



# SHIRE OF MENZIES

# Ordinary Agenda

## NOTICE OF MEETING

I respectfully bring to the attention of Council Members that an Ordinary Meeting of the Council will be held in the Council Chambers, 124 Shenton Street, Menzies on Thursday, 30 May 2024 commencing at 1.00PM.

A handwritten signature in black ink, appearing to read "Glenda Teede".

Glenda Teede  
Chief Executive Officer

## **DISCLAIMER**

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act, omission or statement or intimation occurring during Council / Committee meetings or during formal / informal conversations with staff. The Shire of Menzies disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council / Committee meetings or discussions. Any person or legal entity that acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Menzies during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Menzies. The Shire of Menzies warns that anyone who has an application lodged with the Shire of Menzies must obtain and only should rely on written confirmation of the outcome of the application, and any conditions attaching to the decision made by the Shire of Menzies in respect of the application.

## **DISCLOSURES OF INTEREST**

A member who has an Impartiality, Proximity or Financial interest in any matter to be discussed at this meeting must disclose the nature of the interest either in a written notice, given to the Chief Executive Officer, prior to the meeting, or at the meeting immediately before the matter is discussed.

A member who makes a disclosure in respect to a Proximity or Financial interest must not preside at the part of the meeting which deals with the matter, or participate in, or be present during any discussion or decision-making process relative to the matter, unless the disclosing member is permitted to do so under Section 5.68 or Section 5.69 of the *Local Government Act 1995*.

## **Councillor Meeting Information**

### **Shire of Menzies Council Meetings**

Council Members are bound by legislation to act with integrity and make decisions for the whole of the Shire.

#### **Attending meetings**

Council Members have a duty to attend all the Council Meetings to ensure that electors are adequately represented. In recognition of this, under the *Local Government Act 1995* a Council Member who is absent from three consecutive meetings of the Council without leave being granted by the Council, is automatically disqualified. If a member wishes to be absent for more than six consecutive ordinary meetings, Ministerial approval is necessary as well as the Council approval.

It should be noted that applications for leave of absence are usually supported but must be approved by the Council before, or at, the meeting(s) the Council Member is to be absent from. Leave of absence cannot be approved retrospectively.

#### **Voting at meetings**

If a Council Member is present at a Council Meeting, he or she is required by law to vote on all matters before that meeting unless he or she has a financial interest in the matter. Agendas are delivered to the Council Members within the required timeframes of the Local Government Act 1995, being a minimum of seventy-two (72) hours prior to the advertised commencement of the meeting. While late items are generally not considered there is provision on the Agenda for items of an urgent nature to be considered.

Council Members are required to give due consideration to all matters contained in the agenda. Without adequate time for reading the agenda, it is extremely difficult for the Council Members to make effective assessments of issues and provide constructive input to the Council debate and decision making. It is recommended that further information be requested if there is insufficient material available to make an informed decision.

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## **1 DECLARATION OF OPENING**

The Shire President, as Presiding Member declared the meeting open at \_\_\_\_\_pm.

## **2 ANNOUNCEMENT OF VISITORS**

P Perumal, Office of the Auditor General  
A Kabra, RSM Australia Pty Ltd  
T Sriskantharaja, RSM Australia Pty Ltd

## **3 RECORD OF ATTENDANCE**

Councillors:      Cr P Warner, Shire President  
                         Cr S Sudhir, Deputy Shire President  
                         Cr G Dwyer  
                         Cr J Dwyer  
                         Cr A Tucker  
                         Cr I Baird  
                         Cr K Tucker

Staff:                Ms G Teede, Chief Executive Officer  
                         Ms K Van Kuyl, Chief Financial Officer  
                         Ms M Yulo-Uy, Executive Officer (Minutes)

## **4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

## **5 PUBLIC QUESTION TIME**

## **6 APPROVED LEAVE OF ABSENCE**

## **7 DISCLOSURES OF INTEREST**

# 8 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Item 16.1 56 Shenton Street Menzies  
Item 16.2 Chief Executive Officer Regional/Isolation Allowance

# 9 CONFIRMATION/RECEIVAL OF MINUTES

**9.1 Confirmation of Minutes - Ordinary Meeting 24 April 2024**  
*(Provided under Separate Cover)*

## OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 24 April 2024 be confirmed as a true and correct record.

## COUNCIL DECISION:

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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# 10 PETITIONS/DEPUTATIONS/PRESENTATIONS

# 11 ANNOUNCEMENT BY PRESIDING MEMBER WITHOUT DISCUSSION

## OFFICER RECOMMENDATION

That the President's Report for the month of May 2024 be received.

## COUNCIL DECISION:

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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**12 REPORTS OF COMMITTEES**

Nil



## 13 REPORTS OF OFFICERS

### 13.1 Finance Reports

13.1.1	Finance Report - April 2024
LOCATION	Not Applicable
APPLICANT	Internal
DOCUMENT REF	NAM1281
DATE OF REPORT	08 May 2024
AUTHOR	Chief Financial Officer, Kristy Van Kuyl
RESPONSIBLE OFFICER	Chief Executive Officer, Glenda Teede
OFFICER DISCLOSURE OF INTEREST	Nil
ATTACHMENT	<ol style="list-style-type: none"><li>01. Statement of Financial Activity - Menzies - April 2024 [13.1.1.1 - 28 pages]</li><li>02. FIS - Financial Information Statement - April 2024 [13.1.1.2 - 8 pages]</li></ol>

#### SUMMARY:

To receive the Statement of Financial Activity for the period ended 30 April 2024.

#### BACKGROUND:

Regulation 34 of the *Local Government (Financial Management) Regulations (1996)* requires a local government to prepare each month a statement of financial activity reporting on the revenue and expenditure, in the following detail:

- The annual budget estimates;
- Budget estimates to the end of the month;
- The actual amounts of expenditure, revenue, income to the end of the relevant month;
- Material variances between the comparable amounts between budget estimates to the end of the month and the year to date amount of expenditure, revenue and income to the end of the relevant month;
- Include the net current assets.

Regulation 35 of the *Local Government (Financial Management) Regulations (1996)* requires a local government to prepare each month a statement of financial position of the local government as at the last day of the previous month and the last day of the previous financial year.

**COMMENT:**

This report contains the annual budget, actual amounts of expenditure and income to the end of the month. It shows the material variances between the budget and actual amounts where they are not associated with timing differences for the purpose of keeping the Council informed of the current financial position.

**CONSULTATION:**

Bob Waddell and Associates

**STATUTORY AUTHORITY:**

Local Government (Financial Management) Regulations (1996):

Regulation 34 requires the local government to prepare and provide a statement of financial activity as of the end of the relevant month.

Regulation 35 requires the local government to prepare and provide a statement of financial position as of the end of the relevant month.

**POLICY IMPLICATIONS:**

There is no policy related to the subject matter.

**FINANCIAL IMPLICATIONS:**

There are no financial implications for this report.

**RISK ASSESSMENT:**

Nil

**STRATEGIC IMPLICATIONS:**

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome

4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That the Statement of Financial Activity for the period ending 30 April 2024 as attached be received.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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**SHIRE OF MENZIES**

**MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
For the Period Ended 30 April 2024**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**SHIRE OF MENZIES  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2024**

**KEY INFORMATION**

**Items of Significance**

The material variance adopted by the Shire for the 203/24 year is \$25,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 15.

	% Collected / Completed	Annual Budget	YTD Budget (a)	YTD Actual (b)	Variance (Under)/Over (a-b)
Lot 500-502 (56) Wilson St - Land (Capital)	11%	64,000	63,999	6,934	57,065
CEO House - Lot - 1085 (39) Mercer St - Building (Capital)	55%	75,000	75,000	40,958	34,042
Lot 93 (36) Mercer St - Building (Capital)	18%	9,000	7,200	1,636	5,564
29A Reid Street (North Unit) - Building (Capital)	95%	448,346	373,620	426,364	(52,744)
29B Reid Street (South Unit) - Building (Capital)	95%	448,346	373,620	426,364	(52,744)
Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	75%	496,486	496,314	373,123	123,191
Town Hall (Admin) - Building (Capital)	83%	200,000	173,338	165,170	8,168
Administration Communications Equipment	82%	15,000	12,000	12,296	(296)
Vehicle Replacement CEO	100%	71,000	71,000	70,994	6
LRCI Menzies CCTV Expenditure	102%	112,000	89,600	114,272	(24,672)
Tjuntjuntjara Access Road (R2R 23-24)	100%	510,627	425,520	510,627	(85,107)
Tjuntjuntjara Access Road (Indigenous Community Access Rd)	80%	320,000	266,660	256,907	9,753
Cutline Road Expenditure CKB	46%	3,033,000	2,527,500	1,384,720	1,142,780
Tjuntjuntjara Access Road (NoRA Supplementary Funding 22/23) Expenditure	100%	700,000	583,330	700,000	(116,670)

Financial Position		Prior Year	Current Year
		30 April 2023	30 April 2024
Adjusted Net Current Assets	80%	\$ 4,372,042	\$ 3,503,444
Cash and Equivalent - Unrestricted	84%	\$ 4,848,126	\$ 4,081,697
Cash and Equivalent - Restricted	123%	\$ 11,543,380	\$ 14,245,745
Receivables - Rates	146%	\$ 533,194	\$ 778,468
Receivables - Other	201%	\$ 42,701	\$ 85,667
Payables	235%	\$ 133,536	\$ 313,465

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**SHIRE OF MENZIES  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2024**

**SUMMARY INFORMATION**

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 30 April 2024  
Prepared by: Kristy Van Kuyl (Chief Financial Officer)  
Reviewed by: CEO

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

**SIGNIFICANT ACCOUNTING POLICES**

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**CRITICAL ACCOUNTING ESTIMATES**

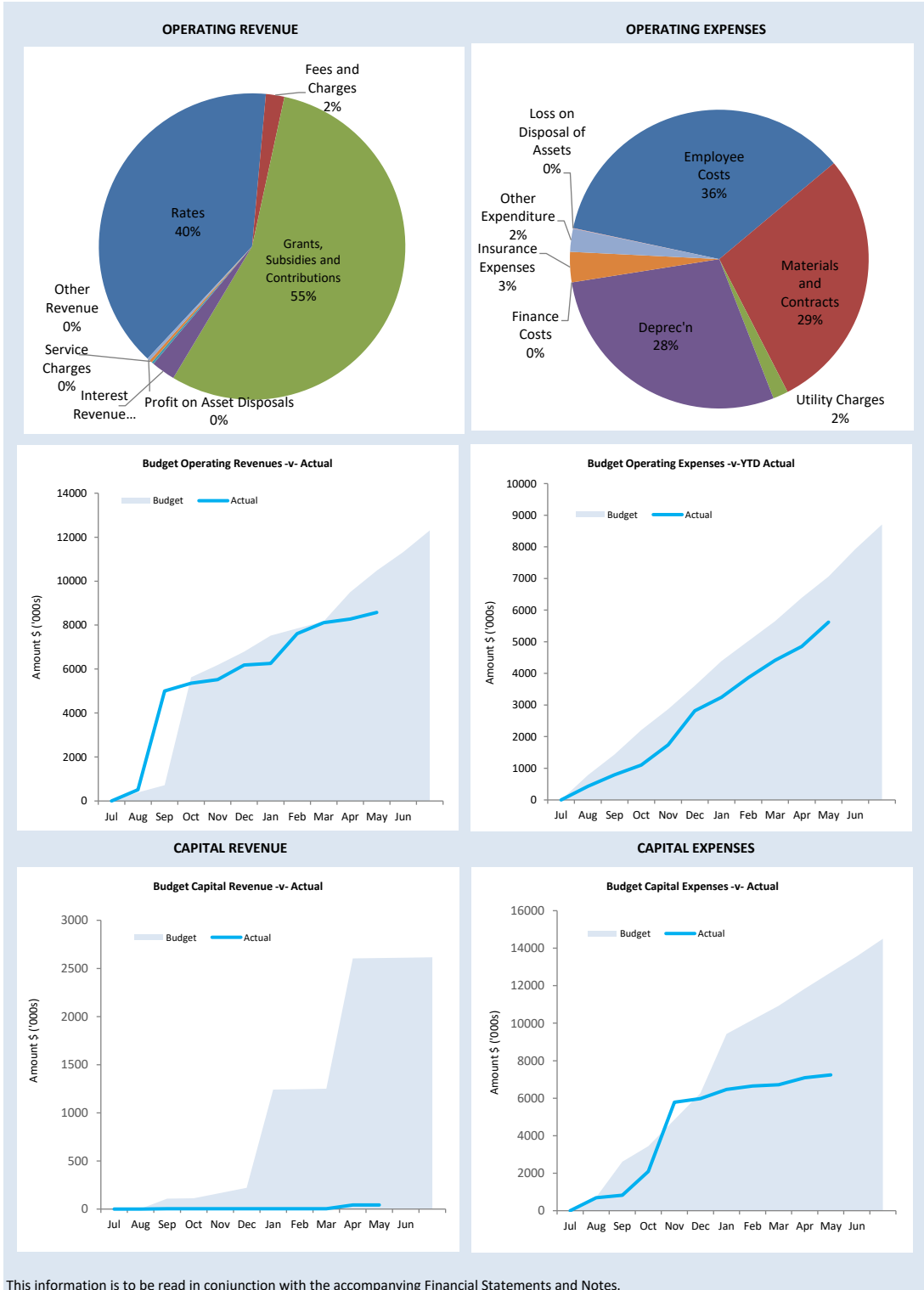
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**SHIRE OF MENZIES  
MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 APRIL 2024**

**SUMMARY GRAPHS**





**SHIRE OF MENZIES****KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 30 APRIL 2024****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**PROFIT ON ASSET DISPOSAL**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**FEES AND CHARGEES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST REVENUE**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments,

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Loss on the disposal of fixed assets.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**FINANCE COSTS**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF MENZIES  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

