategies contained in the Council's current Strategic Community Plan
- The timing and actions contained in the Council's Corporate Business Plan
- Organisational size, structure, activities and location
- Human resourcing levels and staff retention
- The financial capacity of the Shire
- Allocation of resources to achieve strategic outcomes
- Maintenance of corporate records



Shire of Menzies Strategic Community Plan 2021 - 2031

## References and Acknowledgement

Reference to the following documents or sources were made during the preparation of the Corporate Business Plan:

- Shire of Menzies Strategic Community Plan 2020 – 2030;
- Council website: [www.menzies.wa.gov.au](http://www.menzies.wa.gov.au);
- Shire of Menzies Corporate Business Plan 2020 - 2024; and
- Shire of Menzies Strategic Resource Plan 2020 – 2035.

### Prepared with the assistance of:

Moore Australia (WA) Pty Ltd

Telephone: (08) 9225 5355

Email: [localgov-wa@moore-australia.com.au](mailto:localgov-wa@moore-australia.com.au)

### Disclaimer

This Plan has been prepared for the exclusive use by the Shire of Menzies.

Liability limited by a scheme approved under Professional Standards Legislation.

The services provided by Moore Australia in preparing this document comprise an advisory engagement, which is not subject to assurance or other standards issued by the Australian Auditing and Assurance Standard Board and, consequently no opinions or conclusions are intended to convey assurance either expressed or implied.

Throughout this document, a reference to Moore Australia refers to Moore Australia (WA) Pty Ltd trading as agent ABN 99 433 544 961, an independent member of Moore Global Network Limited – member in principal cities throughout the world. Moore Australia (WA) is not a partner or agent of any other Moore Australia or Moore Global member firm.

### Document Management

Version	2021 - 2031   V1
Status	Final
Date of Adoption	25 February 2021
Council Resolution Number	2105

Version	2021 - 2031   V2
Status	Minor Review
Date of Adoption	Draft   May 2024
Council Resolution Number	

<b>13.1.2</b>	<b>Corporate Business Plan 2024-2028</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1300</b>
<b>DATE OF REPORT</b>	<b>12 June 2024</b>
<b>AUTHOR</b>	<b>Moore Australia, Jessica Spark</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Shire of Menzies Corporate Business Plan 2024 - 2028 - Minor Review May 2024 [13.1.2.1 - 13 pages]

**SUMMARY:**

To consider the adoption of the minor review of the Corporate Business Plan 2024-2028.

**BACKGROUND:**

On 26 August 2012 the Minister for Local Government introduced regulations (contained within the *Local Government (Administration) Regulations 1996*) which established requirements for the Plan for the Future under the *Local Government Act 1995*. This was known as the introduction of the Integrated Planning Framework.

Under these regulations, local governments are required to develop and adopt (by absolute majority) two key documents, a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP) which comprise the Plan for the Future, to act as main strategic drivers of the annual budget.

A core component of Corporate Business Planning includes a 4-year service delivery program, aligned to the strategic direction identified during the strategic community planning process, and accompanied by financial projections. These projections were undertaken through development of the long term financial plan, with the adoption of the Strategic Resource Plan 2022 – 2037 (an integrated Long Term Financial Plan and Asset Management Plan). The CBP projections for the 2024-25 financial year have been updated prior to 2024-25 annual budget discussions and workshops.

A Corporate Business Plan is required for each financial year covering a period of at least four (4) years and is also required to be reviewed annually.

The council is to consider the Corporate Business Plan and determine whether to adopt the plan or modifications. The plan is required to be reviewed and adopted prior to adoption of the Annual Budget.

If the Council adopts the Corporate Business Plan the plan applies to the district for the period specified in the plan.

**COMMENT:**

A minor review of the Corporate Business Plan has been carried out by Moore Australia (WA) with Shire officers.

**CONSULTATION:**

Moore Australia

Shire of Menzies executive officers

Community consultation is not required for the Corporate Business Plan. The Strategic Community Plan was provided to the community for feedback in December 2020 and January 2021.

**STATUTORY AUTHORITY:**

*Local Government Act 1995*

*5.56. Planning for the future*

1. A local government is to plan for the future of the district.
2. A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

*Local Government (Administration) Regulations 1996.*

*19DA. Corporate business plans, requirements for (Act s. 5.56)*

- 1 A local government is to ensure that a corporate business plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- 2 A corporate business plan for a district is to cover the period specified in the plan, which is to be at least 4 financial years.
- 3 A corporate business plan for a district is to —
  - (a) set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government's priorities for dealing with the objectives and aspirations of the community in the district; and
  - (b) govern a local government's internal business planning by expressing a local government's priorities by reference to operations that are within the capacity of the local government's resources; and

- (c) develop and integrate matters relating to resources, including asset management, workforce planning and long term financial planning.
- 4 A local government is to review the current corporate business plan for its district every year.
- 5 A local government may modify a corporate business plan, including extending the period the plan is made in respect of and modifying the plan if required because of modification of the local government's strategic community plan.
- 6 A council is to consider a corporate business plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.

*\*Absolute majority required.*

**POLICY IMPLICATIONS:**

Not applicable

**FINANCIAL IMPLICATIONS:**

The Corporate Business Plan informs the financial planning for the Shire over the period specified in the plan.

**RISK ASSESSMENT:**

Risk Statement	Risk Statement	Risk Mitigation Strategy
Failure to adopt the plan would make the Shire non-compliant with the Act and Regulations.	Medium	Adopting the current plan again for this financial year.

**STRATEGIC IMPLICATIONS:**

The Strategic Community Plan provides the overall strategic direction for the community, for Council and for others who deliver services and play a part in the community. The plan can be used as a guiding document, not only with respect to the Shire of Menzies' responsibilities, but with respect to the broader community's responsibilities, and those of other agencies, private sectors, residents and so on.

This Corporate Business Plan is aligned to the following key objectives and strategies contained in the Shire of Menzies Strategic Community Plan 2021-2031:

Outcomes:

4.1 A strategically focused Council, leading our community.

4.2 An efficient and effective organisation.

Strategies:

4.1.1 Provide strategic leadership and governance

4.1.2 Effectively represent, promote and advocate for the community and district.

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

4.2.1 Provide appropriate services to the community in a professional and efficient manner.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That, by Absolute Majority, the attached Shire of Menzies Corporate Business Plan 2024-2028, as required by *Section 5.56 of the Local Government Act 1995*, be adopted.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried by Absolute Majority</b>	
-------------------------------------	--



# *Shire of Menzies*

## *Draft Corporate Business Plan*

### *2024-2028*

Major Review – Adopted 29 July 2021

Desktop Review – Adopted 8 June 2022

Desktop Review – Adopted 27 July 2023

Desktop Review – May 2024



## Contents

<b>Integrated Planning and Reporting Framework</b>	<b>2</b>
<b>Forecast Statement of Funding</b>	<b>3</b>
<b>Capital Projects</b>	<b>4</b>
<b>Strategic Direction and Service Delivery</b>	<b>5</b>
<b>Our Community</b>	<b>6</b>
<b>Local Economy</b>	<b>7</b>
<b>Our Environment</b>	<b>8</b>
<b>Leadership</b>	<b>9</b>
<b>Services and Facilities</b>	<b>10</b>
<b>Strategic Risk Management</b>	<b>11</b>
<b>References and Acknowledgement</b>	<b>12</b>

Shire of Menzies  
124 Shenton Street  
Menzies WA 6436  
(08) 9024 2041  
admin@menzies.wa.gov.au  
www.menzies.wa.gov.au

***Shire of Menzies - Take  
a look around!***

# Integrated Planning and Reporting Framework

All Western Australian local governments are required to prepare a Plan for the Future for their district, comprising of two key strategic documents, being a Strategic Community Plan and Corporate Business Plan<sup>1</sup>, which the local government is required to have regard for when forming their annual budget.

The Strategic Community Plan is Council’s principal 10-year strategy and planning tool, guiding the remainder of the Shire’s strategic planning. Community engagement is central to the Strategic Community Plan.

Achieving the community’s vision and the Shire’s strategic objectives requires the development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required to achieve the objectives and desired outcomes due to the limited resources available. This planning process is formalised by the development of our Corporate Business Plan. The Corporate Business Plan then converts the Strategic Community Plan into action through the adoption of an Annual Budget.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability. Along with achieving the community aspirations and objectives, the Corporate Business Plan draws on information contained within the following strategic documents.

- Long Term Financial Plan
- Asset Management Plan
- Workforce Plan

## The Integrated Planning Structure



This Draft Corporate Business Plan 2024-2028, together with the Strategic Community Plan 2021 - 2031, is the Shire of Menzies’s Plan for the Future.



***Our Vision:***  
***An inclusive and welcoming community, celebrating our heritage and place***

<sup>1</sup> Local Government (Administration) Regulations 1996 Regulation 19DA (3)  
 Shire of Menzies Draft Corporate Business Plan 2024-2028

## Forecast Statement of Funding

The following Forecast Statement of Funding is extracted from the Strategic Resource Plan 2022 - 2037 to provide an indication of the net funding available. The forecast statement should be read in conjunction with the full Strategic Resource Plan and its underlying assumptions and predictions.

	2024-25	2025-26	2026-27	2027-28
	\$	\$	\$	
<b>FUNDING FROM OPERATIONAL ACTIVITIES</b>				
<b>Revenues</b>				
Rates	3,829,930	3,925,678	4,023,820	4,124,415
Grants, subsidies and contributions	3,143,477	3,190,629	3,238,488	3,287,066
Fees and charges	216,747	220,000	223,304	226,655
Interest revenue	172,654	194,607	218,522	244,478
Other revenue	36,744	37,296	37,857	38,425
	<u>7,399,552</u>	<u>7,568,210</u>	<u>7,741,991</u>	<u>7,921,039</u>
<b>Expenses</b>				
Employee costs	(2,482,545)	(2,519,788)	(2,557,590)	(2,595,951)
Materials and contracts	(1,585,610)	(1,609,396)	(1,633,545)	(1,658,054)
Utility charges	(92,173)	(93,556)	(94,961)	(96,387)
Depreciation	(2,114,366)	(2,197,686)	(2,318,366)	(2,370,890)
Finance costs	(32)	(6)	0	0
Insurance	(141,568)	(143,690)	(145,845)	(148,031)
Other expenditure	(441,904)	(448,533)	(455,262)	(462,090)
	<u>(6,858,198)</u>	<u>(7,012,655)</u>	<u>(7,205,569)</u>	<u>(7,331,403)</u>
	541,354	555,555	536,422	589,636
<b>Funding position adjustments</b>				
Depreciation on non-current assets	2,114,366	2,197,686	2,318,366	2,370,890
Net profit and losses on disposal	0	0	0	0
<b>Net funding from operational activities</b>	<u>2,559,444</u>	<u>2,655,720</u>	<u>2,854,788</u>	<u>2,960,526</u>
<b>FUNDING FROM CAPITAL ACTIVITIES</b>				
<b>Inflows</b>				
Proceeds on disposal	0	0	0	0
Capital grants, subsidies and contributions	1,764,407	1,764,407	1,764,407	1,764,407
<b>Outflows</b>				
Purchase of property plant and equipment	(575,000)	(575,000)	(575,000)	(575,000)
Purchase of infrastructure	(2,746,297)	(2,746,297)	(2,746,297)	(2,746,297)
<b>Net funding from capital activities</b>	<u>(1,421,890)</u>	<u>(1,556,890)</u>	<u>(1,556,890)</u>	<u>(1,556,890)</u>
<b>FUNDING FROM FINANCING ACTIVITIES</b>				
<b>Inflows</b>				
Proceeds from new borrowings	0	0	0	0
Transfer from reserves	70,000	30,000	0	0
<b>Outflows</b>				
Repayment of borrowings	0	0	0	0
Transfer to reserves	(1,167,727)	(1,225,600)	(1,297,898)	(1,403,636)
Principal elements of finance lease payments	(1,103)	(751)	0	0
<b>Net funding from financing activities</b>	<u>(1,137,554)</u>	<u>(1,098,830)</u>	<u>(1,297,898)</u>	<u>(1,403,636)</u>
Estimated surplus/deficit July 1 B/Fwd	0	0	0	0
<b>Estimated surplus/deficit June 30 C/Fwd</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Funding available/(to be sourced)	0	0	0	

## Capital Projects

A number of projects are forecast to be undertaken during the life of this Plan, which result in additional capital expenditure. Projects include new, expansion, upgrade and renewal of assets. A number of these projects were included in detail in the Shire of Menzies Strategic Resource Plan (SRP) 2022 – 2037 (combined Long Term Financial and Asset Management Plan), with additional projects under consideration during the Annual Budget process. A number of the projects listed below are reliant on external contributions, should these not be received the project may be deferred until adequate funding is available.

Indicative Projects by Asset Class	2024/25 to 2027/28	
	Planned Expenditure	Estimated External Funding
<b>Buildings</b>	<b>\$300,000</b>	
Upgrades and Renewals		
Community Shed		
GROH Housing		
Employee Housing		
Town Hall Refurbishment		
<b>Plant, Furniture and Equipment</b>	<b>\$2,000,000</b>	
Administration Communications Equipment		
Menzies CCTV		
Plant Replacement Program		
Software and Systems		
<b>Infrastructure - Roads</b>	<b>\$10,385,188</b>	<b>\$7,057,628</b>
RTR Road Renewals		
RRG Road Renewals		
Road Renewals		
<b>Infrastructure - Footpaths</b>	<b>\$300,000</b>	
Footpaths Menzies Townsite		
Footpath Renewals		
<b>Infrastructure - Other</b>	<b>\$300,000</b>	
Bores		
Main Street (Shenton) Streetscaping		
Reticulation for Plants - Truck Stop		
Sealing of Menzies Public Toilets Parking		
Tourist Signage - District wide		
Niagara Dam Maintenance		
Other Renewals		

## Strategic Direction and Service Delivery

### Strategic Objectives

A strategic objective has been developed for each of four key themes of community interest, being:



- **Our Community:** A vibrant and inclusive community
- **Local Economy:** A prosperous local economy
- **Our Environment:** Enhance and maintain our built infrastructure and natural environment
- **Leadership:** Responsible management and good governance, leading an empowered community

### Service Delivery

The Shire of Menzies delivers services to its community in line with its vision and the four key strategic objectives set out above. Each of the four objectives has several outcomes the Shire seeks to achieve over the 10+ years of the Strategic Community Plan.

Strategies and detailed actions to achieve these outcomes have been developed as part of the Corporate Business Planning process and are detailed on the following pages. Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability.

The prioritisation of the actions is reflected by the following symbols, indicating when the action is planned to be undertaken.

Ongoing	
Short - Medium Term	2024-2028
Longer Term   2028 onwards	

As the Shire strives to achieve these outcomes, the community will be kept informed of the progress by means of the Annual Report.

### Measuring our Progress

The following key measures have been identified in line with our strategic objectives, the Shire will monitor and report our progress using these measures.

Measure	Desired trend
<b>Our Community</b>	
Local volunteer base	Stable   Increase
Community activities   events	Stable   Increase
Facilities usage rates	Stable   Increase
<b>Local Economy</b>	
Visitor statistics	Stable   Increase
Vacancy rates (business and residential)	Decreasing
No. business licence applications	Stable   Increasing
<b>Our Environment</b>	
Statutory asset management ratios	Improve   Maintain healthy ratios
Infrastructure maintenance and renewal	In line with budget
<b>Leadership</b>	
Elected members representation	Maintain participation on boards and committees
Strategic plans and reports	Implementation and currency
Statutory financial ratios	Maintain healthy ratios

## Our Community

*A vibrant and inclusive community*

### Outcome 1.1

An engaged and inclusive community

#### Strategies and Actions



<b>1.1.1</b>	<b>Facilitate, encourage and support community volunteers, groups, events and initiatives</b>	
1.1.1.1	Encourage and support community initiatives	
1.1.1.2	Provide opportunities for local volunteer skills to be utilised and acknowledged	
1.1.1.3	Actively promote and support local events and activities	
1.1.1.4	Articulate options to support cultural experiences within events held within the Shire	
<b>1.1.2</b>	<b>Welcoming to all residents, strengthen community cohesiveness and participation</b>	
1.1.2.1	Review and development of welcome package for new residents	Annual Review
1.1.2.2	Actively promote and support local events and activities (1.1.1.3)	
<b>1.1.3</b>	<b>Provide, maintain and improve community facilities</b>	
1.1.3.1	Maintain recreation facilities in line with asset management plan	
1.1.3.2	Provide support for the community resource centre	
1.1.3.3	Implement the capital building plan for community facilities	

### Outcome 1.2

A healthy and safe community

#### Strategies and Actions



<b>1.2.1</b>	<b>Support provision of emergency and essential services</b>	
1.2.1.1	Work with key stakeholders and community to recognize and support volunteers	
1.2.1.2	Coordinate the Local Emergency Management Committee (LEMC)	
1.2.1.3	Actively cooperate and work with volunteer and district emergency service providers	
1.2.1.4	Support the establishment of bushfire brigade at Tjuntjuntjara	If requested
<b>1.2.2</b>	<b>Advocate for appropriate medical and health services</b>	
1.2.2.1	Lobby to maintain adequate access to health services	
1.2.2.2	Facilitate improved regional health and education services	
<b>1.2.3</b>	<b>Support community health and wellbeing initiatives</b>	
1.2.3.1	Advocate for appropriate health and wellbeing services within the district	
1.2.3.2	Support and deliver community, including youth, activities and opportunities	

## Local Economy

### A prosperous local economy

#### Outcome 2.1

An innovative, diverse and prosperous economy

##### Strategies and Actions



#### 2.1.1 Support local business and encourage further investment in the district

- |         |   |  |
|---------|---|--|
| 2.1.1.1 | Review land availability for industrial or residential development and current demand level |  |
| 2.1.1.2 | Collaborate and support local emerging industries for mutual benefits to our community      |  |
| 2.1.1.3 | Actively promote local business development   |  |
| 2.1.1.4 | Work with mining industry to leverage opportunities for the towns and local business        |  |

#### 2.1.2 Continue to work with industry and stakeholders for the economic development of the district

- |         |  |  |
|---------|--|--|
| 2.1.2.1 | Encourage locally based industries to support primary industry |  |
|---------|--|--|

#### 2.1.3 Advocate for reliable essential utility services to the district

- |         |  |         |
|---------|--|---------|
| 2.1.3.1 | Advocate for appropriate power, water and infrastructure services                    |         |
| 2.1.3.2 | Develop water and waste water program and policy                                     |         |
| 2.1.3.3 | Work with energy providers towards the 100% renewable target for the town of Menzies | 2022-25 |

#### Outcome 2.2

An attractive destination for visitors

##### Strategies and Actions



#### 2.2.1 Promote our natural attractions and heritage sites as part of a regional approach

- |         |  |  |
|---------|--|--|
| 2.2.1.1 | Build tourism capability through events, arts, history, walkways, and cultural experiences |  |
| 2.2.1.2 | Liaise with tourism bodies and key stakeholders to promote the district's attractions      |  |

#### 2.2.2 Maintain and enhance our local attractions

- |         |  |         |
|---------|--|---------|
| 2.2.2.1 | Maintain 'place making' and community art/ garden initiatives                            |         |
| 2.2.2.2 | Restoration of Niagara Dam   | 2023-28 |
| 2.2.2.3 | Manage and maintain the Niagara Dam and camping area                                     |         |
| 2.2.2.4 | Maintain Lake Ballard sculptures and information boards in consultation with the artists |         |

#### 2.2.3 Continue to provide and maintain visitor support services

- |         |  |  |
|---------|--|--|
| 2.2.3.1 | Support the local visitor centre                       |  |
| 2.2.3.2 | Provision and growth of caravan and camping facilities |  |

## Our Environment

*Enhance and maintain our built infrastructure and natural environment*


### Outcome 3.1


A well maintained attractive built environment servicing the needs of the community

#### Strategies and Actions





#### 3.1.1 Maintain the integrity of our cultural and heritage assets and places

3.1.1.1 Maintain cultural and heritage infrastructure assets in line with asset management plan 


3.1.1.2 Support outback grave markers initiative 


#### 3.1.2 Maintain and enhance our roads, built infrastructure, parks and reserves

3.1.2.1 Maintain and renew infrastructure in line with the asset management plan 

3.1.2.2 Review land use strategy and policies 

3.1.2.3 Continue to develop and maintain the main street in Menzies 

3.1.2.4 Maintain transport infrastructure in line with asset management plan 

3.1.2.5 Prioritise Menzies North-West and Evanston roads in asset management planning to provide all season's access 


### Outcome 3.2

A natural environment for the benefit and enjoyment of current and future generations

#### Strategies and Actions




#### 3.2.1 Encourage community and visitors to keep our district clean and tidy


3.2.1.1 Continue to maintain public facilities 

3.2.1.2 Seek recognition of our tidy towns 


#### 3.2.2 Promote reduced environmental impact within the Shire


3.2.2.1 Maintain restricted vehicle access to fragile areas within the district 


3.2.2.2 Work with industry and key stakeholders, supporting initiatives to reduce environmental impact through effective waste management 

3.2.2.3 Plan for mitigating risks associated with climate change in line with incoming legislative requirements 2023-27 

#### 3.2.3 Effective biosecurity management within the Shire

3.2.3.1 Effective management of cactus, domestic animals and stray stock 

3.2.3.2 Support programs to eradicate pest plants and animals 

3.2.3.3 Seek and lobby for external funding for pest and weed control 



## Leadership

*Responsible management and good governance, leading an empowered community*

### Outcome 4.1

A strategically focused Council, leading our community

#### Strategies and Actions



#### 4.1.1 Provide strategic leadership and governance

4.1.1.1 Develop and implement strategic planning in line with the Integrated Planning and Reporting Framework

4.1.1.2 Participation with key stakeholders and committees

#### 4.1.2 Effectively represent, promote and advocate for the community and district

4.1.2.1 Effectively represent and promote the Shire of Menzies

4.1.2.2 Lobby and advocate for appropriate services, infrastructure and access for the community

4.1.2.3 Collaborate with regional partners, key stakeholders and organisations to enhance community services and infrastructure

4.1.2.4 Lobby for regular and adequate appropriate support of volunteers

#### 4.1.3 Encourage and support community engagement and collaboration

4.1.3.1 Regular communication and engagement with community, including Aboriginal people

4.1.3.2 Implement processes to communicate and promote the availability of Shire support to the community

### Outcome 4.2

An efficient and effective organisation



#### Strategies and Actions

#### 4.2.1 Maintain a high level of corporate governance, responsibility and accountability

4.2.1.1 Implementation and regular review of the Integrated Planning and Reporting Framework

4.2.1.2 Develop and maintain strategic plans, effective policies, procedures and practices

4.2.1.3 Demonstrate sound financial planning and management

4.2.1.4 Seek a high level of legislative compliance and effective internal controls

4.2.1.5 Seek to deliver best practice services and outcomes within resource capacity

4.2.1.6 Review and implement Record Keeping Plan 2024-25

4.2.1.7 Review Shire branding and style guide 2024-27

#### 4.2.2 Provide appropriate services to the community in a professional and efficient manner

4.2.2.1 Provide quality regulatory services

4.2.2.2 Provide opportunities for service delivery training and professional development for employees

#### 4.2.3 Provide a positive and safe workplace

4.2.3.1 Review and maintain effective workforce planning, with a key focus on attraction and retention

4.2.3.2 Acknowledge responsibilities in relation to workplace health and safety

4.2.3.3 Implement continual improvements as identified in the review of the Shire's safety management systems

4.2.3.4 Develop meaningful recognition and appreciation for our workforce, supporting development and upskilling

## Services and Facilities

Services and facilities provided by the Shire have been linked with the relevant strategies in the Strategic Community Plan in the following table.

The table provides a connection between the services and facilities and the desired outcomes and community vision for the Shire of Menzies.

<b>Services   Facilities   Support</b>	<b>Strategy</b>
Customer service	4.2.2
Community consultation   engagement	4.1.3   4.2.2
Strategic planning	4.1.1   4.2.1
Town planning	4.2.1
Economic development	2.1.1   2.1.2
Tourism management	2.2.1   2.2.3
Regional collaboration	2.2.1   4.1.2
Event management	1.1.1
Emergency services   bush fire control	1.2.1
Ranger services	4.2.2
Environmental initiatives	3.2.2   3.2.3
Building control	3.1.1   4.2.2
Health administration   inspection	4.2.2
Parks   gardens   reserves	3.1.2   3.2.1
Town beautification   landscaping	3.1.2   3.2.1
Sport   recreation facilities	3.1.2
Council buildings   heritage assets	3.1.1   3.1.2
Caravan park	3.1.2
Library   library services	4.2.2
Visitor Centre   Community Resource Centre	4.2.2
Cemetery management	4.2.2
Roads infrastructure	3.1.2
Street lighting	3.1.2
Public toilets	3.1.2
Waste management	4.2.2
Medical   health services	1.2.2
Youth services	1.1.1
Aged   disabled services	1.1.1   1.2.3
Indigenous relations	1.1.2
Support for volunteers	1.1.1

## Strategic Risk Management

It is important to consider the external and internal context in which the Shire of Menzies operates, relative to risk, to understand the environment in which the Shire seeks to achieve its strategic objectives. The factors identified and considered during the preparation of this Plan are:

### External Factors

- Increasing community expectations in relation to service levels and service delivery
- Demand for resourcing due to potential expansion in service delivery
- Rapid changes in information technology changing the service delivery environment
- Increased compliance requirements due to government policy and legislation
- Cost shifting by Federal and State Governments
- Reductions in external funding for infrastructure and operations
- Changes in mining and pastoral practices and the associated social impacts
- Climate change and subsequent response
- COVID-19 Pandemic

### Internal Factors

- The objectives and strategies contained in the Council's current Strategic Community Plan
- The timing and actions contained in the Council's Corporate Business Plan
- Organisational size, structure, activities and location
- Human resourcing levels and staff retention
- The financial capacity of the Shire
- Allocation of resources to achieve strategic outcomes
- Maintenance of corporate records

## References and Acknowledgement

Reference to the following documents or sources were made during the preparation of the Corporate Business Plan:

- Shire of Menzies Strategic Community Plan 2021 – 2031;
- Council website: [www.menzies.wa.gov.au](http://www.menzies.wa.gov.au);
- Shire of Menzies Corporate Business Plan 2020 - 2024;
- Shire of Menzies Corporate Business Plan 2021 - 2025;
- Shire of Menzies Corporate Business Plan 2022 - 2026;
- Shire of Menzies Corporate Business Plan 2023 - 2027;
- Shire of Menzies Workforce Plan 2020 – 2024; and
- Shire of Menzies Strategic Resource Plan 2022-2037.

### Document Management

Version 2021-2025 | V3  
 Status Final  
 Date of Adoption 29 July 2021  
 Motion Ref CM-31

Version 2022 – 2026 | V2  
 Status Final  
 Date of Adoption 8 June 2022  
 Motion Ref CM-230

Version 2023 – 2027 | V2  
 Status Final  
 Date of Adoption 27 July 2023  
 Motion Ref 088/23

Version 2024-2028 | V1  
 Status Draft | May 2024  
 Date of Adoption  
 Motion Ref

### Prepared with the assistance of:

Moore Australia (WA) Pty Ltd  
 Telephone: (08) 9225 5355  
 Email: [localgov-wa@moore-australia.com.au](mailto:localgov-wa@moore-australia.com.au)

### Disclaimer

This Plan has been prepared for the exclusive use by the Shire of Menzies.

Liability limited by a scheme approved under Professional Standards Legislation.

The services provided by Moore Australia in preparing this document comprise an advisory engagement, which is not subject to assurance or other standards issued by the Australian Auditing and Assurance Standard Board and, consequently no opinions or conclusions are intended to convey assurance either expressed or implied.

Throughout this document, a reference to Moore Australia refers to Moore Australia (WA) Pty Ltd trading as agent ABN 99 433 544 961, an independent member of Moore Global Network Limited – member in principal cities throughout the world. Moore Australia (WA) is not a partner or agent of any other Moore Australia or Moore Global member firm.

<b>13.1.3</b>	<b>Finance Report - May 2024</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1301</b>
<b>DATE OF REPORT</b>	<b>12 June 2024</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Kristy Van Kuyl</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<ol style="list-style-type: none"> <li>1. Statement of Financial Activity - Menzies - May 2024 [<b>13.1.3.1</b> - 28 pages]</li> <li>2. FIS - Financial Information Statement - May 2024 [<b>13.1.3.2</b> - 8 pages]</li> </ol>

#### **SUMMARY:**

To receive the Statement of Financial Activity for the period ended 31 May 2024.