## BY NATURE

	Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. \$
		\$	\$	\$	\$	\$	%		
<b>OPERATING ACTIVITIES</b>									
<b>Revenue from operating activities</b>									
Rates	6	4,335,810	4,435,810	4,435,810	4,422,042	(13,768)	(0%)	▼	
Grants, Subsidies and Contributions	12	558,417	575,417	511,374	406,488	(104,886)	(21%)	▼	\$
Fees and Charges		240,205	299,905	251,010	218,634	(32,376)	(13%)	▼	\$
Service Charges		0	0	0	0	0			
Interest Revenue		301,000	309,000	267,340	284,188	16,848	6%	▲	
Other Revenue		30,450	38,850	32,370	26,197	(6,173)	(19%)	▼	
Profit on Disposal of Assets	7	43,894	43,894	35,674	32,522	(3,152)	(9%)	▼	
Gain FV Valuation of Assets		0	0	0	0	0			
		5,509,776	5,702,876	5,533,578	5,390,071				
<b>Expenditure from operating activities</b>									
Employee Costs		(2,896,464)	(2,921,581)	(2,372,151)	(1,999,125.93)	373,025	16%	▲	\$
Materials and Contracts		(2,627,425)	(2,723,986)	(2,148,008)	(1,603,662.40)	544,346	25%	▲	\$
Utility Charges		(110,200)	(114,300)	(95,060)	(92,648)	2,412	3%	▲	
Depreciation		(2,140,427)	(2,150,427)	(1,791,960)	(1,597,003)	194,957	11%	▲	\$
Finance Costs		(26,085)	0	0	0	0			
Insurance Expenses		(163,583)	(173,504)	(144,330)	(184,181)	(39,851)	(28%)	▼	\$
Other Expenditure		(601,711)	(620,711)	(505,550)	(140,631)	364,919	72%	▲	\$
Loss on Disposal of Assets	7	0	(2,730)	(2,730)	(2,730)	(0)	(0%)	▼	
Loss FV Valuation of Assets		0	0	0	0	0			
		(8,565,893)	(8,707,239)	(7,059,789)	(5,619,981)				
<b>Non-cash amounts excluded from operating activities</b>									
Add back Depreciation		2,140,427	2,150,427	1,791,960	1,597,003	(194,957)	(11%)	▼	\$
Adjust (Profit)/Loss on Asset Disposal	7	(43,894)	(41,164)	(32,944)	(29,792)	3,152	(10%)	▲	
Movement in Leave Reserve (Added Back)		(2,544)	(2,544)	0	0	0			
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Movement Due to Changes in Accounting Standards		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
		2,093,989	2,106,719	1,759,016	1,567,211				
<b>Amount attributable to operating activities</b>		<b>(962,129)</b>	<b>(897,644)</b>	<b>232,805</b>	<b>1,337,301</b>				
<b>INVESTING ACTIVITIES</b>									
<b>Inflows from investing activities</b>									
Capital Grants, Subsidies and Contributions	13	6,986,077	6,605,411	4,942,666	3,186,340	(1,756,326)	(36%)	▼	\$
Proceeds from Disposal of Assets	7	80,000	80,000	71,660	42,697	(28,963)	(40%)	▼	\$
Proceeds from financial assets at amortised cost - self supporting loans	9	0	0	0	0	0			
		7,066,077	6,685,411	5,014,326	3,229,037				
<b>Outflows from investing activities</b>									
Land Held for Resale	8	0	0	0	0	0			
Land and Buildings	8	(4,213,177)	(3,123,177)	(2,923,127)	(1,508,833)	1,414,294	48%	▲	\$
Plant and Equipment	8	(800,000)	(813,000)	(787,600)	(262,540)	525,060	67%	▲	\$
Furniture and Equipment	8	0	0	0	0	0			
Infrastructure Assets - Roads	8	(7,574,541)	(6,703,541)	(5,812,577)	(2,978,685)	2,833,892	49%	▲	\$
Infrastructure Assets - Footpaths	8	(50,000)	0	0	0	0			
Infrastructure Assets - Parks and Ovals	8	0	0	0	0	0			
Infrastructure Assets - Other	8	(2,323,287)	(1,372,525)	(725,762)	(21,445)	704,317	97%	▲	\$
Payments for financial assets at amortised cost - self supporting loans		0	0	0	0	0			
		(14,961,005)	(12,012,243)	(10,249,066)	(4,771,502)				
<b>Amount attributable to investing activities</b>		<b>(7,894,928)</b>	<b>(5,326,832)</b>	<b>(5,234,740)</b>	<b>(1,542,466)</b>				
<b>FINANCING ACTIVITIES</b>									
<b>Inflows from financing activities</b>									
Proceeds from new borrowings		650,000	0	0	0	0			
Transfer from Reserves	10	4,640,924	2,535,659	2,535,659	0	(2,535,659)	(100%)	▼	\$
Transfer from Restricted Cash - Other		0	0	0	0	0			
		5,290,924	2,535,659	2,535,659	0				
<b>Outflows from financing activities</b>									
Repayment of borrowings	9	(53,627)	0	0	0	0			
Payments for principal portion of lease liabilities	9	0	0	0	0	0			
Transfer to Reserves	10	(2,510,699)	(2,490,699)	(2,457,369)	(2,470,910)	(13,541)	(1%)	▼	
Transfer to Restricted Cash - Other		0	0	0	0	0			
		(2,564,326)	(2,490,699)	(2,457,369)	(2,470,910)				
<b>Amount attributable to financing activities</b>		<b>2,726,598</b>	<b>44,960</b>	<b>78,290</b>	<b>(2,470,910)</b>				
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>									
Surplus or deficit at the start of the financial year	1	6,130,460	6,179,518	6,179,518	6,179,518	0	0%		
Amount attributable to operating activities		(962,129)	(897,644)	232,805	1,337,301				
Amount attributable to investing activities		(7,894,928)	(5,326,832)	(5,234,740)	(1,542,466)				
Amount attributable to financing activities		2,726,598	44,960	78,290	(2,470,910)				
<b>Surplus or deficit at the end of the financial year</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1,255,872</b>	<b>3,503,444</b>				

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023/24 year is \$25,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 30 APRIL 2024**

	<b>30 June 2023</b>	<b>30 April 2024</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	17,795,820	18,327,443
Trade and other receivables	488,087	560,006
Inventories	17,234	17,234
Contract assets	813,398	302,771
<b>TOTAL CURRENT ASSETS</b>	<b>19,114,539</b>	<b>19,207,454</b>
<b>NON-CURRENT ASSETS</b>		
Trade and other receivables	506	506
Other financial assets	19,451	19,451
Property, plant and equipment	12,032,928	13,142,757
Infrastructure	173,846,812	175,898,578
<b>TOTAL NON-CURRENT ASSETS</b>	<b>185,899,697</b>	<b>189,061,292</b>
<b>TOTAL ASSETS</b>	<b>205,014,236</b>	<b>208,268,746</b>
<b>CURRENT LIABILITIES</b>		
Trade and other payables	291,691	346,714
Other liabilities	868,495	1,111,551
Employee related provisions	161,180	161,180
<b>TOTAL CURRENT LIABILITIES</b>	<b>1,321,366</b>	<b>1,619,445</b>
<b>NON-CURRENT LIABILITIES</b>		
Employee related provisions	50,641	50,641
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>50,641</b>	<b>50,641</b>
<b>TOTAL LIABILITIES</b>	<b>1,372,007</b>	<b>1,670,086</b>
<b>NET ASSETS</b>	<b>203,642,229</b>	<b>206,598,660</b>
<b>EQUITY</b>		
Retained surplus	27,086,972	27,572,492
Reserve accounts	11,774,836	14,245,745
Revaluation surplus	164,780,422	164,780,422
<b>TOTAL EQUITY</b>	<b>203,642,229</b>	<b>206,598,660</b>

This statement is to be read in conjunction with the accompanying notes.

## SHIRE OF MENZIES

## NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2024

## OPERATING ACTIVITIES

## NOTE 1

## ADJUSTED NET CURRENT ASSETS

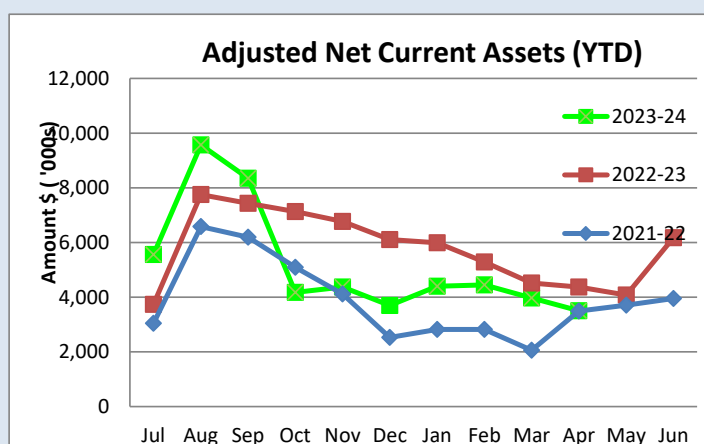
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2023	This Time Last Year 30/04/2023	Year to Date Actual 30/04/2024
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	2	6,020,984	4,848,126	4,081,697
Cash Restricted - Reserves	2	11,774,836	11,543,380	14,245,745
Cash Restricted - Bonds & Deposits	2	0	0	0
Receivables - Rates	3	518,992	533,194	778,468
Receivables - Other	3	273,224	42,701	85,667
Impairment of Receivables	3	(304,129)	(377,062)	(304,129)
Other Assets Other Than Inventories	4	813,398	273,723	302,771
Inventories	4	17,234	16,438	17,234
		19,114,539	16,880,499	19,207,454
<b>Less: Current Liabilities</b>				
Payables	5	(276,645)	(133,536)	(313,465)
Contract Liabilities	11	(868,495)	(816,375)	(1,111,551)
Bonds & Deposits	14	(15,046)	(15,167)	(33,249)
Loan and Lease Liability	9	0	0	0
Provisions	11	(161,180)	(207,824)	(161,180)
		(1,321,366)	(1,172,902)	(1,619,445)
Less: Cash Reserves	10	(11,774,836)	(11,543,380)	(14,245,745)
Add Back: Component of Leave Liability not Required to be funded		161,180	207,824	161,180
Add Back: Loan and Lease Liability		0	0	0
Less : Loan Receivable - clubs/institutions		0	0	0
<b>Net Current Funding Position</b>		<b>6,179,518</b>	<b>4,372,042</b>	<b>3,503,444</b>

## SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

## KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



This Year YTD

Surplus(Deficit)

**\$3.5 M**

Last Year YTD

Surplus(Deficit)

**\$4.37 M**

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2024

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

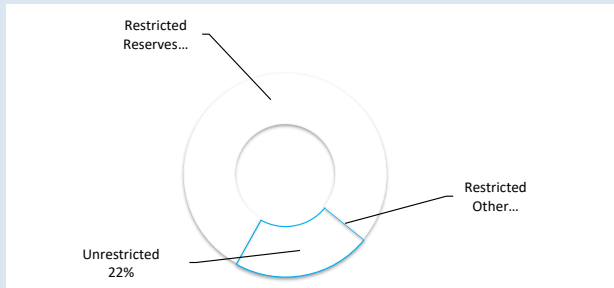
	Unrestricted	Restricted Reserves	Restricted Muni	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>Cash on Hand</b>							
Cash On Hand - Admin	830	0	0	830	Cash on Hand	Nil	On Hand
<b>At Call Deposits</b>							
Municipal Bank Account	1,811,984	0	0	1,811,984	NAB	1.150%	Ongoing
Reserve Bank Account		9,245,745		9,245,745	NAB	1.150%	Ongoing
<b>Term Deposits</b>							
Municipal Maximiser Investment Account	2,268,883	0	0	2,268,883	NAB	1.150%	Ongoing
Reserve Bank - Term Deposit Investments		5,000,000		5,000,000	NAB	3.50%	Ongoing
<b>Investments</b>							
<b>Total</b>	<b>4,081,697</b>	<b>14,245,745</b>	<b>0</b>	<b>18,327,443</b>			

SIGNIFICANT ACCOUNTING POLICIES

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
<b>\$18.33 M</b>	<b>\$14.25 M</b>

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 APRIL 2024

OPERATING ACTIVITIES

NOTE 3

RECEIVABLES

Receivables - Rates & Rubbish	30 June 2023	30 Apr 24
	\$	\$
Opening Arrears Previous Years	594,451	519,498
Levied this year	4,191,359	4,437,069
Less Collections to date	(4,266,313)	(4,177,593)
Equals Current Outstanding	519,498	778,974
<b>Net Rates Collectable</b>	<b>519,498</b>	<b>778,974</b>
% Collected	89.15%	84.28%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	6,834	2,507	3,833	4,250	17,424
Percentage	39%	14%	22%	24%	
<b>Balance per Trial Balance</b>					
Sundry Debtors					17,424
Impairment of Receivables					(304,129)
Receivables - Other					68,243
<b>Total Receivables General Outstanding</b>					<b>(218,462)</b>

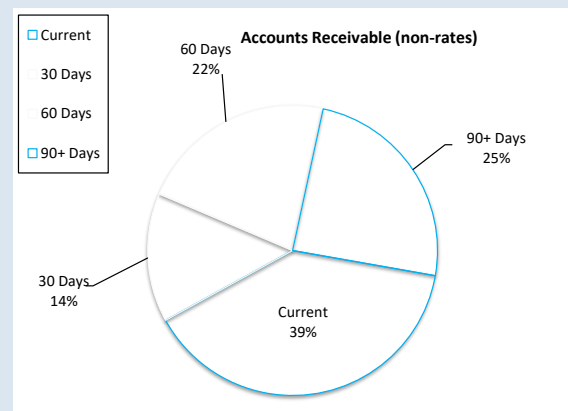
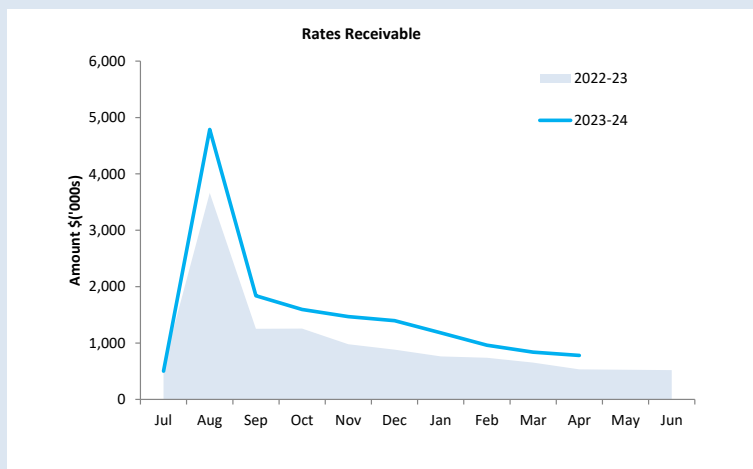
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Debtors Due</b>
<b>-\$218,462</b>
<b>Over 30 Days</b>
<b>61%</b>
<b>Over 90 Days</b>
<b>24%</b>

Collected	Rates Due
<b>84%</b>	<b>\$778,974</b>

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2024**

**OPERATING ACTIVITIES**  
**NOTE 4**  
**OTHER CURRENT ASSETS**

	Opening Balance 1 Jul 2023	Asset Increase	Asset Reduction	Closing Balance 30 Apr 2024
<b>Other Current Assets</b>	\$	\$	\$	\$
<b>Inventory</b>				
Fuel, Oil & Materials on hand	17,234	0	0	17,234
<b>Contract assets</b>				
Contract assets	813,398	0	(510,627)	302,771
<b>Total Other Current assets</b>				<b>320,005</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**CONTRACT ASSETS**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**SHIRE OF MENZIES**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 APRIL 2024**

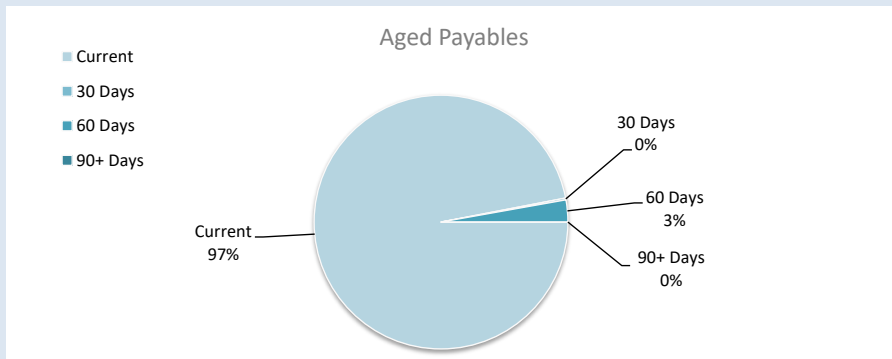
**OPERATING ACTIVITIES**  
**NOTE 5**  
**Payables**

Payables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Payables (Sundry Creditors) - General	199,989	476	5,781	0	206,246
Percentage	97%	0.2%	2.8%	0%	
<b>Balance per Trial Balance</b>					
Sundry creditors - General					206,246
Accruals/Income in Advance					11,708
ATO liabilities					56,870
Other accruals/payables					846
Prepaid rates					37,795
<b>Total Payables General Outstanding</b>					<b>313,465</b>

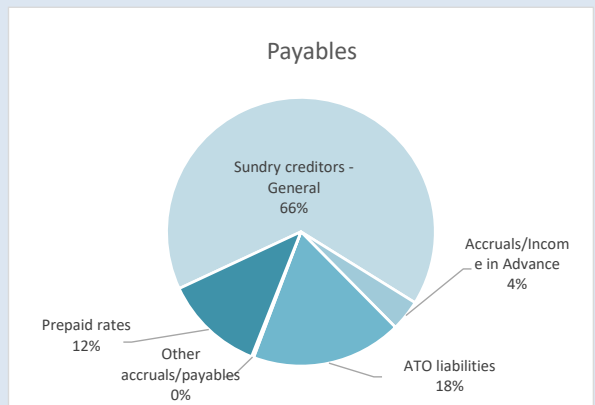
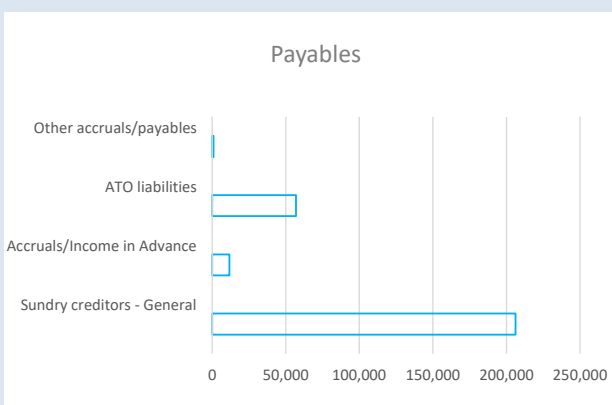
Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



<b>Creditors Due</b>	<b>\$313,465</b>
<b>Over 30 Days</b>	<b>3%</b>
<b>Over 90 Days</b>	<b>0%</b>





## SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

RATE TYPE	Budget							YTD Actual			
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
	\$			\$	\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>											
<b>Gross rental valuations</b>											
Vacant and improved	0.089400	36	1,716,320.00	153,439.00	0.00	0.00	153,439	153,439.00	5,139.19	4,995.20	163,573.39
Non Rateable	0.000000	38	2,781.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
<b>Unimproved valuations</b>											
Mining	0.163934	231	18,903,738.00	3,098,964.96	100,000.00	0.00	3,198,965	3,098,965.39	93,463.75	2,506.62	3,194,935.76
Exploration and Prospecting	0.147548	557	5,449,383.00	804,046.00	0.00	0.00	804,046	804,045.58	(17,332.87)	(2,454.27)	784,258.44
Pastoral and Other	0.085300	88	999,953.00	85,296.00	0.00	0.00	85,296	85,295.99	(511.80)	(300.42)	84,483.77
Non-Rateable			63,326.00				0	0.00	1,370.20	(643.42)	726.78
<b>Sub-Totals</b>		<b>950</b>	<b>27,135,501.00</b>	<b>4,141,745.96</b>	<b>100,000.00</b>	<b>0.00</b>	<b>4,241,746</b>	<b>4,141,745.96</b>	<b>82,128.47</b>	<b>4,103.71</b>	<b>4,227,978.14</b>
<b>Minimum Payment</b>	<b>\$</b>										
<b>Gross rental valuations</b>											
Vacant and improved	200	211	48,774.00	42,200.00	0.00	0.00	42,200	42,200.00	0.00	0.00	42,200.00
					0.00	0.00	0		0.00	0.00	0.00
<b>Unimproved valuations</b>											
Mining	328	59	56,615.00	19,352.00	0.00	0.00	19,352	19,352.00	0.00	0.00	19,352.00
Exploration and Prospecting	328	394	465,000.00	129,232.00	0.00	0.00	129,232	129,232.00	0.00	0.00	129,232.00
Pastoral and Other	328	10	18,965.00	3,280.00	0.00	0.00	3,280	3,280.00	0.00	0.00	3,280.00
				0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
				0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
<b>Sub-Totals</b>		<b>674</b>	<b>589,354.00</b>	<b>194,064.00</b>	<b>0.00</b>	<b>0.00</b>	<b>194,064</b>	<b>194,064.00</b>	<b>0.00</b>	<b>0.00</b>	<b>194,064.00</b>
		<b>1,624</b>	<b>27,724,855.00</b>	<b>4,335,809.96</b>	<b>100,000.00</b>	<b>0.00</b>	<b>4,435,810</b>	<b>4,335,809.96</b>	<b>82,128.47</b>	<b>4,103.71</b>	<b>4,422,042.14</b>
Discounts							0				0.00
Concession							0				0.00
<b>Amount from General Rates</b>							<b>4,435,810</b>				<b>4,422,042.14</b>
Ex-Gratia Rates							0				0.00
Movement in Excess Rates							0				0.00
Specified Area Rates							0				0.00
<b>Total Rates</b>							<b>4,435,810</b>				<b>4,422,042.14</b>

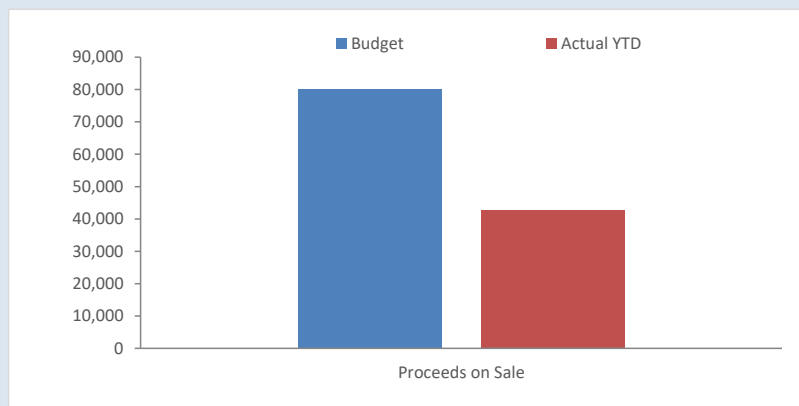
SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>								
83	Toyota Prado Dsl Wagon 2019 1Hzu332 (Old 1Mn), P0230 P0207 Hino 300 Series 816 Medium Auto Rubbish	8,912	50,000	41,088		6,674	39,197	32,522	
515	Truck - Mn963	27,194	30,000	2,806		0	0		
541	Auto Tyre Changer	2,730	0		(2,730)	6,230	3,500		(2,730)
		<b>38,836</b>	<b>80,000</b>	<b>43,894</b>	<b>(2,730)</b>	<b>12,905</b>	<b>42,697</b>	<b>32,522</b>	<b>(2,730)</b>

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
<b>\$80,000</b>	<b>\$42,697</b>	<b>53%</b>

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS

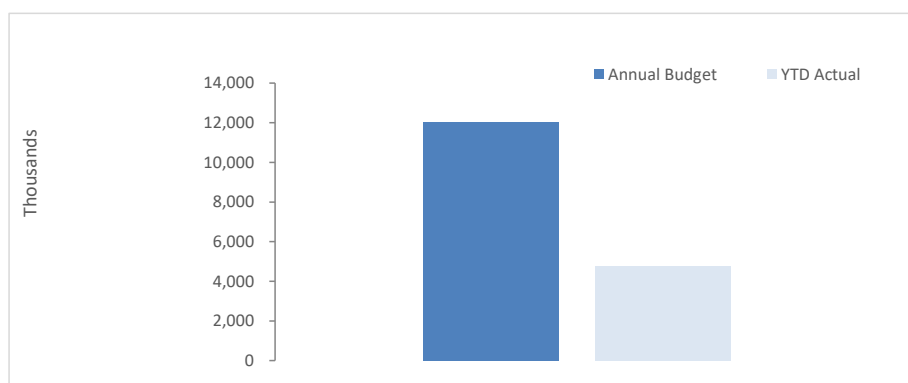
Capital Acquisitions	Adopted	Amended		YTD Actual Total	YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget		
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	4,213,177	2,923,127	3,123,177	1,508,833	(1,414,294)
Equipment on Reserves	0	0	0	0	0
Plant and Equipment	800,000	787,600	813,000	262,540	(525,060)
Motor Vehicles	0	0	0	0	0
Furniture and Equipment	0	0	0	0	0
Infrastructure Assets - Roads	7,574,541	5,812,577	6,703,541	2,978,685	(2,833,892)
Infrastructure Assets - Footpaths	50,000	0	0	0	0
Infrastructure Assets - Parks and Ovals	0	0	0	0	0
Infrastructure Assets - Other	2,323,287	725,762	1,372,525	21,445	(704,317)
<b>Capital Expenditure Totals</b>	<b>14,961,005</b>	<b>10,249,066</b>	<b>12,012,243</b>	<b>4,771,502</b>	<b>(5,477,564)</b>
<b>Capital acquisitions funded by:</b>					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	6,986,077	4,942,666	6,605,411	3,186,340	(1,756,326)
Borrowings	650,000	0	0	0	0
Other (Disposals & C/Fwd)	80,000	71,660	80,000	42,697	(28,963)
Council contribution - Cash Backed Reserves					
Various Reserves	2,535,659	2,535,659	2,535,659	0	(2,535,659)
Council contribution - operations	4,709,269	2,699,081	2,791,173	1,542,466	(1,156,615)
<b>Capital Funding Total</b>	<b>14,961,005</b>	<b>10,249,066</b>	<b>12,012,243</b>	<b>4,771,502</b>	<b>(5,477,564)</b>

## SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair

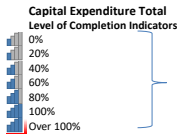
## KEY INFORMATION

Acquisitions	Annual Budget	YTD Actual	% Spent
	\$12.01 M	\$4.77 M	40%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$6.61 M	\$3.19 M	48%



SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS

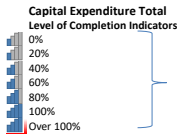


Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

% of Completion	Level of completion indicator, please see table at the top of this note for further detail.	Balance Sheet			Adopted	Amended		Total YTD	Variance (Under)/Over	
		Account Number	Category	Job Number	Annual Budget	Annual Budget	YTD Budget			
Assets										
Land										
Economic Services										
0.11		Lot 500-502 (56) Wilson St - Land (Capital)	4130809	508	LC001	(64,000)	(64,000)	(63,999)	(6,934)	57,065
0.00		Lot 9 (54) Shenton Street - Land (Capital)	4130809	508	LC002	(12,000)	(12,000)	(12,000)	0	12,000
<b>Total - Economic Services</b>						<b>(76,000)</b>	<b>(76,000)</b>	<b>(75,999)</b>	<b>(6,934)</b>	<b>69,065</b>
0.09		<b>Total - Land</b>				<b>(76,000)</b>	<b>(76,000)</b>	<b>(75,999)</b>	<b>(6,934)</b>	<b>69,065</b>
Buildings										
Education & Welfare										
1.00		Community Building	4080410	510	BC060A	(300,000)	0	0	0	0
<b>Total - Education &amp; Welfare</b>						<b>(300,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Housing										
0.55		CEO House - Lot - 1085 (39) Mercer St - Building (Capital)	4090110	510	BC002	0	(75,000)	(75,000)	(40,958)	34,042
1.32		Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	4090110	510	BC007	0	(20,000)	(16,040)	(26,379)	(10,339)
0.18		Lot 93 (36) Mercer St - Building (Capital)	4090110	510	BC005	0	(9,000)	(7,200)	(1,636)	5,564
0.95		29A Reid Street (North Unit) - Building (Capital)	4090110	510	BC010	(326,691)	(448,346)	(373,620)	(426,364)	(52,744)
0.95		29B Reid Street (South Unit) - Building (Capital)	4090110	510	BC011	(570,000)	(448,346)	(373,620)	(426,364)	(52,744)
1.00		Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	4090210	510	BC020	(894,000)	0	0	0	0
0.03		GROH House 4x2	4090210	510	BC023	(700,000)	(700,000)	(699,333)	(22,100)	677,233
0.04		GROH House 2x1	4090210	510	BC024	(550,000)	(550,000)	(549,333)	(19,805)	529,528
<b>Total - Housing</b>						<b>(3,040,691)</b>	<b>(2,250,691)</b>	<b>(2,094,146)</b>	<b>(963,606)</b>	<b>1,130,540</b>
Recreation And Culture										
0.00		Town Hall (Hall) - Building (Capital)	4110110	510	BC026	(100,000)	(100,000)	(83,330)	0	83,330
<b>Total - Recreation And Culture</b>						<b>(100,000)</b>	<b>(100,000)</b>	<b>(83,330)</b>	<b>0</b>	<b>83,330</b>
Economic Services										
1.00		Building not specified	4130210	510	BC000	(100,000)	0	0	0	0
0.75		Lady Shenton/CRC Lot 41 (37) Shenton St - Building (Capital)	4130210	510	BC028	(496,486)	(496,486)	(496,314)	(373,123)	123,191
<b>Total - Economic Services</b>						<b>(596,486)</b>	<b>(496,486)</b>	<b>(496,314)</b>	<b>(373,123)</b>	<b>123,191</b>
Other Property & Services										
0.83		Town Hall (Admin) - Building (Capital)	4140210	510	BC027	(100,000)	(200,000)	(173,338)	(165,170)	8,168
0.83		<b>Total - Other Property &amp; Services</b>				<b>(100,000)</b>	<b>(200,000)</b>	<b>(173,338)</b>	<b>(165,170)</b>	<b>8,168</b>
0.49		<b>Total - Buildings</b>				<b>(4,137,177)</b>	<b>(3,047,177)</b>	<b>(2,847,128)</b>	<b>(1,501,899)</b>	<b>1,345,229</b>
Plant & Equipment										
Governance										
0.82		Administration Communications Equipment	4040230	530	C0141	(15,000)	(15,000)	(12,000)	(12,296)	(296)
1.00		Software and IT Systems	4040230	530	C0142	(100,000)	0	0	0	0
1.00		Vehicle Replacement CEO	4040230	530	CP001	(80,000)	(71,000)	(71,000)	(70,994)	6
<b>Total - Governance</b>						<b>(195,000)</b>	<b>(86,000)</b>	<b>(83,000)</b>	<b>(83,290)</b>	<b>(290)</b>
Other Law, Order & Public Safety										
1.02		LRCI Menzies CCTV Expenditure	4050330	530	LRC0118	(90,000)	(112,000)	(89,600)	(114,272)	(24,672)
<b>Total - Other Law, Order &amp; Public Safety</b>						<b>(90,000)</b>	<b>(112,000)</b>	<b>(89,600)</b>	<b>(114,272)</b>	<b>(24,672)</b>
Recreation & Culture										
0.48		TV RADIO - Plant & Equipment (Capital)	4110430	530		0	(100,000)	(100,000)	(48,368)	51,632
<b>Total - Recreation &amp; Culture</b>						<b>0</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(48,368)</b>	<b>51,632</b>
Transport										
1.00		Minor Plant Purchases	4120330	530	C0127	(15,000)	0	0	0	0
0.00		Rubbish Truck with Compactor	4120330	530	CP006	(340,000)	(340,000)	(340,000)	0	340,000
0.00		Trailer for Accommodation (23/24)	4120330	530	C1220	(160,000)	(160,000)	(160,000)	0	160,000
1.11		AlcoMeasure Breathalyser's x 2	4120330	530	PA163	0	(15,000)	(15,000)	(16,610)	(1,610)
<b>Total - Transport</b>						<b>(515,000)</b>	<b>(515,000)</b>	<b>(515,000)</b>	<b>(16,610)</b>	<b>498,390</b>
0.32		<b>Total - Plant &amp; Equipment</b>				<b>(800,000)</b>	<b>(813,000)</b>	<b>(787,600)</b>	<b>(262,540)</b>	<b>525,060</b>
Infrastructure - Roads										
Transport										
0.00		Program Reseal	4120140	540	C1213	(250,000)	(250,000)	(208,330)	0	208,330
1.00		Grids Capital	4120140	540	GRIDCAP	(100,000)	0	0	0	0
1.00		Niagara Dam Rd (Capital)	4120141	540	RC059	(200,000)	0	0	0	0
0.00		Kookynie Malcom Rd (Capital)	4120142	540	RC038	(300,000)	(300,000)	(300,000)	0	300,000
0.03		Tjuntjunjarra Access Rd (Capital)	4120142	540	RC049	(300,000)	(300,000)	(250,000)	(9,375)	240,625
0.00		Tjuntjunjarra Internal Roads Program (20-21)	4120142	540	RC249	(250,000)	(250,000)	(249,999)	0	249,999
1.00		Tjuntjunjarra Access Road (R2R 23-24)	4120146	540	R2R049D	(510,627)	(510,627)	(425,520)	(510,627)	(85,107)
0.00		Yarri Road (RRG 21-22)	4120150	540	RRG039A	(38,000)	(38,000)	(12,666)	0	12,666
0.00		Tjuntjunjarra Access Rd (RRG)	4120150	540	RRG049	(80,000)	(80,000)	(66,660)	0	66,660
0.00		Menzies North West (RRG 23/24)	4120151	540	RRG007F	(624,000)	(624,000)	(624,000)	0	624,000
1.00		Evanston - Menzies Road (RRG 23/24)	4120151	540	RRG008B	(81,000)	0	0	0	0
1.00		Riverina - Snake Hill Road (RRG 23/24)	4120151	540	RRG013A	(490,000)	0	0	0	0