#### **BACKGROUND:**

Regulation 34 of the *Local Government (Financial Management) Regulations (1996)* requires a local government to prepare each month a statement of financial activity reporting on the revenue and expenditure, in the following detail:

- a. The annual budget estimates;
- b. Budget estimates to the end of the month;
- c. The actual amounts of expenditure, revenue, income to the end of the relevant month;
- d. Material variances between the comparable amounts between budget estimates to the end of the month and the year to date amount of expenditure, revenue and income to the end of the relevant month;
- e. Include the net current assets.

Regulation 35 of the *Local Government (Financial Management) Regulations (1996)* requires a local government to prepare each month a statement of financial position of the local government as at the last day of the previous month and the last day of the previous financial year.

#### **COMMENT:**

This report contains the annual budget, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated with timing differences for the purpose of keeping the Council informed of the current financial position.

**CONSULTATION:**

Bob Waddell and Associates

**STATUTORY AUTHORITY:**

Local Government (Financial Management) Regulations (1996):

Regulation 34 requires the local government to prepare and provide a statement of financial activity as of the end of the relevant month.

Regulation 35 requires the local government to prepare and provide a statement of financial position as of the end of the relevant month.

**POLICY IMPLICATIONS:**

There is no policy related to the subject matter.

**FINANCIAL IMPLICATIONS:**

There are no financial implications for this report.

**RISK ASSESSMENT:**

Nil

**STRATEGIC IMPLICATIONS:**

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome

4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That the Statement of Financial Activity for the period ending 31 May 2024 as attached be received.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--



**SHIRE OF MENZIES**

**MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
For the Period Ended 31 May 2024**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Monthly Summary Information	3 - 5
Key Terms and Descriptions - Nature or Type Descriptions	6
Statement of Financial Activity by Nature or Type	7
Statement of Financial Position	8
Note 1 Adjusted Net Current Assets	9
Note 2 Cash and Financial Assets	10
Note 3 Receivables	11
Note 4 Other Current Assets	12
Note 5 Payables	13
Note 6 Rating Revenue	14
Note 7 Disposal of Assets	15
Note 8 Capital Acquisitions	16-18
Note 9 Borrowings and Financing	19
Note 10 Reserves	20
Note 11 Other Current Liabilities	21
Note 12 Operating Grants and Contributions	22
Note 15 Explanation of Material Variances	25
Note 16 Budget Amendments	26



**THIS PAGE INTENTIONALLY LEFT BLANK**

**SHIRE OF MENZIES  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2024**

**KEY INFORMATION**

**Items of Significance**

The material variance adopted by the Shire for the 203/24 year is \$25,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Annual Budget	YTD Budget (a)	YTD Actual (b)	Variance (Under)/Over (a-b)
Lot 500-502 (56) Wilson St - Land (Capital)	11%	64,000	63,999	6,934	57,065
CEO House - Lot - 1085 (39) Mercer St - Building (Capital)	92%	75,000	75,000	69,137	5,863
Lot 93 (36) Mercer St - Building (Capital)	18%	9,000	7,200	1,636	5,564
29A Reid Street (North Unit) - Building (Capital)	95%	448,346	410,982	426,364	(15,382)
29B Reid Street (South Unit) - Building (Capital)	95%	448,346	410,982	426,364	(15,382)
Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	79%	496,486	496,397	392,370	104,027
Town Hall (Admin) - Building (Capital)	97%	200,000	186,672	193,265	(6,593)
Administration Communications Equipment	82%	15,000	12,000	12,296	(296)
Vehicle Replacement CEO	100%	71,000	71,000	70,994	6
LRCI Menzies CCTV Expenditure	102%	112,000	89,600	114,272	(24,672)
Tjuntjuntjara Access Road (R2R 23-24)	100%	510,627	468,072	510,627	(42,555)
Tjuntjuntjara Access Road (Indigenous Community Access Rd)	44%	320,000	293,326	139,559	153,767
Cutline Road Expenditure CKB	50%	3,033,000	2,780,250	1,503,747	1,276,503
Tjuntjuntjara Access Road (NoRA Supplementary Funding 22/23) Expenditure	100%	700,000	641,663	700,000	(58,337)

Financial Position		Prior Year	Current Year
		31 May 2023	31 May 2024
Adjusted Net Current Assets	76%	\$ 4,074,035	\$ 3,085,265
Cash and Equivalent - Unrestricted	91%	\$ 3,719,286	\$ 3,400,362
Cash and Equivalent - Restricted	124%	\$ 11,556,947	\$ 14,286,794
Receivables - Rates	147%	\$ 525,580	\$ 770,138
Receivables - Other	76%	\$ 151,910	\$ 116,021
Payables	77%	\$ 156,733	\$ 120,315

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**SHIRE OF MENZIES  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2024**

**SUMMARY INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 May 2024  
Prepared by: Kristy Van Kuyl (Chief Financial Officer)  
Reviewed by: CEO

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

**SIGNIFICANT ACCOUNTING POLICES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

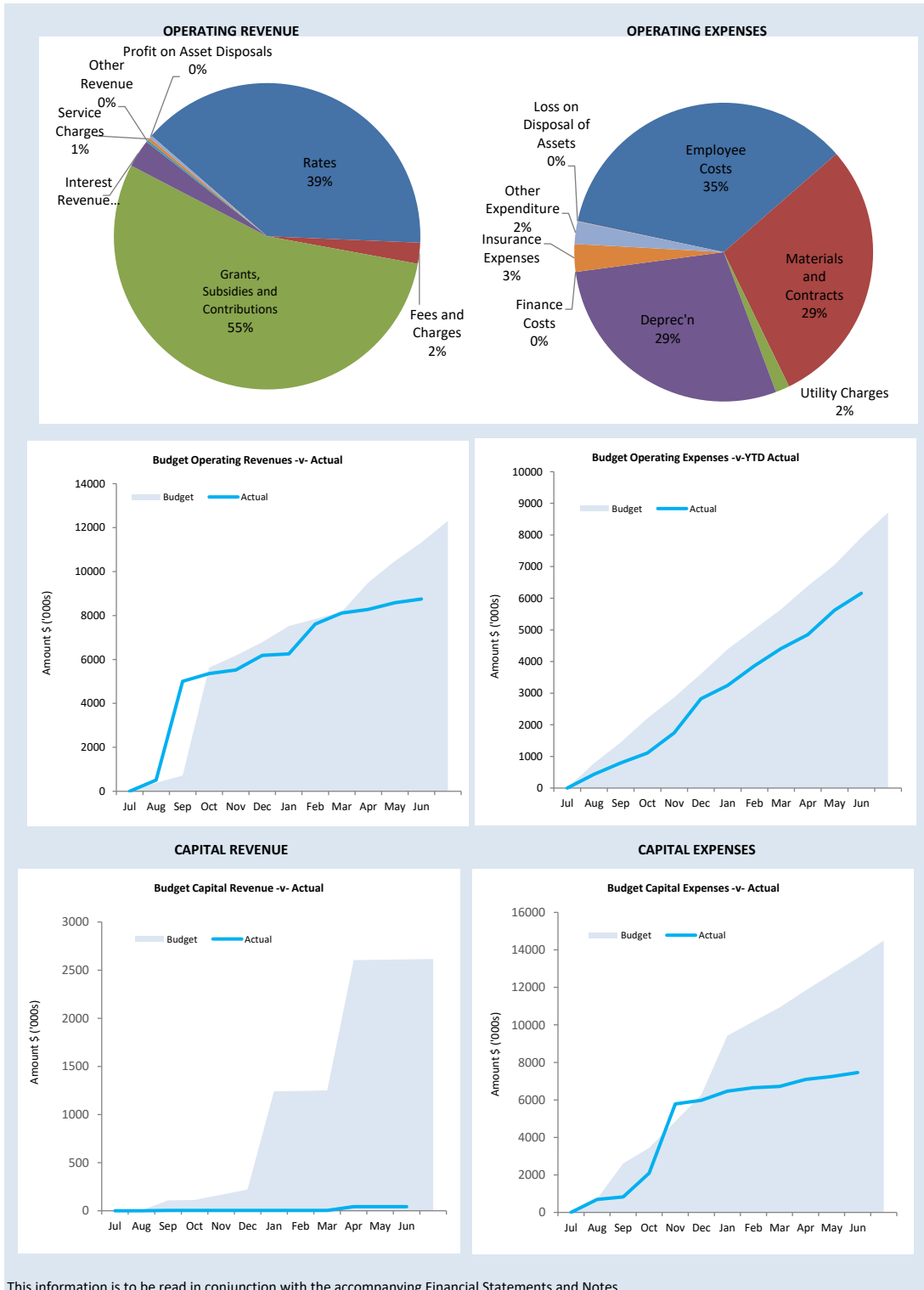
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**SHIRE OF MENZIES  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2024**

**SUMMARY GRAPHS**



**SHIRE OF MENZIES****KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 MAY 2024****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGEES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST REVENUE**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments,

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**FINANCE COSTS**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF MENZIES  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

## BY NATURE

	Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
<b>OPERATING ACTIVITIES</b>									
<b>Revenue from operating activities</b>									
Rates	6	4,335,810	4,435,810	4,435,810	4,434,860	(950)	(0%)	▼	
Grants, Subsidies and Contributions	12	558,417	575,417	531,326	447,641	(83,685)	(16%)	▼	\$
Fees and Charges		240,205	299,905	275,411	249,085	(26,326)	(10%)	▼	
Service Charges		0	0	0	0	0			
Interest Revenue		301,000	309,000	288,174	333,505	45,331	16%	▲	\$
Other Revenue		30,450	38,850	35,607	26,197	(9,410)	(26%)	▼	
Profit on Disposal of Assets	7	43,894	43,894	35,674	32,522	(3,152)	(9%)	▼	
Gain FV Valuation of Assets		0	0	0	0	0			
		5,509,776	5,702,876	5,602,002	5,523,810				
<b>Expenditure from operating activities</b>									
Employee Costs		(2,896,464)	(2,921,581)	(2,683,956)	(2,170,318.44)	513,638	19%	▲	\$
Materials and Contracts		(2,627,425)	(2,723,986)	(2,469,861)	(1,798,806.14)	671,055	27%	▲	\$
Utility Charges		(110,200)	(114,300)	(104,566)	(93,294)	11,272	11%	▲	
Depreciation		(2,140,427)	(2,150,427)	(1,971,156)	(1,759,425)	211,731	11%	▲	\$
Finance Costs		(26,085)	0	0	0	0			
Insurance Expenses		(163,583)	(173,504)	(158,763)	(184,181)	(25,418)	(16%)	▼	\$
Other Expenditure		(601,711)	(620,711)	(535,605)	(148,827)	386,778	72%	▲	\$
Loss on Disposal of Assets	7	0	(2,730)	(2,730)	(2,730)	(0)	(0%)	▼	
Loss FV Valuation of Assets		0	0	0	0	0			
		(8,565,893)	(8,707,239)	(7,926,637)	(6,157,581)				
<b>Non-cash amounts excluded from operating activities</b>									
Add back Depreciation		2,140,427	2,150,427	1,971,156	1,759,425	(211,731)	(11%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	(43,894)	(41,164)	(32,944)	(29,792)	3,152	(10%)	▲	
Movement in Leave Reserve (Added Back)		(2,544)	(2,544)	0	0	0			
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
		2,093,989	2,106,719	1,938,212	1,729,633				
<b>Amount attributable to operating activities</b>		<b>(962,129)</b>	<b>(897,644)</b>	<b>(386,423)</b>	<b>1,095,862</b>				
<b>INVESTING ACTIVITIES</b>									
<b>Inflows from investing activities</b>									
Capital Grants, Subsidies and Contributions	13	6,986,077	6,605,411	5,718,290	3,225,178	(2,493,112)	(44%)	▼	\$
Proceeds from Disposal of Assets	7	80,000	80,000	75,826	42,697	(33,129)	(44%)	▼	\$
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	0	0			
		7,066,077	6,685,411	5,794,116	3,267,875				
<b>Outflows from investing activities</b>									
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(4,213,177)	(3,123,177)	(3,020,267)	(1,587,778)	1,432,489	47%	▲	\$
Plant and Equipment	8	(800,000)	(813,000)	(787,600)	(295,634)	491,966	62%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(7,574,541)	(6,703,541)	(6,258,043)	(2,980,362)	3,277,681	52%	▲	\$
Infrastructure Assets - Footpaths	8	(50,000)	0	0	0	0			
Infrastructure Assets - Parks and Ovals	8	0	0	0	0	0			
Infrastructure Assets - Other	8	(2,323,287)	(1,372,525)	(1,031,254)	(82,257)	948,997	92%	▲	\$
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0			
		(14,961,005)	(12,012,243)	(11,097,164)	(4,946,031)				
<b>Amount attributable to investing activities</b>		<b>(7,894,928)</b>	<b>(5,326,832)</b>	<b>(5,303,048)</b>	<b>(1,678,156)</b>				
<b>FINANCING ACTIVITIES</b>									
<b>Inflows from financing activities</b>									
Proceeds from new borrowings		650,000	0	0	0	0			
Transfer from Reserves	10	4,640,924	2,535,659	2,535,659	0	(2,535,659)	(100%)	▼	\$
Transfer from Restricted Cash - Other		0	0	0	0	0			
		5,290,924	2,535,659	2,535,659	0				
<b>Outflows from financing activities</b>									
Repayment of borrowings	9	(53,627)	0	0	0	0			
Payments for principal portion of lease liabilities	9	0	0	0	0	0			
Transfer to Reserves	10	(2,510,699)	(2,490,699)	(2,474,036)	(2,511,958)	(37,922)	(2%)	▼	
Transfer to Restricted Cash - Other		0	0	0	0	0			
		(2,564,326)	(2,490,699)	(2,474,036)	(2,511,958)				
<b>Amount attributable to financing activities</b>		<b>2,726,598</b>	<b>44,960</b>	<b>61,623</b>	<b>(2,511,958)</b>				
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>									
Surplus or deficit at the start of the financial year	1	6,130,460	6,179,518	6,179,518	6,179,518	0	0%		
Amount attributable to operating activities		(962,129)	(897,644)	(386,423)	1,095,862				
Amount attributable to investing activities		(7,894,928)	(5,326,832)	(5,303,048)	(1,678,156)				
Amount attributable to financing activities		2,726,598	44,960	61,623	(2,511,958)				
<b>Surplus or deficit at the end of the financial year</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>551,669</b>	<b>3,085,265</b>				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$25,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 MAY 2024**

	<b>30 June 2023</b>	<b>31 May 2024</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	17,795,820	17,687,155
Trade and other receivables	488,087	582,030
Inventories	17,234	17,234
Contract assets	813,398	302,771
<b>TOTAL CURRENT ASSETS</b>	<b>19,114,539</b>	<b>18,589,190</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	506	506
Other financial assets	19,451	19,451
Property, plant and equipment	12,032,928	13,188,766
Infrastructure	173,846,812	175,864,676
<b>TOTAL NON-CURRENT ASSETS</b>	<b>185,899,697</b>	<b>189,073,399</b>
<b>TOTAL ASSETS</b>	<b>205,014,236</b>	<b>207,662,589</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	291,691	153,440
Other liabilities	868,495	1,063,691
Employee related provisions	161,180	161,180
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,321,366</b>	<b>1,378,311</b>
<b>NON-CURRENT LIABILITIES</b>		
Employee related provisions	50,641	50,641
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>50,641</b>	<b>50,641</b>
<b>TOTAL LIABILITIES</b>	<b>1,372,007</b>	<b>1,428,952</b>
<b>NET ASSETS</b>	<b>203,642,229</b>	<b>206,233,637</b>
<b>EQUITY</b>		
Retained surplus	27,086,972	27,166,421
Reserve accounts	11,774,836	14,286,794
Revaluation surplus	164,780,422	164,780,422
<b>TOTAL EQUITY</b>	<b>203,642,229</b>	<b>206,233,637</b>

This statement is to be read in conjunction with the accompanying notes.

## SHIRE OF MENZIES

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

## OPERATING ACTIVITIES

## NOTE 1

## ADJUSTED NET CURRENT ASSETS

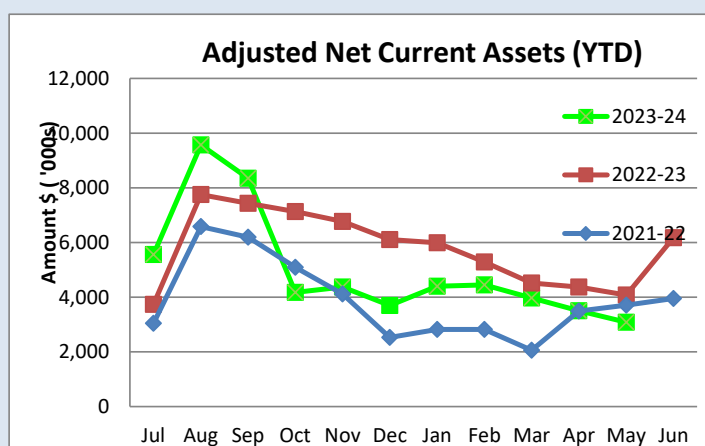
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2023	This Time Last Year 31/05/2023	Year to Date Actual 31/05/2024
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	2	6,020,984	3,719,286	3,400,362
Cash Restricted - Reserves	2	11,774,836	11,556,947	14,286,794
Cash Restricted - Bonds & Deposits	2	0	0	0
Receivables - Rates	3	518,992	525,580	770,138
Receivables - Other	3	273,224	151,910	116,021
Impairment of Receivables	3	(304,129)	(377,062)	(304,129)
Other Assets Other Than Inventories	4	813,398	813,398	302,771
Inventories	4	17,234	16,438	17,234
		19,114,539	16,406,496	18,589,190
<b>Less: Current Liabilities</b>				
Payables	5	(276,645)	(156,733)	(120,315)
Contract Liabilities	11	(868,495)	(603,558)	(1,063,691)
Bonds & Deposits	14	(15,046)	(15,223)	(33,125)
Loan and Lease Liability	9	0	0	0
Provisions	11	(161,180)	(207,824)	(161,180)
		(1,321,366)	(983,339)	(1,378,311)
Less: Cash Reserves	10	(11,774,836)	(11,556,947)	(14,286,794)
Add Back: Component of Leave Liability not Required to be funded		161,180	207,824	161,180
Add Back: Loan and Lease Liability		0	0	0
Less : Loan Receivable - clubs/institutions		0	0	0
<b>Net Current Funding Position</b>		<b>6,179,518</b>	<b>4,074,035</b>	<b>3,085,265</b>

## SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

## KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

**\$3.09 M**

Last Year YTD

Surplus(Deficit)

**\$4.07 M**



SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MAY 2024

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

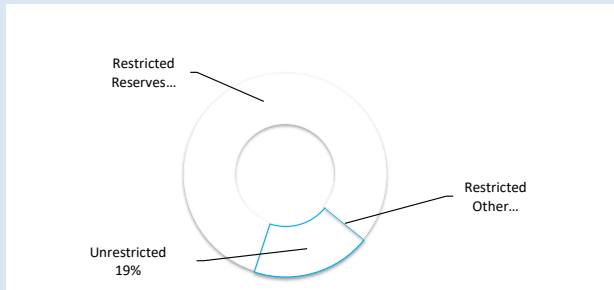
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>Cash on Hand</b>							
Cash On Hand - Admin	830	0	0	830	Cash on Hand	Nil	On Hand
<b>At Call Deposits</b>							
Municipal Bank Account	1,128,432	0	0	1,128,432	NAB	1.150%	Ongoing
Reserve Bank Account		14,286,794		14,286,794	NAB	1.150%	Ongoing
<b>Term Deposits</b>							
Municipal Maximiser Investment Account	2,271,099	0	0	2,271,099	NAB	1.150%	Ongoing
<b>Investments</b>							
<b>Total</b>	<b>3,400,362</b>	<b>14,286,794</b>	<b>0</b>	<b>17,687,155</b>			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
<b>\$17.69 M</b>	<b>\$14.29 M</b>

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Receivables - Rates & Rubbish	30 June 2023	31 May 24
	\$	\$
Opening Arrears Previous Years	594,451	519,498
Levied this year	4,191,359	4,449,887
Less Collections to date	(4,266,313)	(4,198,740)
Equals Current Outstanding	519,498	770,644
<b>Net Rates Collectable</b>	<b>519,498</b>	<b>770,644</b>
% Collected	89.15%	84.49%

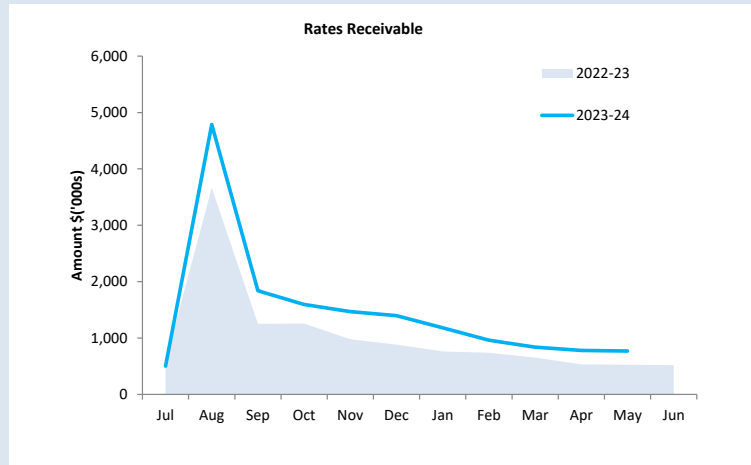
Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	6,698	1,347	723	4,350	13,117
Percentage	51%	10%	6%	33%	
<b>Balance per Trial Balance</b>					
Sundry Debtors					13,117
Impairment of Receivables					(304,129)
Receivables - Other					102,903
<b>Total Receivables General Outstanding</b>					<b>(188,108)</b>
Amounts shown above include GST (where applicable)					

KEY INFORMATION

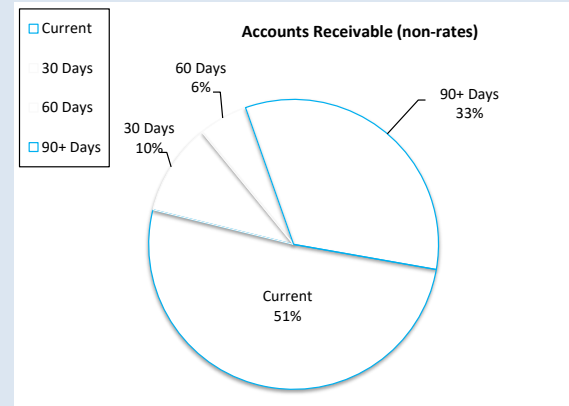
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
<b>84%</b>	<b>\$770,644</b>



<b>Debtors Due</b>
<b>-\$188,108</b>
<b>Over 30 Days</b>
<b>49%</b>
<b>Over 90 Days</b>
<b>33%</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2024**

**OPERATING ACTIVITIES**  
**NOTE 4**  
**OTHER CURRENT ASSETS**

	Opening Balance 1 Jul 2023	Asset Increase	Asset Reduction	Closing Balance 31 May 2024
<b>Other Current Assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Fuel, Oil & Materials on hand	17,234	0	0	17,234
<b>Contract assets</b>				
Contract assets	813,398	0	(510,627)	302,771
<b>Total Other Current assets</b>				<b>320,005</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**CONTRACT ASSETS**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MAY 2024**

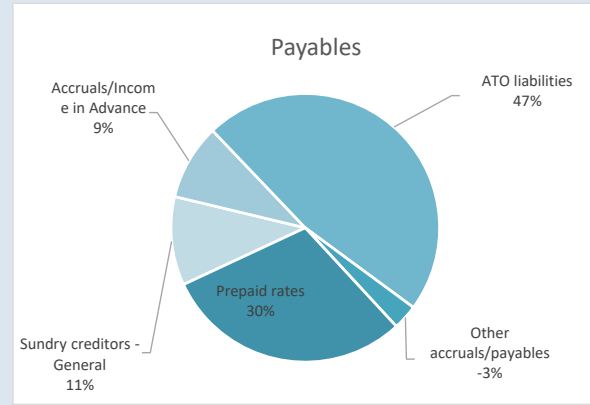
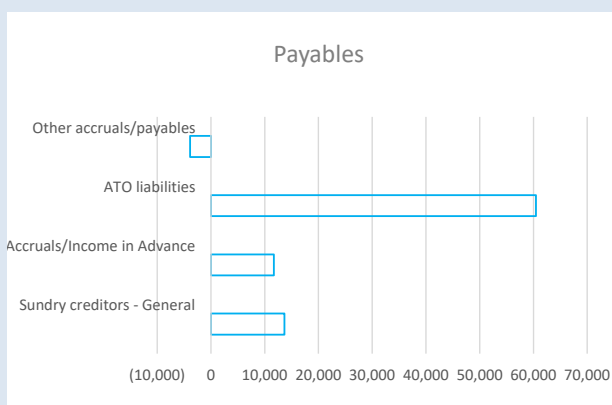
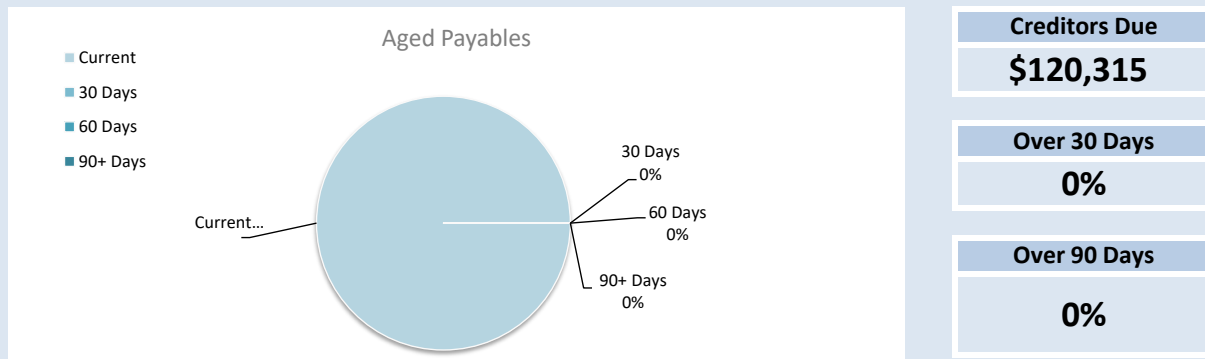
**OPERATING ACTIVITIES**  
**NOTE 5**  
**Payables**

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	13,686	0	0	0	13,686
Percentage	100%	0%	0%	0%	
<b>Balance per Trial Balance</b>					
Sundry creditors - General					13,686
Accruals/Income in Advance					11,708
ATO liabilities					60,479
Other accruals/payables					(3,882)
Prepaid rates					38,323
<b>Total Payables General Outstanding</b>					<b>120,315</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



## SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
<b>Gross rental valuations</b>											
Vacant and improved	0.089400	36	1,716,320.00	153,439.00	0.00	0.00	153,439	153,439.00	18,828.87	4,995.20	177,263.07
Non Rateable	0.000000	38	2,781.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
<b>Unimproved valuations</b>											
Mining	0.163934	231	18,903,738.00	3,098,964.96	100,000.00	0.00	3,198,965	3,098,965.39	93,406.37	2,390.05	3,194,761.81
Exploration and Prospecting	0.147548	557	5,449,383.00	804,046.00	0.00	0.00	804,046	804,045.58	(18,031.06)	(2,454.27)	783,560.25
Pastoral and Other	0.085300	88	999,953.00	85,296.00	0.00	0.00	85,296	85,295.99	(511.80)	(300.42)	84,483.77
Non-Rateable			63,326.00				0	0.00	1,370.20	(643.42)	726.78
<b>Sub-Totals</b>		<b>950</b>	<b>27,135,501.00</b>	<b>4,141,745.96</b>	<b>100,000.00</b>	<b>0.00</b>	<b>4,241,746</b>	<b>4,141,745.96</b>	<b>95,062.58</b>	<b>3,987.14</b>	<b>4,240,795.68</b>
<b>Minimum Payment</b>											
<b>\$</b>											
<b>Gross rental valuations</b>											
Vacant and improved	200	211	48,774.00	42,200.00	0.00	0.00	42,200	42,200.00	0.00	0.00	42,200.00
					0.00	0.00	0		0.00	0.00	0.00
<b>Unimproved valuations</b>											
Mining	328	59	56,615.00	19,352.00	0.00	0.00	19,352	19,352.00	0.00	0.00	19,352.00
Exploration and Prospecting	328	394	465,000.00	129,232.00	0.00	0.00	129,232	129,232.00	0.00	0.00	129,232.00
Pastoral and Other	328	10	18,965.00	3,280.00	0.00	0.00	3,280	3,280.00	0.00	0.00	3,280.00
				0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
<b>Sub-Totals</b>		<b>674</b>	<b>589,354.00</b>	<b>194,064.00</b>	<b>0.00</b>	<b>0.00</b>	<b>194,064</b>	<b>194,064.00</b>	<b>0.00</b>	<b>0.00</b>	<b>194,064.00</b>
		<b>1,624</b>	<b>27,724,855.00</b>	<b>4,335,809.96</b>	<b>100,000.00</b>	<b>0.00</b>	<b>4,435,810</b>	<b>4,335,809.96</b>	<b>95,062.58</b>	<b>3,987.14</b>	<b>4,434,859.68</b>
Discounts							0				0.00
Concession							0				0.00
<b>Amount from General Rates</b>							<b>4,435,810</b>				<b>4,434,859.68</b>
Ex-Gratia Rates							0				0.00
Movement in Excess Rates							0				0.00
Specified Area Rates							0				0.00
<b>Total Rates</b>							<b>4,435,810</b>				<b>4,434,859.68</b>