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

Completion	% of	Level of completion indicator, please see table at the top of this note for further detail.	Balance		Adopted			Amended		Variance (Under)/Over
			Account Number	Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	
						\$	\$	\$	\$	\$
0.00		Kookynie - Malcolm Road (RRG 23/24)	4120151	540	RRG038A	(297,914)	(297,914)	(297,912)	0	297,912
1.00		Kookynie Mt Remarkable Rd - Flood Damage	4120159	540	RFD003	0	0	0	(1,209)	(1,209)
0.80		Tjuntjuntjara Access Road (Indigenous Community Access Rd)	4120164	540	ICA049	(320,000)	(320,000)	(266,660)	(256,907)	9,753
0.46		Cutline Road Expenditure CKB	4120164	540	ICA050	(3,033,000)	(3,033,000)	(2,527,500)	(1,384,720)	1,142,780
1.00		Tjuntjuntjara Access Road (NoRA Supplementary Funding 22/23) E	4120164	540	NORA049	(700,000)	(700,000)	(583,330)	(700,000)	(116,670)
1.00		LRCI Projects Phase 3 - Budgeting Purposes Only	4120164	540	LRC000A	0	0	0	(115,845)	(115,845)
		<b>Total - Transport</b>				<b>(7,574,541)</b>	<b>(6,703,541)</b>	<b>(5,812,577)</b>	<b>(2,978,685)</b>	<b>2,833,892</b>
0.44		<b>Total - Infrastructure - Roads</b>				<b>(7,574,541)</b>	<b>(6,703,541)</b>	<b>(5,812,577)</b>	<b>(2,978,685)</b>	<b>2,833,892</b>
		<b>Infrastructure - Footpaths</b>								
		<b>Transport</b>								
1.00		Footpath Construction General (Budgeting Only)	4120170	560	FC000	(50,000)	0	0	0	0
		<b>Total - Transport</b>				<b>(50,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
1.00		<b>Total - Infrastructure - Footpaths</b>				<b>(50,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<b>Infrastructure - Other</b>								
		<b>Community Amenities</b>								
0.06		LRCI Sealing of Parking Menzies Public Toilets Expenditure	4100790	590	LRC0116	(143,350)	(143,350)	(107,511)	(8,695)	98,816
		<b>Total - Community Amenities</b>				<b>(143,350)</b>	<b>(143,350)</b>	<b>(107,511)</b>	<b>(8,695)</b>	<b>98,816</b>
		<b>Recreation And Culture</b>								
0.00		Tjuntjuntjara Water Park Expenditure	4110390	590	PC114	(150,000)	(150,000)	(150,000)	0	150,000
0.00		LRCI Marmion Village Access Improvement	4110390	590	LRC0120	(197,445)	(197,445)	(65,815)	0	65,815
0.00		LRCI Menzies Skatepark	4110390	590	LRC0121	(350,000)	(350,000)	(116,667)	0	116,667
0.00		LRCI Sealing Kensington Street Menzies (Access to Water Reserv	4110390	590	LRC0122	(315,778)	(315,778)	(105,259)	0	105,259
		<b>Total - Recreation And Culture</b>				<b>(1,013,223)</b>	<b>(1,013,223)</b>	<b>(437,741)</b>	<b>0</b>	<b>437,741</b>
		<b>Transport</b>								
1.00		Bores to Support Road Works	4120190	590	C0123	(50,000)	0	0	0	0
1.00		Main Street (Shenton) Streetscaping	4120190	590	C100	(50,000)	0	0	0	0
0.00		Truck Bay Wilson and Shenton	4120190	590	C1211	(10,000)	(10,000)	(8,880)	0	8,880
		<b>Total - Transport</b>				<b>(110,000)</b>	<b>(10,000)</b>	<b>(8,880)</b>	<b>0</b>	<b>8,880</b>
		<b>Economic Services</b>								
1.00		Niagara Dam Capital Works	4130290	590	C0131	(850,762)	0	0	0	0
0.06		LRCI Tourism Signage (district wide) Expenditure	4130290	590	LRC0117	(205,952)	(205,952)	(171,630)	(12,750)	158,880
		<b>Total - Economic Services</b>				<b>(1,056,714)</b>	<b>(205,952)</b>	<b>(171,630)</b>	<b>(12,750)</b>	<b>158,880</b>
0.02		<b>Total - Infrastructure - Other</b>				<b>(2,323,287)</b>	<b>(1,372,525)</b>	<b>(725,762)</b>	<b>(21,445)</b>	<b>704,317</b>
0.40		<b>Grand Total</b>				<b>(14,961,005)</b>	<b>(12,012,243)</b>	<b>(10,249,066)</b>	<b>(4,771,502)</b>	<b>5,477,564</b>

SHIRE OF MENZIES  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 30 APRIL 2024

FINANCING ACTIVITIES  
 NOTE 9  
 LOAN DEBENTURE BORROWINGS AND FINANCING

(a) Information on Loan Debenture Borrowings

Movement in borrowings and interest between the beginning and the end of the current financial year.

Particulars/Purpose	01 Jul 2023	New Loans			Principal Repayments			Principal Outstanding			Interest & Guarantee Fee Repayments		
		Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>													
GROH House Construction x 2	0	0	0	650,000	0	0	53,627	0	0	596,373	0	0	26,085
<b>Total</b>	0	0	0	650,000	0	0	53,627	0	0	596,373	0	0	26,085
Current loan borrowings		0						0					
Non-current loan borrowings		0						0					
		0						0					
Current financing borrowings		0						0					

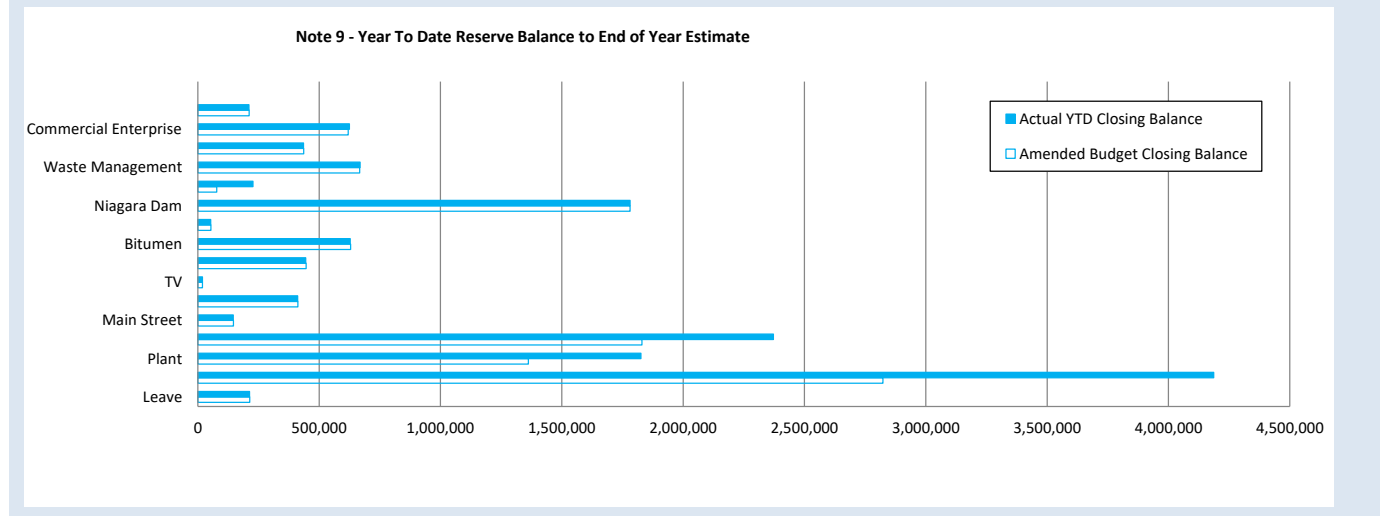
SHIRE OF MENZIES  
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
 FOR THE PERIOD ENDED 30 APRIL 2024

OPERATING ACTIVITIES  
 NOTE 10  
 CASH BACKED RESEVES

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave	\$ 210,368	\$ 3,573	\$ 2,861	\$ 0	\$ 0	\$ 0	\$ 0	\$ 213,941	\$ 213,229
Building	3,234,402	54,936	51,922	900,000	900,000	(1,365,659)	0	2,823,679	4,186,325
Plant	1,801,730	30,603	24,445	0	0	(470,000)	0	1,362,333	1,826,174
Road	2,340,514	39,755	31,754	0	0	(550,000)	0	1,830,269	2,372,268
Main Street	144,086	2,447	1,947	0	0	0	0	146,533	146,033
Staff Amenities	405,535	6,888	5,495	0	0	0	0	412,423	411,031
TV	18,354	312	251	0	0	0	0	18,666	18,605
Caravan Park	438,455	7,447	5,950	0	0	0	0	445,902	444,405
Bitumen	619,404	10,521	8,398	0	0	0	0	629,925	627,802
Rates Creditors	52,454	891	710	0	0	0	0	53,345	53,164
Niagara Dam	1,274,702	21,651	21,628	484,750	484,750	0	0	1,781,103	1,781,080
Water Park	223,733	3,800	3,034	0	0	(150,000)	0	77,533	226,768
Waste Management	361,054	6,133	7,581	300,000	300,000	0	0	667,187	668,635
Former Post Office	429,193	7,290	5,824	0	0	0	0	436,483	435,017
Commercial Enterprise	13,221	225	5,590	605,949	605,949	0	0	619,395	624,760
Land Purchase	207,630	3,528	2,820	0	0	0	0	211,158	210,450
	<b>11,774,836</b>	<b>200,000</b>	<b>180,211</b>	<b>2,290,699</b>	<b>2,290,699</b>	<b>(2,535,659)</b>	<b>0</b>	<b>11,729,876</b>	<b>14,245,745</b>

KEY INFORMATION



SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES

Other Current Liabilities	Note	Opening Balance 1 Jul 2023	Liability Increase	Liability Reduction	Closing Balance 30 Apr 2024
		\$	\$	\$	\$
<b>Other Liabilities</b>					
- Contract liabilities	12	75,501	87,636	(56,433)	106,705
- Capital grant/contribution liabilities	13	792,994	3,398,193	(3,186,340)	1,004,846
<b>Total other liabilities</b>		868,495	3,485,829	(3,242,773)	1,111,551
<b>Employee Related Provisions</b>					
Annual leave		124,637	0	0	124,637
Long service leave		36,543	0	0	36,543
<b>Total Provisions</b>		161,180	0	0	161,180
<b>Total Other Current Liabilities</b>					<b>1,272,731</b>

Amounts shown above include GST (where applicable)

#### KEY INFORMATION

##### PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### EMPLOYEE RELATED PROVISIONS

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the

##### CAPITAL GRANT/CONTRIBUTION LIABILITIES

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.



SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

NOTE 12  
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Grant, Subsidies and Contributions Liability					Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2024	Current Liability 30 Apr 2024	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Grants and Subsidies</b>									
<b>General purpose funding</b>									
Grants Commission - General (WALGGC)	0	0	0	0	0	87,722	87,722	87,722	55,481
Grants Commission - Roads (WALGGC)	0	0	0	0	0	46,788	46,788	46,788	37,625
<b>Law, order, public safety</b>									
DFES Grant - Operating Bush Fire Brigade	3,369	4,000	(7,369)	0	0	8,000	8,000	6,660	7,369
<b>Transport</b>									
Direct Grant (MRWA)	0	0	0	0	0	190,000	190,000	158,330	230,243
Street Lighting Subsidy (MRWA)	0	0	0	0	0	1,713	1,713	1,420	2,957
LRCIP Grant - Menzies Town Greening	46,460	0	0	46,460	46,460	96,460	96,460	72,345	0
<b>Economic services</b>									
WACRN Community Resource Centre Grant	0	40,000	(40,000)	0	0	80,000	80,000	80,000	40,000
DSS Community Hub Grant	4,376	39,734	(8,556)	35,554	35,554	39,734	39,734	33,110	8,556
City Kalgoorlie Boulder Community-Led Support Operating Grant	0	3,902	(507)	3,395	3,395	0	0	0	507
	<b>54,205</b>	<b>87,636</b>	<b>(56,433)</b>	<b>85,409</b>	<b>85,409</b>	<b>550,417</b>	<b>550,417</b>	<b>486,375</b>	<b>382,738</b>
<b>Contributions</b>									
<b>Recreation and culture</b>									
Menzies Discovery Day Contributions	0	0	0	0	0	8,000	25,000	24,999	23,750
<b>Economic services</b>									
INDUE Cashless Debit Card Contribution	21,296	0	0	21,296	21,296	0	0	0	0
	<b>21,296</b>	<b>0</b>	<b>0</b>	<b>21,296</b>	<b>21,296</b>	<b>8,000</b>	<b>25,000</b>	<b>24,999</b>	<b>23,750</b>
<b>TOTALS</b>	<b>75,501</b>	<b>87,636</b>	<b>(56,433)</b>	<b>106,705</b>	<b>106,705</b>	<b>558,417</b>	<b>575,417</b>	<b>511,374</b>	<b>406,488</b>