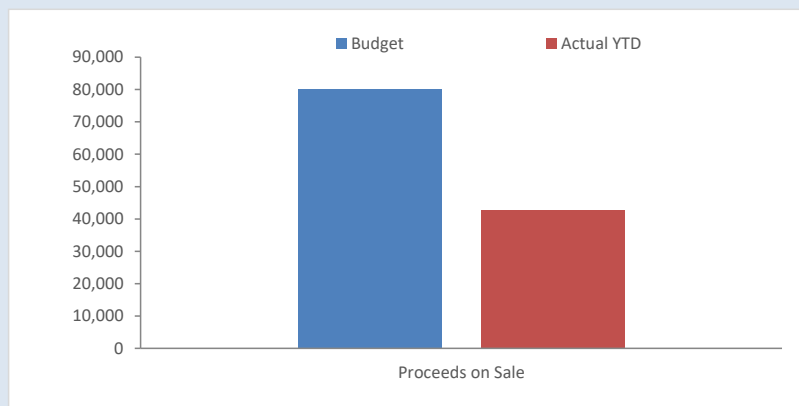
SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
83	Toyota Prado Dsl Wagon 2019 1Hzu332 (Old 1Mn), P0230 P0207 Hino 300 Series 816 Medium Auto Rubbish	8,912	50,000	41,088		6,674	39,197	32,522	
515	Truck - Mn963	27,194	30,000	2,806		0	0		
541	Auto Tyre Changer	2,730	0		(2,730)	6,230	3,500		(2,730)
		<b>38,836</b>	<b>80,000</b>	<b>43,894</b>	<b>(2,730)</b>	<b>12,905</b>	<b>42,697</b>	<b>32,522</b>	<b>(2,730)</b>

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
<b>\$80,000</b>	<b>\$42,697</b>	<b>53%</b>

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS

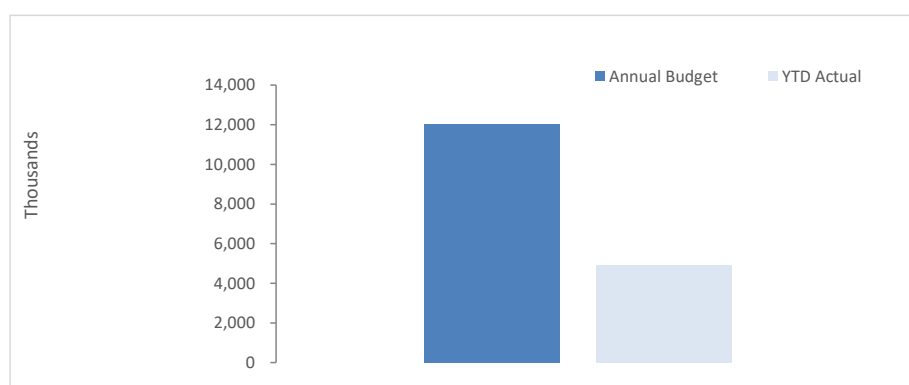
Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	4,213,177	3,020,267	3,123,177	1,587,778	(1,432,489)
Equipment on Reserves	0	0	0	0	0
Plant and Equipment	800,000	787,600	813,000	295,634	(491,966)
Motor Vehicles	0	0	0	0	0
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	7,574,541	6,258,043	6,703,541	2,980,362	(3,277,681)
Infrastructure Assets - Footpaths	50,000	0	0	0	0
Infrastructure Assets - Parks and Ovals	0	0	0	0	0
Infrastructure Assets - Other	2,323,287	1,031,254	1,372,525	82,257	(948,997)
<b>Capital Expenditure Totals</b>	<b>14,961,005</b>	<b>11,097,164</b>	<b>12,012,243</b>	<b>4,946,031</b>	<b>(6,151,133)</b>
<b>Capital acquisitions funded by:</b>					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	6,986,077	5,718,290	6,605,411	3,225,178	(2,493,112)
Borrowings	650,000	0	0	0	0
Other (Disposals & C/Fwd)	80,000	75,826	80,000	42,697	(33,129)
Council contribution - Cash Backed Reserves					
Various Reserves	2,535,659	2,535,659	2,535,659	0	(2,535,659)
Council contribution - operations	4,709,269	2,767,389	2,791,173	1,678,156	(1,089,233)
<b>Capital Funding Total</b>	<b>14,961,005</b>	<b>11,097,164</b>	<b>12,012,243</b>	<b>4,946,031</b>	<b>(6,151,133)</b>

## SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair

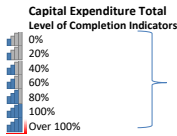
## KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$12.01 M	\$4.95 M	41%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$6.61 M	\$3.23 M	49%



SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS



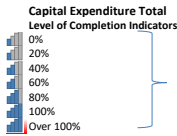
Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

% of Completion	Level of completion indicator, please see table at the top of this note for further detail.	Balance			Adopted	Amended		Total YTD	Variance (Under)/Over	
		Account Number	Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget			
					\$	\$	\$	\$	\$	
<b>Assets</b>										
<b>Land</b>										
<b>Economic Services</b>										
0.11		Lot 500-502 (56) Wilson St - Land (Capital)	4130809	508	LC001	(64,000)	(64,000)	(63,999)	(6,934)	57,065
0.08		Lot 9 (54) Shenton Street - Land (Capital)	4130809	508	LC002	(12,000)	(12,000)	(12,000)	(909)	11,091
<b>Total - Economic Services</b>						<b>(76,000)</b>	<b>(76,000)</b>	<b>(75,999)</b>	<b>(7,843)</b>	<b>68,156</b>
0.10		<b>Total - Land</b>				<b>(76,000)</b>	<b>(76,000)</b>	<b>(75,999)</b>	<b>(7,843)</b>	<b>68,156</b>
<b>Buildings</b>										
<b>Education &amp; Welfare</b>										
1.00		Community Building	4080410	510	BC060A	(300,000)	0	0	0	0
<b>Total - Education &amp; Welfare</b>						<b>(300,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Housing</b>										
0.92		CEO House - Lot - 1085 (39) Mercer St - Building (Capital)	4090110	510	BC002	0	(75,000)	(75,000)	(69,137)	5,863
1.32		Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	4090110	510	BC007	0	(20,000)	(16,040)	(26,379)	(10,339)
0.18		Lot 93 (36) Mercer St - Building (Capital)	4090110	510	BC005	0	(9,000)	(7,200)	(1,636)	5,564
0.95		29A Reid Street (North Unit) - Building (Capital)	4090110	510	BC010	(326,691)	(448,346)	(410,982)	(426,364)	(15,382)
0.95		29B Reid Street (South Unit) - Building (Capital)	4090110	510	BC011	(570,000)	(448,346)	(410,982)	(426,364)	(15,382)
1.00		Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	4090210	510	BC020	(894,000)	0	0	0	0
0.03		GROH House 4x2	4090210	510	BC023	(700,000)	(700,000)	(699,666)	(22,145)	677,521
0.04		GROH House 2x1	4090210	510	BC024	(550,000)	(550,000)	(549,666)	(19,805)	529,861
<b>Total - Housing</b>						<b>(3,040,691)</b>	<b>(2,250,691)</b>	<b>(2,169,536)</b>	<b>(991,830)</b>	<b>1,177,706</b>
<b>Recreation And Culture</b>										
0.00		Town Hall (Hall) - Building (Capital)	4110110	510	BC026	(100,000)	(100,000)	(91,663)	0	91,663
<b>Total - Recreation And Culture</b>						<b>(100,000)</b>	<b>(100,000)</b>	<b>(91,663)</b>	<b>(2,470)</b>	<b>89,193</b>
<b>Economic Services</b>										
1.00		Building not specified	4130210	510	BC000	(100,000)	0	0	0	0
0.79		Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	4130210	510	BC028	(496,486)	(496,486)	(496,397)	(392,370)	104,027
<b>Total - Economic Services</b>						<b>(596,486)</b>	<b>(496,486)</b>	<b>(496,397)</b>	<b>(392,370)</b>	<b>104,027</b>
<b>Other Property &amp; Services</b>										
0.97		Town Hall (Admin) - Building (Capital)	4140210	510	BC027	(100,000)	(200,000)	(186,672)	(193,265)	(6,593)
0.97		<b>Total - Other Property &amp; Services</b>				<b>(100,000)</b>	<b>(200,000)</b>	<b>(186,672)</b>	<b>(193,265)</b>	<b>(6,593)</b>
0.52		<b>Total - Buildings</b>				<b>(4,137,177)</b>	<b>(3,047,177)</b>	<b>(2,944,268)</b>	<b>(1,579,935)</b>	<b>1,364,333</b>
<b>Plant &amp; Equipment</b>										
<b>Governance</b>										
0.82		Administration Communications Equipment	4040230	530	C0141	(15,000)	(15,000)	(12,000)	(12,296)	(296)
1.00		Software and IT Systems	4040230	530	C0142	(100,000)	0	0	0	0
1.00		Vehicle Replacement CEO	4040230	530	CP001	(80,000)	(71,000)	(71,000)	(70,994)	6
<b>Total - Governance</b>						<b>(195,000)</b>	<b>(86,000)</b>	<b>(83,000)</b>	<b>(83,290)</b>	<b>(290)</b>
<b>Other Law, Order &amp; Public Safety</b>										
1.02		LRCI Menzies CCTV Expenditure	4050330	530	LRC0118	(90,000)	(112,000)	(89,600)	(114,272)	(24,672)
<b>Total - Other Law, Order &amp; Public Safety</b>						<b>(90,000)</b>	<b>(112,000)</b>	<b>(89,600)</b>	<b>(114,272)</b>	<b>(24,672)</b>
<b>Recreation &amp; Culture</b>										
0.81		TV RADIO - Plant & Equipment (Capital)	4110430	530		0	(100,000)	(100,000)	(81,462)	18,538
<b>Total - Recreation &amp; Culture</b>						<b>0</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(81,462)</b>	<b>18,538</b>
<b>Transport</b>										
1.00		Minor Plant Purchases	4120330	530	C0127	(15,000)	0	0	0	0
0.00		Rubbish Truck with Compactor	4120330	530	CP006	(340,000)	(340,000)	(340,000)	0	340,000
0.00		Trailer for Accommodation (23/24)	4120330	530	C1220	(160,000)	(160,000)	(160,000)	0	160,000
1.11		AlcoMeasure Breathalyser's x 2	4120330	530	PA163	0	(15,000)	(15,000)	(16,610)	(1,610)
<b>Total - Transport</b>						<b>(515,000)</b>	<b>(515,000)</b>	<b>(515,000)</b>	<b>(16,610)</b>	<b>498,390</b>
0.36		<b>Total - Plant &amp; Equipment</b>				<b>(800,000)</b>	<b>(813,000)</b>	<b>(787,600)</b>	<b>(295,634)</b>	<b>491,966</b>
<b>Infrastructure - Roads</b>										
<b>Transport</b>										
0.00		Program Reseal	4120140	540	C1213	(250,000)	(250,000)	(229,163)	0	229,163
1.00		Grids Capital	4120140	540	GRIDCAP	(100,000)	0	0	0	0
1.00		Niagara Dam Rd (Capital)	4120141	540	RC059	(200,000)	0	0	0	0
0.00		Kookynie Malcom Rd (Capital)	4120142	540	RC038	(300,000)	(300,000)	(300,000)	0	300,000
0.03		Tjuntjunjarra Access Rd (Capital)	4120142	540	RC049	(300,000)	(300,000)	(275,000)	(9,375)	265,625
0.00		Tjuntjunjarra Internal Roads Program (20-21)	4120142	540	RC249	(250,000)	(250,000)	(249,999)	0	249,999
1.00		Tjuntjunjarra Access Road (R2R 23-24)	4120146	540	R2R049D	(510,627)	(510,627)	(468,072)	(510,627)	(42,555)
0.00		Yarri Road (RRG 21-22)	4120150	540	RRG039A	(38,000)	(38,000)	(25,332)	0	25,332
0.00		Tjuntjunjarra Access Rd (RRG)	4120150	540	RRG049	(80,000)	(80,000)	(73,326)	0	73,326
0.00		Menzies North West (RRG 23/24)	4120151	540	RRG007F	(624,000)	(624,000)	(624,000)	0	624,000
1.00		Evanston - Menzies Road (RRG 23/24)	4120151	540	RRG008B	(81,000)	0	0	0	0
1.00		Riverina - Snake Hill Road (RRG 23/24)	4120151	540	RRG013A	(490,000)	0	0	0	0



SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

Completion	Level of completion indicator, please see table at the top of this note for further detail.	Assets			Adopted		Amended		Variance (Under)/Over	
		Account Number	Balance Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD		
					\$	\$	\$	\$	\$	
0.00		Kookynie - Malcolm Road (RRG 23/24)	4120151	540	RRG038A	(297,914)	(297,914)	(297,912)	0	297,912
1.00		Kookynie Mt Remarkable Rd - Flood Damage	4120159	540	RFD003	0	0	0	(1,209)	(1,209)
0.44		Tjuntjuntjara Access Road (Indigenous Community Access Rd)	4120164	540	ICA049	(320,000)	(320,000)	(293,326)	(139,559)	153,767
0.50		Cutline Road Expenditure CKB	4120164	540	ICA050	(3,033,000)	(3,033,000)	(2,780,250)	(1,503,747)	1,276,503
1.00		Tjuntjuntjara Access Road (NoRA Supplementary Funding 22/23) E	4120164	540	NORA049	(700,000)	(700,000)	(641,663)	(700,000)	(58,337)
1.00		LRCI Projects Phase 3 - Budgeting Purposes Only	4120164	540	LRC000A	0	0	0	(115,845)	(115,845)
		<b>Total - Transport</b>				<b>(7,574,541)</b>	<b>(6,703,541)</b>	<b>(6,258,043)</b>	<b>(2,980,362)</b>	<b>3,277,681</b>
0.44		<b>Total - Infrastructure - Roads</b>				<b>(7,574,541)</b>	<b>(6,703,541)</b>	<b>(6,258,043)</b>	<b>(2,980,362)</b>	<b>3,277,681</b>
		<b>Infrastructure - Footpaths</b>								
		<b>Transport</b>								
1.00		Footpath Construction General (Budgeting Only)	4120170	560	FC000	(50,000)	0	0	0	0
		<b>Total - Transport</b>				<b>(50,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
1.00		<b>Total - Infrastructure - Footpaths</b>				<b>(50,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Infrastructure - Other</b>								
		<b>Community Amenities</b>								
0.06		LRCI Sealing of Parking Menzies Public Toilets Expenditure	4100790	590	LRC0116	(143,350)	(143,350)	(107,511)	(9,119)	98,392
		<b>Total - Community Amenities</b>				<b>(143,350)</b>	<b>(143,350)</b>	<b>(107,511)</b>	<b>(9,119)</b>	<b>98,392</b>
		<b>Recreation And Culture</b>								
0.00		Tjuntjuntjara Water Park Expenditure	4110390	590	PC114	(150,000)	(150,000)	(150,000)	0	150,000
0.31		LRCI Marmion Village Access Improvement	4110390	590	LRC0120	(197,445)	(197,445)	(131,630)	(60,388)	71,242
0.00		LRCI Menzies Skatepark	4110390	590	LRC0121	(350,000)	(350,000)	(233,334)	0	233,334
0.00		LRCI Sealing Kensington Street Menzies (Access to Water Reservo	4110390	590	LRC0122	(315,778)	(315,778)	(210,518)	0	210,518
		<b>Total - Recreation And Culture</b>				<b>(1,013,223)</b>	<b>(1,013,223)</b>	<b>(725,482)</b>	<b>(60,388)</b>	<b>665,094</b>
		<b>Transport</b>								
1.00		Bores to Support Road Works	4120190	590	C0123	(50,000)	0	0	0	0
1.00		Main Street (Shenton) Streetscaping	4120190	590	C100	(50,000)	0	0	0	0
0.00		Truck Bay Wilson and Shenton	4120190	590	C1211	(10,000)	(10,000)	(9,468)	0	9,468
		<b>Total - Transport</b>				<b>(110,000)</b>	<b>(10,000)</b>	<b>(9,468)</b>	<b>0</b>	<b>9,468</b>
		<b>Economic Services</b>								
1.00		Niagara Dam Capital Works	4130290	590	C0131	(850,762)	0	0	0	0
0.06		LRCI Tourism Signage (district wide) Expenditure	4130290	590	LRC0117	(205,952)	(205,952)	(188,793)	(12,750)	176,043
		<b>Total - Economic Services</b>				<b>(1,056,714)</b>	<b>(205,952)</b>	<b>(188,793)</b>	<b>(12,750)</b>	<b>176,043</b>
0.06		<b>Total - Infrastructure - Other</b>				<b>(2,323,287)</b>	<b>(1,372,525)</b>	<b>(1,031,254)</b>	<b>(82,257)</b>	<b>948,997</b>
0.41		<b>Grand Total</b>				<b>(14,961,005)</b>	<b>(12,012,243)</b>	<b>(11,097,164)</b>	<b>(4,946,031)</b>	<b>6,151,133</b>

SHIRE OF MENZIES  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 31 MAY 2024

FINANCING ACTIVITIES  
 NOTE 9  
 LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

Movement in borrowings and interest between the beginning and the end of the current financial year.

Particulars/Purpose	01 Jul 2023	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>													
GROH House Construction x 2	0	0	0	650,000	0	0	53,627	0	0	596,373	0	0	26,085
<b>Total</b>	0	0	0	650,000	0	0	53,627	0	0	596,373	0	0	26,085
Current loan borrowings		0						0					
Non-current loan borrowings		0						0					
		0						0					
Current financing borrowings		0						0					

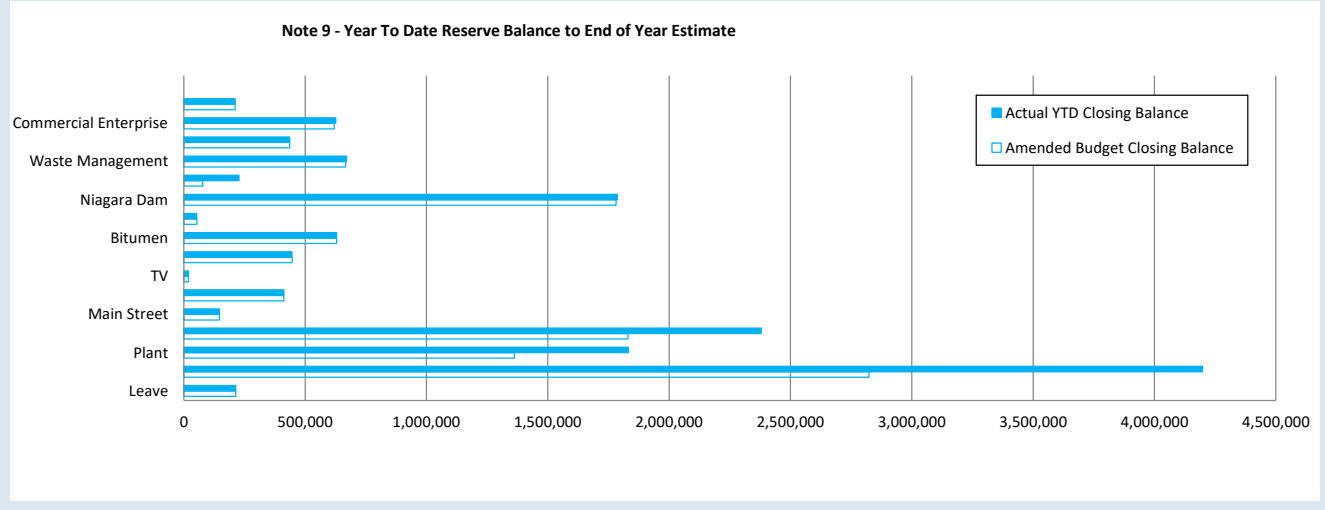
SHIRE OF MENZIES  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 31 MAY 2024

OPERATING ACTIVITIES  
 NOTE 10  
 CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave	\$ 210,368	\$ 3,573	\$ 3,477	\$ 0	\$ 0	\$ 0	\$ 0	\$ 213,941	\$ 213,845
Building	3,234,402	54,936	63,989	900,000	900,000	(1,365,659)	0	2,823,679	4,198,391
Plant	1,801,730	30,603	29,705	0	0	(470,000)	0	1,362,333	1,831,434
Road	2,340,514	39,755	38,585	0	0	(550,000)	0	1,830,269	2,379,099
Main Street	144,086	2,447	2,366	0	0	0	0	146,533	146,452
Staff Amenities	405,535	6,888	6,678	0	0	0	0	412,423	412,213
TV	18,354	312	304	0	0	0	0	18,666	18,658
Caravan Park	438,455	7,447	7,231	0	0	0	0	445,902	445,685
Bitumen	619,404	10,521	10,204	0	0	0	0	629,925	629,608
Rates Creditors	52,454	891	862	0	0	0	0	53,345	53,316
Niagara Dam	1,274,702	21,651	26,763	484,750	484,750	0	0	1,781,103	1,786,215
Water Park	223,733	3,800	3,687	0	0	(150,000)	0	77,533	227,420
Waste Management	361,054	6,133	9,510	300,000	300,000	0	0	667,187	670,564
Former Post Office	429,193	7,290	7,076	0	0	0	0	436,483	436,269
Commercial Enterprise	13,221	225	7,396	605,949	605,949	0	0	619,395	626,566
Land Purchase	207,630	3,528	3,427	0	0	0	0	211,158	211,058
	<b>11,774,836</b>	<b>200,000</b>	<b>221,259</b>	<b>2,290,699</b>	<b>2,290,699</b>	<b>(2,535,659)</b>	<b>0</b>	<b>11,729,876</b>	<b>14,286,794</b>

KEY INFORMATION



SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2023	Liability Increase	Liability Reduction	Closing Balance 31 May 2024
		\$	\$	\$	\$
<b>Other Liabilities</b>					
- Contract liabilities	12	75,501	87,636	(66,550)	96,588
- Capital grant/contribution liabilities	13	792,994	3,399,288	(3,225,178)	967,103
<b>Total other liabilities</b>		868,495	3,486,924	(3,291,728)	1,063,691
<b>Employee Related Provisions</b>					
Annual leave		124,637	0	0	124,637
Long service leave		36,543	0	0	36,543
<b>Total Provisions</b>		161,180	0	0	161,180
<b>Total Other Current Liabilities</b>					1,224,871
Amounts shown above include GST (where applicable)					

#### KEY INFORMATION

##### PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### EMPLOYEE RELATED PROVISIONS

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the

##### CAPITAL GRANT/CONTRIBUTION LIABILITIES

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

NOTE 12  
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Grant, Subsidies and Contributions Liability					Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 31 May 2024	Current Liability 31 May 2024	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and Subsidies</b>									
<b>General purpose funding</b>									
Grants Commission - General (WALGGC)	0	0	0	0	0	87,722	87,722	87,722	86,517
Grants Commission - Roads (WALGGC)	0	0	0	0	0	46,788	46,788	46,788	37,625
<b>Law, order, public safety</b>									
DFES Grant - Operating Bush Fire Brigade	3,369	4,000	(7,369)	0	0	8,000	8,000	7,326	7,369
<b>Transport</b>									
Direct Grant (MRWA)	0	0	0	0	0	190,000	190,000	174,163	230,243
Street Lighting Subsidy (MRWA)	0	0	0	0	0	1,713	1,713	1,562	2,957
LRCIP Grant - Menzies Town Greening	46,460	0	(10,033)	36,427	36,427	96,460	96,460	72,345	10,033
<b>Economic services</b>									
WACRN Community Resource Centre Grant	0	40,000	(40,000)	0	0	80,000	80,000	80,000	40,000
DSS Community Hub Grant	4,376	39,734	(8,556)	35,554	35,554	39,734	39,734	36,421	8,556
City Kalgoorlie Boulder Community-Led Support Operating Grant	0	3,902	(591)	3,311	3,311	0	0	0	591
	<b>54,205</b>	<b>87,636</b>	<b>(66,550)</b>	<b>75,291</b>	<b>75,291</b>	<b>550,417</b>	<b>550,417</b>	<b>506,327</b>	<b>423,891</b>
<b>Contributions</b>									
<b>Recreation and culture</b>									
Menzies Discovery Day Contributions	0	0	0	0	0	8,000	25,000	24,999	23,750
<b>Economic services</b>									
INDUE Cashless Debit Card Contribution	21,296	0	0	21,296	21,296	0	0	0	0
	<b>21,296</b>	<b>0</b>	<b>0</b>	<b>21,296</b>	<b>21,296</b>	<b>8,000</b>	<b>25,000</b>	<b>24,999</b>	<b>23,750</b>
<b>TOTALS</b>	<b>75,501</b>	<b>87,636</b>	<b>(66,550)</b>	<b>96,588</b>	<b>96,588</b>	<b>558,417</b>	<b>575,417</b>	<b>531,326</b>	<b>447,641</b>

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

NOTE 13  
CAPITAL GRANTS AND CONTRIBUTIONS

Provider	Unspent Capital Grants, Subsidies and Contributions Liability					Capital Grants, Subsidies and Contributions Revenue			
	Liability	Increase	Liability	Liability	Current	Adopted	Amended	Amended	YTD
	1 Jul 2023	in	Reduction	31 May 2024	Liability	Budget	Annual	YTD	Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital Grants and Subsidies</b>									
<b>General purpose funding</b>									
LRCIP Grant - Phase 4 - Budgeting Purposes Only	0	0	0	0	0	863,223	0	0	0
<b>Law, order, public safety</b>									
LRCIP Grant - Menzies CCTV	38,988	0	(38,988)	0	0	90,000	90,000	67,500	38,988
<b>Community amenities</b>									
LRCIP Grant - Sealing of Parking Menzies Public Toilets	68,350	0	(9,119)	59,231	59,231	150,000	150,000	112,500	9,119
LRCIP Grant - Marmion Village Reserve Improvements	14,604	0	(14,604)	(0)	0	0	0	0	14,604
LRCIP Grant - Phase 4 - Marmion Village Access Improvement	0	118,467	(60,388)	58,079	58,079	0	197,445	197,445	60,388
LRCIP Grant - Phase 4 - Menzies Skatepark	0	210,000	0	210,000	210,000	0	350,000	350,000	0
LRCIP Grant - Phase 4 - Sealing Kensington Street Menzies	0	189,467	0	189,467	189,467	0	315,778	315,778	0
<b>Transport</b>									
RTR Grant Funded - Tjunjuntjara Access Road	0	510,627	(510,627)	0	0	510,627	510,627	340,418	510,627
RRG Grant Funded -Menzies North West Road Resurfacing SLK 5 - 10 (RRG 22-23)	227,048	0	(227,048)	0	0	0	0	0	227,048
RRG Grant Funded -Menzies North West Road - 23/24	0	0	0	0	0	416,000	416,000	415,998	0
RRG Grant Funded -Evanston Menzies Road (RRG 23-24)	0	0	0	0	0	54,000	0	0	0
RRG Grant Funded -Riverina - Snake Hill Road (RRG 23/24)	0	0	0	0	0	326,666	0	0	0
RRG Grant Funded 20/21 -Tjuntjuntjara Access Rd	32,000	0	(32,000)	0	0	80,000	80,000	79,998	32,000
RRG Grant Funded -Kookynie - Malcolm Road (RRG 23/24)	0	0	0	0	0	198,609	198,609	198,609	0
RRG Grant Funded -Yarri Road (RRG 21-22)	0	0	0	0	0	38,000	38,000	25,332	0
WALGGC Special Road Grant - Tjuntjuntjara Access Road	160,000	342,635	(139,559)	363,077	363,077	320,000	320,000	213,332	139,559
NORA Supplementry Funding Grant - Tjuntjuntjara Access Road	80,000	620,000	(700,000)	0	0	700,000	700,000	466,666	700,000
<b>Economic services</b>									
LRCIP Grant - Tourism Signage (district wide)	100,000	0	(12,750)	87,250	87,250	205,952	205,952	154,464	12,750
	<b>720,990</b>	<b>1,991,196</b>	<b>(1,745,083)</b>	<b>967,103</b>	<b>967,103</b>	<b>3,953,077</b>	<b>3,572,411</b>	<b>2,938,040</b>	<b>1,745,083</b>
<b>Capital Contributions</b>									
<b>Transport</b>									
City Kalgoorlie Boulder Cutline Road Expenditure	72,004	1,408,092	(1,480,095)	0	0	3,033,000	3,033,000	2,780,250	1,480,095
	<b>72,004</b>	<b>1,408,092</b>	<b>(1,480,095)</b>	<b>0</b>	<b>0</b>	<b>3,033,000</b>	<b>3,033,000</b>	<b>2,780,250</b>	<b>1,480,095</b>
<b>Total Capital grants, subsidies and contributions</b>	<b>792,994</b>	<b>3,399,288</b>	<b>(3,225,178)</b>	<b>967,103</b>	<b>967,103</b>	<b>6,986,077</b>	<b>6,605,411</b>	<b>5,718,290</b>	<b>3,225,178</b>

## SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024NOTE 14  
BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2023	Amount Received	Amount Paid	Closing Balance 31 May 2024
	\$	\$	\$	\$
<b>Restricted Cash - Bonds and Deposits</b>				
Pet Bonds	302.50	205.00	0.00	507.50
Staff Housing Bonds	3,617.00	964.00	(572.00)	4,009.00
BCITF	(591.75)	1,245.95	(1,245.94)	(591.74)
Building Levy	37.95	2,115.55	(2,115.55)	37.95
Nomination Fees	0.00	700.00	(700.00)	0.00
Unclaimed Moines	400.00	536.98	(34.56)	902.42
Hall Hire Bond	100.00	800.00	(800.00)	100.00
Other Housing Bond	0.00	1,845.00	0.00	1,845.00
Community Bus Bond	200.00	205.00	(205.00)	200.00
Retention Bonds & Liabilities	10,979.98	15,134.81	0.00	26,114.79
<b>Sub-Total</b>	<b>15,045.68</b>	<b>23,752.29</b>	<b>(5,673.05)</b>	<b>33,124.92</b>
<b>Trust Funds</b>				
Nil				
<b>Sub-Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>15,045.68</b>	<b>23,752.29</b>	<b>(5,673.05)</b>	<b>33,124.92</b>

## KEY INFORMATION

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

NOTE 15  
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.  
The material variance adopted by Council for the 2023/24 year is \$25,000 and 10%.

Reporting Program	Var. \$	Var. %	Significant		Timing/ Permanent	Explanation of Variance
			Var. ▲▼	Var. \$		
<b>Revenue from operating activities</b>						
Grants, Subsidies and Contributions	\$ (83,685)	(16%)	▼	\$	Timing	Phasing for FAGS Grant and MRWA direct grant Income budget differs from actuals. Budgeted figures now tracking higher than actuals.
Interest Revenue	45,331	16%	▲	\$	Timing	Term deposit matured in May 2024, Interest budget phased over year.
<b>Expenditure from operating activities</b>						
Employee Costs	513,638	19%	▲	\$	Timing	2 vacant position, effecting the YTD operational cost. Budget greater than the YTD expenditure
Materials and Contracts	671,055	27%	▲	\$	Timing	Delay on the commencement of the projects.
Insurance Expenses	(25,418)	(16%)	▼	\$	Timing	Insurance expenditure actually incurred but budgeted over twelve months.
Other Expenditure	386,778	72%	▲	\$	Timing	Rate write-offs budgeted for have not yet occurred.
<b>INVESTING ACTIVITIES</b>						
Capital Grants, Subsidies and Contributions	(2,493,112)	(44%)	▼	\$	Timing	Budget Allocations for completed projects which are grant related in this FY are ahead of actuals.
Proceeds from Disposal of Assets	(33,129)	(44%)	▼	\$	Timing	Not all budgeted Disposal have occurred yet.
Land and Buildings	1,432,489	47%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Plant and Equipment	491,966	62%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Roads	3,277,681	52%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Other	948,997	92%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
<b>FINANCING ACTIVITIES</b>						
Transfer from Reserves	(2,535,659)	(100%)	▼	\$	Timing	Most allocations occur at year-end



SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2024

NOTE 16  
BUDGET AMENDMENTS

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		<b>Budget Adoption</b>		Closing Surplus/(Deficit)			0	0
		Opening surplus adjustment		Opening Surplus(Deficit)			49,058	49,058
3030130		RATES - Rates Levied - Synergy	Mid Year Review	Operating Revenue		100,000		149,058
3110700		OTH CUL - Contributions & Donations - Other Culture	Mid Year Review	Operating Revenue		17,000		166,058
3030146		RATES - Instalment Interest Received	Mid Year Review	Operating Revenue		8,000		174,058
3030235		GEN PUR - Other Income	Mid Year Review	Operating Revenue		5,000		179,058
3100735		COM AMEN - Other Income	Mid Year Review	Operating Revenue		500		179,558
3140235		ADMIN - Other Income Relating to Administration	Mid Year Review	Operating Revenue		2,000		181,558
3030245		GEN PUR - Interest Earned - Reserve Funds	Mid Year Review	Operating Revenue			(20,000)	161,558
3030246		GEN PUR - Interest Earned - Municipal Funds	Mid Year Review	Operating Revenue		20,000		181,558
3050221		ANIMAL - Animal Registration Fees	Mid Year Review	Operating Revenue		500		182,058
3090101		STF HOUSE - Staff Rental Reimbursements	Mid Year Review	Operating Revenue		5,000		187,058
3100120		SAN - Domestic Refuse Collection Charges	Mid Year Review	Operating Revenue		4,000		191,058
3110501		LIBRARY - Reimbursements Lost Books	Mid Year Review	Operating Revenue		200		191,258
3110735		OTH CUL - Other Income	Mid Year Review	Operating Revenue		900		192,158
3130221		TOUR - Caravan Park Fees	Mid Year Review	Operating Revenue		50,000		242,158
3120110	RRGIO08B	Evanston - Menzies Road (RRG 23-24) Income	Mid Year Review	Operating Revenue			(54,000)	188,158
3120110	RRGIO13A	Riverina - Snake Hill Road (RRG 23/24) Income	Mid Year Review	Operating Revenue			(326,666)	(138,508)
2030100		RATES - Employee Costs	Mid Year Review	Operating Expenses		50,000		(88,508)
2030118		RATES - Rates Write Off	Mid Year Review	Operating Expenses			(20,000)	(108,508)
2030152		RATES - Consultants	Mid Year Review	Operating Expenses			(20,000)	(128,508)
2040116		MEMBERS - Election Expenses	Mid Year Review	Operating Expenses			(2,000)	(130,508)
2040205		OTH GOV - Recruitment	Mid Year Review	Operating Expenses		5,000		(125,508)
2040210		OTH GOV - Motor Vehicle Expenses	Mid Year Review	Operating Expenses			(10,000)	(135,508)
2040211		OTH GOV - Civic Functions, Refreshments & Receptions	Mid Year Review	Operating Expenses			(6,000)	(141,508)
2040250		OTH GOV - Consultancy - Statutory	Mid Year Review	Operating Expenses		11,000		(130,508)
2040251		OTH GOV - Consultancy - Strategic	Mid Year Review	Operating Expenses			(11,000)	(141,508)
2040286		OTH GOV - Expensed Minor Asset Purchases	Mid Year Review	Operating Expenses			(3,000)	(144,508)
2050110		FIRE - Motor Vehicle Expenses	Mid Year Review	Operating Expenses			(500)	(145,008)
2050188	BO035	Fire Brigade Shed 52 Archibald St - Building Operations	Mid Year Review	Operating Expenses		500		(144,508)
2050288		ANIMAL - Animal Pound Operations	Mid Year Review	Operating Expenses			(200)	(144,708)
2050565		ESL BFB - Maintenance Plant & Equipment	Mid Year Review	Operating Expenses			(2,000)	(146,708)
2090186		STF HOUSE - Expensed Minor Asset Purchases	Mid Year Review	Operating Expenses			(10,000)	(156,708)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
2090270		OTH HOUSE - Loan Interest Repayments	Mid Year Review	Operating Expenses		26,085		(130,624)
2110188	BO026	Town Hall (Hall) - Building Operations	Mid Year Review	Operating Expenses			(5,000)	(135,624)
2110386		REC - Expensed Minor Asset Purchases	Mid Year Review	Operating Expenses		5,000		(130,624)
2110541		LIBRARY - Subscriptions & Memberships	Mid Year Review	Operating Expenses			(10,000)	(140,624)
2110689	BM029	Old Butcher Shop Lot 1094 (53) Shenton St - Building Maintena	Mid Year Review	Operating Expenses			(21,170)	(161,794)
2110689	W0022	Museum and Surrounds Maintenance/Operation	Mid Year Review	Operating Expenses		6,170		(155,624)
2110714		OTH CUL - Christmas Events	Mid Year Review	Operating Expenses			(5,000)	(160,624)
2110717		OTH CUL - Community Arts	Mid Year Review	Operating Expenses		20,000		(140,624)
2110725	EV004	Fundraising and Activities	Mid Year Review	Operating Expenses		455		(140,169)
2110725	MDD001	Menzies Discovery Day Expenditure	Mid Year Review	Operating Expenses			(15,455)	(155,624)
2120391		PLANT - Loss on Disposal of Assets	Mid Year Review	Operating Expenses	(2,730)			(155,624)
2130266	BO038	Caravan Park Ablution Blocks - Building Operations	Mid Year Review	Operating Expenses			(7,000)	(162,624)
2130266	W0013	Caravan Park Maintenance/Operations	Mid Year Review	Operating Expenses		81,579		(81,045)
2130266	W0021	Caravan Park Waste Water Maintenance/Operations	Mid Year Review	Operating Expenses		421		(80,624)
2130855		OTH ECON - Community Bus	Mid Year Review	Operating Expenses			(5,000)	(85,624)
2130860	CRC03	CRC Community Social Activity	Mid Year Review	Operating Expenses		3,902		(81,722)
2130860	CRC10	CKB - Community-Led Support Expenditure Accounts	Mid Year Review	Operating Expenses			(3,902)	(85,624)
2130888	BO034	Ex Police Station 8 Wilson (56 Shenton) - Building Operations	Mid Year Review	Operating Expenses			(5,000)	(90,624)
2140200		ADMIN - Employee Costs	Mid Year Review	Operating Expenses		100,000		9,376
2140206		ADMIN - Fringe Benefits Tax (FBT)	Mid Year Review	Operating Expenses			(22,000)	(12,624)
2140230		ADMIN - Insurance Expenses (Other than Bld and W/Comp)	Mid Year Review	Operating Expenses			(2,500)	(15,124)
2140289	BM027	Town Hall (Admin) - Building Maintenance	Mid Year Review	Operating Expenses			(4,000)	(19,124)
2140289	BM049	New Records Facility - Building Maintenance	Mid Year Review	Operating Expenses		4,000		(15,124)
2140300		PWO - Employee Costs	Mid Year Review	Operating Expenses			(225,000)	(240,124)
2140321		PWO - Information Technology	Mid Year Review	Operating Expenses			(7,000)	(247,124)
2140352		PWO - Consultants	Mid Year Review	Operating Expenses			(20,000)	(267,124)
2140392		PWO - Depreciation	Mid Year Review	Operating Expenses	(10,000)			(267,124)
4030281		GEN PUR - Transfer Interest to Reserve	Mid Year Review	Capital Expenses		20,000		(247,124)
4040230	CO142	Software and IT Systems	Mid Year Review	Capital Expenses		100,000		(147,124)
4040230	CP001	Vehicle Replacement CEO	Mid Year Review	Capital Expenses		9,000		(138,124)
4050330	LRC0118	LRCI Menzies CCTV Expenditure	Mid Year Review	Capital Expenses			(22,000)	(160,124)
4080410	BC060A	Community Building	Mid Year Review	Capital Expenses		300,000		139,876
4090110	BC002	CEO House - Lot - 1085 (39) Mercer St - Building (Capital)	Mid Year Review	Capital Expenses			(75,000)	64,876
4090110	BC005	Lot 93 (36) Mercer St - Building (Capital)	Mid Year Review	Capital Expenses			(9,000)	55,876
4090110	BC007	Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	Mid Year Review	Capital Expenses			(20,000)	35,876
4090110	BC010	29A Reid Street (North Unit) - Building (Capital)	Mid Year Review	Capital Expenses			(121,655)	(85,778)
4090110	BC011	29B Reid Street (South Unit) - Building (Capital)	Mid Year Review	Capital Expenses		121,655		35,876
4090210	BC020	Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	Mid Year Review	Capital Expenses		894,000		929,876
4090282		OTH HOUSE - Loan Principal Repayments	Mid Year Review	Capital Expenses		53,627		983,503
4110430		TV RADIO - Plant & Equipment (Capital)	Mid Year Review	Capital Expenses			(100,000)	883,503

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
4120140	GRIDCAP	Grids Capital	Mid Year Review	Capital Expenses		100,000		983,503
4120141	RC059	Niagara Dam Rd (Capital)	Mid Year Review	Capital Expenses		200,000		1,183,503
4120151	RRG008B	Evanston - Menzies Road (RRG 23/24)	Mid Year Review	Capital Expenses		81,000		1,264,503
4120151	RRG013A	Riverina - Snake Hill Road (RRG 23/24)	Mid Year Review	Capital Expenses		490,000		1,754,503
4120170	FC000	Footpath Construction General (Budgeting Only)	Mid Year Review	Capital Expenses		50,000		1,804,503
4120190	CO123	Bores to Support Road Works	Mid Year Review	Capital Expenses		50,000		1,854,503
4120190	C100	Main Street (Shenton) Streetscaping	Mid Year Review	Capital Expenses		50,000		1,904,503
4120330	CO127	Minor Plant Purchases	Mid Year Review	Capital Expenses		15,000		1,919,503
4120330	PA163	AlcoMeasure Breathalyser's x 2	Mid Year Review	Capital Expenses			(15,000)	1,904,503
4130210	BC000	Building not specified	Mid Year Review	Capital Expenses		100,000		2,004,503
4130290	CO131	Niagara Dam Capital Works	Mid Year Review	Capital Expenses		850,762		2,855,265
4140210	BC027	Town Hall (Admin) - Building (Capital)	Mid Year Review	Capital Expenses			(100,000)	2,755,265
5040281		OTH GOV - Transfers from Reserve	Mid Year Review	Capital Revenue			(30,000)	2,725,265
5080481		SENIOR - Transfers from Reserve	Mid Year Review	Capital Revenue			(300,000)	2,425,265
5090183		STF HOUSE - Transfers from Building Reserve	Mid Year Review	Capital Revenue			(227,518)	2,197,747
5090255		OTH HOUSE - New Loan Borrowings	Mid Year Review	Capital Revenue			(650,000)	1,547,747
5090281		OTH HOUSE - Transfers from Former Post Office Reserve	Mid Year Review	Capital Revenue			(496,985)	1,050,762
5120184		ROADC - Transfers from Bitumen Reserve	Mid Year Review	Capital Revenue			(200,000)	850,762
5130283		TOUR - Transfers from Niagara Dam Reserve	Mid Year Review	Capital Revenue			(850,762)	0
					(12,730)	4,012,255	(4,012,255)	0

# SHIRE OF MENZIES FINANCIAL INFORMATION SCHEDULE AS AT 31 MAY 2024



PURPOSE OF DOCUMENT - The Financial Information Schedule has been developed so that Councillors can have a more detailed breakdown of operating expenses and income. The document should be read in conjunction with the Monthly Financial Report as it is a useful tool in understanding variances to the budget.

31/05/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 31/05/2024
		<b>General Purpose Funding</b>				
		<b>Rates</b>				
		<b>Operating Income</b>				
	3030120	RATES - Instalment Admin Fee Received	\$-7,000.00	\$0.00	\$-7,000.00	\$-5,730.00
	3030121	RATES - Account Enquiry Charges	\$-100.00	\$0.00	\$-100.00	\$0.00
	3030122	RATES - Reimbursement of Debt Collection Costs	\$-3,000.00	\$0.00	\$-3,000.00	\$-2,501.80
	3030130	RATES - Rates Levied - Synergy	\$-4,335,809.96	\$-100,000.00	\$-4,435,809.96	\$-4,434,859.68
	3030145	RATES - Penalty Interest Received	\$-40,000.00	\$0.00	\$-40,000.00	\$-42,862.25
	3030146	RATES - Instalment Interest Received	\$-7,000.00	\$-8,000.00	\$-15,000.00	\$-13,441.71
		<b>Total Operating Income</b>	\$-4,392,909.96	\$-108,000.00	\$-4,500,909.96	\$-4,499,395.44
		<b>Other General Purpose Funding</b>				
		<b>Operating Income</b>				
	3030201	GEN PUR - Reimbursements	\$-100.00	\$0.00	\$-100.00	\$0.00
	3030210	GEN PUR - Financial Assistance Grant - General	\$-87,722.00	\$0.00	\$-87,722.00	\$-86,516.50
	3030211	GEN PUR - Financial Assistance Grant - Roads	\$-46,788.00	\$0.00	\$-46,788.00	\$-37,624.50
	3030214	GEN PUR - Grant Funding	\$-863,223.00	\$863,223.00	\$0.00	\$-14,604.10
	3030220	GEN PUR - Charges - Photocopying / Faxing	\$-205.00	\$0.00	\$-205.00	\$0.00
	3030235	GEN PUR - Other Income	\$0.00	\$-5,000.00	\$-5,000.00	\$-5,713.84
	3030245	GEN PUR - Interest Earned - Reserve Funds	\$-220,000.00	\$20,000.00	\$-200,000.00	\$-221,259.25
	3030246	GEN PUR - Interest Earned - Municipal Funds	\$-30,000.00	\$-20,000.00	\$-50,000.00	\$-50,190.35
		<b>Total Operating Income</b>	\$-1,248,038.00	\$858,223.00	\$-389,815.00	\$-415,908.54
		<b>Rates</b>				
		<b>Operating Expenditure</b>				
	2030100	RATES - Employee Costs	\$146,133.90	\$-50,000.00	\$96,133.90	\$56,124.90
	2030104	RATES - Training & Development	\$2,500.00	\$0.00	\$2,500.00	\$1,739.54
	2030109	RATES - Travel & Accommodation	\$2,000.00	\$0.00	\$2,000.00	\$712.16
	2030112	RATES - Valuation Expenses	\$15,000.00	\$0.00	\$15,000.00	\$23,268.15
	2030113	RATES - Title/Company Searches	\$500.00	\$0.00	\$500.00	\$30.50
	2030114	RATES - Debt Collection Expenses	\$17,000.00	\$0.00	\$17,000.00	\$2,481.80
	2030116	RATES - Postage and Freight	\$2,000.00	\$0.00	\$2,000.00	\$1,287.03
	2030118	RATES - Rates Write Off	\$240,000.00	\$20,000.00	\$260,000.00	\$4,061.65
	2030119	RATES - Seizure of Land	\$10,000.00	\$0.00	\$10,000.00	\$429.00
	2030152	RATES - Consultants	\$20,000.00	\$20,000.00	\$40,000.00	\$20,613.50
	2030187	RATES - Other Expenses Relating To Rates	\$500.00	\$0.00	\$500.00	\$365.50
	2030199	RATES - Administration Allocated	\$50,347.00	\$0.00	\$50,347.00	\$37,177.15
		<b>Total Operating Expenditure</b>	\$505,980.90	\$-10,000.00	\$495,980.90	\$148,290.88
		<b>Other General Purpose Funding</b>				
		<b>Operating Expenditure</b>				
	2030211	GEN PUR - Bank Fees & Charges	\$7,000.00	\$0.00	\$7,000.00	\$5,186.42
	2030214	GEN PUR - Rounding	\$10.00	\$0.00	\$10.00	\$0.00
	2030299	GEN PUR - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$24,784.83
		<b>Total Operating Expenditure</b>	\$40,574.00	\$0.00	\$40,574.00	\$29,971.25
		<b>Total Operating Income</b>	\$-5,640,947.96	\$750,223.00	\$-4,890,724.96	\$-4,915,303.98
		<b>Total Operating Expenditure</b>	\$546,554.90	\$-10,000.00	\$536,554.90	\$178,262.13
		<b>Governance</b>				
		<b>Other Governance</b>				
		<b>Operating Income</b>				
	3040135	MEMBERS - Other Income	\$0.00	\$0.00	\$0.00	\$-300.00
	3040290	OTH GOV - Profit on Disposal of Assets	\$-41,088.00	\$0.00	\$-41,088.00	\$-32,522.40
		<b>Total Operating Income</b>	\$-41,088.00	\$0.00	\$-41,088.00	\$-32,822.40
		<b>Members Of Council</b>				
		<b>Operating Expenditure</b>				
	2040104	MEMBERS - Training & Development	\$30,000.00	\$0.00	\$30,000.00	\$15,248.44
	2040109	MEMBERS - Members Travel and Accommodation	\$70,000.00	\$0.00	\$70,000.00	\$32,853.97
	2040111	MEMBERS - Mayors/Presidents Allowance	\$20,666.00	\$0.00	\$20,666.00	\$18,943.87
	2040112	MEMBERS - Deputy Mayors/Presidents Allowance	\$5,167.00	\$0.00	\$5,167.00	\$4,521.09
	2040113	MEMBERS - Members Sitting Fees	\$78,868.00	\$0.00	\$78,868.00	\$72,295.19
	2040114	MEMBERS - Communications Allowance	\$7,700.00	\$0.00	\$7,700.00	\$7,058.59
	2040115	MEMBERS - Printing and Stationery	\$400.00	\$0.00	\$400.00	\$311.65
	2040116	MEMBERS - Election Expenses	\$22,000.00	\$2,000.00	\$24,000.00	\$23,487.06
	2040121	MEMBERS - Information Systems	\$3,000.00	\$0.00	\$3,000.00	\$0.00
	2040129	MEMBERS - Donations to Community Groups	\$30,000.00	\$0.00	\$30,000.00	\$10,590.91
	2040130	MEMBERS - Insurance Expenses	\$11,959.00	\$0.00	\$11,959.00	\$11,958.96
	2040186	MEMBERS - Expensed Minor Asset Purchases	\$5,000.00	\$0.00	\$5,000.00	\$2,429.77
	2040199	MEMBERS - Administration Allocated	\$335,648.00	\$0.00	\$335,648.00	\$247,847.48
		<b>Total Operating Expenditure</b>	\$620,408.00	\$2,000.00	\$622,408.00	\$447,546.98
		<b>Other Governance</b>				
		<b>Operating Expenditure</b>				
	2040200	OTH GOV - Employee Costs	\$513,607.53	\$0.00	\$513,607.53	\$372,506.49
	2040204	OTH GOV - Training & Development	\$15,000.00	\$0.00	\$15,000.00	\$1,262.99
	2040205	OTH GOV - Recruitment	\$25,000.00	\$-5,000.00	\$20,000.00	\$19,857.13
	2040209	OTH GOV - Conference, Travel and Accommodation	\$10,000.00	\$0.00	\$10,000.00	\$4,122.34
	2040210	OTH GOV - Motor Vehicle Expenses	\$17,103.00	\$10,000.00	\$27,103.00	\$29,894.09
	2040211	OTH GOV - Civic Functions, Refreshments & Receptions	\$5,000.00	\$6,000.00	\$11,000.00	\$5,028.95
	2040215	OTH GOV - Printing and Stationery	\$500.00	\$0.00	\$500.00	\$367.50
	2040216	OTH GOV - Postage and Freight	\$500.00	\$0.00	\$500.00	\$0.00
	2040221	OTH GOV - Information Systems	\$5,000.00	\$0.00	\$5,000.00	\$0.00
	2040240	OTH GOV - Advertising & Promotion	\$2,000.00	\$0.00	\$2,000.00	\$1,245.55

31/05/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 31/05/2024
	2040241	OTH GOV - Subscriptions & Memberships	\$90,000.00	\$0.00	\$90,000.00	\$63,755.74
	2040250	OTH GOV - Consultancy - Statutory	\$11,000.00	-\$11,000.00	\$0.00	\$0.00
	2040251	OTH GOV - Consultancy - Strategic	\$26,000.00	\$11,000.00	\$37,000.00	\$20,955.13
	2040252	OTH GOV - Other Consultancy	\$8,000.00	\$0.00	\$8,000.00	\$4,060.00
	2040285	OTH GOV - Legal Expenses	\$15,000.00	\$0.00	\$15,000.00	\$10,735.83
	2040286	OTH GOV - Expensed Minor Asset Purchases	\$5,000.00	\$3,000.00	\$8,000.00	\$4,319.41
	2040298	OTH GOV - Staff Housing Allocated	\$0.00	\$0.00	\$0.00	\$0.00
	2040299	OTH GOV - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$24,784.83
		<b>Total Operating Expenditure</b>	\$782,274.53	\$14,000.00	\$796,274.53	\$562,895.98
		<b>Total Operating Income</b>	-\$41,088.00	\$0.00	-\$73,956.00	-\$32,822.40
		<b>Total Operating Expenditure</b>	\$1,402,682.53	\$16,000.00	\$1,418,682.53	\$1,010,442.96
		<b>Law, Order &amp; Public Safety</b>				
		<b>Animal Control, Law, Order &amp; Public Safety</b>				
		<b>Operating Income</b>				
	3050220	ANIMAL - Pound Fees	-\$50.00	\$0.00	-\$50.00	\$0.00
	3050221	ANIMAL - Animal Registration Fees	-\$100.00	-\$500.00	-\$600.00	-\$900.00
	3050310	OLOPS - Grants	-\$90,000.00	\$0.00	-\$90,000.00	-\$38,988.25
		<b>Total Operating Income</b>	-\$90,150.00	-\$500.00	-\$90,650.00	-\$39,888.25
		<b>Emergency Services Levy - Bush Fire Brigade</b>				
		<b>Operating Income</b>				
	3050502	ESL BFB - Admin Fee/Commission	-\$4,000.00	\$0.00	-\$4,000.00	\$0.00
	3050510	ESL BFB - Operating Grant	-\$8,000.00	\$0.00	-\$8,000.00	-\$7,369.25
	3050545	ESL BFB - Non-Payment Penalty Interest	-\$4,000.00	\$0.00	-\$4,000.00	-\$5,751.62
		<b>Total Operating Income</b>	-\$16,000.00	\$0.00	-\$16,000.00	-\$13,120.87
		<b>Fire Prevention</b>				
		<b>Operating Expenditure</b>				
	2050110	FIRE - Motor Vehicle Expenses	\$0.00	\$500.00	\$500.00	\$109.45
	2050113	FIRE - Fire Prevention and Planning	\$500.00	\$0.00	\$500.00	\$0.00
	2050188	FIRE - Building Operations	\$3,665.00	-\$500.00	\$3,165.00	\$821.06
	2050189	FIRE - Building Maintenance	\$998.00	\$0.00	\$998.00	\$0.00
	2050192	FIRE - Depreciation	\$3,250.00	\$0.00	\$3,250.00	\$2,022.51
		<b>Total Operating Expenditure</b>	\$8,413.00	\$0.00	\$8,413.00	\$2,953.02
		<b>Animal Control</b>				
		<b>Operating Expenditure</b>				
	2050253	ANIMAL - Contract Services	\$30,000.00	\$0.00	\$30,000.00	\$31,350.00
	2050265	ANIMAL - Animal Care Day Menzies	\$5,000.00	\$0.00	\$5,000.00	\$4,070.45
	2050288	ANIMAL - Animal Pound Operations	\$100.00	\$200.00	\$300.00	\$188.70
	2050289	ANIMAL - Animal Pound Maintenance	\$100.00	\$0.00	\$100.00	\$0.00
	2050292	ANIMAL - Depreciation	\$1,252.00	\$0.00	\$1,252.00	\$1,422.92
	2050299	ANIMAL - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$24,784.83
		<b>Total Operating Expenditure</b>	\$70,016.00	\$200.00	\$70,216.00	\$61,816.90
		<b>Other Law, Order &amp; Public Safety</b>				
		<b>Operating Expenditure</b>				
	2050311	OLOPS - CCTV Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2050312	OLOPS - LEMC Support	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2050313	OLOPS - Community Emergency Services	\$4,000.00	\$0.00	\$4,000.00	\$2,647.79
	2050392	OLOPS - Depreciation	\$26,592.00	\$0.00	\$26,592.00	\$24,412.45
	2050399	OLOPS - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$6,196.25
		<b>Total Operating Expenditure</b>	\$40,983.00	\$0.00	\$40,983.00	\$33,256.49
		<b>Emergency Services Levy - Bush Fire Brigade</b>				
		<b>Operating Expenditure</b>				
	2050530	ESL BFB - Insurance Expenses	\$3,250.00	\$0.00	\$3,250.00	\$3,250.00
	2050565	ESL BFB - Maintenance Plant & Equipment	\$8,671.50	\$2,000.00	\$10,671.50	\$15,373.73
	2050589	ESL BFB - Maintenance Land & Buildings	\$5,545.00	\$0.00	\$5,545.00	\$0.00
	2050599	ESL BFB - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$6,196.25
		<b>Total Operating Expenditure</b>	\$25,857.50	\$2,000.00	\$27,857.50	\$24,819.98
		<b>Total Operating Income</b>	-\$106,150.00	-\$500.00	-\$106,650.00	-\$53,009.12
		<b>Total Operating Expenditure</b>	\$145,269.50	\$2,200.00	\$147,469.50	\$122,846.39
		<b>Health</b>				
		<b>Preventative Services - Inspection/Admin</b>				
		<b>Operating Income</b>				
	3070420	HEALTH - Health Regulatory Fees & Charges	-\$300.00	\$0.00	-\$300.00	-\$632.00
		<b>Total Operating Income</b>	-\$300.00	\$0.00	-\$300.00	-\$632.00
		<b>Preventative Services - Inspection/Admin</b>				
		<b>Operating Expenditure</b>				
	2070411	HEALTH - Contract EHO	\$40,000.00	\$0.00	\$40,000.00	\$39,427.30
	2070412	HEALTH - Analytical Expenses	\$400.00	\$0.00	\$400.00	\$360.00
	2070485	HEALTH - Legal Expenses	\$3,000.00	\$0.00	\$3,000.00	\$0.00
	2070499	HEALTH - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$6,196.25
	2070553	PEST - Pest Control Programs	\$5,000.00	\$0.00	\$5,000.00	\$7,391.82
		<b>Total Operating Expenditure</b>	\$56,791.00	\$0.00	\$56,791.00	\$53,375.37