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

NOTE 13  
CAPITAL GRANTS AND CONTRIBUTIONS

Provider	Unspent Capital Grants, Subsidies and Contributions Liability					Capital Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2023	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2024	Current Liability 30 Apr 2024	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Capital Grants and Subsidies</b>									
<b>Law, order, public safety</b>									
LRCIP Grant - Menzies CCTV	38,988	0	(38,988)	0	0	90,000	90,000	67,500	38,988
<b>Community amenities</b>									
LRCIP Grant - Sealing of Parking Menzies Public Toilets	68,350	0	(8,695)	59,655	59,655	150,000	150,000	112,500	8,695
LRCIP Grant - Marmion Village Reserve Improvements	14,604	0	(14,604)	(0)	0	0	0	0	14,604
LRCIP Grant - Phase 4 - Marmion Village Access Improvement	0	118,467	0	118,467	118,467	197,445	197,445	197,445	0
LRCIP Grant - Phase 4 - Menzies Skatepark	0	210,000	0	210,000	210,000	350,000	350,000	350,000	0
LRCIP Grant - Phase 4 - Sealing Kensington Street Menzies	0	189,467	0	189,467	189,467	315,778	315,778	315,778	0
<b>Transport</b>									
RTR Grant Funded - Tjunjuntjara Access Road	0	510,627	(510,627)	0	0	510,627	510,627	170,209	510,627
RRG Grant Funded -Menzies North West Road Resurfacing SLK 5 - 10 (RRG 22-23)	227,048	0	(227,048)	0	0	0	0	0	227,048
RRG Grant Funded -Menzies North West Road - 23/24	0	0	0	0	0	416,000	416,000	415,998	0
RRG Grant Funded -Evanston Menzies Road (RRG 23-24)	0	0	0	0	0	54,000	0	0	0
RRG Grant Funded -Riverina - Snake Hill Road (RRG 23/24)	0	0	0	0	0	326,666	0	0	0
RRG Grant Funded 20/21 -Tjuntjunjarra Access Rd	32,000	0	(32,000)	0	0	80,000	80,000	79,998	32,000
RRG Grant Funded -Kookynie - Malcolm Road (RRG 23/24)	0	0	0	0	0	198,609	198,609	198,609	0
RRG Grant Funded -Yarri Road (RRG 21-22)	0	0	0	0	0	38,000	38,000	12,666	0
WALGGC Special Road Grant - Tjuntjunjarra Access Road	160,000	342,635	(256,907)	245,728	245,728	320,000	320,000	106,666	256,907
NORA Supplementry Funding Grant - Tjuntjunjarra Access Road	80,000	620,000	(700,000)	0	0	700,000	700,000	233,333	700,000
<b>Economic services</b>									
LRCIP Grant - Tourism Signage (district wide)	100,000	0	(12,750)	87,250	87,250	205,952	205,952	154,464	12,750
	<b>720,990</b>	<b>1,991,196</b>	<b>(1,801,620)</b>	<b>910,567</b>	<b>910,567</b>	<b>3,953,077</b>	<b>3,572,411</b>	<b>2,415,166</b>	<b>1,801,620</b>
<b>Capital Contributions</b>									
<b>Transport</b>									
City Kalgoorlie Boulder Cutline Road Expenditure	72,004	1,406,997	(1,384,720)	94,280	94,280	3,033,000	3,033,000	2,527,500	1,384,720
	<b>72,004</b>	<b>1,406,997</b>	<b>(1,384,720)</b>	<b>94,280</b>	<b>94,280</b>	<b>3,033,000</b>	<b>3,033,000</b>	<b>2,527,500</b>	<b>1,384,720</b>
<b>Total Capital grants, subsidies and contributions</b>	<b>792,994</b>	<b>3,398,193</b>	<b>(3,186,340)</b>	<b>1,004,846</b>	<b>1,004,846</b>	<b>6,986,077</b>	<b>6,605,411</b>	<b>4,942,666</b>	<b>3,186,340</b>

## SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024NOTE 14  
BONDS & DEPOSITS AND TRUST FUNDS

In previous years, bonds and deposits were held as trust monies. They are still reported in this Note but also included in Restricted Cash - Bonds and Deposits and as a current liability in the books of Council.

Trust funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2023	Amount Received	Amount Paid	Closing Balance 30 Apr 2024
	\$	\$	\$	\$
<b>Restricted Cash - Bonds and Deposits</b>				
Pet Bonds	302.50	205.00	0.00	507.50
Staff Housing Bonds	3,617.00	796.00	(280.00)	4,133.00
BCITF	(591.75)	1,245.95	(1,245.94)	(591.74)
Building Levy	37.95	2,115.55	(2,115.55)	37.95
Nomination Fees	0.00	700.00	(700.00)	0.00
Unclaimed Moines	400.00	536.98	(34.56)	902.42
Hall Hire Bond	100.00	800.00	(800.00)	100.00
Other Housing Bond	0.00	1,845.00	0.00	1,845.00
Community Bus Bond	200.00	205.00	(205.00)	200.00
Retention Bonds & Liabilities	10,979.98	15,134.81	0.00	26,114.79
<b>Sub-Total</b>	<b>15,045.68</b>	<b>23,584.29</b>	<b>(5,381.05)</b>	<b>33,248.92</b>
<b>Trust Funds</b>				
Nil				
<b>Sub-Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>15,045.68</b>	<b>23,584.29</b>	<b>(5,381.05)</b>	<b>33,248.92</b>

## KEY INFORMATION

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

NOTE 15  
EXPLANATION OF SIGNIFICANT VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.  
The material variance adopted by Council for the 2023/24 year is \$25,000 and 10%.

Reporting Program	Var. \$	Var. %	Significant		Timing/ Permanent	Explanation of Variance
			Var. ▲▼	Var. \$		
<b>Revenue from operating activities</b>	\$	%				
Grants, Subsidies and Contributions	(104,886)	(21%)	▼	\$	Timing	Phasing for FAGS Grant and MRWA direct grant Income budget differs from actuals. Budgeted figures now tracking higher than actuals.
Fees and Charges	(32,376)	(13%)	▼	\$	Timing	Caravan park fees are lower than budgeted, most of the income occurs Jul - Nov.
Service Charges	0				Timing	Timing - allocation budget FY 22/23
<b>Expenditure from operating activities</b>						
Employee Costs	373,025	16%	▲	\$	Timing	2 vacant position, effecting the YTD operational cost. Budget greater than the YTD expenditure
Materials and Contracts	544,346	25%	▲	\$	Timing	Delay on the commencement of the projects.
Depreciation	194,957	11%	▲	\$	Timing	Depreciation expense less than budget following the fair value revaluation of assets as at 30 June 2023.
Finance Costs	0				Timing	
Insurance Expenses	(39,851)	(28%)	▼	\$	Timing	Insurance expenditure actually incurred but budgeted over twelve months.
Other Expenditure	364,919	72%	▲	\$	Timing	Rate write-offs budgeted for have not yet occurred.
<b>INVESTING ACTIVITIES</b>						
Capital Grants, Subsidies and Contributions	(1,756,326)	(36%)	▼	\$	Timing	Budget Allocations for completed projects which are grant related in this FY are ahead of actuals.
Proceeds from Disposal of Assets	(28,963)	(40%)	▼	\$	Timing	Not all budgeted Disposal have occurred yet.
Land and Buildings	1,414,294	48%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Plant and Equipment	525,060	67%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Roads	2,833,892	49%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
Infrastructure Assets - Other	704,317	97%	▲	\$	Timing	Capital works - Refer to Note 8 Capital details
<b>FINANCING ACTIVITIES</b>						
Transfer from Reserves	(2,535,659)	(100%)	▼	\$	Timing	Most allocations occur at year-end

SHIRE OF MENZIES  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 APRIL 2024

NOTE 16  
BUDGET AMENDMENTS

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		<b>Budget Adoption</b>		Closing Surplus/(Deficit)			0	0.00
		Opening surplus adjustment		Opening Surplus(Deficit)			49,058	49,057.52
3030130		RATES - Rates Levied - Synergy	Mid Year Review	Operating Revenue		100,000		149,057.52
3110700		OTH CUL - Contributions & Donations - Other Culture	Mid Year Review	Operating Revenue		17,000		166,057.52
3030146		RATES - Instalment Interest Received	Mid Year Review	Operating Revenue		8,000		174,057.52
3030235		GEN PUR - Other Income	Mid Year Review	Operating Revenue		5,000		179,057.52
3100735		COM AMEN - Other Income	Mid Year Review	Operating Revenue		500		179,557.52
3140235		ADMIN - Other Income Relating to Administration	Mid Year Review	Operating Revenue		2,000		181,557.52
3030245		GEN PUR - Interest Earned - Reserve Funds	Mid Year Review	Operating Revenue			(20,000)	161,557.52
3030246		GEN PUR - Interest Earned - Municipal Funds	Mid Year Review	Operating Revenue		20,000		181,557.52
3050221		ANIMAL - Animal Registration Fees	Mid Year Review	Operating Revenue		500		182,057.52
3090101		STF HOUSE - Staff Rental Reimbursements	Mid Year Review	Operating Revenue		5,000		187,057.52
3100120		SAN - Domestic Refuse Collection Charges	Mid Year Review	Operating Revenue		4,000		191,057.52
3110501		LIBRARY - Reimbursements Lost Books	Mid Year Review	Operating Revenue		200		191,257.52
3110735		OTH CUL - Other Income	Mid Year Review	Operating Revenue		900		192,157.52
3130221		TOUR - Caravan Park Fees	Mid Year Review	Operating Revenue		50,000		242,157.52
3120110	RRGIO08B	Evanston - Menzies Road (RRG 23-24) Income	Mid Year Review	Operating Revenue			(54,000)	188,157.52
3120110	RRGIO13A	Riverina - Snake Hill Road (RRG 23/24) Income	Mid Year Review	Operating Revenue			(326,666)	(138,508.48)
2030100		RATES - Employee Costs	Mid Year Review	Operating Expenses		50,000		(88,508.48)
2030118		RATES - Rates Write Off	Mid Year Review	Operating Expenses			(20,000)	(108,508.48)
2030152		RATES - Consultants	Mid Year Review	Operating Expenses			(20,000)	(128,508.48)
2040116		MEMBERS - Election Expenses	Mid Year Review	Operating Expenses			(2,000)	(130,508.48)
2040205		OTH GOV - Recruitment	Mid Year Review	Operating Expenses		5,000		(125,508.48)
2040210		OTH GOV - Motor Vehicle Expenses	Mid Year Review	Operating Expenses			(10,000)	(135,508.48)
2040211		OTH GOV - Civic Functions, Refreshments & Receptions	Mid Year Review	Operating Expenses			(6,000)	(141,508.48)
2040250		OTH GOV - Consultancy - Statutory	Mid Year Review	Operating Expenses		11,000		(130,508.48)
2040251		OTH GOV - Consultancy - Strategic	Mid Year Review	Operating Expenses			(11,000)	(141,508.48)
2040286		OTH GOV - Expensed Minor Asset Purchases	Mid Year Review	Operating Expenses			(3,000)	(144,508.48)
2050110		FIRE - Motor Vehicle Expenses	Mid Year Review	Operating Expenses			(500)	(145,008.48)
2050188	BO035	Fire Brigade Shed 52 Archibald St - Building Operations	Mid Year Review	Operating Expenses		500		(144,508.48)
2050288		ANIMAL - Animal Pound Operations	Mid Year Review	Operating Expenses			(200)	(144,708.48)
2050565		ESL BFB - Maintenance Plant & Equipment	Mid Year Review	Operating Expenses			(2,000)	(146,708.48)
2090186		STF HOUSE - Expensed Minor Asset Purchases	Mid Year Review	Operating Expenses			(10,000)	(156,708.48)

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
2090270		OTH HOUSE - Loan Interest Repayments	Mid Year Review	Operating Expenses		26,085		(130,623.89)
2110188	BO026	Town Hall (Hall) - Building Operations	Mid Year Review	Operating Expenses			(5,000)	(135,623.89)
2110386		REC - Expensed Minor Asset Purchases	Mid Year Review	Operating Expenses		5,000		(130,623.89)
2110541		LIBRARY - Subscriptions & Memberships	Mid Year Review	Operating Expenses			(10,000)	(140,623.89)
2110689	BM029	Old Butcher Shop Lot 1094 (53) Shenton St - Building Maintenance	Mid Year Review	Operating Expenses			(21,170)	(161,793.89)
2110689	W0022	Museum and Surrounds Maintenance/Operation	Mid Year Review	Operating Expenses		6,170		(155,623.89)
2110714		OTH CUL - Christmas Events	Mid Year Review	Operating Expenses			(5,000)	(160,623.89)
2110717		OTH CUL - Community Arts	Mid Year Review	Operating Expenses		20,000		(140,623.89)
2110725	EV004	Fundraising and Activities	Mid Year Review	Operating Expenses		455		(140,168.89)
2110725	MDD001	Menzies Discovery Day Expenditure	Mid Year Review	Operating Expenses			(15,455)	(155,623.89)
2120391		PLANT - Loss on Disposal of Assets	Mid Year Review	Operating Expenses	(2,730)			(155,623.89)
2130266	BO038	Caravan Park Ablution Blocks - Building Operations	Mid Year Review	Operating Expenses			(7,000)	(162,623.89)
2130266	W0013	Caravan Park Maintenance/Operations	Mid Year Review	Operating Expenses		81,579		(81,044.89)
2130266	W0021	Caravan Park Waste Water Maintenance/Operations	Mid Year Review	Operating Expenses		421		(80,623.89)
2130855		OTH ECON - Community Bus	Mid Year Review	Operating Expenses			(5,000)	(85,623.89)
2130860	CRC03	CRC Community Social Activity	Mid Year Review	Operating Expenses		3,902		(81,721.89)
2130860	CRC10	CKB - Community-Led Support Expenditure Accounts	Mid Year Review	Operating Expenses			(3,902)	(85,623.89)
2130888	BO034	Ex Police Station 8 Wilson (56 Shenton) - Building Operations	Mid Year Review	Operating Expenses			(5,000)	(90,623.89)
2140200		ADMIN - Employee Costs	Mid Year Review	Operating Expenses		100,000		9,376.11
2140206		ADMIN - Fringe Benefits Tax (FBT)	Mid Year Review	Operating Expenses			(22,000)	(12,623.89)
2140230		ADMIN - Insurance Expenses (Other than Bld and W/Comp)	Mid Year Review	Operating Expenses			(2,500)	(15,123.89)
2140289	BM027	Town Hall (Admin) - Building Maintenance	Mid Year Review	Operating Expenses			(4,000)	(19,123.89)
2140289	BM049	New Records Facility - Building Maintenance	Mid Year Review	Operating Expenses		4,000		(15,123.89)
2140300		PWO - Employee Costs	Mid Year Review	Operating Expenses			(225,000)	(240,123.89)
2140321		PWO - Information Technology	Mid Year Review	Operating Expenses			(7,000)	(247,123.89)
2140352		PWO - Consultants	Mid Year Review	Operating Expenses			(20,000)	(267,123.89)
2140392		PWO - Depreciation	Mid Year Review	Operating Expenses	(10,000)			(267,123.89)
4030281		GEN PUR - Transfer Interest to Reserve	Mid Year Review	Capital Expenses		20,000		(247,123.89)
4040230	CO142	Software and IT Systems	Mid Year Review	Capital Expenses		100,000		(147,123.89)
4040230	CP001	Vehicle Replacement CEO	Mid Year Review	Capital Expenses		9,000		(138,123.89)
4050330	LRC0118	LRCI Menzies CCTV Expenditure	Mid Year Review	Capital Expenses			(22,000)	(160,123.89)
4080410	BC060A	Community Building	Mid Year Review	Capital Expenses		300,000		139,876.11
4090110	BC002	CEO House - Lot - 1085 (39) Mercer St - Building (Capital)	Mid Year Review	Capital Expenses			(75,000)	64,876.11
4090110	BC005	Lot 93 (36) Mercer St - Building (Capital)	Mid Year Review	Capital Expenses			(9,000)	55,876.11
4090110	BC007	Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	Mid Year Review	Capital Expenses			(20,000)	35,876.11
4090110	BC010	29A Reid Street (North Unit) - Building (Capital)	Mid Year Review	Capital Expenses			(121,655)	(85,778.39)
4090110	BC011	29B Reid Street (South Unit) - Building (Capital)	Mid Year Review	Capital Expenses		121,655		35,876.11
4090210	BC020	Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	Mid Year Review	Capital Expenses		894,000		929,876.11
4090282		OTH HOUSE - Loan Principal Repayments	Mid Year Review	Capital Expenses		53,627		983,503.36
4110430		TV RADIO - Plant & Equipment (Capital)	Mid Year Review	Capital Expenses			(100,000)	883,503.36