31/05/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 31/05/2024
		<b>Other Health</b>				
		<b>Operating Expenditure</b>				
	2070750	OTH HEALTH - Nurse Expenses	\$3,000.00	\$0.00	\$3,000.00	\$0.00
		<b>Total Operating Expenditure</b>	\$3,000.00	\$0.00	\$3,000.00	\$0.00
		<b>Total Operating Income</b>	-\$300.00	\$0.00	-\$300.00	-\$632.00
		<b>Total Operating Expenditure</b>	\$59,791.00	\$0.00	\$59,791.00	\$53,375.37
		<b>Community Amenities</b>				
		<b>Other Welfare</b>				
		<b>Operating Expenditure</b>				
	2080700	WELFARE - Employee Costs	\$49,437.89	\$0.00	\$49,437.89	\$29,703.36
	2080712	WELFARE - Youth Services	\$4,000.00	\$0.00	\$4,000.00	\$1,085.17
		<b>Total Operating Expenditure</b>	\$53,437.89	\$0.00	\$53,437.89	\$30,788.53
		<b>Total Operating Expenditure</b>	\$53,437.89	\$0.00	\$53,437.89	\$30,788.53
		<b>Housing</b>				
		<b>Staff and Other Housing</b>				
		<b>Operating Income</b>				
	3090101	STF HOUSE - Staff Rental Reimbursements	-\$25,000.00	-\$5,000.00	-\$30,000.00	-\$30,145.00
	3090220	OTH HOUSE - Fees & Charges	-\$24,300.00	\$0.00	-\$24,300.00	-\$28,602.54
	3090235	OTH HOUSE - Other Income	-\$200.00	\$0.00	-\$200.00	\$0.00
		<b>Total Operating Income</b>	-\$49,500.00	-\$5,000.00	-\$54,500.00	-\$58,747.54
		<b>Staff Housing</b>				
		<b>Operating Expenditure</b>				
	2090186	STF HOUSE - Expensed Minor Asset Purchases	\$10,000.00	\$10,000.00	\$20,000.00	\$17,505.35
	2090188	STF HOUSE - Staff Housing Building Operations	\$24,451.00	\$0.00	\$24,451.00	\$28,120.35
	2090189	STF HOUSE - Staff Housing Building Maintenance	\$104,670.00	\$0.00	\$104,670.00	\$42,720.61
	2090192	STF HOUSE - Depreciation	\$65,878.00	\$0.00	\$65,878.00	\$53,345.17
	2090198	STF HOUSE - Staff Housing Costs Recovered	-\$129,121.00	\$0.00	-\$129,121.00	-\$69,175.36
	2090199	STF HOUSE - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$0.00
		<b>Total Operating Expenditure</b>	\$109,442.00	\$10,000.00	\$119,442.00	\$72,516.12
		<b>Other Housing</b>				
		<b>Operating Expenditure</b>				
	2090270	OTH HOUSE - Loan Interest Repayments	\$26,084.59	-\$26,084.59	\$0.00	\$0.00
	2090285	OTH HOUSE - Legal Expenses	\$4,000.00	\$0.00	\$4,000.00	\$0.00
	2090288	OTH HOUSE - Building Operations	\$16,630.00	\$0.00	\$16,630.00	\$15,406.83
	2090289	OTH HOUSE - Building Maintenance	\$65,942.00	\$0.00	\$65,942.00	\$20,044.11
	2090292	OTH HOUSE - Depreciation	\$36,929.00	\$0.00	\$36,929.00	\$52,997.31
	2090298	OTH HOUSE - Staff Housing Costs Recovered	-\$44,313.00	\$0.00	-\$44,313.00	-\$11,670.38
	2090299	OTH HOUSE - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$49,569.45
		<b>Total Operating Expenditure</b>	\$138,836.59	-\$26,084.59	\$112,752.00	\$126,347.32
		<b>Total Operating Income</b>	-\$49,500.00	-\$5,000.00	-\$54,500.00	-\$58,747.54
		<b>Total Operating Expenditure</b>	\$248,278.59	-\$16,084.59	\$232,194.00	\$198,863.44
		<b>Community Amenities</b>				
		<b>Community Amenities</b>				
		<b>Operating Income</b>				
	3100120	SAN - Domestic Refuse Collection Charges	-\$10,000.00	-\$4,000.00	-\$14,000.00	-\$15,026.82
	3100200	SAN OTH - Commercial Collection Charge	-\$5,000.00	\$0.00	-\$5,000.00	\$0.00
	3100321	SEW - Septic Tank Inspection Fees	-\$700.00	\$0.00	-\$700.00	\$0.00
	3100335	SEW - Other Income	-\$1,000.00	\$0.00	-\$1,000.00	-\$1,587.62
	3100620	PLAN - Planning Application Fees	-\$500.00	\$0.00	-\$500.00	\$0.00
	3100710	COM AMEN - Grants	-\$150,000.00	\$0.00	-\$150,000.00	-\$9,119.34
	3100735	COM AMEN - Other Income	\$0.00	-\$500.00	-\$500.00	-\$275.73
		<b>Total Operating Income</b>	-\$167,200.00	-\$4,500.00	-\$171,700.00	-\$26,009.51
		<b>Sanitation - General</b>				
		<b>Operating Expenditure</b>				
	2100111	SAN - Waste Collection	\$99,023.00	\$0.00	\$99,023.00	\$88,903.06
	2100117	SAN - General Tip Maintenance	\$78,934.00	\$0.00	\$78,934.00	\$46,120.92
	2100118	SAN - Purchase of Bins (Sulo and Other)	\$2,000.00	\$0.00	\$2,000.00	\$1,875.00
	2100119	SAN - Landfill Closure	\$0.00	\$0.00	\$0.00	\$0.00
	2100192	SAN - Depreciation	\$8,625.00	\$0.00	\$8,625.00	\$13,879.67
	2100199	SAN - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$24,784.83
		<b>Total Operating Expenditure</b>	\$222,146.00	\$0.00	\$222,146.00	\$175,563.48
		<b>Sanitation - Other</b>				
		<b>Operating Expenditure</b>				
	2100212	SAN OTH - Waste Disposal	\$1,300.00	\$0.00	\$1,300.00	\$1,303.50
	2100214	SAN OTH - Purchase of Street Bins	\$500.00	\$0.00	\$500.00	\$0.00
		<b>Total Operating Expenditure</b>	\$1,800.00	\$0.00	\$1,800.00	\$1,303.50
		<b>Sewerage</b>				
		<b>Operating Expenditure</b>				
	2100365	SEW - Maintenance/Operations	\$7,142.00	\$0.00	\$7,142.00	\$1,046.46
	2100399	SEW - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$24,784.83
		<b>Total Operating Expenditure</b>	\$40,706.00	\$0.00	\$40,706.00	\$25,831.29

31/05/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 31/05/2024
		<b>Town Planning &amp; Regional Development</b>				
		<b>Operating Expenditure</b>				
	2100615	PLAN - Printing and Stationery	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2100640	PLAN - Advertising & Promotion	\$5,000.00	\$0.00	\$5,000.00	\$903.43
	2100650	PLAN - Contract Town Planning	\$2,880.00	\$0.00	\$2,880.00	\$3,596.30
	2100652	PLAN - Consultants	\$40,000.00	\$0.00	\$40,000.00	\$8,007.11
	2100653	PLAN - Scheme Amendments	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2100699	PLAN - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$6,196.25
		<b>Total Operating Expenditure</b>	<b>\$58,271.00</b>	<b>\$0.00</b>	<b>\$58,271.00</b>	<b>\$18,703.09</b>
		<b>Other Community Amenities</b>				
		<b>Operating Expenditure</b>				
	2100711	COM AMEN - Cemetery Maintenance/Operations	\$12,695.00	\$0.00	\$12,695.00	\$7,254.72
	2100788	COM AMEN - Public Conveniences Operations	\$95,056.00	\$0.00	\$95,056.00	\$65,884.32
	2100789	COM AMEN - Public Conveniences Maintenance	\$55,142.00	\$0.00	\$55,142.00	\$9,775.67
	2100792	COM AMEN - Depreciation	\$13,880.00	\$0.00	\$13,880.00	\$4,479.14
	2100799	COM AMEN - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$6,196.25
		<b>Total Operating Expenditure</b>	<b>\$185,164.00</b>	<b>\$0.00</b>	<b>\$185,164.00</b>	<b>\$93,590.10</b>
		<b>Total Operating Income</b>	<b>-\$167,200.00</b>	<b>-\$4,500.00</b>	<b>-\$171,700.00</b>	<b>-\$26,009.51</b>
		<b>Total Operating Expenditure</b>	<b>\$508,087.00</b>	<b>\$0.00</b>	<b>\$508,087.00</b>	<b>\$314,991.46</b>
		<b>Recreation &amp; Culture</b>				
		<b>Operating Income</b>				
	3110120	HALLS - Town Hall Hire	-\$200.00	\$0.00	-\$200.00	-\$224.55
	3110135	HALLS - Other Income	-\$100.00	\$0.00	-\$100.00	\$0.00
	3110310	REC - Grants	\$0.00	-\$863,223.00	-\$863,223.00	-\$60,387.73
	3110320	REC - Fees & Charges	-\$100.00	\$0.00	-\$100.00	-\$181.82
	3110335	REC - Other Income	-\$100.00	\$0.00	-\$100.00	\$0.00
	3110501	LIBRARY - Reimbursements Lost Books	\$100.00	-\$200.00	-\$100.00	\$0.00
	3110540	LIBRARY - Fines & Penalties	-\$100.00	\$0.00	-\$100.00	\$0.00
	3110700	OTH CUL - Contributions & Donations - Other Culture	-\$8,000.00	-\$17,000.00	-\$25,000.00	-\$23,750.00
	3110720	OTH CUL - Fees & Charges	-\$100.00	\$0.00	-\$100.00	\$0.00
	3110735	OTH CUL - Other Income	-\$100.00	-\$900.00	-\$1,000.00	-\$802.59
		<b>Total Operating Income</b>	<b>-\$8,700.00</b>	<b>-\$881,323.00</b>	<b>-\$890,023.00</b>	<b>-\$85,346.69</b>
		<b>Public Halls And Civic Centres</b>				
		<b>Operating Expenditure</b>				
	2110186	HALLS - Expensed Minor Asset Purchases	\$5,000.00	\$0.00	\$5,000.00	\$0.00
	2110188	HALLS - Town Halls and Public Bldg Operations	\$10,000.00	\$5,000.00	\$15,000.00	\$12,374.31
	2110189	HALLS - Town Halls and Public Bldg Maintenance	\$10,305.00	\$0.00	\$10,305.00	\$1,636.40
	2110199	HALLS - Administration Allocated	\$50,347.00	\$0.00	\$50,347.00	\$61,961.93
		<b>Total Operating Expenditure</b>	<b>\$75,652.00</b>	<b>\$5,000.00</b>	<b>\$80,652.00</b>	<b>\$75,972.64</b>
		<b>Other Recreation And Sport</b>				
		<b>Operating Expenditure</b>				
	2110353	REC - Sports Courts Maintenance/Operations	\$16,349.00	\$0.00	\$16,349.00	\$7,022.92
	2110355	REC - Water Park Maintenance/Operations	\$55,403.00	\$0.00	\$55,403.00	\$35,723.84
	2110365	REC - Parks & Gardens Maintenance/Operations	\$162,636.00	\$0.00	\$162,636.00	\$162,651.75
	2110366	REC - Town Sports Oval Maintenance/Operations	\$16,799.00	\$0.00	\$16,799.00	\$8,468.53
	2110367	REC - Rodeo Grounds Maintenance/Operations	\$1,396.00	\$0.00	\$1,396.00	\$1,590.55
	2110368	REC - Playground Equipment Mtce	\$7,261.00	\$0.00	\$7,261.00	\$5,838.67
	2110386	REC - Expensed Minor Asset Purchases	\$10,000.00	-\$5,000.00	\$5,000.00	\$0.00
	2110388	REC - Youth Centre Building Operations	\$7,299.00	\$0.00	\$7,299.00	\$5,288.70
	2110389	REC - Youth Centre Building Maintenance	\$8,261.00	\$0.00	\$8,261.00	\$1,208.71
	2110392	REC - Depreciation	\$69,796.00	\$0.00	\$69,796.00	\$68,135.98
	2110399	REC - Administration Allocated	\$83,911.00	\$0.00	\$83,911.00	\$99,139.05
		<b>Total Operating Expenditure</b>	<b>\$439,111.00</b>	<b>-\$5,000.00</b>	<b>\$434,111.00</b>	<b>\$395,068.70</b>
		<b>Tv And Radio Re-Broadcasting</b>				
		<b>Operating Expenditure</b>				
	2110465	TV RADIO - Re-Broadcasting Maintenance/Operations	\$8,074.00	\$0.00	\$8,074.00	\$7,753.78
	2110492	TV RADIO - Depreciation	\$42,500.00	\$0.00	\$42,500.00	\$19,002.57
	2110499	TV RADIO - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$24,784.83
		<b>Total Operating Expenditure</b>	<b>\$84,138.00</b>	<b>\$0.00</b>	<b>\$84,138.00</b>	<b>\$51,541.18</b>
		<b>Libraries</b>				
		<b>Operating Expenditure</b>				
	2110512	LIBRARY - Book Purchases	\$1,000.00	\$0.00	\$1,000.00	\$77.95
	2110516	LIBRARY - Postage and Freight	\$400.00	\$0.00	\$400.00	\$0.00
	2110541	LIBRARY - Subscriptions & Memberships	\$1,460.00	\$10,000.00	\$11,460.00	\$8,682.36
	2110586	LIBRARY - Expensed Minor Asset Purchases	\$2,000.00	\$0.00	\$2,000.00	\$0.00
	2110588	LIBRARY - Library Building Operations	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2110599	LIBRARY - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$6,196.25
		<b>Total Operating Expenditure</b>	<b>\$14,251.00</b>	<b>\$10,000.00</b>	<b>\$24,251.00</b>	<b>\$14,956.56</b>
		<b>Heritage</b>				
		<b>Operating Expenditure</b>				
	2110688	HERITAGE - Building Operations	\$3,470.00	\$0.00	\$3,470.00	\$7,085.95
	2110689	HERITAGE - Building Maintenance	\$17,723.00	\$15,000.00	\$32,723.00	\$39,173.49
		<b>Total Operating Expenditure</b>	<b>\$21,193.00</b>	<b>\$15,000.00</b>	<b>\$36,193.00</b>	<b>\$46,259.44</b>



31/05/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 31/05/2024
		<b>Other Culture</b>				
		<b>Operating Expenditure</b>				
	2110711	OTH CUL - Australia Day	\$2,117.00	\$0.00	\$2,117.00	\$1,246.22
	2110712	OTH CUL - ANZAC Day	\$1,000.00	\$0.00	\$1,000.00	\$612.42
	2110714	OTH CUL - Christmas Events	\$7,000.00	\$5,000.00	\$12,000.00	\$11,155.06
	2110716	OTH CUL - Postage and Freight	\$50.00	\$0.00	\$50.00	\$0.00
	2110717	OTH CUL - Community Arts	\$20,000.00	-\$20,000.00	\$0.00	\$0.00
	2110719	OTH CUL - Menzies School Programs	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
	2110723	OTH CUL - Outback Graves	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00
	2110725	OTH CUL - Festival & Events	\$22,959.00	\$15,000.00	\$37,959.00	\$42,389.97
	2110743	OTH CUL - Other Festival Events	\$5,000.00	\$0.00	\$5,000.00	\$4,829.31
	2110760	OTH CUL - Tjuntjunjara Community Programs & Events	\$134,300.00	\$0.00	\$134,300.00	\$60,500.00
	2110799	OTH CUL - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$24,784.83
		<b>Total Operating Expenditure</b>	<b>\$270,990.00</b>	<b>\$0.00</b>	<b>\$270,990.00</b>	<b>\$190,517.81</b>
		<b>Total Operating Income</b>	<b>-\$8,700.00</b>	<b>-\$881,323.00</b>	<b>-\$890,023.00</b>	<b>-\$85,346.69</b>
		<b>Total Operating Expenditure</b>	<b>\$905,335.00</b>	<b>\$25,000.00</b>	<b>\$846,197.00</b>	<b>\$774,316.33</b>
		<b>Transport</b>				
		<b>Transport</b>				
		<b>Operating Income</b>				
	3120110	ROADC - Regional Road Group Grants (MRWA)	-\$1,113,275.00	\$380,666.00	-\$732,609.00	-\$259,047.90
	3120111	ROADC - Roads to Recovery Grant	-\$510,627.00	\$0.00	-\$510,627.00	-\$510,627.00
	3120117	ROADC - Other Grants - Aboriginal Roads	-\$1,020,000.00	\$0.00	-\$1,020,000.00	-\$839,558.71
	3120133	ROADC - Other Contrib & Donations - Roads/Streets	-\$3,033,000.00	\$0.00	-\$3,033,000.00	-\$1,480,095.24
	3120200	ROADM - Street Lighting Subsidy	-\$1,713.00	\$0.00	-\$1,713.00	-\$2,957.19
	3120210	ROADM - Direct Road Grant (MRWA)	-\$190,000.00	\$0.00	-\$190,000.00	-\$230,243.00
	3120211	ROADM - Other Grants	-\$96,460.00	\$0.00	-\$96,460.00	-\$10,033.24
	3120235	ROADM - Other Income	-\$500.00	\$0.00	-\$500.00	\$0.00
	3120390	PLANT - Profit on Disposal of Assets	-\$2,806.00	\$0.00	-\$2,806.00	\$0.00
		<b>Total Operating Income</b>	<b>-\$5,968,381.00</b>	<b>\$380,666.00</b>	<b>-\$5,587,715.00</b>	<b>-\$3,332,562.28</b>
		<b>Maintenance - Streets, Roads, Bridges &amp; Depots</b>				
		<b>Operating Expenditure</b>				
	2120211	ROADM - Road Maintenance - Built Up Areas	\$179,191.00	\$0.00	\$179,191.00	\$67,280.09
	2120212	ROADM - Road Maintenance - Sealed Outside BUA	\$12,535.00	\$0.00	\$12,535.00	\$1,829.19
	2120213	ROADM - Road Maintenance - Gravel Outside BUA	\$406,074.00	\$0.00	\$406,074.00	\$94,745.16
	2120214	ROADM - Road Maintenance - Formed Outside BUA	\$423,180.00	\$0.00	\$423,180.00	\$484,797.72
	2120217	ROADM - Ancillary Maintenance - Built Up Areas	\$331,358.00	\$0.00	\$331,358.00	\$116,818.58
	2120232	ROADM - Crossover Council Contribution	\$2,896.00	\$0.00	\$2,896.00	\$0.00
	2120234	ROADM - Street Lighting	\$10,200.00	\$0.00	\$10,200.00	\$10,567.00
	2120235	ROADM - Traffic Signs/Equipment (Safety)	\$500.00	\$0.00	\$500.00	\$0.00
	2120236	ROADM - Bores for Roadworks Maintenance/Operations	\$1,396.00	\$0.00	\$1,396.00	\$0.00
	2120237	ROADM - Road Grids Maintenance	\$22,924.00	\$0.00	\$22,924.00	\$0.00
	2120252	ROADM - Consultants	\$100,000.00	\$0.00	\$100,000.00	\$25,372.80
	2120285	ROADM - Legal Expenses	\$5,000.00	\$0.00	\$5,000.00	\$0.00
	2120286	ROADM - Workshop/Depot Expensed Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00
	2120288	ROADM - Depot Building Operations	\$60,254.00	\$0.00	\$60,254.00	\$21,048.85
	2120289	ROADM - Depot Building Maintenance	\$29,713.00	\$0.00	\$29,713.00	\$3,661.18
	2120292	ROADM - Depreciation	\$1,254,629.00	\$0.00	\$1,254,629.00	\$867,836.25
	2120299	ROADM - Administration Allocated	\$67,129.00	\$0.00	\$67,129.00	\$49,569.45
	2120391	PLANT - Loss on Disposal of Assets	\$0.00	\$2,730.00	\$2,730.00	\$2,730.38
		<b>Total Operating Expenditure</b>	<b>\$2,921,979.00</b>	<b>\$2,730.00</b>	<b>\$2,924,709.00</b>	<b>\$1,746,256.65</b>
		<b>Aerodromes</b>				
		<b>Operating Expenditure</b>				
	2120665	AERO - Airstrip & Grounds Maintenance/Operations	\$16,440.00	\$0.00	\$16,440.00	\$5,396.62
	2120765	WATER - Town Dam Maintenance/Operations	\$26,812.00	\$0.00	\$26,812.00	\$5,643.01
		<b>Total Operating Expenditure</b>	<b>\$43,252.00</b>	<b>\$0.00</b>	<b>\$43,252.00</b>	<b>\$11,039.63</b>
		<b>Total Operating Income</b>	<b>-\$5,968,381.00</b>	<b>\$380,666.00</b>	<b>-\$5,587,715.00</b>	<b>-\$3,332,562.28</b>
		<b>Total Operating Expenditure</b>	<b>\$2,965,231.00</b>	<b>\$2,730.00</b>	<b>\$2,967,961.00</b>	<b>\$1,757,296.28</b>
		<b>Economic Services</b>				
		<b>Economic Services</b>				
		<b>Operating Income</b>				
	3130202	TOUR - Commission	-\$500.00	\$0.00	-\$500.00	\$0.00
	3130210	TOUR - Grants	-\$205,952.00	\$0.00	-\$205,952.00	-\$12,750.00
	3130221	TOUR - Caravan Park Fees	-\$100,000.00	-\$50,000.00	-\$150,000.00	-\$119,265.30
	3130222	TOUR - Caravan Park Laundry Fees	-\$4,500.00	\$0.00	-\$4,500.00	-\$4,320.90
	3130225	TOUR - Visitors Centre Lady Shenton Income	-\$25,000.00	\$0.00	-\$25,000.00	-\$19,933.85
	3130235	TOUR - Other Income Relating to Tourism & Area Promotion	-\$500.00	\$0.00	-\$500.00	-\$420.93
	3130302	BUILD - Commission - BSL & CTF	-\$150.00	\$0.00	-\$150.00	-\$10.00
	3130320	BUILD - Fees & Charges (including Licences)	-\$18,000.00	\$0.00	-\$18,000.00	-\$3,649.28
	3130821	OTH ECON - Standpipe Income	-\$2,000.00	\$0.00	-\$2,000.00	-\$590.96
	3130823	OTH ECON - Community Resource Centre Contributions	\$0.00	\$0.00	\$0.00	\$0.00
	3130824	OTH ECON - Community Resource Centre Grants	-\$119,734.02	\$0.00	-\$119,734.02	-\$49,147.29
	3130826	OTH ECON - Post Office Income	-\$9,000.00	\$0.00	-\$9,000.00	-\$8,569.08
		<b>Total Operating Income</b>	<b>-\$485,336.02</b>	<b>-\$50,000.00</b>	<b>-\$535,336.02</b>	<b>-\$218,657.59</b>
		<b>Rural Services</b>				
		<b>Operating Expenditure</b>				
	2130111	RURAL - Noxious Weed Control	\$42,589.00	\$0.00	\$42,589.00	\$0.00
	2130160	RURAL - Dog Health Program Tjuntjunjara	\$20,000.00	\$0.00	\$20,000.00	\$0.00
	2130165	RURAL - Maintenance/Operations	\$30,000.00	\$0.00	\$30,000.00	\$0.00
		<b>Total Operating Expenditure</b>	<b>\$92,589.00</b>	<b>\$0.00</b>	<b>\$92,589.00</b>	<b>\$0.00</b>

31/05/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 31/05/2024
		<b>Tourism And Area Promotion</b>				
		<b>Operating Expenditure</b>				
	2130200	TOUR - Employee Costs	\$70,120.81	\$0.00	\$70,120.81	\$56,631.21
	2130205	TOUR - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00
	2130211	TOUR - Visitor Centre Operations	\$86,130.08	\$0.00	\$86,130.08	\$72,834.31
	2130215	TOUR - Printing and Stationery	\$1,000.00	\$0.00	\$1,000.00	\$714.13
	2130230	TOUR - Insurance Expenses	\$52.00	\$0.00	\$52.00	\$51.92
	2130235	TOUR - Signage	\$7,000.00	\$0.00	\$7,000.00	\$0.00
	2130236	TOUR - Tour Guide	\$100.00	\$0.00	\$100.00	\$7.99
	2130240	TOUR - Public Relations & Area Promotion	\$8,500.00	\$0.00	\$8,500.00	\$3,264.60
	2130241	TOUR - Subscriptions & Memberships	\$12,900.00	\$0.00	\$12,900.00	\$12,395.00
	2130242	TOUR - Events Other	\$6,000.00	\$0.00	\$6,000.00	\$0.00
	2130243	TOUR - Cyclassic Event	\$90,000.00	\$0.00	\$90,000.00	\$51,083.29
	2130258	TOUR - Kookynie Townsite and Info Bay Maintenance/Operations	\$3,094.00	\$0.00	\$3,094.00	\$2,004.72
	2130259	TOUR - Goongarrie Cottages Maintenance/Operations	\$29,938.00	\$0.00	\$29,938.00	\$5,543.00
	2130260	TOUR - Niagara Dam Maintenance/Operations	\$7,776.00	\$0.00	\$7,776.00	\$5,559.01
	2130261	TOUR - Golden Quest Trail Maintenance/Operations	\$6,396.00	\$0.00	\$6,396.00	\$181.66
	2130265	TOUR - Lake Ballard Maintenance/Operations	\$7,912.00	\$0.00	\$7,912.00	\$8,645.54
	2130266	TOUR - Caravan Park General Maintenance/Operations	\$375,538.03	-\$75,000.00	\$300,538.03	\$266,004.47
	2130286	TOUR - Expensed Minor Asset Purchases	\$5,000.00	\$0.00	\$5,000.00	\$910.73
	2130288	TOUR - Building Operations	\$55,322.00	\$0.00	\$55,322.00	\$56,852.54
	2130289	TOUR - Building Maintenance	\$67,708.00	\$0.00	\$67,708.00	\$35,505.05
	2130292	TOUR - Depreciation	\$191,065.00	\$0.00	\$191,065.00	\$211,082.45
	2130299	TOUR - Administration Allocated	\$243,342.00	\$0.00	\$243,342.00	\$117,727.62
		<b>Total Operating Expenditure</b>	<b>\$1,274,893.92</b>	<b>-\$75,000.00</b>	<b>\$1,199,893.92</b>	<b>\$906,999.24</b>
		<b>Building Control</b>				
		<b>Operating Expenditure</b>				
	2130350	BUILD - Contract Building Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00
	2130385	BUILD - Legal Expenses	\$5,000.00	\$0.00	\$5,000.00	\$5,546.00
	2130399	BUILD - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$24,784.83
		<b>Total Operating Expenditure</b>	<b>\$58,564.00</b>	<b>\$0.00</b>	<b>\$58,564.00</b>	<b>\$30,330.83</b>
		<b>Economic Development</b>				
		<b>Operating Expenditure</b>				
	2130630	ECON DEV - Insurance Expenses	\$1,476.00	\$0.00	\$1,476.00	\$1,476.00
	2130641	ECON DEV - Subscriptions & Memberships	\$33,000.00	\$0.00	\$33,000.00	\$32,866.18
		<b>Total Operating Expenditure</b>	<b>\$34,476.00</b>	<b>\$0.00</b>	<b>\$34,476.00</b>	<b>\$34,342.18</b>
		<b>Other Economic Services</b>				
		<b>Operating Expenditure</b>				
	2130855	OTH ECON - Community Bus	\$5,759.00	\$5,000.00	\$10,759.00	\$12,568.72
	2130860	OTH ECON - Community Resource Centre Operations	\$224,384.89	\$0.00	\$224,384.89	\$173,223.03
	2130863	OTH ECON - Post Office Operations	\$10,340.43	\$0.00	\$10,340.43	\$11,047.09
	2130886	OTH ECON - Expensed Minor Asset Purchases	\$4,000.00	\$0.00	\$4,000.00	\$369.00
	2130888	OTH ECON - Building Operations	\$3,432.00	\$5,000.00	\$8,432.00	\$11,875.06
	2130889	OTH ECON - Building Maintenance	\$8,584.00	\$0.00	\$8,584.00	\$11,320.96
	2130899	OTH ECON - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$6,196.25
		<b>Total Operating Expenditure</b>	<b>\$264,891.32</b>	<b>\$10,000.00</b>	<b>\$274,891.32</b>	<b>\$226,600.11</b>
		<b>Total Operating Income</b>	<b>-\$485,336.02</b>	<b>-\$50,000.00</b>	<b>-\$535,336.02</b>	<b>-\$218,657.59</b>
		<b>Total Operating Expenditure</b>	<b>\$1,725,414.24</b>	<b>-\$65,000.00</b>	<b>\$1,660,414.24</b>	<b>\$1,198,272.36</b>
		<b>Other Property &amp; Services</b>				
		<b>Other Property &amp; Services</b>				
		<b>Operating Income</b>				
	3140120	PRIVATE - Private Works Income	-\$3,000.00	\$0.00	-\$3,000.00	-\$3,019.40
	3140220	ADMIN - Fees & Charges	-\$250.00	\$0.00	-\$250.00	-\$296.00
	3140235	ADMIN - Other Income Relating to Administration	\$0.00	-\$2,000.00	-\$2,000.00	-\$1,459.10
	3140410	POC - Fuel Tax Credits Grant Scheme	-\$25,000.00	\$0.00	-\$25,000.00	-\$21,123.00
		<b>Total Operating Income</b>	<b>-\$28,250.00</b>	<b>-\$2,000.00</b>	<b>-\$30,250.00</b>	<b>-\$25,897.50</b>
		<b>Private Works and General Administration Overheads</b>				
		<b>Operating Expenditure</b>				
	2140187	PRIVATE - Private Works Expenses	\$5,805.00	\$0.00	\$5,805.00	\$0.00
	2140200	ADMIN - Employee Costs	\$596,726.38	-\$100,000.00	\$496,726.38	\$410,301.95
	2140203	ADMIN - Uniforms	\$6,800.00	\$0.00	\$6,800.00	\$1,437.91
	2140204	ADMIN - Training & Development	\$17,100.00	\$0.00	\$17,100.00	\$18,994.56
	2140205	ADMIN - Recruitment	\$9,000.00	\$0.00	\$9,000.00	\$3,433.22
	2140206	ADMIN - Fringe Benefits Tax (FBT)	\$9,656.00	\$22,000.00	\$31,656.00	\$31,941.20
	2140208	ADMIN - Other Employee Expenses	\$5,000.00	\$0.00	\$5,000.00	\$11,254.35
	2140209	ADMIN - Travel & Accommodation	\$12,000.00	\$0.00	\$12,000.00	\$3,509.81
	2140210	ADMIN - Motor Vehicle Expenses	\$29,308.00	\$0.00	\$29,308.00	\$16,050.41
	2140215	ADMIN - Printing and Stationery	\$50,000.00	\$0.00	\$50,000.00	\$40,771.68
	2140216	ADMIN - Postage and Freight	\$2,500.00	\$0.00	\$2,500.00	\$1,406.50
	2140220	ADMIN - Communication Expenses	\$48,000.00	\$0.00	\$48,000.00	\$41,146.97
	2140221	ADMIN - Information Technology	\$50,000.00	\$0.00	\$50,000.00	\$19,754.55
	2140226	ADMIN - Office Equipment Mtce	\$1,000.00	\$0.00	\$1,000.00	\$660.00
	2140227	ADMIN - Records Management	\$2,600.00	\$0.00	\$2,600.00	\$0.00
	2140230	ADMIN - Insurance Expenses (Other than Bld and W/Comp)	\$45,801.16	\$2,500.00	\$48,301.16	\$47,910.86
	2140240	ADMIN - Advertising and Promotion	\$15,000.00	\$0.00	\$15,000.00	\$8,219.86
	2140241	ADMIN - Subscriptions and Memberships	\$7,000.00	\$0.00	\$7,000.00	\$5,883.25
	2140252	ADMIN - Consultants	\$150,000.00	\$0.00	\$150,000.00	\$159,607.83
	2140265	ADMIN - Software Licences/Upgrades	\$100,000.00	\$0.00	\$100,000.00	\$104,153.55
	2140284	ADMIN - Audit Fees	\$70,000.00	\$0.00	\$70,000.00	\$70,240.00

31/05/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 31/05/2024
	2140285	ADMIN - Legal Expenses	\$20,000.00	\$0.00	\$20,000.00	\$1,843.20
	2140286	ADMIN - Expensed Minor Asset Purchases	\$15,000.00	\$0.00	\$15,000.00	\$5,045.95
	2140287	ADMIN - Other Expenses	\$1,000.00	\$0.00	\$1,000.00	\$1,050.18
	2140288	ADMIN - Building Operations	\$94,185.00	\$0.00	\$94,185.00	\$72,698.28
	2140289	ADMIN - Building Maintenance	\$24,309.00	\$0.00	\$24,309.00	\$4,672.00
	2140292	ADMIN - Depreciation	\$148,737.00	\$0.00	\$148,737.00	\$87,123.30
	2140298	ADMIN - Admin Staff Housing Costs Allocated	\$147,498.00	\$0.00	\$147,498.00	\$70,126.18
	2140299	ADMIN - Administration Overheads Recovered	-\$1,678,221.00	\$0.00	-\$1,678,221.00	-\$1,239,237.55
		<b>Total Operating Expenditure</b>	\$5,804.54	-\$75,500.00	-\$69,695.46	\$0.00
		<b>Public Works Overheads</b>				
		<b>Operating Expenditure</b>				
	2140300	PWO - Employee Costs	\$267,164.75	\$225,000.00	\$492,164.75	\$600,879.38
	2140303	PWO - Uniforms	\$7,500.00	\$0.00	\$7,500.00	\$3,378.24
	2140304	PWO - Training & Development	\$10,000.00	\$0.00	\$10,000.00	\$5,212.87
	2140305	PWO - Recruitment	\$5,000.00	\$0.00	\$5,000.00	\$119.50
	2140307	PWO - Protective Clothing	\$2,000.00	\$0.00	\$2,000.00	\$0.00
	2140308	PWO - Other Employee Expenses	\$750.00	\$0.00	\$750.00	\$267.00
	2140309	PWO - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$370.61
	2140310	PWO - Motor Vehicle Expenses	\$77,595.50	\$0.00	\$77,595.50	\$52,363.25
	2140316	PWO - Postage and Freight	\$2,000.00	\$0.00	\$2,000.00	\$1,219.41
	2140320	PWO - Communication Expenses	\$8,000.00	\$0.00	\$8,000.00	\$5,324.48
	2140321	PWO - Information Technology	\$8,000.00	\$7,000.00	\$15,000.00	\$9,597.51
	2140323	PWO - Sick Pay	\$28,059.00	\$0.00	\$28,059.00	\$31,834.02
	2140324	PWO - Annual Leave	\$65,936.00	\$0.00	\$65,936.00	\$70,417.79
	2140325	PWO - Public Holidays	\$37,003.00	\$0.00	\$37,003.00	\$19,811.79
	2140329	PWO - Insurance Expenses (Except Workers Comp)	\$19,566.00	\$0.00	\$19,566.00	\$19,565.46
	2140330	PWO - OHS and Toolbox Meetings	\$45,337.00	\$0.00	\$45,337.00	\$47,599.99
	2140352	PWO - Consultants	\$10,000.00	\$20,000.00	\$30,000.00	\$25,969.72
	2140361	PWO - Engineering & Technical Support	\$50,000.00	\$0.00	\$50,000.00	\$1,000.00
	2140365	PWO - Maintenance/Operations	\$117,960.00	\$0.00	\$117,960.00	\$107,304.35
	2140371	PWO Bldg Mtce - Employee Costs	\$47,772.00	\$0.00	\$47,772.00	\$23,097.58
	2140372	PWO Bldg Mtce - Uniforms	\$500.00	\$0.00	\$500.00	\$0.00
	2140373	PWO Bldg Mtce - Training & Development	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2140374	PWO Bldg Mtce - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00
	2140376	PWO Bldg Mtce - Protective Clothing	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2140380	PWO Bldg Mtce - Expendable Tools	\$1,000.00	\$0.00	\$1,000.00	\$909.09
	2140381	PWO Bldg Mtce - Minor Expenses	\$500.00	\$0.00	\$500.00	\$287.79
	2140386	PWO - Expensed Minor Asset Purchases	\$20,000.00	\$0.00	\$20,000.00	\$16,785.46
	2140392	PWO - Depreciation	\$16,013.00	\$10,000.00	\$26,013.00	\$43,862.19
	2140393	PWO - LESS Allocated to Works (PWO's)	-\$1,328,705.00	\$0.00	-\$1,328,705.00	-\$1,100,939.41
	2140398	PWO - Staff Housing Costs Allocated	\$25,936.00	\$0.00	\$25,936.00	\$10,719.56
	2140399	PWO - Administration Allocated	\$453,120.00	\$0.00	\$453,120.00	\$334,593.03
	2140400	POC - Internal Plant Repairs - Wages & O/Head	\$217,106.00	\$0.00	\$217,106.00	\$85,914.02
	2140411	POC - External Parts & Repairs	\$78,960.00	\$0.00	\$78,960.00	\$91,310.54
	2140412	POC - Fuels and Oils	\$163,181.25	\$0.00	\$163,181.25	\$114,025.83
	2140413	POC - Tyres and Tubes	\$29,400.00	\$0.00	\$29,400.00	\$7,070.50
	2140416	POC - Licences/Registrations	\$6,929.00	\$0.00	\$6,929.00	\$6,738.77
	2140417	POC - Insurance Expenses	\$21,366.00	\$0.00	\$21,366.00	\$21,364.00
	2140492	POC - Depreciation	\$261,280.50	\$0.00	\$261,280.50	\$309,822.63
	2140494	POC - LESS Plant Operation Costs Allocated to Works	-\$778,222.75	\$0.00	-\$778,222.75	-\$449,671.31
		<b>Total Operating Expenditure</b>	\$7.25	\$262,000.00	\$262,007.25	\$518,125.64
		<b>Salaries And Wages</b>				
		<b>Operating Expenditure</b>				
	2140500	SAL - Gross Salary and Wages	\$2,441,406.57	\$0.00	\$2,441,406.57	\$1,899,202.40
	2140501	SAL - LESS Salaries & Wages Allocated	-\$2,441,406.57	\$0.00	-\$2,441,406.57	-\$1,899,202.40
		<b>Total Operating Expenditure</b>	\$0.00	\$0.00	\$0.00	\$0.00
		<b>Total Operating Income</b>	-\$28,250.00	-\$2,000.00	-\$30,250.00	-\$25,897.50
		<b>Total Operating Expenditure</b>	\$5,811.79	\$186,500.00	\$192,311.79	\$518,125.64
		<b>Total Operating Income</b>	-\$12,495,852.98	\$187,566.00	-\$12,341,154.98	-\$8,748,988.61
		<b>Total Operating Expenditure</b>	\$8,565,893.44	\$141,345.41	\$8,623,100.85	\$6,157,580.89

<b>13.1.4</b>	<b>List of Monthly Payments - May 2024</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1302</b>
<b>DATE OF REPORT</b>	<b>10 June 2024</b>
<b>AUTHOR</b>	<b>Finance Officer, Asoncion Tambis</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. 03. List of Payment for Council May 2024 [13.1.4.1 - 6 pages]

**SUMMARY:**

To receive the list of payments made for the month of May 2024.

**BACKGROUND:**

Payments have been made by electronic funds transfer (EFT), direct transfer, credit card and purchasing card from the Shire's Municipal Bank account and duly authorised as required by Council Policy. These payments have been made under delegated authority to the Chief Executive Officer and are reported to the Council.

**COMMENT:**

The EFT, Direct Debit, Credit Card, Payroll, Fuel Card payments made for the month of May 2024 are attached.

**CONSULTATION:**

Nil

**STATUTORY AUTHORITY:**

*Local Government (Financial Management) Regulations 1996 r13*

**POLICY IMPLICATIONS:**

Policy 4.7 – Creditors Preparation for Payment

**FINANCIAL IMPLICATIONS:**

\$841,148.90 was withdrawn from the Municipal Bank Account.

**RISK ASSESSMENT:**

The Shire may incur reputational damage if financial obligations are not met.

**STRATEGIC IMPLICATIONS:**

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome

4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That the list of payments for the month of May 2024 totaling \$841,148.90 being:

1. Electronic Funds Transfer from EFT9058 to EFT9160 payments from Municipal Fund totaling \$636,215.27
2. Direct Debit payments from the Municipal Fund totaling \$44,074.69
3. Payroll payments from the Municipal Fund totaling \$157,711.77
4. Credit Card payments for the Statement Month of April 2024 from the Municipal Fund totaling \$1,354.55
5. Fuel Card payments from the Municipal Fund totaling \$1,783.62

be received.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--

Shire of Menzies  
Payments for the Month of April 2024

Date	Name	Description	Amount
	Cheque		-
	EFT		636,215.27
	Direct Debit		44,074.69
	Credit Card Payment		1,363.55
	Payroll	\$	157,711.77
	Fuel Card Payment		1,783.62
	CabCharge Payment	\$	-
	<b><u>Total Payments</u></b>	<b>\$</b>	<b><u>841,148.90</u></b>

**Shire of Menzies**  
**Payments for the Month of April 2024**

EFT	Date	Name	Description	Amount
EFT9058	01/05/2024	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 30/04/2024	344.28
EFT9059	01/05/2024	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 30/04/2024	160.00
EFT9060	01/05/2024	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 30/04/2024	360.00
EFT9061	01/05/2024	SHIRE OF MENZIES	LEIGH JOHNSTON - PPE 30/04/2024 PAYROLL DEDUCTION HOUSING BOND	168.00
EFT9062	02/05/2024	CARROLL & RICHARDSON FLAGWORLD PTY LTD	BANNERS FOR TOWN MAIN STREET	5,780.50
EFT9063	02/05/2024	CANINE CONTROL	RANGER SERVICE TOWNSITE AND SURROUNDING AREAS ON 11/04/2024	1,815.00
EFT9064	02/05/2024	STRATCO	DEPOT KWIKSET AND GATE MOTOR	1,519.00
EFT9065	02/05/2024	3E ADVANTAGE	ADMIN PRINTER USAGE FOR APRIL 2024	2,352.82
EFT9066	02/05/2024	MARIA RESOURCES PTY LTD	RATES REFUND FOR ASSESSMENT A6141 E69/03829 MINING TENEMENT	157.62
EFT9067	02/05/2024	HERSEY'S SAFETY PTY LTD	DEPOT CONSUMABLES - GLOVES, TAPES, SUNGLASSES, JERRY CAN, SPRAY BOTTLES, PLIERS, RAGS AND HAMMER	913.33
EFT9068	02/05/2024	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE 24/25 ANNUAL BUDGET AND GRANT FUNDING QUERY	2,186.25
EFT9069	02/05/2024	LAMBRON CONTRACTING PTY LTD	GRADING MT REMARKABLE, KOOKYNIIE AND YARRIE ROAD	108,773.50
EFT9070	02/05/2024	GOLDFIELDS LOCKSMITHS	ADDITIONAL FRONT DOOR KEYS FOR THE POLICE STATION.	108.60
EFT9071	02/05/2024	HELENE PTY LTD T/AS LO-GO APPOINTMENTS	CONTRACT SERVICE - WORKS TEMPORARY STAFF NORBET MARWICK FROM 08/04/2024 TO 12/04/2024	8,763.76
EFT9072	02/05/2024	LEGEND LAND T/AS HOLIDAY INN PERTH CITY CENTRE	ACCOMMODATION & MEALS - DIPLOMA IN LG - CR P WARNER	763.00
EFT9073	02/05/2024	KIM TIEN TRAN	REIMBURSEMENT FOR STAFF TRAINING AND DEVELOPMENT	1,711.00
EFT9074	02/05/2024	SECURE ENERGY PTY LTD	RECTIFICATION WORKS SOLAR ADJUSTMENT	1,375.00
EFT9075	02/05/2024	BAYARD, DANIELLE MARIE TA DANIELLE BAYARD CONSULTANT	FUNDING AND PROJECT MANAGEMENT OF THE DESERT STARS FOR THE MONTH OF APRIL 2024	1,500.00
EFT9076	02/05/2024	IBR ELECTRICAL AND SECURITY (IBRES)	RFQ 1/2023 VIDEO SURVEILLANCE SYSTEM SUPPLY AND INSTALLATION CCTV HANDOVER	5,610.00
EFT9077	02/05/2024	LENOX HILL	WEBSITE DEVELOPMENT (PHASE 1 - DISCOVERY AND DEFINITION)	2,200.00
EFT9078	02/05/2024	GLEN FLOOD GROUP PTY LTD	PROJECT PLANNING SUPPORT - CONSULTANT 5.75 HOURS	879.18
EFT9079	02/05/2024	LUCY BATES	REIMBURSEMENT NATIONAL POLICE CERTIFICATE	58.70
EFT9080	02/05/2024	BEGA GARNBIRINGU HEALTH SERVICES	REIMBURSEMENT FOR HALL HIRE BOND	100.00
EFT9081	02/05/2024	AURORA TENEMENT CONSULTING PTY LTD	RATES REFUND ON DEAD TENEMENT E28/2991 (A5984).	121.88
EFT9082	02/05/2024	WESTFARMERS LTD T/AS BUNNINGS	GARDENING EQUIPMENT CARAVAN PARK MAINTENANCE AND 23 ONSLOW STREET - BUILDING MAINTENANCE	3,880.11
EFT9083	02/05/2024	CORE BUSINESS AUSTRALIA PTY LTD	CORE TECHNICAL SUPPORT MARCH 2024 - VARIOUS PROJECTS	7,106.02
EFT9084	02/05/2024	ROVAR PTY LTD T/AS GOLDLINE DISTRIBUTORS	ADMIN AND CARAVAN PARK CLEANING MATERIALS AND CRC RESALE	1,293.81
EFT9085	02/05/2024	HORIZON POWER	ELECTRICITY - SHIRE OF MENZIES VARIOUS PROPERTIES - USAGE FROM 28/02/2024 TO 29/04/2024	10,456.36
EFT9086	02/05/2024	LANDGATE	MINING TENEMENT SCHEDULE M2024/04	8,210.80
EFT9087	02/05/2024	OFFICE NATIONAL	ADMIN - PRINTING AND STATIONERY SCOTCH TAPE DISPENSOR	34.11
EFT9088	02/05/2024	SOLOMONS FLOORING GOLDFIELDS	LADY SHENTON/CRC FLOORING RECEPTION, HALLWAY, OFFICE STORAGE ROOMS AND STAFF ROOMS	22,322.00
EFT9089	02/05/2024	WATER CORPORATION	WATER - SHIRE OF MENZIES VARIOUS PROPERTIES - USAGE FROM 07/02/2024 TO 12/04/2024	5,221.01
EFT9090	09/05/2024	CANINE CONTROL	RANGER SERVICE VISIT PATROL TOWNSITE AND SURROUNDING AREAS ON 03/05/2024	1,815.00
EFT9091	09/05/2024	LEONORA PHARMACY	PHARMACY ITEMS SOLD ON CONSIGNMENT APRIL 2024	397.27
EFT9092	09/05/2024	YETI'S RECORDS MANAGEMENT CONSULTANCY	RECORD MANAGEMENT CONSULTANT VISIT AND REMOTE WORK	792.00
EFT9093	09/05/2024	XSTRA GLOBAL IT AND COMMUNICATION SOLUTIONS	MONTHLY PBX RENTAL APRIL 2024	298.61
EFT9094	09/05/2024	SEEK	COMMUNITY ENGAGEMENT OFFICER - ADVERT ON SEEK	401.50
EFT9095	09/05/2024	STEVEN TWEEDIE	GOVERNANCE SUPPORT FOR THE MONTH OF APRIL	572.00
EFT9096	09/05/2024	HARBOUR SOFTWARE	DOC ASSEMBLER ANNUAL SUBSCRIPTION FEE FROM 01/06/2024 TO 31/05/2025	8,750.50
EFT9097	09/05/2024	GLOBAL COMMERCIAL KITCHEN EQUIPMENT	REPLACEMENT HOTPLATE LPG FOR CAFÉ	2,717.00
EFT9098	09/05/2024	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH 24/25 ANNUAL BUDGET	247.50
EFT9099	09/05/2024	HI CONSTRUCTIONS (AUST) PTY LTD	PAINTING INTERNAL WALLS LADY SHENTON BUILDING	49,500.00
EFT9100	09/05/2024	HELENE PTY LTD T/AS LO-GO APPOINTMENTS	CONTRACT SERVICE - WORKS TEMPORARY STAFF NORBET MARWICK FROM 29/04/2024 TO 03/05/2024	6,522.51
EFT9101	09/05/2024	SHIRE OF MOUNT MAGNET	EHO/BUILDING SURVEYOR SERVICE FOR APRIL 2024	5,031.10
EFT9102	09/05/2024	CAROL ELIZABETH MCALLAN	EXTERNAL ADMIN SUPPORT STAFF FROM 2/4/2024 TO 5/4/2024	1,256.00



**Shire of Menzies**  
**Payments for the Month of April 2024**

EFT	Date	Name	Description	Amount
EFT9103	09/05/2024	GTT METALS GROUP PTY LTD	RATES REFUND FOR ASSESSMENT A6335 E39/02347 MINING TENEMENT	2,759.05
EFT9104	09/05/2024	THE TRUSTEE FOR VISTA TRUST TA EXURBAN RURAL & REGIONAL PLANNING	TOWN PLANNING ADVICE	247.85
EFT9105	09/05/2024	GLEN FLOOD GROUP PTY LTD	PROJECT PLANNING SUPPORT - CONSULTANT	7,548.75
EFT9106	09/05/2024	AIR LIQUIDE AUSTRALIA LTD	RENTAL ON OXYGEN CYLINDER APRIL 2024	28.16
EFT9107	09/05/2024	AUSTRALIAN TAXATION OFFICE	IAS FROM 01/04/2024 TO 30/04/2024	35,832.00
EFT9108	09/05/2024	ATOM	TRAFFIC CONE 450MM GREEN REFLECTIVE NEW TRAFFIC CONES FOR RESERVING CARAVAN SITES FOR ONLINE BOOKINGS	136.16
EFT9109	09/05/2024	WESTFARMERS LTD T/AS BUNNINGS	BUILDING OPERATIONS PUBLIC TOILETS AND 12A WALSH	379.19
EFT9110	09/05/2024	CORE BUSINESS AUSTRALIA PTY LTD	WHS SUPPORT ADVISORY CLAIM 10 APRIL 2024	19,654.61
EFT9111	09/05/2024	EASTERN GOLDFIELDS CYCLE CLUB	GOLDFIELDS CYCLASSIC SPONSORSHIP	52,800.00
EFT9112	09/05/2024	LANDGATE	CONSOLIDATED MINING TENEMENT ROLL	12,959.35
EFT9113	09/05/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - BUILDING ISSUE	1,056.55
EFT9114	09/05/2024	PAUPIYALA TJARUTJA ABORIGINAL CORPORATION (PTAC)	TRAVEL REIMBURSEMENT RETURN KALGOORLIE TJUNTTJUNTTJARRA - CR I BAIRD - APRIL 2024 COUNCIL MEETING	723.50
EFT9115	09/05/2024	REYNOLDS GRAPHICS	STAFF BUSINESS CARDS	459.25
EFT9116	09/05/2024	MOORE AUSTRALIA (WA) PTY LTD	FINANCIAL AUDITED - LOCAL PARTNER TRANSITION PROJECT GRANT ACQUITTAL FY22/23	1,760.00
EFT9117	09/05/2024	WATER CORPORATION	INSTALL WATER METER IN BROWN STREET OPPOSITE CARAVAN PARK	4,547.24
EFT9118	15/05/2024	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 14/05/2024	344.28
EFT9119	15/05/2024	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 14/05/2024	160.00
EFT9120	15/05/2024	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 14/05/2024	360.00
EFT9121	17/05/2024	DEPARTMENT OF LANDS	PURCHASE OF LOT 9 AND AMALGAMATION WITH LOT 10 ON DEPOSITED PLAN 222795 - COUNCIL RESOLUTION 097/23	1,000.00
EFT9122	17/05/2024	MARKET CREATIONS AGENCY PTY LTD	MARKETING CONTRACT FOR APRIL 2024 - 5 HOURS WORKING ON DESIGN FOR KOOKYNIIE KOEEE	935.00
EFT9123	17/05/2024	SLADE CONTRACTING PTY LTD	INSTALL NEW GRIDDLE AT LAURIE'S CAFÉ	880.00
EFT9124	17/05/2024	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE MONTHLY FINANCIAL STATEMENTS ON APRIL 2024	1,196.25
EFT9125	17/05/2024	SIRSIDYNIX PTY LTD	CONSULTING AND TRAINING FOR NEW LIBRARY SYSTEM	5,869.60
EFT9126	17/05/2024	ERRAWARRA RESOURCES LTD	RATES REFUND FOR ASSESSMENT A6224 E31/01298 MINING TENEMENT	634.33
EFT9127	17/05/2024	CYBERSECURE	CLOUD STORAGE, BACKUP SUBSCRIPTION MAY 2024	549.18
EFT9128	17/05/2024	EAGLE PETROLEUM (W.A) PTY LTD	BULK FUEL DELIVERY 5002L - 03/05/2024	11,442.28
EFT9129	17/05/2024	HEATLEYS SAFETY AND INDUSTRIAL	LUCY BATES PPE UNIFORM	375.24
EFT9130	17/05/2024	KLEENHEAT GAS	OLD BUTCHER SHOP BULK GAS AND ADMIN YEARLY EQUIPMENT SERVICE CHARGE	2,825.46
EFT9131	17/05/2024	NETLOGIC INFORMATION TECHNOLOGY	FY 23/24 IT SUPPORT CONSULTING LABOUR FROM 10/04/2024 TO 10/05/2024	2,328.75
EFT9132	17/05/2024	OFFICE NATIONAL	ADMIN PHOTOCOPIER MAINTENANCE AND TRAVEL FEE MAY 2024	132.00
EFT9133	29/05/2024	CANINE CONTROL	RANGER SERVICE PATROL OF TOWNSITE AND SURROUNDING on 14/05/2024	1,815.00
EFT9134	29/05/2024	NORTHERN GOLDFIELDS ELECTRICAL PTY LTD	LADY SHENTON/CRC RENOVATION ELECTRICAL UPGRADE	10,553.95
EFT9135	29/05/2024	MARIA RESOURCES PTY LTD	RATES REFUND FOR ASSESSMENT A5882 E69/03726 MINING TENEMENT	1,580.24
EFT9136	29/05/2024	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH PROVIDING RATES SERVICES 19/05/24	330.00
EFT9137	29/05/2024	HELENE PTY LTD T/AS LO-GO APPOINTMENTS	CONTRACT SERVICE - WORKS TEMPORARY STAFF NORBET MARWICK FROM 18/03/2024 TO 23/03/2024	3,466.98
EFT9138	29/05/2024	MAUREEN YULO-UY	REIMBURSEMENT FOOD UTENSILS CYCLASSIC	70.45
EFT9139	29/05/2024	AXON, STEPHEN JACK T/AS REMOTE CONSTRUCTION & MAINTENANCE	CEO HOUSE 39 MERCER STREET - FINAL PAYMENT OF JOB REMOVAL AND INSTALLATION OF NEW FENCING	24,216.50
EFT9140	29/05/2024	SOMERVILLE, SHANE ROBERT	PEST CONTROL COUNCIL PROPERTIES	8,131.00
EFT9141	29/05/2024	PSL LEGAL	PERSONNEL LEGAL ADVICE EMPLOYMENT LAW AND INDUSTRIAL RELATIONS	726.00
EFT9142	29/05/2024	SOLSTICE MINERALS LIMITED	RATES REFUND FOR ASSESSMENT A6193 E29/01115 MINING TENEMENT	3,512.04
EFT9143	29/05/2024	LY MINH THU VO (CATE)	REIMBURSEMENT OF STAFF HOUSING BOND	292.00
EFT9144	29/05/2024	GLENDIA TEEDE	GARDEN ACCESSORIES 39 MERCER STREET	93.82
EFT9145	29/05/2024	ROADS 2000 PTY LTD	ASPHALT SUPPLIED AND LAID TO FOOTPATHS - MARMION VILLAGE ACCESS IMPROVEMENTS	64,680.00
EFT9146	29/05/2024	VERNON WESLEY STRANGE	RATES REFUND FOR ASSESSMENT A4690 P77/04127 MINING TENEMENT	177.53
EFT9147	29/05/2024	EMETALS LIMITED	RATES REFUND FOR ASSESSMENT A6215 E29/01163 MINING TENEMENT	203.47
EFT9148	29/05/2024	WESTFARMERS LTD T/AS BUNNINGS	LRCI MENZIES TOWN GREENING GARDEN MATERIALS; PLANTS, SOIL, HARWARE, ETC	3,485.95
EFT9149	29/05/2024	CANNING POOL & PUMP CENTRE PTY	WATER PARK MAINTENANCE/OPERATIONS CHLORINE AND ACID	420.00