GL Code	Job #	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
4120140	GRIDCAP	Grids Capital	Mid Year Review	Capital Expenses		100,000		983,503.36
4120141	RC059	Niagara Dam Rd (Capital)	Mid Year Review	Capital Expenses		200,000		1,183,503.36
4120151	RRG008B	Evanston - Menzies Road (RRG 23/24)	Mid Year Review	Capital Expenses		81,000		1,264,503.36
4120151	RRG013A	Riverina - Snake Hill Road (RRG 23/24)	Mid Year Review	Capital Expenses		490,000		1,754,503.36
4120170	FC000	Footpath Construction General (Budgeting Only)	Mid Year Review	Capital Expenses		50,000		1,804,503.36
4120190	CO123	Bores to Support Road Works	Mid Year Review	Capital Expenses		50,000		1,854,503.36
4120190	C100	Main Street (Shenton) Streetscaping	Mid Year Review	Capital Expenses		50,000		1,904,503.36
4120330	CO127	Minor Plant Purchases	Mid Year Review	Capital Expenses		15,000		1,919,503.36
4120330	PA163	AlcoMeasure Breathalyser's x 2	Mid Year Review	Capital Expenses			(15,000)	1,904,503.36
4130210	BC000	Building not specified	Mid Year Review	Capital Expenses		100,000		2,004,503.36
4130290	CO131	Niagara Dam Capital Works	Mid Year Review	Capital Expenses		850,762		2,855,265.36
4140210	BC027	Town Hall (Admin) - Building (Capital)	Mid Year Review	Capital Expenses			(100,000)	2,755,265.36
5040281		OTH GOV - Transfers from Reserve	Mid Year Review	Capital Revenue			(30,000)	2,725,265.36
5080481		SENIOR - Transfers from Reserve	Mid Year Review	Capital Revenue			(300,000)	2,425,265.36
5090183		STF HOUSE - Transfers from Building Reserve	Mid Year Review	Capital Revenue			(227,518)	2,197,747.36
5090255		OTH HOUSE - New Loan Borrowings	Mid Year Review	Capital Revenue			(650,000)	1,547,747.36
5090281		OTH HOUSE - Transfers from Former Post Office Reserve	Mid Year Review	Capital Revenue			(496,985)	1,050,762.36
5120184		ROADC - Transfers from Bitumen Reserve	Mid Year Review	Capital Revenue			(200,000)	850,762.36
5130283		TOUR - Transfers from Niagara Dam Reserve	Mid Year Review	Capital Revenue			(850,762)	0.36
					(12,730)	4,012,255	(4,012,255)	0.36

# SHIRE OF MENZIES FINANCIAL INFORMATION SCHEDULE AS AT 30 APRIL 2024



PURPOSE OF DOCUMENT - The Financial Information Schedule has been developed so that Councillors can have a more detailed breakdown of operating expenses and income. The document should be read in conjunction with the Monthly Financial Report as it is a useful tool in understanding variances to the budget.



30/04/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 30/04/2024
		<b>General Purpose Funding</b>				
		<b>Rates</b>				
		<b>Operating Income</b>				
		3030120 RATES - Instalment Admin Fee Received	\$-7,000.00	\$0.00	\$-7,000.00	\$-5,730.00
		3030121 RATES - Account Enquiry Charges	\$-100.00	\$0.00	\$-100.00	\$0.00
		3030122 RATES - Reimbursement of Debt Collection Costs	\$-3,000.00	\$0.00	\$-3,000.00	\$-2,501.80
		3030130 RATES - Rates Levied - Synergy	\$-4,335,809.96	\$-100,000.00	\$-4,435,809.96	\$-4,422,042.14
		3030145 RATES - Penalty Interest Received	\$-40,000.00	\$0.00	\$-40,000.00	\$-38,626.59
		3030146 RATES - Instalment Interest Received	\$-7,000.00	\$-8,000.00	\$-15,000.00	\$-13,441.71
		<b>Total Operating Income</b>	\$-4,392,909.96	\$-108,000.00	\$-4,500,909.96	\$-4,482,342.24
		<b>Other General Purpose Funding</b>				
		<b>Operating Income</b>				
		3030201 GEN PUR - Reimbursements	\$-100.00	\$0.00	\$-100.00	\$0.00
		3030210 GEN PUR - Financial Assistance Grant - General	\$-87,722.00	\$0.00	\$-87,722.00	\$-55,481.25
		3030211 GEN PUR - Financial Assistance Grant - Roads	\$-46,788.00	\$0.00	\$-46,788.00	\$-37,624.50
		3030214 GEN PUR - Grant Funding	\$0.00	\$0.00	\$0.00	\$-14,604.10
		3030220 GEN PUR - Charges - Photocopying / Faxing	\$-205.00	\$0.00	\$-205.00	\$0.00
		3030235 GEN PUR - Other Income	\$0.00	\$-5,000.00	\$-5,000.00	\$-4,473.66
		3030245 GEN PUR - Interest Earned - Reserve Funds	\$-220,000.00	\$20,000.00	\$-200,000.00	\$-180,210.77
		3030246 GEN PUR - Interest Earned - Municipal Funds	\$-30,000.00	\$-20,000.00	\$-50,000.00	\$-46,720.64
		<b>Total Operating Income</b>	\$-384,815.00	\$-5,000.00	\$-389,815.00	\$-339,114.92
		<b>Rates</b>				
		<b>Operating Expenditure</b>				
		2030100 RATES - Employee Costs	\$146,133.90	\$-50,000.00	\$96,133.90	\$51,825.63
		2030104 RATES - Training & Development	\$2,500.00	\$0.00	\$2,500.00	\$1,739.54
		2030109 RATES - Travel & Accommodation	\$2,000.00	\$0.00	\$2,000.00	\$712.16
		2030112 RATES - Valuation Expenses	\$15,000.00	\$0.00	\$15,000.00	\$10,308.80
		2030113 RATES - Title/Company Searches	\$500.00	\$0.00	\$500.00	\$30.50
		2030114 RATES - Debt Collection Expenses	\$17,000.00	\$0.00	\$17,000.00	\$2,481.80
		2030116 RATES - Postage and Freight	\$2,000.00	\$0.00	\$2,000.00	\$1,277.53
		2030118 RATES - Rates Write Off	\$240,000.00	\$20,000.00	\$260,000.00	\$4,046.87
		2030119 RATES - Seizure of Land	\$10,000.00	\$0.00	\$10,000.00	\$429.00
		2030152 RATES - Consultants	\$20,000.00	\$20,000.00	\$40,000.00	\$20,613.50
		2030187 RATES - Other Expenses Relating To Rates	\$500.00	\$0.00	\$500.00	\$365.50
		2030199 RATES - Administration Allocated	\$50,347.00	\$0.00	\$50,347.00	\$34,623.38
		<b>Total Operating Expenditure</b>	\$505,980.90	\$-10,000.00	\$495,980.90	\$128,454.21
		<b>Other General Purpose Funding</b>				
		<b>Operating Expenditure</b>				
		2030211 GEN PUR - Bank Fees & Charges	\$7,000.00	\$0.00	\$7,000.00	\$5,113.75
		2030214 GEN PUR - Rounding	\$10.00	\$0.00	\$10.00	\$0.00
		2030299 GEN PUR - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$23,082.31
		<b>Total Operating Expenditure</b>	\$40,574.00	\$0.00	\$40,574.00	\$28,196.06
		<b>Total Operating Income</b>	\$-4,777,724.96	\$-113,000.00	\$-4,890,724.96	\$-4,821,457.16
		<b>Total Operating Expenditure</b>	\$546,554.90	\$-10,000.00	\$536,554.90	\$156,650.27
		<b>Governance</b>				
		<b>Other Governance</b>				
		<b>Operating Income</b>				
		3040135 MEMBERS - Other Income	\$0.00	\$0.00	\$0.00	\$-300.00
		3040290 OTH GOV - Profit on Disposal of Assets	\$-41,088.00	\$0.00	\$-41,088.00	\$-32,522.40
		<b>Total Operating Income</b>	\$-41,088.00	\$0.00	\$-41,088.00	\$-32,822.40
		<b>Members Of Council</b>				
		<b>Operating Expenditure</b>				
		2040104 MEMBERS - Training & Development	\$30,000.00	\$0.00	\$30,000.00	\$15,248.44
		2040109 MEMBERS - Members Travel and Accommodation	\$70,000.00	\$0.00	\$70,000.00	\$32,196.24
		2040111 MEMBERS - Mayors/Presidents Allowance	\$20,666.00	\$0.00	\$20,666.00	\$17,221.70
		2040112 MEMBERS - Deputy Mayors/Presidents Allowance	\$5,167.00	\$0.00	\$5,167.00	\$4,090.51
		2040113 MEMBERS - Members Sitting Fees	\$78,868.00	\$0.00	\$78,868.00	\$65,722.90
		2040114 MEMBERS - Communications Allowance	\$7,700.00	\$0.00	\$7,700.00	\$6,416.90
		2040115 MEMBERS - Printing and Stationery	\$400.00	\$0.00	\$400.00	\$311.65
		2040116 MEMBERS - Election Expenses	\$22,000.00	\$2,000.00	\$24,000.00	\$23,487.06
		2040121 MEMBERS - Information Systems	\$3,000.00	\$0.00	\$3,000.00	\$0.00
		2040129 MEMBERS - Donations to Community Groups	\$30,000.00	\$0.00	\$30,000.00	\$12,590.91
		2040130 MEMBERS - Insurance Expenses	\$11,959.00	\$0.00	\$11,959.00	\$11,958.96
		2040186 MEMBERS - Expensed Minor Asset Purchases	\$5,000.00	\$0.00	\$5,000.00	\$2,429.77
		2040199 MEMBERS - Administration Allocated	\$335,648.00	\$0.00	\$335,648.00	\$230,822.35
		<b>Total Operating Expenditure</b>	\$620,408.00	\$2,000.00	\$622,408.00	\$422,497.39
		<b>Other Governance</b>				
		<b>Operating Expenditure</b>				
		2040200 OTH GOV - Employee Costs	\$513,607.53	\$0.00	\$513,607.53	\$344,673.03
		2040204 OTH GOV - Training & Development	\$15,000.00	\$0.00	\$15,000.00	\$1,262.99
		2040205 OTH GOV - Recruitment	\$25,000.00	\$-5,000.00	\$20,000.00	\$19,857.13
		2040209 OTH GOV - Conference, Travel and Accommodation	\$10,000.00	\$0.00	\$10,000.00	\$4,122.34
		2040210 OTH GOV - Motor Vehicle Expenses	\$17,103.00	\$10,000.00	\$27,103.00	\$28,050.53
		2040211 OTH GOV - Civic Functions, Refreshments & Receptions	\$5,000.00	\$6,000.00	\$11,000.00	\$5,028.95
		2040215 OTH GOV - Printing and Stationery	\$500.00	\$0.00	\$500.00	\$367.50
		2040216 OTH GOV - Postage and Freight	\$500.00	\$0.00	\$500.00	\$0.00
		2040221 OTH GOV - Information Systems	\$5,000.00	\$0.00	\$5,000.00	\$0.00
		2040240 OTH GOV - Advertising & Promotion	\$2,000.00	\$0.00	\$2,000.00	\$1,245.55

30/04/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 30/04/2024
	2040241	OTH GOV - Subscriptions & Memberships	\$90,000.00	\$0.00	\$90,000.00	\$63,755.74
	2040250	OTH GOV - Consultancy - Statutory	\$11,000.00	-\$11,000.00	\$0.00	\$0.00
	2040251	OTH GOV - Consultancy - Strategic	\$26,000.00	\$11,000.00	\$37,000.00	\$20,955.13
	2040252	OTH GOV - Other Consultancy	\$8,000.00	\$0.00	\$8,000.00	\$3,540.00
	2040285	OTH GOV - Legal Expenses	\$15,000.00	\$0.00	\$15,000.00	\$9,115.33
	2040286	OTH GOV - Expensed Minor Asset Purchases	\$5,000.00	\$3,000.00	\$8,000.00	\$4,319.41
	2040298	OTH GOV - Staff Housing Allocated	\$0.00	\$0.00	\$0.00	\$0.00
	2040299	OTH GOV - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$23,082.31
		<b>Total Operating Expenditure</b>	<b>\$782,274.53</b>	<b>\$14,000.00</b>	<b>\$796,274.53</b>	<b>\$529,375.94</b>
		<b>Total Operating Income</b>	<b>-\$41,088.00</b>	<b>\$0.00</b>	<b>-\$73,956.00</b>	<b>-\$32,822.40</b>
		<b>Total Operating Expenditure</b>	<b>\$1,402,682.53</b>	<b>\$16,000.00</b>	<b>\$1,418,682.53</b>	<b>\$951,873.33</b>
		<b>Law, Order &amp; Public Safety</b>				
		<b>Animal Control, Law, Order &amp; Public Safety</b>				
		<b>Operating Income</b>				
	3050220	ANIMAL - Pound Fees	-\$50.00	\$0.00	-\$50.00	\$0.00
	3050221	ANIMAL - Animal Registration Fees	-\$100.00	-\$500.00	-\$600.00	-\$900.00
	3050310	OLOPS - Grants	-\$90,000.00	\$0.00	-\$90,000.00	-\$38,988.25
		<b>Total Operating Income</b>	<b>-\$90,150.00</b>	<b>-\$500.00</b>	<b>-\$90,650.00</b>	<b>-\$39,888.25</b>
		<b>Emergency Services Levy - Bush Fire Brigade</b>				
		<b>Operating Income</b>				
	3050502	ESL BFB - Admin Fee/Commission	-\$4,000.00	\$0.00	-\$4,000.00	\$0.00
	3050510	ESL BFB - Operating Grant	-\$8,000.00	\$0.00	-\$8,000.00	-\$7,369.25
	3050545	ESL BFB - Non-Payment Penalty Interest	-\$4,000.00	\$0.00	-\$4,000.00	-\$5,187.88
		<b>Total Operating Income</b>	<b>-\$16,000.00</b>	<b>\$0.00</b>	<b>-\$16,000.00</b>	<b>-\$12,557.13</b>
		<b>Fire Prevention</b>				
		<b>Operating Expenditure</b>				
	2050110	FIRE - Motor Vehicle Expenses	\$0.00	\$500.00	\$500.00	\$109.45
	2050113	FIRE - Fire Prevention and Planning	\$500.00	\$0.00	\$500.00	\$0.00
	2050188	FIRE - Building Operations	\$3,665.00	-\$500.00	\$3,165.00	\$821.06
	2050189	FIRE - Building Maintenance	\$998.00	\$0.00	\$998.00	\$0.00
	2050192	FIRE - Depreciation	\$3,250.00	\$0.00	\$3,250.00	\$1,835.91
		<b>Total Operating Expenditure</b>	<b>\$8,413.00</b>	<b>\$0.00</b>	<b>\$8,413.00</b>	<b>\$2,766.42</b>
		<b>Animal Control</b>				
		<b>Operating Expenditure</b>				
	2050253	ANIMAL - Contract Services	\$30,000.00	\$0.00	\$30,000.00	\$28,050.00
	2050265	ANIMAL - Animal Care Day Menzies	\$5,000.00	\$0.00	\$5,000.00	\$4,070.45
	2050288	ANIMAL - Animal Pound Operations	\$100.00	\$200.00	\$300.00	\$188.70
	2050289	ANIMAL - Animal Pound Maintenance	\$100.00	\$0.00	\$100.00	\$0.00
	2050292	ANIMAL - Depreciation	\$1,252.00	\$0.00	\$1,252.00	\$1,291.64
	2050299	ANIMAL - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$23,082.31
		<b>Total Operating Expenditure</b>	<b>\$70,016.00</b>	<b>\$200.00</b>	<b>\$70,216.00</b>	<b>\$56,683.10</b>
		<b>Other Law, Order &amp; Public Safety</b>				
		<b>Operating Expenditure</b>				
	2050311	OLOPS - CCTV Maintenance	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2050312	OLOPS - LEMC Support	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2050313	OLOPS - Community Emergency Services	\$4,000.00	\$0.00	\$4,000.00	\$1,326.86
	2050392	OLOPS - Depreciation	\$26,592.00	\$0.00	\$26,592.00	\$22,160.11
	2050399	OLOPS - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$5,770.61
		<b>Total Operating Expenditure</b>	<b>\$40,983.00</b>	<b>\$0.00</b>	<b>\$40,983.00</b>	<b>\$29,257.58</b>
		<b>Emergency Services Levy - Bush Fire Brigade</b>				
		<b>Operating Expenditure</b>				
	2050530	ESL BFB - Insurance Expenses	\$3,250.00	\$0.00	\$3,250.00	\$3,250.00
	2050565	ESL BFB - Maintenance Plant & Equipment	\$8,671.50	\$2,000.00	\$10,671.50	\$14,166.77
	2050589	ESL BFB - Maintenance Land & Buildings	\$5,545.00	\$0.00	\$5,545.00	\$0.00
	2050599	ESL BFB - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$5,770.61
		<b>Total Operating Expenditure</b>	<b>\$25,857.50</b>	<b>\$2,000.00</b>	<b>\$27,857.50</b>	<b>\$23,187.38</b>
		<b>Total Operating Income</b>	<b>-\$106,150.00</b>	<b>-\$500.00</b>	<b>-\$106,650.00</b>	<b>-\$52,445.38</b>
		<b>Total Operating Expenditure</b>	<b>\$145,269.50</b>	<b>\$2,200.00</b>	<b>\$147,469.50</b>	<b>\$111,894.48</b>
		<b>Health</b>				
		<b>Preventative Services - Inspection/Admin</b>				
		<b>Operating Income</b>				
	3070420	HEALTH - Health Regulatory Fees & Charges	-\$300.00	\$0.00	-\$300.00	-\$632.00
		<b>Total Operating Income</b>	<b>-\$300.00</b>	<b>\$0.00</b>	<b>-\$300.00</b>	<b>-\$632.00</b>
		<b>Preventative Services - Inspection/Admin</b>				
		<b>Operating Expenditure</b>				
	2070411	HEALTH - Contract EHO	\$40,000.00	\$0.00	\$40,000.00	\$34,853.57
	2070412	HEALTH - Analytical Expenses	\$400.00	\$0.00	\$400.00	\$360.00
	2070485	HEALTH - Legal Expenses	\$3,000.00	\$0.00	\$3,000.00	\$0.00
	2070499	HEALTH - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$5,770.61
	2070553	PEST - Pest Control Programs	\$5,000.00	\$0.00	\$5,000.00	\$0.00
		<b>Total Operating Expenditure</b>	<b>\$56,791.00</b>	<b>\$0.00</b>	<b>\$56,791.00</b>	<b>\$40,984.18</b>