**Shire of Menzies**  
**Payments for the Month of April 2024**

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT9150	29/05/2024	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	FY 23/24 ESL QUARTERLY CONTRIBUTION	6,066.20
EFT9151	29/05/2024	FLEX INDUSTRIES	P0129 MACK TRUCK 410 MN SERVICE TRUCK AND REPAIR CLUTCH	8,209.33
EFT9152	29/05/2024	ROVAR PTY LTD T/AS GOLDLINE DISTRIBUTORS	CYCLASSIC BREAKFAST FOOD AND BEVERAGES	442.39
EFT9153	29/05/2024	GOLDFIELDS IMAGE WORKS	TRAVEL REIMBURSEMENT, COUNCILLOR PHOTOS AND FRAMING - 2024	2,191.48
EFT9154	29/05/2024	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 28/05/2024	150.00
EFT9155	29/05/2024	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 28/05/2024	360.00
EFT9156	29/05/2024	OFFICE NATIONAL	CRC SHREDER REXEL MOMENTUM X410 MANUAL FEED CROSS CUT	428.49
EFT9157	29/05/2024	REFRESH WATER	ADMIN WATER REFILL 16 15L CONTAINERS	160.00
EFT9158	29/05/2024	SATELLITE TELEVISION & RADIO AUSTRALIA (STRA)	SUPPLY AND INSTALL DTV ASI SIGNAL HEAD-END	36,403.40
EFT9159	29/05/2024	T-QUIP	SUPPLY BLADES AND CLUTCH CABLE FOR TORO MOWER	487.39
EFT9160	29/05/2024	VERLINDEN'S ELECTRICAL SERVICE	DEPOT WORKSHOP LIGHT REPLACEMENT AND 36 MERCER STREET INSTALL NEW COOKTOP	3,091.00
<b>TOTAL EFT PAYMENT</b>				<b>\$636,215.27</b>

**Shire of Menzies**  
**Payments for the Month of April 2024**

Direct Debit	Date	Name	Description	Amount
DD6257.1	01/05/2024	WESTNET	CRC PUBLIC INTERNET MAY 2024	54.99
DD6260.1	07/05/2024	GOLDFIELDS SETTLEMENTS	SETTLEMENT PAYMENT FOR 10 COSMOS STREET KOOKYNE	1,201.68
DD6260.2	07/05/2024	POWER ICT PTY LTD	MESSAGES ON HOLD - APRIL 2024	75.90
DD6260.3	07/05/2024	WATER CORPORATION	WATER - 9007529987 - STANDPIPE AT NO.2 SAM PUMP LINE - LOT STANDPIPE - USAGE FROM 07/02/82024 TO 12/04/2024	161.61
DD6264.1	09/05/2024	TELSTRA - DIRECT DEBIT ONLY	ACC. 3307495295 - PHONE USAGE FROM 20/04/2024 TO 19/05/2024	220.00
DD6267.1	13/05/2024	TELSTRA - DIRECT DEBIT ONLY	OFFICE INTERNET USAGE FROM 17/04/2024 TO 16/05/2024	4,136.76
DD6271.1	14/05/2024	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS PPE 14/05/2024	8,284.21
DD6271.2	14/05/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 14/05/2024	1,305.43
DD6271.3	14/05/2024	CARE SUPER	SUPERANNUATION CONTRIBUTIONS PPE 14/05/2024	694.26
DD6271.4	14/05/2024	CBUS	SUPERANNUATION CONTRIBUTIONS PPE 14/05/2024	1,052.65
DD6271.5	14/05/2024	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS PPE 14/05/2024	563.75
DD6271.6	14/05/2024	THE TRUSTEE FOR TWU SUPERANNUATION FUND T/AS TWU SUPER FUND	SUPERANNUATION CONTRIBUTIONS PPE 14/05/2024	498.45
DD6276.1	16/05/2024	HORIZON POWER	ELECTRICITY - 510117 - UNIT B/29 SHENTON STREET - USAGE FROM 28/02/2024 TO 29/04/2024	692.91
DD6278.1	17/05/2024	HORIZON POWER	ELECTRICITY - 161515 - STREET LIGHT - USAGE FROM 01/04/2024 TO 30/04/2024	1,046.16
DD6280.1	20/05/2024	PIVOTEL SATELLITE PTY LTD	TRAK SPOT TRACKING CHARGE ACCOUNT 40063522 - MAY 2024	31.00
DD6282.1	21/05/2024	PAUL WARNER	SITTING FEE FOR CR. PAUL WARNER MAY 2024	3,490.67
DD6282.2	21/05/2024	SUDHIR	SITTING FEE FOR CR. SUDHIR MAY 2024	1,338.16
DD6282.3	21/05/2024	GREGORY DWYER	SITTING FEE CR. GREG DWYER MAY 2024	907.58
DD6282.4	21/05/2024	IAN BAIRD	SITTING FEE CR. IAN BAIRD MAY 2024	907.58
DD6282.5	21/05/2024	JILLIAN DWYER	SITTING FEE CR JILL DWYER MAY 2024	907.58
DD6282.6	21/05/2024	ANDREW TUCKER	SITTING FEE FOR CR. ANDREW TUCKER MAY 2024	907.58
DD6282.7	21/05/2024	KRISTIE TUCKER	SITTING FEE FOR CR. KRISTIE TUCKER MAY 2024	907.58
DD6284.1	21/05/2024	THE WEST AUSTRALIAN	SUBSCRIPTION TO NEWSPAPER ONLINE - JUNE 2024	28.00
DD6288.1	24/05/2024	AUSTRALIA POST	AUSTRALIA POST STAMPS	619.64
DD6290.1	27/05/2024	NAB	NAB CONNECT FEE MAY 2024	28.24
DD6294.1	28/05/2024	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS PPE 28/05/2024	8,319.92
DD6294.2	28/05/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 28/05/2024	1,332.15
DD6294.3	28/05/2024	CARE SUPER	SUPERANNUATION CONTRIBUTIONS PPE 28/05/2024	255.78
DD6294.4	28/05/2024	CBUS	SUPERANNUATION CONTRIBUTIONS PPE 28/05/2024	1,052.65
DD6294.5	28/05/2024	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS PPE 28/05/2024	563.75
DD6294.6	28/05/2024	THE TRUSTEE FOR TWU SUPERANNUATION FUND T/AS TWU SUPER FUND	SUPERANNUATION CONTRIBUTIONS PPE 28/05/2024	510.79
DD6297.1	29/05/2024	RESONLINE	COMMISSION ON CARAVAN PARK ONLINE BOOKING FEES APRIL 2024	359.27
DD6299.1	30/05/2024	RESONLINE	COMMISSION ON CARAVAN PARK ONLINE BOOKING FEES JANNUARY 2024	286.69
DD6301.1	30/05/2024	AUSTRALIAN TAXATION OFFICE	PAYMENT OF FRINGE BENEFIT TAX 2023/2024	1,301.20
DD6303.1	31/05/2024	NAB	BPAY FEES FY 23/24 MAY 2024	30.12
<b>TOTAL DIRECT DEBIT PAYMENT</b>				<b>\$44,074.69</b>

**Shire of Menzies  
Payments for the Month of April 2024**

Date	Name	Description	Amount
		CEO CARD NO: **** * 2547	
29/04/2024		MONTHLY CARD FEE AND CHARGES	9.00
		<b>TOTAL CEO CREDIT CARD</b>	<b>\$ 9.00</b>
		CFO CARD NO: **** * 6310	
17/04/2024	SHIRE OF MENZIES	NEW EFTPOS MACHINE TRIAL	1.00
18/04/2024	SHIRE OF MENZIES	NEW EFTPOS MACHINE TRIAL	1.00
18/04/2024	AUSTRALIA POST	STAMPS RATES NOTICES	300.00
19/04/2024	SHIRE OF MENZIES	NEW EFTPOS MACHINE TRIAL	1.00
22/04/2024	STARLINK AUSTRALIA PTY LTD	STARLINK APRIL SUBSCRIPTION	139.00
23/04/2024	ADOBE	ADOBE MONTHLY SUBSCRIPTION FEE	386.65
24/04/2024	DAPHNE FLORIST KALGOORLIE	WREATH FOR ANZAC DAY	150.00
26/04/2024	WOOLWORTH	ANZAC DAY BREAKFAST	366.90
29/04/2024	CARD FEE	MONTHLY CARD FEE AND CHARGES	9.00
		<b>TOTAL CFO CREDIT CARD</b>	<b>\$ 1,354.55</b>
01/05/2024		PAYROLL PAYMENT PPE 30/04/2024	52,700.20
15/05/2024		PAYROLL PAYMENT PPE 14/05/2024	52,001.20
09/05/2024		PAYROLL PAYMENT PPE 28/05/2025	53,010.37
		<b>TOTAL PAYROL</b>	<b>\$ 157,711.77</b>
29/05/2024		FUEL CARD - CEO - FOR THE MONTH OF MAY 2024	705.02
29/05/2024		FUEL CARD - CFO - FOR THE MONTH OF MAY 2024	715.04
29/05/2024		FUEL CARD - WORKS MANAGER - FOR THE MONTH OF MAY 2024	11.55
29/05/2024		FUEL CARD - CDM - FOR THE MONTH OF MAY 2024	352.01
		<b>TOTAL FUEL CARD</b>	<b>\$ 1,783.62</b>

<b>13.1.5</b>	<b>Rates Debtor Report May 2024</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1303</b>
<b>DATE OF REPORT</b>	<b>07 June 2024</b>
<b>AUTHOR</b>	<b>Finance/Rates Officer, Tien Tran</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. CONFIDENTIAL - Rates Outstanding Debtor - May 2024 [13.1.5.1 - 4 pages]

**SUMMARY:**

To present a list of overdue rates of more than 12 months, through to three years plus, as of 31 May 2024.

**BACKGROUND:**

Unpaid overdue rates comprise 215 properties, totaling \$445,349.50 with the following breakdown:

- 12 months arrears, totaling \$59,067.32
- 2 years arrears, totaling \$45,559.65
- 3 years plus arrears, totaling \$311,804.32

The seven rates assessments totaling \$21,042.47 are with debt collector AMPAC for investigation and collection.

**COMMENT:**

The report also shows the ‘Current’ payments that are due for these long outstanding rates. This has been provided to the Council to give an understanding that these rates appear to have ongoing arrears situations.

The report shows property details and rates amount and is therefore confidential.

Collection in some cases is difficult or not possible due to tenements becoming ‘dead tenements’. This matter has been raised by the CEO with the Department of Mines, Industry Regulation and Safety.

The Administration progresses actions and processes in accordance with Policy 4.6 Debt Recovery

**CONSULTATION:**

Consultation occurs with the appointed Debt Collection Agency.

**STATUTORY AUTHORITY:**

Local Government Act 1995

Section 3.26. of the Act relates to debt recovery powers.

**POLICY IMPLICATIONS:**

Policy – 4.6 Debt Recovery – Outstanding Rates and Sundry Debtors

**FINANCIAL IMPLICATIONS:**

Unpaid Overdue Rates total \$445,349.50 While these remain unpaid, financial implications, apart from possible cashflow implications, are the ongoing costs associated with debt collection, staff time and an unacceptable ratio of rates not collected on an ongoing basis.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is always a certain risk in outstanding Sundry Debtors and Overdue Rates from cashflow liquidity and the Council’s requirement to collect rates for the provision of services across the shire’s communities.	Medium	Debt recovery progressed as per Policy 4.6 Debt Recovery.  Engagement of Debt Collection Agency.  Charging of interest.

**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome  
4.2 An efficient and effective organisation.

Strategy  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That the list of overdue rates showing:  
i. 12 months arrears, totaling \$59,067.32  
ii. 2 years arrears, totaling \$45,559.65  
iii. 3 years plus arrears, totaling \$311,804.32  
be received.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--

<b>13.1.6</b>	<b>Changing Methods of Valuation of Land</b>
<b>LOCATION</b>	<b>Davyhurst Gold Mine</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1304</b>
<b>DATE OF REPORT</b>	<b>17 June 2024</b>
<b>AUTHOR</b>	<b>Consultant, Glenn Bone</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Davyhurst Support Document M 30-255 [13.1.6.1 - 2 pages]

**SUMMARY:**

To endorse a proposal to apply ‘spot rating’ principles to the mine site accommodation village at the Davyhurst Gold Mine situated on M30/255 for Carnegie Gold Pty Ltd.

**BACKGROUND:**

In the past Council has agreed to the principle of ‘spot rating’ to the accommodation villages at the Tropicana, Edjudina and Riverina mine sites. This opportunity now extends to the Davyhurst mining village located on Tenement M 30/255 and held by Carnegie Gold Pty Ltd.

However, it is pointed out that Davyhurst was the subject of an application to the Minister being prepared in 2018. This was never submitted because at that stage the Shire became aware that mining activity at the site had ceased.

**COMMENT:**

The Council is required to resolve to commence formalities for changing the method of valuation for the accommodation village and associated infrastructure on Mining Operation for Davyhurst Gold Mine. The resolution is required as a part of the official notification to the owner of the mine site.

On the basis the Council will accept the officer’s recommendation, it is then the intent to notify the company of the proposed valuation method and giving the tenement holder at least 28 days to make submissions. This is a requirement of the Departmental Guidelines.

**CONSULTATION:**

Glenn Bone, Consultant



**STATUTORY AUTHORITY:**

*Local Government Act 1995*

Section 6.28 – Stipulates that the Minister for Local Government is responsible for determining the method of valuation to be used by a local government as the basis for a rate.

In determining the method of valuation, the Minister is to have regard to the general principle that the basis for a rate is to be:

- Where the land is used predominately for rural purposes, the UV of the land; and
- Where the land is used predominately for non-rural purposes, the GRV of the land.

Section 6.31 – Enables a local government to phase-in valuations in accordance with the provisions of Schedule 6.1.

Schedule 6.1(2) – Deals with phasing-in valuations where a determination is made by the Minister under section 6.28 to change the method of valuing land from UV to GRV. A local government may phase-in the impact (cost) of the change over a three-year period.

**POLICY IMPLICATIONS:**

The Council has no policies in respect to this matter.

Minister for Local Government – Valuation of Land – Mining.

**FINANCIAL IMPLICATIONS:**

Currently the land on which the Davyhurst Gold Mine is located, is rated on Unimproved Valuations (UV). This takes no account of the infrastructure sitting on the land. A change to Gross Rental Value (GRV) will increase rate revenue when the infrastructure is considered. The accommodation at the Davyhurst mine site can accommodate up to 220 persons and is therefore a much smaller operation than Tropicana (up to 600 persons).

With the mining village situated on part of M 30/255, (Assessment A5364), this is currently on UV rating with the whole of the assessment yielding rates of \$134,841. In due course a very small part (Approximately 4.5 hectares) of the 7,411ha area will be converted to a GRV assessment to cover the mining village.

An indicative valuation for the Davyhurst site is now to hand and would produce the following if it were rated for the whole of 2024/25:

- Indicative GRV \$250,000 @ 0.089400 = \$22,350

Also, part of the administrative process in seeking a valuation change includes survey information (Technical Description) that will be used for the formal gazettal of the relevant area. Fortunately, the Shire already has this information as this was obtained as part of the 2018 project.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
<p><b>Risk 1</b> Legislative and policy compliance</p>	<p>Unlikely</p>	<p>Rigorously comply with legislative requirements and the Departmental Guidelines.</p>
<p><b>Risk 2</b> Reputation</p>	<p>Unlikely</p>	<p>Pursuing consistency to ensure all mining village operators are rated in a like manner to those who have been previously GRV rated.</p>

**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcomes and Strategies:

Outcome  
2.1 An innovative, diverse and prosperous economy

Strategies  
2.1.2 Continue to work with industry and stakeholders for the economic development of the district  
2.1.3 Advocate for reliable essential utility services to the district

Outcome  
4.2 An efficient and effective organisation

Strategies  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability  
4.2.2 Provide appropriate services to the community in a professional and efficient Manner

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That the formalities for changing the method of valuation for the accommodation village and associated infrastructure on Assessment A5364 Carnegie Gold Pty Ltd (Davyhurst Gold Mine) be commenced.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--

<p><b>SITE MEDIC</b></p> <p>0487 927 411 VHF Channel 'Scene Management'</p> <p>Davyhurst Clinic Hours 5:30AM – 5:30PM</p> <p>Medic Room TWO-01</p>	<p><b>EVACUATION SIREN TEST</b></p> <p>Emergency evacuation sirens will be tested for 10 seconds every Sunday at 6:00AM.</p>	<p><b>EVACUATION PLAN</b></p> <p>In the event of an emergency that requires evacuation:</p> <ol style="list-style-type: none"> <li>1. When you hear the evacuation alarm, make your way to the muster point location as shown on the map in an orderly manner.</li> <li>2. Wait for instructions from your emergency warden(s).</li> <li>3. Do not leave the muster point unless instructed.</li> </ol>	<p><b>OBM SITE OFFICE</b></p> <p>08 6370 2268 or 0436 451 224 5:30AM – 5:30PM</p> <p><b>VILLAGE MANAGEMENT</b></p> <p>0491 271 660 or 0447 834 576 6:00AM – 6:00PM</p>	<p><b>ARRIVALS AND DEPARTURES</b></p> <p>All residents must <u>SIGN IN</u> at the Village Administration office upon arrival.</p> <p>On departure all keys are to be returned to the drop box located outside the dry mess <u>no later than 6:00AM</u>.</p> <p>Failure to return room keys will result in disciplinary action.</p> <p><b>DRY MESS HOURS</b></p> <p>4:00AM – 7:30AM 4:00PM – 8:00PM</p> <p><b>WET MESS HOURS</b></p> <p>6:00AM – 7:30AM 5:30PM – 7:00PM 7:30PM – 8:30PM</p> <p>SELF TEST BREATHALYSER LOCATED AT VILLAGE ADMIN</p> <p><b>NOISE CURFEW</b></p> <p>9:00AM – 4:30PM 9:00PM – 4:30AM</p> <p><b>MAINTENANCE REQUESTS</b></p> <p>Forms are available in the dry mess for your convenience. Please ensure you complete the forms in full, with as much detail as possible.</p> <p><b>VILLAGE FEEDBACK</b></p> <p>Forms are available in the dry mess for your convenience. Please ensure you complete the forms in full, with as much detail as possible.</p> <p><b>SNAKE SIGHTINGS</b></p> <p>All snake sightings are to be reported to the Village Manager. Do not attempt to capture or interfere with any snakes.</p>
<div style="display: flex; justify-content: space-between;"> <div data-bbox="376 496 779 724" style="width: 25%;"> <p><b>LEGEND</b></p> <ul style="list-style-type: none"> <li> First Aid Room</li> <li> Fire Hose Reel</li> <li> Medic Quarters</li> <li> Worker Quarters</li> <li> Pedestrian Access</li> <li> Emergency Access Road</li> <li> Roads</li> <li> Cleared Land</li> <li> Forested Land</li> </ul> <p># Layout current as of May 2023 # All rooms fitted with smoke alarms</p> </div> <div data-bbox="784 483 1637 1382" style="width: 50%;"> <p>The map shows the layout of Davyhurst Camp. Key features include:                 <ul style="list-style-type: none"> <li><b>Entrance Road from Davyhurst Mill</b> at the top.</li> <li><b>MUSTER POINT</b> located near the top car park.</li> <li><b>Car Parks</b> in several locations.</li> <li><b>Buildings:</b> Administration, Toilet, Chemical Stores, Drymess, Wetmess Rec Room, Laundry, Linen Storage, Gym, and multiple worker quarters (GREGORY, SANBROOK, CALTON, RIVERINA, GOLDEN EAGLE, SALMON GUMS, MULLINE, WAHALLA, GRES, MULWARRIE).</li> <li><b>Other facilities:</b> Genset, Water Tanks, Ambulance Parking, Camp Medical, Designated Smoking Area, Multi-Sports Court, and Lady Ida.</li> <li><b>Emergency Access Road</b> at the bottom.</li> </ul> </p> </div> <div data-bbox="376 1294 533 1362" style="width: 20%;"> </div> </div> <p style="text-align: center;"><b>Davyhurst Camp Layout &amp; Evacuation Plan</b></p>				

05/04/2024, 12:24

Tenement Register

**Register for Tenement M 30/255**

Identifier: M 30/255

**Status:** Live  
**Area:** 7,411.00000 HA  
**Markout:** 31/03/2016 11:35:00  
**Received:** 31/03/2016 15:37:00  
**Term Granted:** 21 Years  
**Commence:** 11/01/2017  
**Expiry:** 10/01/2038  
**Death:**

**Rent Status**

**Due for Year End 10/01/2025:** PAID IN FULL  
**Rental for Year End 10/01/2026:** \$192,686.00

**Expenditure Status**

**Expended Year End 10/01/2024:** EXPENDED IN FULL  
**Current Year Commitment:** \$741,100.00

Holders	Description	Relationships	Survey	General	Shire	Grant	Conditions	Dealings
Payments	Expenditure	Combined Reporting	Bond	Map	Native Title	Warden's Court	Documents	
<div style="display: flex; justify-content: space-between; border-bottom: 1px solid black; padding-bottom: 5px;"> <span>Current Holders</span> <span>Holder Changes</span> <span>Applicants On Reveal</span> </div> <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> <p><b>Organisation</b> <span style="background-color: #f0f0f0;">CARNEGIE GOLD PTY LTD</span> <span style="float: right;">100/100</span></p> <p><b>ACN</b> 117 116 097 <b>ABN</b></p> <p><b>Principal Place of Business Details</b></p> <p><b>Address</b> LEVEL 1, 2 KINGS PARK ROAD, WEST PERTH, WA, 6005</p> <p><b>Designated Tenement Contact (Correspondence Details)</b></p> <p><b>Name</b> JACQUILINE LY</p> <p><b>Address</b> PO BOX 1868, SUBIACO PO, WA, 6904</p> <p><b>Email</b> xxxxxxxx@orabandamining.com.au</p> <p><b>Telephone</b> xxxxx548</p> </div>								

## 13.2 Administration Reports

<b>13.2.1</b>	<b>Design and Construct Tender – Menzies Skate Park</b>
<b>LOCATION</b>	<b>29 Walsh Street, Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1305</b>
<b>DATE OF REPORT</b>	<b>14 June 2024</b>
<b>AUTHOR</b>	<b>GFG Consultant, Paul Owen</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. CONFIDENTIAL - Tender submission Skate Sculpture [13.2.1.1 - 35 pages]

### **SUMMARY:**

This report is for the Council to consider submission for Tender 01/24 Design and Construction of Menzies Skate Park.

### **BACKGROUND:**

In 2023 the Shire conducted a community survey about what the local community wanted in town. A skate park was the number one priority. The shire subsequently applied for and has been granted funding of \$350,000 from the LRCI program.

The proposed site is 29 Walsh Street Menzies, adjacent to the water park.

### **COMMENT:**

The Request for Tender (RFT) was conducted using the WALGA Preferred Supplier program and was published on Vendor Panel under Contract PSP010. The RFT closed at 4pm, 12 June 2024.

The tender opening was conducted electronically via Teams at 12pm, 13 June 2024. In attendance at the opening were Glenda Teede (Shire of Menzies CEO), Maureen Yulo-Uy (Shire of Menzies Executive Officer) and Paul Owen (GFG Consulting Business Operations Manager). No members of the public attended.

One submission was received from Skate Sculpture Pty Ltd.

The submission was checked for completeness and assessed against the compliance and qualitative criteria.

The Skate Sculpture submission is considered compliant and scored highly across the qualitative criteria. Skate Sculpture has significant experience in similar projects including remote locations. They have provided a detailed work plan which includes a target completion date in November 2024.

The RFT was a fixed sum of \$350,000 being the value of the available grant funds. The tender called for submissions based on what could be provided and what methodology would be followed to ensure maximum value for money.

The submission of Skate Sculpture details a two-step community consultation process and the opportunity for Council input and approval to proceed at key stages. They have also offered to employ one local person, provided that individual can meet certain criteria. In addition, Skate Sculpture will video record the entire project and provide the edited footage to the Shire.

The project will rely on some works being conducted by the Shire’s own resources as outlined in the RFT document.

**CONSULTATION:**

The Shire conducted a community survey in 2023. The proposal from Skate Sculpture includes community workshops to ensure the final design meets community expectations.

**STATUTORY AUTHORITY:**

Under Sec 11, (2)b of the Local Government (Functions and General) Regulations 1996, Tenders do not have to be publicly invited according to the requirements of the Division if the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program

**POLICY IMPLICATIONS:**

Council Policy 4.2 – Purchasing and Tenders

**FINANCIAL IMPLICATIONS:**

This project was allocated \$350,000 from grant funding through the LRCI program. The funds must be acquitted by 30 June 2025.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
----------------	---------------	--------------------------

Project delay resulting in not complying with grant funding agreement.	Low	Award the D&C contract as soon as possible to begin works.
--	-----	--

**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcomes and Strategies:

Outcome:

1.1 An engaged and inclusive community.

Strategy:

1.1.3 Provide, maintain and improve community facilities.

Outcome:

1.2 A healthy and safe community.

Strategy:

1.2.3 Support community health and wellbeing initiatives.

Outcome:

2.2 An attractive destination for visitors.

Strategy:

2.2.2 Maintain and enhance our local attractions.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That:

1. Tender RFT 01/24 Design and Construct Menzies Skate Park be awarded to Skate Sculpture Pty Ltd as representing the best value for money submission and;
2. The CEO be delegated the authority to sign and execute the Design and Construct Contract.



**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--

<b>13.2.2</b>	<b>Menzies Old Post Office Options</b>
<b>LOCATION</b>	<b>Portion of Lot 102 Shenton Street, Menzies</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1306</b>
<b>DATE OF REPORT</b>	<b>17 June 2024</b>
<b>AUTHOR</b>	<b>Core Business Australia, Bruce Lorimer</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

**SUMMARY:**

At the October 21, 2021, Ordinary Meeting of the Council, an agenda item was presented to Council by the then Chief Executive Officer (CEO) that considered five options for the future of the Menzies Old Post Office being;

Option 1 – Maintain as a residence

Option 2 – Refurbish and restore as a visual museum with resident relocated

Option 3 – Refurbish and restore as a museum in the front half and the rear element as a residential space

Option 4 – Refurbish and restore as a functioning community building in the front half and the rear element as a residential place.

Option 5 – Refurbish and restore as a functioning community building with resident relocated.

The Council resolved to adopt Option 4 as follows:

**COUNCIL DECISION:**

<b>Council Resolution Number:</b>	<b>CM-87</b>
-----------------------------------	--------------

**Moved:** Cr J Dwyer

**Seconded:** Cr S Baird

**That Council endorses further work on Option Four (4) with a full investigation and cost report to be prepared for this option.**

<b>Carried</b>	<b>7 / 0</b>
----------------	--------------



by the inclusion of the residential component therefore this item is presented to Council to now reconsider future options for the Post Office building.

#### **COMMENT:**

It is understood that the original intent of Option 4 was to design the front half of the building to be used as the Shire's Community Resource Centre (CRC) and the back half of the building to be used as residential premises and that is what has been designed for.

The current CRC and Museum is located in the Lady Shenton building across the road which has been undergoing repair over the past couple of years. The Lady Shenton Building also operates as the Menzies Post Office.

The Menzies Old Post Office is listed as a permanent entry on the State register of heritage places. This means that Heritage Council approval is needed for any demolition or modification to the building other than maintenance.

While the building is currently tenanted, the building has been deemed by the Shire's Health/Building Officer as unfit for human habitation. There is likely asbestos in the building and the building is deteriorating.

As noted above, the incumbent tenant is presently unwell and may not be in a position to return to the premises. The tenant has a current lease which expires on 12 October 2024. If the current tenant is in a position to return to the building, the ongoing leasing issue will need to be addressed given that the Shire has now determined that the building is unfit for habitation. This report does not deal with the lease issue.

#### **Options for the future of the Post Office Building**

**Option 1 – Do nothing.** Given that the building is currently leased, and the future of the lease has not been determined, Council could decide to do nothing for now and revisit the issue in the future. The problem with this is that the building has been deemed uninhabitable, it is no longer weatherproof, and its deterioration is accelerating. As it stands an being currently uninhabited, there is a greater risk that the building is vandalised. If the building were to catch fire either by arson or an electrical fault, it would be unlikely to be salvageable.

**Option 2 – Fence the facility.** Given the run down state of the facility and the fact that it is currently uninhabited, Council may wish to fence the facility in order to minimise the risk of vandalism. Depending on how the fencing is designed, fencing an historic building in the main street of Menzies may detract from the main street and town as a whole. Menzies is known for its historic buildings, and it would be sad to see a building such as the post office with a large fence around it.

Fencing the facility will simply delay matters as the building is already decaying at an accelerated rate and at some time in the future the Council will need to spend funds to restore the building if it wants the building to remain.

**Option 3 – Demolition.** If the Shire does not have a use for the building and does not want to maintain or restore the building, an option would be to demolish the building. As

the building is on the state Heritage Register, the Shire would need to follow the correct process to seek Heritage Council approval to demolish the building.

**Option 4 – Restoration.** The Shire could call tenders to simply restore the building with no planned future use. It would be a simple process to revise the existing plans to remove the residential component and the adaptive reuse options and re-estimate the cost. The cost would likely be in the \$600 - \$850k range depending upon the extent of restoration. If the building is not inhabited, then the work could potentially be staged and spread across more than one financial year.

**Option 5 – Adaptive Reuse (without residential component).** This option is similar to the original course the Council was pursuing, however without the residential component of the building. This would allow the opportunity to remove the fire wall separation between the residential component of the building and the public component, saving some cost. What this option would also do is provide opportunities to make the building far more multifunctional.

As an example, the Shire of Donnybrook – Balingup recently refurbished the Donnybrook packing shed adjacent to the train station. This building was a dilapidated iron and timber shed listed on the State Heritage inventory and has been refurbished into a café / brewery tap house.



Figure 1: Original Donnybrook Packing Shed before restoration and adaptive reuse



Figure 2: Donnybrook Packing Shed after restoration and adaptive reuse (external)



Figure 3: Donnybrook Packing Shed after restoration and adaptive reuse (internal)

The Post Office building is of similar construction and would be an ideal candidate for similar adaptive reuse. The mail sorting hall could be used for a range of activities including functions, dining, meeting place, art gallery, museum etc. Ideally its use would not necessarily be fixed but be designed so that it could be used for a range of different activities that may vary over time. Hence an opportunity to strengthen the tourist potential of the town.

There is also the opportunity to relocate the post boxes from the Lady Shenton across to the facility once refurbished and it be used for its original intended purpose of a post office which is good from a heritage perspective.

If the Council still wanted to relocate the CRC to the Old Post Office, this could also be accommodated and would free up the Lady Shenton building for other uses. One potential use could be turning the Lady Shenton back into its original use of temporary accommodation as it is adjacent to the caravan park and would complement the caravan park and help to solve one of the key issues in Menzies at present which is a lack of temporary accommodation or could be redeveloped for the Senior Citizens centre that the Council was also considering.

It would not take much to tidy up the existing drawings, remove the fire separation wall and turn the existing residential kitchen into a commercial kitchen.

**Option 5 – Adaptive Reuse (with residential component).** This option is essentially continuing on the current course and proceeding to tender with the current design for adaptive reuse of the front half of the building, installation of the public toilets to the side and refurbishment of the residential component of the building.

#### **CONSULTATION:**

The Council may want to seek community feedback on the above proposals.

#### **STATUTORY AUTHORITY:**

- 1. Part 4 (Tender Regs) of the Local Government (Functions and General) Regulations 1996 in relation to calling tender to progress the work dependent upon which option Council selects.*
- 2. Heritage Act 2018 in relation to and demolition or adaptive reuse / restoration of the Post Office building*

#### **POLICY IMPLICATIONS:**

Nil

#### **FINANCIAL IMPLICATIONS:**

It is understood that one of the driving factors for changing direction in relation to redeveloping the Old Post Office is the competing desire to undertake restoration of Niagara Dam. While this is also a worthy project, it is also on the State Heritage Register and will take some time to develop a scope, a repair solution and obtain development and heritage approval. Ideally restoration of Niagara Dam needs to occur in stages as it requires significant investigation and trial work to evaluate the best repair methodology.

The council has the funds already budgeted for the Old Post Office and could likely complete the work well before the major repair work commences on Niagara Dam. Careful consideration and pitching of the Niagara Dam project may also attract other funds from the State and or Federal government thereby reducing the burden on municipal funds.

### **RISK ASSESSMENT:**

In the current building climate, it is difficult to secure builders that will work in locations like Menzies. The existing builder being used on the Lady Shenton has expressed interest in the Old Post Office project in the past. While the project needs to go to State-wide tender, tending the project now provides a good opportunity to dovetail this project into the Lady Shenton and provide continuity of work for the current builder if the current builder were to win the work. It would also provide an opportunity for competitive tenders given there will likely be industry knowledge that there is already a builder working within the town.

Similarly, the builder on the Lady Shenton project has expressed interest in the Niagara Dam project as well and by the time this project is up and running, the Old Post Office will likely be complete, and the Niagara Dam project may then provide further continuity competitiveness. Also, Niagara Dam also requires investigation and experimentation work which the Shire may be able to use the same building who works on the Post Office to do thereby making it more cost effective.

### **STRATEGIC IMPLICATIONS:**

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome:

3.1 A well maintained, attractive built environment servicing the needs of the community.

Strategy:

3.1.1 Maintain the integrity of our cultural and heritage assets and places.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

### **VOTING REQUIREMENTS:**

Simple Majority

### **OFFICER RECOMMENDATION:**

That Option 5 be adopted and that State-wide tenders be called for the restoration and adaptive reuse of the Menzies Old Post Office without a residential component.



**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--

<b>13.2.3</b>	<b>Review of Policy 3.11 Council Forums/Briefing Sessions</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1307</b>
<b>DATE OF REPORT</b>	<b>14 June 2024</b>
<b>AUTHOR</b>	<b>Executive Officer, Maureen Yulo-Uy</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Policy 3.11 Council Forum/Briefing Sessions with marked changes [ <b>13.2.3.1</b> - 1 page]

**SUMMARY:**

To review Policy 3.11 Council Forums/Briefing Sessions in accordance with the Council's annual rolling review of all policies.

**BACKGROUND:**

Council Forums/Briefing Sessions provide the opportunity for Council Members and the CEO to ensure that all necessary information is available so that the Council can make an informed decision. It also enables Council Members to ask questions and clarify matters arising from officer reports/recommendations.

**COMMENT:**

The Chief Executive Officer was approached by some Council members to resume holding Council forums/briefing sessions on the same day as the Ordinary Council Meeting.

Therefore, this report will recommend endorsing that update and making minor corrections in syntax.

**CONSULTATION:**

No external consultation occurred during this report's preparation.

**STATUTORY AUTHORITY:**

There is no statutory requirement to hold Council forums/briefing sessions.

**POLICY IMPLICATIONS:**

This policy is being reviewed by the Council in accordance with Policy 1.13 Policy Review Schedule.

**FINANCIAL IMPLICATIONS:**

There are no financial implications if the Officer’s Recommendation is endorsed.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Improved availability of Council Members	Low	Endorse the updated policy for Council forums/briefing sessions.

**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome:  
4.2 An efficient and effective organisation.

Strategy:  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That the attached updated Policy 3.11 Council Forum/Briefing Sessions be adopted.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--



## POLICY – 3.11 – Council Forum/Briefing Sessions

Relevant Delegation  
N/A

### Policy Statement

That a Council Forum/Briefing Session be held every month, except January, ~~two hours one week~~ prior to the Ordinary Council Meeting ~~on a Wednesday, commencing 1.00 pm~~ in the Council Chamber.

The following Forum procedure apply:

- Forum to be held each month, ~~two hours one week~~ prior to the Ordinary Council Meeting.
- Forums to be attended by ~~Council Members~~Councillors and the Chief Executive Officer. Consultants and other senior staff to participate by invitation from the Chief Executive Officer in consultation with the Shire President.
- Forums shall include discussion on items included on the next Ordinary Council Meeting Agenda, issues that may result in Agenda items for future Ordinary Council Meetings and concept items.
- The Chief Executive Officer will ensure timely written notice and the Agenda for each Forum is provided to all Council members.
- Forum papers should be distributed to Council members ~~on the Friday at least three days~~ prior to the meeting.
- The Shire President is to be the presiding member at all Forums.
- Council Elected members, employees, consultants and other participants shall disclose their financial and conflicts of interest in matters to be discussed.
- Interests are to be disclosed in accordance with the provisions of the Act as they apply to Ordinary Council Meetings. Persons disclosing a financial interest will not participate in that part of a Forum relating to their interest and leave the meeting room.
- There is to be no opportunity for a person with an interest to request that they continue in the Forum.
- A record should be kept of all Forums. As no decisions will be made, the record need only be a general record of items covered but should record disclosures of interest with appropriate departures/returns.

– End of Policy

ADOPTED: 30 AUGUST 2018  
REVIEWED: 27 JUNE 2024

<b>13.2.4</b>	<b>Review of Policy 5.6 Staff Salary Sacrifice</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1309</b>
<b>DATE OF REPORT</b>	<b>13 June 2024</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Kristy Van Kuyl</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Policy 5 6 Staff Salary Sacrifice Adopted 25 02 2021 [13.2.4.1 - 1 page]

**SUMMARY:**

To review Policy 5.6 Staff Salary Sacrifice, in accordance with the Council's annual rolling review of all policies.

**BACKGROUND:**

Policy 5.6 – Staff Salary Sacrifice was adopted by the Council on 30 August 2018.

**COMMENT:**

This report will recommend that the existing policy be repealed, as it should be an operational policy. It should be noted that while the CEO employs all employees, they must operate within the budget determined by the Council.

**CONSULTATION:**

Steven Tweedie, Governance Consultant

**STATUTORY AUTHORITY:**

Not applicable

**POLICY IMPLICATIONS:**

This policy is being reviewed by the Council in accordance with Policy 1.13 Policy Review Schedule.

**FINANCIAL IMPLICATIONS:**

There are no financial implications if the officer’s recommendation is endorsed.

**RISK ASSESSMENT:**

The implementation of appropriate and effective internal controls assists in legislative compliance and minimises the risk.

**STRATEGIC IMPLICATIONS:**

The Council’s Community Strategic Plan 2021 – 2031 outlines the following outcome and strategy:

Outcome  
4.2: An efficient and effective organisation.

Strategy  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Policy 5.6 Staff Salary Sacrifice be repealed.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--



## **POLICY – 5.6 – Staff – Salary Sacrifice**

**Relevant Delegation**

N/A

---

### **Policy Statement**

An employee may utilise salary sacrifice subject to –

- written consent of the Chief Executive Officer
- there being no additional net cost to the Shire, other than as provided for in any contract

– *End of Policy*

ADOPTED: 30 AUGUST 2018

REVIEWED: 27 JUNE 2023



<b>13.2.5</b>	<b>Review of Policy 5.7 Superannuation</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1310</b>
<b>DATE OF REPORT</b>	<b>17 June 2024</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Kristy Van Kuyl</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Policy 5.7 Superannuation - Adopted 25.02.2021 [13.2.5.1 - 1 page]

#### **SUMMARY:**

To review Policy 5.7 Superannuation, in accordance with the Council's annual rolling review of all policies.

#### **BACKGROUND:**

Policy 5.7 Superannuation was adopted by the Council on 30 August 2018.

#### **COMMENT:**

This report will recommend that the existing policy be repealed, as it should be an operational policy. It should be noted that while the CEO employs all employees, they must operate within the budget determined by the Council.

#### **CONSULTATION:**

Steven Tweedie, Governance Consultant

#### **STATUTORY AUTHORITY:**

Superannuation Guarantee (Administration) Act 1992

#### **POLICY IMPLICATIONS:**

This policy is being reviewed by the Council in accordance with Policy 1.13 Policy Review Schedule.

**FINANCIAL IMPLICATIONS:**

If the officer’s recommendation is endorsed, there will be financial implications for the employee’s voluntary contribution.

**RISK ASSESSMENT:**

The implementation of appropriate and effective internal controls assists in legislative compliance and minimises the risk.

**STRATEGIC IMPLICATIONS:**

The Council’s Community Strategic Plan 2021 – 2031 outlines the following outcome and strategy:

Outcome  
4.2: An efficient and effective organisation.

Strategy  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Policy 5.7 Superannuation be repealed.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--



## POLICY – 5.7 Superannuation

### Relevant Delegation

N/A

### Policy Statement

1. The Shire will contribute towards an employee's personal superannuation as follows –
  - a) the Superannuation Guarantee Levy, plus
  - b) where an employee makes voluntary contributions, either by:
    - (i) deduction from pay after tax; or
    - (ii) by salary sacrifice,

the Shire will make an additional contribution equal to 1.5 times the employee's contribution to a maximum employee contribution of 5% of salary or wages.
  - c) Notwithstanding the employee's personal contribution, the Shires contribution will be limited to a maximum of 17% of salary or wages including the Superannuation Guarantee Levy.
2. Where the Superannuation Guarantee Levy increases, the additional matching percentage contribution by the Shire is to decrease an equal amount, maintaining a maximum Shire contribution of 17%.

– End of Policy

### COMMENT

Superannuation contributions are governed by the Superannuation Guarantee (Administration) Act 1992.

Formerly	Pt 5.12 Replaced 29 November 2012	
New Policy		
Last Reviewed	17 December 2020	
Next Review Date	February 2021	
Amended	17 December 2020	
Adopted	30 August 2018	17 December 2020
Version	1	

<b>13.2.6</b>	<b>Review of Policy 5.8 Gratuitous Payments to Employees</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1311</b>
<b>DATE OF REPORT</b>	<b>17 June 2024</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Kristy Van Kuyl</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Policy 5 8 Gratuitous Payments to Employees with marked changes [ <b>13.2.6.1</b> - 1 page]

#### **SUMMARY:**

To review Policy 5.8 Gratuitous Payments to Employees, in accordance with the Council's annual rolling review of all policies.

#### **BACKGROUND:**

The Policy 5.8 Gratuitous Payments to Employees was adopted by the Council on 30 August 2018.

#### **COMMENT:**

The existing policy is to provide guidance to the Council in accordance with section 5.50 of the Local Government Act 1995 and Regulation 19A of the Local Government (Administration) Regulations 1996, regarding the additional payment to employees leaving Shire employment and the maximum value of gifts.

This report recommends updating the policy due to syntax errors.

#### **CONSULTATION:**

Steven Tweedie, Governance Consultant

#### **STATUTORY AUTHORITY:**

Section 5.50 of the Local Government Act 1995  
Regulation 19A of the Local Government (Administration) Regulations 1996

**POLICY IMPLICATIONS:**

This policy is being reviewed by the Council in accordance with Policy 1.13 Policy Review Schedule.

**FINANCIAL IMPLICATIONS:**

There are no financial implications if the officer’s recommendation is endorsed.

**RISK ASSESSMENT:**

The implementation of appropriate and effective internal controls assists in legislative compliance and minimises the risk.

**STRATEGIC IMPLICATIONS:**

The Council’s Community Strategic Plan 2021 – 2031 outlines the following outcome and strategy:

Outcome  
4.2: An efficient and effective organisation.

Strategy  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

- That:
1. The attached updated Policy 5.8 ‘Gratuitous Payments to Employees’ be endorsed
  2. Policy 5.8 ‘Gratuitous Payments to Employees’ be renamed as Policy 5.8 ‘Gratuity Payments to Employees’

**COUNCIL DECISION:**

**Council Resolution Number**

**Moved**  **Seconded**

**Carried**



## POLICY – 5.8 – Gratuity Payments to Employees

Relevant Delegation  
N/A

### Objective

To show appreciation to valued employees, who are leaving the Shires employment and to comply with section 5.50(1) of the Local Government Act 1995.

### Policy Statement

Amendments to this Policy must be advertised, and submissions considered in accordance with the Local Government Act 1995, prior to being confirmed.

1. ~~That for~~ For the purpose of section 5.50 (1) of the Local Government Act 1995 and Regulation 19A of the Local Government (Administration) Regulations 1996, the following maximum total value may be spent on a presentation gift to employees who retire or resign after a period of satisfactory service—

After completing 5 years of service	\$ 700
For each additional completed year of service	\$ 100
Maximum value of gift	\$3000

2. The Chief Executive Officer may, at his/her discretion, make a presentation gift where an employee leaves prior to completing 5 years of service, to a value not exceeding \$75 for each completed year of service.
3. The Council reserves the right to pay an additional amount ~~beyond~~ that set out in this policy, where it considers circumstances warrant, ~~in such cases, which event~~ local public notice must be given.

– End of Policy

### COMMENT

Amendments to this policy are required to be advertised for public comment prior to being effective – refer LG Act s.5.50.

Admin Regulations – Maximum value of gift is \$5,000

ADOPTED: 30 AUGUST 2018  
REVIEWED: 27 JUNE 2024

<b>13.2.7</b>	<b>Review of Policy 5.10 Employees Housing Allowance</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1312</b>
<b>DATE OF REPORT</b>	<b>17 June 2024</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Kristy Van Kuyl</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. current Policy 5.10 Employees - Housing Allowance - Adopted 25.02.2021 [ <b>13.2.7.1</b> - 2 pages]

**SUMMARY:**

To review Policy 5.10 Employees Housing Allowance, in accordance with the Council's annual rolling review of all policies.

**BACKGROUND:**

Policy 5.10 Employees Housing Allowance was adopted by the Council on 25 June 2015.

**COMMENT:**

The existing policy provides guidance on the housing allowance for all permanent Shire employees who do not live in a Shire residence.

Considering there has been no increase since the last review on 30 August 2018, this report will recommend increasing the weekly amount to a maximum of \$100.00 per week. This increase will be payable to employees residing in their own homes within Menzies. This recommendation has also been considered in the draft budget for the 2024/2025 financial year.

**CONSULTATION:**

Steven Tweedie, Governance Consultant

**STATUTORY AUTHORITY:**

Not applicable

**POLICY IMPLICATIONS:**

This policy is being reviewed by the Council in accordance with Policy 1.13 Policy Review Schedule.

**FINANCIAL IMPLICATIONS:**

Budget allocation has been considered for the 2024/2025 financial year.

**RISK ASSESSMENT:**

The implementation of appropriate and effective internal controls assists in legislative compliance and minimises the risk.

**STRATEGIC IMPLICATIONS:**

The Council’s Community Strategic Plan 2021 – 2031 outlines the following outcome and strategy:

Outcome

4.2: An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That:

- 1. Current Policy 5.10 Employees Housing Allowance be repealed
- 2. New Policy 5.10 Employees Housing Allowance as follows:

‘Policy Statement

- 1. As from the 2013-2014 financial year, all permanent Shire employees whether full time or part time (i.e. excludes casual staff and trainees) not living in a Shire provided residence be paid a weekly allowance as set by Council in the Annual Budget.

Employee Category	Eligibility	Conditional on
-------------------	-------------	----------------



Chief Executive Officer	Yes	Residence is within the Shire
Contract Staff – Manager, Supervisor	Yes	Residence is within the Shire
Admin Staff	Yes	Residence is within the Shire
Works Staff	Yes	Residence is within the Shire
Community Staff	Yes	Residence is within the Shire
Trainees and Casual Staff	No	If less than or more than 3 months

2. This allowance is to be paid:

- Through the payroll system every fortnightly pay
- Prorata according to full time equivalent (FTE)
- Employees remain eligible while on leave or during periods of worker's compensation.

3. Employees are not eligible in the following instances:

- The residence is not within the Shire of Menzies boundary.
- Where two Shire employees are living in one non-Shire residence, only one payment is permitted.
- The payment has been suspended from employment
- The employee is on leave without pay for more than one working day.
- The employee is being provided with free caravan park accommodation.

4. That the amount be set at a maximum of \$100.00 per week, payable to employees in their own home or to an employee renting accommodation, with the allowance amount not to exceed the rental paid.

5. The allowance to be reviewed annually during the budget preparation.'

be endorsed

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--



## **POLICY – 5.10 – Employees – Housing Allowances**

### **Relevant Delegation**

N/A

---

### **Policy Statement**

1. As from the 2013-2014 financial year, all permanent Shire employees whether full time or part time (i.e. excludes casual staff and trainees) not living in a Shire provided residence be paid a weekly allowance as set by Council in the annual Budget.
2. This allowance is to be paid –
  - through the payroll system each pay fortnight
  - pro-rata according to FTE
  - employees remain eligible whilst on leave or during periods of worker's compensation
3. Employees are not eligible in the following instances –
  - The residence is not within the Shire of Menzies boundary.
  - Where two Shire employees are living in one non-Shire residence only one payment is permitted.
  - The employee has been suspended from employment.
  - The employee is on leave without pay for more than one working day.
  - The employee is being provided with free caravan park accommodation.
4. That the amount be set at a maximum of \$80.00 per week payable to employees in their own home, or to an employee renting accommodation, with the allowance amount not to exceed the rental paid.
5. And that the allowance be reviewed annually during the budget preparation.

– End of Policy

## COMMENT

Employee group	Eligibility	Conditional on
Chief Executive Officer	Yes	Residence is within the Shire
Contract Staff – Manager Supervisor, etc	Yes	Residence is within the Shire
Admin Staff	Yes	Permanent Full-time or Part-time Residence is within the Shire
Works Staff		
Cleaners		
Trainees and Casual Staff	No	If more than 3 months
	No	If less than 3 months

Formerly	Policy Replaced 29 November 2012	
Last Reviewed	30 August 2018	
Next Review Date	February 2021	
Amended	30 June 2016	28 February 2013
Adopted	25 June 2015	30 August 2018
Version	2	

<b>13.2.8</b>	<b>Review of Policy 14.2 Political and Elections Roadside Advertising</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1313</b>
<b>DATE OF REPORT</b>	<b>17 June 2024</b>
<b>AUTHOR</b>	<b>Executive Officer, Maureen Yulo-Uy</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. current Policy 14.2 Political and Elections Roadside Advertising [ <b>13.2.8.1</b> - 1 page]

**SUMMARY:**

To review Policy 14.2 Political and Elections Roadside Advertising in accordance with the Council’s annual rolling review of all policies.

**BACKGROUND:**

This policy was adopted in 2019, before the Public Places and Local Government Property Local Law 2022 was gazetted.

**COMMENT:**

In February 2022, the Public Places and Local Government Property Local Law was gazetted, stipulating that an election sign cannot be erected until the election to which it relates has been officially announced. Despite some ambiguity in timing, the Local Law still permits the erection of election signs under specific conditions.

Policy 14.2 Political and Elections Roadside Advertising provides that no advertising materials of a political nature, whether elections or general, are permitted on any lands controlled by the Shire.

In this scenario, the Local Law takes precedence over the policy. Additionally, the Local Law comprehensively addresses the conditions for temporary signs, including election signs.

Therefore, it is recommended that the existing policy be repealed.

**CONSULTATION:**

Steven Tweedie, Governance Consultant

**STATUTORY AUTHORITY:**

Public Places and Local Government Property Local Law 2022 (Part 8)  
8.3 Temporary Signs

**POLICY IMPLICATIONS:**

This policy is being reviewed by the Council in accordance with Policy 1.13 Policy Review Schedule.

**FINANCIAL IMPLICATIONS:**

There are no financial implications if the officer’s recommendation is endorsed.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Given the conflicting directives, it is likely that individuals or organisations will face confusion leading to non-compliance.	Moderate	Repeal the policy as the Local Law takes precedence and the policy is not mandatory.

**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

- 4.2 An efficient and effective organisation.
- 4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Policy 14.2 Political and Elections Roadside Advertising be repealed.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--



## POLICY – 14.2 – Political and Elections Roadside Advertising

**Relevant Delegation**  
N/A

### Policy Statement

1. No advertising materials of a political nature, whether elections or general is permitted on any lands controlled by the Shire –
  - “advertising materials” includes materials –
    - relating to a Commonwealth, State, local or organisation election erected for or on behalf of a political party or candidate,
    - identifying or are promoted by a political party
    - attempting to influence for political purposes but does not include –
      - notices of impending elections
      - notification of right to vote, closure of enrolment, directions to polling station etc
  - “lands” includes –
    - road reserves
    - recreation or other reserves
    - land owned in freehold
2. Political and election advertising materials erected on Shire controlled lands will be removed by the Shire, without prior notice to the advertiser, and an invoice raised for costs of removal at private works rates, with a minimum charge for half an hour.

– End of Policy

### COMMENT

The Goldfields Highway is under the control of Main Roads WA and not the Shire. If Main Roads WA requested removal of materials, part 2 would still apply as it becomes a private works request by Main Roads WA.

Formerly		New Policy 31 October 2019
Last Reviewed	31 October 2019	
Next Review Date	February 2021	
Amended		
Adopted	31 October 2019	
Version		

## 14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 15 NEW BUSINESS OF AN URGENT NATURE

Nil

## 16 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS

Item 16.1 Chief Executive Officer Regional/Isolation Allowance

This item is confidential in accordance with Section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- c. a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- e. a matter that if disclosed, would reveal: i) a trade secret; ii) information that has a commercial value to a person; or iii) information about the business, professional, commercial or financial affairs of a person. Where the trade secret or information is held by, or is about, a person other than the local government.

### OFFICER RECOMMENDATION:

That in accordance with Section 5.23(2) of the Local Government Act 1995 the meeting be closed to members of the public to consider Item 16.1 Chief Executive Officer Regional/Isolation Allowance.

### COUNCIL DECISION:

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

<b>Carried</b>	
----------------	--



**MEETING OPENED TO THE PUBLIC:**

<b>Council Resolution Number</b>	
----------------------------------	--

<b>Moved</b>		<b>Seconded</b>	
--------------	--	-----------------	--

That the meeting be opened to the Members of the Public.

<b>Carried</b>	
----------------	--

**17 NEXT MEETING**

The next meeting is to be held on 25 July 2024 at the Council Chambers in Menzies commencing at 1.00pm.

**18 CLOSURE OF MEETING**

The Shire President, as Presiding Member declared the meeting closed at \_\_\_\_\_pm.