30/04/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 30/04/2024
		<b>Other Health</b>				
		<b>Operating Expenditure</b>				
	2070750	OTH HEALTH - Nurse Expenses	\$3,000.00	\$0.00	\$3,000.00	\$0.00
		<b>Total Operating Expenditure</b>	\$3,000.00	\$0.00	\$3,000.00	\$0.00
		<b>Total Operating Income</b>	-\$300.00	\$0.00	-\$300.00	-\$632.00
		<b>Total Operating Expenditure</b>	\$59,791.00	\$0.00	\$59,791.00	\$40,984.18
		<b>Community Amenities</b>				
		<b>Other Welfare</b>				
		<b>Operating Expenditure</b>				
	2080700	WELFARE - Employee Costs	\$49,437.89	\$0.00	\$49,437.89	\$26,760.61
	2080712	WELFARE - Youth Services	\$4,000.00	\$0.00	\$4,000.00	\$1,085.17
		<b>Total Operating Expenditure</b>	\$53,437.89	\$0.00	\$53,437.89	\$27,845.78
		<b>Total Operating Expenditure</b>	\$53,437.89	\$0.00	\$53,437.89	\$27,845.78
		<b>Housing</b>				
		<b>Staff and Other Housing</b>				
		<b>Operating Income</b>				
	3090101	STF HOUSE - Staff Rental Reimbursements	-\$25,000.00	-\$5,000.00	-\$30,000.00	-\$28,047.00
	3090220	OTH HOUSE - Fees & Charges	-\$24,300.00	\$0.00	-\$24,300.00	-\$25,156.67
	3090235	OTH HOUSE - Other Income	-\$200.00	\$0.00	-\$200.00	\$0.00
		<b>Total Operating Income</b>	-\$49,500.00	-\$5,000.00	-\$54,500.00	-\$53,203.67
		<b>Staff Housing</b>				
		<b>Operating Expenditure</b>				
	2090186	STF HOUSE - Expensed Minor Asset Purchases	\$10,000.00	\$10,000.00	\$20,000.00	\$17,505.35
	2090188	STF HOUSE - Staff Housing Building Operations	\$24,451.00	\$0.00	\$24,451.00	\$25,698.31
	2090189	STF HOUSE - Staff Housing Building Maintenance	\$104,670.00	\$0.00	\$104,670.00	\$39,139.43
	2090192	STF HOUSE - Depreciation	\$65,878.00	\$0.00	\$65,878.00	\$48,423.45
	2090198	STF HOUSE - Staff Housing Costs Recovered	-\$129,121.00	\$0.00	-\$129,121.00	-\$63,172.14
	2090199	STF HOUSE - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$0.00
		<b>Total Operating Expenditure</b>	\$109,442.00	\$10,000.00	\$119,442.00	\$67,594.40
		<b>Other Housing</b>				
		<b>Operating Expenditure</b>				
	2090270	OTH HOUSE - Loan Interest Repayments	\$26,084.59	-\$26,084.59	\$0.00	\$0.00
	2090285	OTH HOUSE - Legal Expenses	\$4,000.00	\$0.00	\$4,000.00	\$0.00
	2090288	OTH HOUSE - Building Operations	\$16,630.00	\$0.00	\$16,630.00	\$14,372.26
	2090289	OTH HOUSE - Building Maintenance	\$65,942.00	\$0.00	\$65,942.00	\$19,462.78
	2090292	OTH HOUSE - Depreciation	\$36,929.00	\$0.00	\$36,929.00	\$48,107.68
	2090298	OTH HOUSE - Staff Housing Costs Recovered	-\$44,313.00	\$0.00	-\$44,313.00	-\$11,331.09
	2090299	OTH HOUSE - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$46,164.41
		<b>Total Operating Expenditure</b>	\$138,836.59	-\$26,084.59	\$112,752.00	\$116,776.04
		<b>Total Operating Income</b>	-\$49,500.00	-\$5,000.00	-\$54,500.00	-\$53,203.67
		<b>Total Operating Expenditure</b>	\$248,278.59	-\$16,084.59	\$232,194.00	\$184,370.44
		<b>Community Amenities</b>				
		<b>Community Amenities</b>				
		<b>Operating Income</b>				
	3100120	SAN - Domestic Refuse Collection Charges	-\$10,000.00	-\$4,000.00	-\$14,000.00	-\$15,026.82
	3100200	SAN OTH - Commercial Collection Charge	-\$5,000.00	\$0.00	-\$5,000.00	\$0.00
	3100321	SEW - Septic Tank Inspection Fees	-\$700.00	\$0.00	-\$700.00	\$0.00
	3100335	SEW - Other Income	-\$1,000.00	\$0.00	-\$1,000.00	-\$1,587.62
	3100620	PLAN - Planning Application Fees	-\$500.00	\$0.00	-\$500.00	\$0.00
	3100710	COM AMEN - Grants	-\$150,000.00	\$0.00	-\$150,000.00	-\$8,695.00
	3100735	COM AMEN - Other Income	\$0.00	-\$500.00	-\$500.00	-\$275.73
		<b>Total Operating Income</b>	-\$167,200.00	-\$4,500.00	-\$171,700.00	-\$25,585.17
		<b>Sanitation - General</b>				
		<b>Operating Expenditure</b>				
	2100111	SAN - Waste Collection	\$99,023.00	\$0.00	\$99,023.00	\$75,308.25
	2100117	SAN - General Tip Maintenance	\$78,934.00	\$0.00	\$78,934.00	\$42,244.98
	2100118	SAN - Purchase of Bins (Sulo and Other)	\$2,000.00	\$0.00	\$2,000.00	\$1,875.00
	2100119	SAN - Landfill Closure	\$0.00	\$0.00	\$0.00	\$0.00
	2100192	SAN - Depreciation	\$8,625.00	\$0.00	\$8,625.00	\$12,599.11
	2100199	SAN - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$23,082.31
		<b>Total Operating Expenditure</b>	\$222,146.00	\$0.00	\$222,146.00	\$155,109.65
		<b>Sanitation - Other</b>				
		<b>Operating Expenditure</b>				
	2100212	SAN OTH - Waste Disposal	\$1,300.00	\$0.00	\$1,300.00	\$1,303.50
	2100214	SAN OTH - Purchase of Street Bins	\$500.00	\$0.00	\$500.00	\$0.00
		<b>Total Operating Expenditure</b>	\$1,800.00	\$0.00	\$1,800.00	\$1,303.50
		<b>Sewerage</b>				
		<b>Operating Expenditure</b>				
	2100365	SEW - Maintenance/Operations	\$7,142.00	\$0.00	\$7,142.00	\$1,046.46
	2100399	SEW - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$23,082.31
		<b>Total Operating Expenditure</b>	\$40,706.00	\$0.00	\$40,706.00	\$24,128.77

30/04/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 30/04/2024
		<b>Town Planning &amp; Regional Development</b>				
		<b>Operating Expenditure</b>				
	2100615	PLAN - Printing and Stationery	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2100640	PLAN - Advertising & Promotion	\$5,000.00	\$0.00	\$5,000.00	\$903.43
	2100650	PLAN - Contract Town Planning	\$2,880.00	\$0.00	\$2,880.00	\$3,596.30
	2100652	PLAN - Consultants	\$40,000.00	\$0.00	\$40,000.00	\$7,002.00
	2100653	PLAN - Scheme Amendments	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2100699	PLAN - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$5,770.61
		<b>Total Operating Expenditure</b>	<b>\$58,271.00</b>	<b>\$0.00</b>	<b>\$58,271.00</b>	<b>\$17,272.34</b>
		<b>Other Community Amenities</b>				
		<b>Operating Expenditure</b>				
	2100711	COM AMEN - Cemetery Maintenance/Operations	\$12,695.00	\$0.00	\$12,695.00	\$7,254.72
	2100788	COM AMEN - Public Conveniences Operations	\$95,056.00	\$0.00	\$95,056.00	\$62,511.80
	2100789	COM AMEN - Public Conveniences Maintenance	\$55,142.00	\$0.00	\$55,142.00	\$9,521.36
	2100792	COM AMEN - Depreciation	\$13,880.00	\$0.00	\$13,880.00	\$4,065.89
	2100799	COM AMEN - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$5,770.61
		<b>Total Operating Expenditure</b>	<b>\$185,164.00</b>	<b>\$0.00</b>	<b>\$185,164.00</b>	<b>\$89,124.38</b>
		<b>Total Operating Income</b>	<b>-\$167,200.00</b>	<b>-\$4,500.00</b>	<b>-\$171,700.00</b>	<b>-\$25,585.17</b>
		<b>Total Operating Expenditure</b>	<b>\$508,087.00</b>	<b>\$0.00</b>	<b>\$508,087.00</b>	<b>\$286,938.64</b>
		<b>Recreation &amp; Culture</b>				
		<b>Operating Income</b>				
	3110120	HALLS - Town Hall Hire	-\$200.00	\$0.00	-\$200.00	-\$224.55
	3110135	HALLS - Other Income	-\$100.00	\$0.00	-\$100.00	\$0.00
	3110320	REC - Fees & Charges	-\$100.00	\$0.00	-\$100.00	-\$181.82
	3110335	REC - Other Income	-\$100.00	\$0.00	-\$100.00	\$0.00
	3110501	LIBRARY - Reimbursements Lost Books	\$100.00	-\$200.00	-\$100.00	\$0.00
	3110540	LIBRARY - Fines & Penalties	-\$100.00	\$0.00	-\$100.00	\$0.00
	3110700	OTH CUL - Contributions & Donations - Other Culture	-\$8,000.00	-\$17,000.00	-\$25,000.00	-\$23,750.00
	3110720	OTH CUL - Fees & Charges	-\$100.00	\$0.00	-\$100.00	\$0.00
	3110735	OTH CUL - Other Income	-\$100.00	-\$900.00	-\$1,000.00	-\$802.59
		<b>Total Operating Income</b>	<b>-\$8,700.00</b>	<b>-\$18,100.00</b>	<b>-\$26,800.00</b>	<b>-\$24,958.96</b>
		<b>Public Halls And Civic Centres</b>				
		<b>Operating Expenditure</b>				
	2110186	HALLS - Expensed Minor Asset Purchases	\$5,000.00	\$0.00	\$5,000.00	\$0.00
	2110188	HALLS - Town Halls and Public Bldg Operations	\$10,000.00	\$5,000.00	\$15,000.00	\$12,374.31
	2110189	HALLS - Town Halls and Public Bldg Maintenance	\$10,305.00	\$0.00	\$10,305.00	\$1,636.40
	2110199	HALLS - Administration Allocated	\$50,347.00	\$0.00	\$50,347.00	\$57,705.64
		<b>Total Operating Expenditure</b>	<b>\$75,652.00</b>	<b>\$5,000.00</b>	<b>\$80,652.00</b>	<b>\$71,716.35</b>
		<b>Other Recreation And Sport</b>				
		<b>Operating Expenditure</b>				
	2110353	REC - Sports Courts Maintenance/Operations	\$16,349.00	\$0.00	\$16,349.00	\$7,022.92
	2110355	REC - Water Park Maintenance/Operations	\$55,403.00	\$0.00	\$55,403.00	\$34,675.64
	2110365	REC - Parks & Gardens Maintenance/Operations	\$162,636.00	\$0.00	\$162,636.00	\$134,847.06
	2110366	REC - Town Sports Oval Maintenance/Operations	\$16,799.00	\$0.00	\$16,799.00	\$7,884.23
	2110367	REC - Rodeo Grounds Maintenance/Operations	\$1,396.00	\$0.00	\$1,396.00	\$1,590.55
	2110368	REC - Playground Equipment Mtce	\$7,261.00	\$0.00	\$7,261.00	\$4,738.65
	2110386	REC - Expensed Minor Asset Purchases	\$10,000.00	-\$5,000.00	\$5,000.00	\$0.00
	2110388	REC - Youth Centre Building Operations	\$7,299.00	\$0.00	\$7,299.00	\$5,050.62
	2110389	REC - Youth Centre Building Maintenance	\$8,261.00	\$0.00	\$8,261.00	\$1,208.71
	2110392	REC - Depreciation	\$69,796.00	\$0.00	\$69,796.00	\$61,849.63
	2110399	REC - Administration Allocated	\$83,911.00	\$0.00	\$83,911.00	\$92,329.00
		<b>Total Operating Expenditure</b>	<b>\$439,111.00</b>	<b>-\$5,000.00</b>	<b>\$434,111.00</b>	<b>\$351,197.01</b>
		<b>Tv And Radio Re-Broadcasting</b>				
		<b>Operating Expenditure</b>				
	2110465	TV RADIO - Re-Broadcasting Maintenance/Operations	\$8,074.00	\$0.00	\$8,074.00	\$7,753.78
	2110492	TV RADIO - Depreciation	\$42,500.00	\$0.00	\$42,500.00	\$17,249.36
	2110499	TV RADIO - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$23,082.31
		<b>Total Operating Expenditure</b>	<b>\$84,138.00</b>	<b>\$0.00</b>	<b>\$84,138.00</b>	<b>\$48,085.45</b>
		<b>Libraries</b>				
		<b>Operating Expenditure</b>				
	2110512	LIBRARY - Book Purchases	\$1,000.00	\$0.00	\$1,000.00	\$77.95
	2110516	LIBRARY - Postage and Freight	\$400.00	\$0.00	\$400.00	\$0.00
	2110541	LIBRARY - Subscriptions & Memberships	\$1,460.00	\$10,000.00	\$11,460.00	\$3,346.36
	2110586	LIBRARY - Expensed Minor Asset Purchases	\$2,000.00	\$0.00	\$2,000.00	\$0.00
	2110588	LIBRARY - Library Building Operations	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2110599	LIBRARY - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$5,770.61
		<b>Total Operating Expenditure</b>	<b>\$14,251.00</b>	<b>\$10,000.00</b>	<b>\$24,251.00</b>	<b>\$9,194.92</b>
		<b>Heritage</b>				
		<b>Operating Expenditure</b>				
	2110688	HERITAGE - Building Operations	\$3,470.00	\$0.00	\$3,470.00	\$6,802.08
	2110689	HERITAGE - Building Maintenance	\$17,723.00	\$15,000.00	\$32,723.00	\$36,055.58
		<b>Total Operating Expenditure</b>	<b>\$21,193.00</b>	<b>\$15,000.00</b>	<b>\$36,193.00</b>	<b>\$42,857.66</b>

30/04/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 30/04/2024
		<b>Other Culture</b>				
		<b>Operating Expenditure</b>				
	2110711	OTH CUL - Australia Day	\$2,117.00	\$0.00	\$2,117.00	\$1,246.22
	2110712	OTH CUL - ANZAC Day	\$1,000.00	\$0.00	\$1,000.00	\$612.42
	2110714	OTH CUL - Christmas Events	\$7,000.00	\$5,000.00	\$12,000.00	\$11,155.06
	2110716	OTH CUL - Postage and Freight	\$50.00	\$0.00	\$50.00	\$0.00
	2110717	OTH CUL - Community Arts	\$20,000.00	-\$20,000.00	\$0.00	\$0.00
	2110719	OTH CUL - Menzies School Programs	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
	2110723	OTH CUL - Outback Graves	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00
	2110725	OTH CUL - Festival & Events	\$22,959.00	\$15,000.00	\$37,959.00	\$42,389.97
	2110743	OTH CUL - Other Festival Events	\$5,000.00	\$0.00	\$5,000.00	\$4,829.31
	2110760	OTH CUL - Tjuntjunjara Community Programs & Events	\$134,300.00	\$0.00	\$134,300.00	\$58,500.00
	2110799	OTH CUL - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$23,082.31
		<b>Total Operating Expenditure</b>	<b>\$270,990.00</b>	<b>\$0.00</b>	<b>\$270,990.00</b>	<b>\$186,815.29</b>
		<b>Total Operating Income</b>	<b>-\$8,700.00</b>	<b>-\$18,100.00</b>	<b>-\$26,800.00</b>	<b>-\$24,958.96</b>
		<b>Total Operating Expenditure</b>	<b>\$905,335.00</b>	<b>\$25,000.00</b>	<b>\$846,197.00</b>	<b>\$709,866.68</b>
		<b>Transport</b>				
		<b>Transport</b>				
		<b>Operating Income</b>				
	3120110	ROADC - Regional Road Group Grants (MRWA)	-\$1,113,275.00	\$380,666.00	-\$732,609.00	-\$259,047.90
	3120111	ROADC - Roads to Recovery Grant	-\$510,627.00	\$0.00	-\$510,627.00	-\$510,627.00
	3120117	ROADC - Other Grants - Aboriginal Roads	-\$1,020,000.00	\$0.00	-\$1,020,000.00	-\$956,907.48
	3120133	ROADC - Other Contrib & Donations - Roads/Streets	-\$3,033,000.00	\$0.00	-\$3,033,000.00	-\$1,384,720.49
	3120200	ROADM - Street Lighting Subsidy	-\$1,713.00	\$0.00	-\$1,713.00	-\$2,957.19
	3120210	ROADM - Direct Road Grant (MRWA)	-\$190,000.00	\$0.00	-\$190,000.00	-\$230,243.00
	3120211	ROADM - Other Grants	-\$96,460.00	\$0.00	-\$96,460.00	\$0.00
	3120235	ROADM - Other Income	-\$500.00	\$0.00	-\$500.00	\$0.00
	3120390	PLANT - Profit on Disposal of Assets	-\$2,806.00	\$0.00	-\$2,806.00	\$0.00
		<b>Total Operating Income</b>	<b>-\$5,968,381.00</b>	<b>\$380,666.00</b>	<b>-\$5,587,715.00</b>	<b>-\$3,344,503.06</b>
		<b>Maintenance - Streets, Roads, Bridges &amp; Depots</b>				
		<b>Operating Expenditure</b>				
	2120211	ROADM - Road Maintenance - Built Up Areas	\$179,191.00	\$0.00	\$179,191.00	\$64,478.50
	2120212	ROADM - Road Maintenance - Sealed Outside BUA	\$12,535.00	\$0.00	\$12,535.00	\$1,829.19
	2120213	ROADM - Road Maintenance - Gravel Outside BUA	\$406,074.00	\$0.00	\$406,074.00	\$94,745.16
	2120214	ROADM - Road Maintenance - Formed Outside BUA	\$423,180.00	\$0.00	\$423,180.00	\$481,161.16
	2120217	ROADM - Ancillary Maintenance - Built Up Areas	\$331,358.00	\$0.00	\$331,358.00	\$102,926.41
	2120232	ROADM - Crossover Council Contribution	\$2,896.00	\$0.00	\$2,896.00	\$0.00
	2120234	ROADM - Street Lighting	\$10,200.00	\$0.00	\$10,200.00	\$9,615.95
	2120235	ROADM - Traffic Signs/Equipment (Safety)	\$500.00	\$0.00	\$500.00	\$0.00
	2120236	ROADM - Bores for Roadworks Maintenance/Operations	\$1,396.00	\$0.00	\$1,396.00	\$0.00
	2120237	ROADM - Road Grids Maintenance	\$22,924.00	\$0.00	\$22,924.00	\$0.00
	2120252	ROADM - Consultants	\$100,000.00	\$0.00	\$100,000.00	\$17,075.30
	2120285	ROADM - Legal Expenses	\$5,000.00	\$0.00	\$5,000.00	\$0.00
	2120286	ROADM - Workshop/Depot Expensed Equipment	\$15,000.00	\$0.00	\$15,000.00	\$0.00
	2120288	ROADM - Depot Building Operations	\$60,254.00	\$0.00	\$60,254.00	\$19,083.54
	2120289	ROADM - Depot Building Maintenance	\$29,713.00	\$0.00	\$29,713.00	\$2,321.18
	2120292	ROADM - Depreciation	\$1,254,629.00	\$0.00	\$1,254,629.00	\$787,768.05
	2120299	ROADM - Administration Allocated	\$67,129.00	\$0.00	\$67,129.00	\$46,164.41
	2120391	PLANT - Loss on Disposal of Assets	\$0.00	\$2,730.00	\$2,730.00	\$2,730.38
		<b>Total Operating Expenditure</b>	<b>\$2,921,979.00</b>	<b>\$2,730.00</b>	<b>\$2,924,709.00</b>	<b>\$1,629,899.23</b>
		<b>Aerodromes</b>				
		<b>Operating Expenditure</b>				
	2120665	AERO - Airstrip & Grounds Maintenance/Operations	\$16,440.00	\$0.00	\$16,440.00	\$5,396.62
	2120765	WATER - Town Dam Maintenance/Operations	\$26,812.00	\$0.00	\$26,812.00	\$5,481.40
		<b>Total Operating Expenditure</b>	<b>\$43,252.00</b>	<b>\$0.00</b>	<b>\$43,252.00</b>	<b>\$10,878.02</b>
		<b>Total Operating Income</b>	<b>-\$5,968,381.00</b>	<b>\$380,666.00</b>	<b>-\$5,587,715.00</b>	<b>-\$3,344,503.06</b>
		<b>Total Operating Expenditure</b>	<b>\$2,965,231.00</b>	<b>\$2,730.00</b>	<b>\$2,967,961.00</b>	<b>\$1,640,777.25</b>
		<b>Economic Services</b>				
		<b>Economic Services</b>				
		<b>Operating Income</b>				
	3130202	TOUR - Commission	-\$500.00	\$0.00	-\$500.00	\$0.00
	3130210	TOUR - Grants	-\$205,952.00	\$0.00	-\$205,952.00	-\$12,750.00
	3130221	TOUR - Caravan Park Fees	-\$100,000.00	-\$50,000.00	-\$150,000.00	-\$100,185.99
	3130222	TOUR - Caravan Park Laundry Fees	-\$4,500.00	\$0.00	-\$4,500.00	-\$3,702.72
	3130225	TOUR - Visitors Centre Lady Shenton Income	-\$25,000.00	\$0.00	-\$25,000.00	-\$17,926.46
	3130235	TOUR - Other Income Relating to Tourism & Area Promotion	-\$500.00	\$0.00	-\$500.00	-\$420.93
	3130302	BUILD - Commission - BSL & CTF	-\$150.00	\$0.00	-\$150.00	-\$10.00
	3130320	BUILD - Fees & Charges (including Licences)	-\$18,000.00	\$0.00	-\$18,000.00	-\$3,649.28
	3130821	OTH ECON - Standpipe Income	-\$2,000.00	\$0.00	-\$2,000.00	-\$575.56
	3130823	OTH ECON - Community Resource Centre Contributions	\$0.00	\$0.00	\$0.00	\$0.00
	3130824	OTH ECON - Community Resource Centre Grants	-\$119,734.02	\$0.00	-\$119,734.02	-\$49,063.29
	3130826	OTH ECON - Post Office Income	-\$9,000.00	\$0.00	-\$9,000.00	-\$7,871.88
		<b>Total Operating Income</b>	<b>-\$485,336.02</b>	<b>-\$50,000.00</b>	<b>-\$535,336.02</b>	<b>-\$196,156.11</b>
		<b>Rural Services</b>				
		<b>Operating Expenditure</b>				
	2130111	RURAL - Noxious Weed Control	\$42,589.00	\$0.00	\$42,589.00	\$0.00
	2130160	RURAL - Dog Health Program Tjuntjunjara	\$20,000.00	\$0.00	\$20,000.00	\$0.00
	2130165	RURAL - Maintenance/Operations	\$30,000.00	\$0.00	\$30,000.00	\$0.00
		<b>Total Operating Expenditure</b>	<b>\$92,589.00</b>	<b>\$0.00</b>	<b>\$92,589.00</b>	<b>\$0.00</b>

30/04/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 30/04/2024
		<b>Tourism And Area Promotion</b>				
		<b>Operating Expenditure</b>				
	2130200	TOUR - Employee Costs	\$70,120.81	\$0.00	\$70,120.81	\$52,038.57
	2130205	TOUR - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00
	2130211	TOUR - Visitor Centre Operations	\$86,130.08	\$0.00	\$86,130.08	\$70,886.86
	2130215	TOUR - Printing and Stationery	\$1,000.00	\$0.00	\$1,000.00	\$523.68
	2130230	TOUR - Insurance Expenses	\$52.00	\$0.00	\$52.00	\$51.92
	2130235	TOUR - Signage	\$7,000.00	\$0.00	\$7,000.00	\$0.00
	2130236	TOUR - Tour Guide	\$100.00	\$0.00	\$100.00	\$7.99
	2130240	TOUR - Public Relations & Area Promotion	\$8,500.00	\$0.00	\$8,500.00	\$3,264.60
	2130241	TOUR - Subscriptions & Memberships	\$12,900.00	\$0.00	\$12,900.00	\$12,395.00
	2130242	TOUR - Events Other	\$6,000.00	\$0.00	\$6,000.00	\$0.00
	2130243	TOUR - Cycclassic Event	\$90,000.00	\$0.00	\$90,000.00	\$0.00
	2130258	TOUR - Kookynie Townsite and Info Bay Maintenance/Operations	\$3,094.00	\$0.00	\$3,094.00	\$2,004.72
	2130259	TOUR - Goongarrie Cottages Maintenance/Operations	\$29,938.00	\$0.00	\$29,938.00	\$5,543.00
	2130260	TOUR - Niagara Dam Maintenance/Operations	\$7,776.00	\$0.00	\$7,776.00	\$5,559.01
	2130261	TOUR - Golden Quest Trail Maintenance/Operations	\$6,396.00	\$0.00	\$6,396.00	\$181.66
	2130265	TOUR - Lake Ballard Maintenance/Operations	\$7,912.00	\$0.00	\$7,912.00	\$8,645.54
	2130266	TOUR - Caravan Park General Maintenance/Operations	\$375,538.03	-\$75,000.00	\$300,538.03	\$237,981.38
	2130286	TOUR - Expensed Minor Asset Purchases	\$5,000.00	\$0.00	\$5,000.00	\$711.64
	2130288	TOUR - Building Operations	\$55,322.00	\$0.00	\$55,322.00	\$54,766.76
	2130289	TOUR - Building Maintenance	\$67,708.00	\$0.00	\$67,708.00	\$10,901.77
	2130292	TOUR - Depreciation	\$191,065.00	\$0.00	\$191,065.00	\$191,607.64
	2130299	TOUR - Administration Allocated	\$243,342.00	\$0.00	\$243,342.00	\$109,640.68
		<b>Total Operating Expenditure</b>	<b>\$1,274,893.92</b>	<b>-\$75,000.00</b>	<b>\$1,199,893.92</b>	<b>\$766,712.42</b>
		<b>Building Control</b>				
		<b>Operating Expenditure</b>				
	2130350	BUILD - Contract Building Services	\$20,000.00	\$0.00	\$20,000.00	\$0.00
	2130385	BUILD - Legal Expenses	\$5,000.00	\$0.00	\$5,000.00	\$5,546.00
	2130399	BUILD - Administration Allocated	\$33,564.00	\$0.00	\$33,564.00	\$23,082.31
		<b>Total Operating Expenditure</b>	<b>\$58,564.00</b>	<b>\$0.00</b>	<b>\$58,564.00</b>	<b>\$28,628.31</b>
		<b>Economic Development</b>				
		<b>Operating Expenditure</b>				
	2130630	ECON DEV - Insurance Expenses	\$1,476.00	\$0.00	\$1,476.00	\$1,476.00
	2130641	ECON DEV - Subscriptions & Memberships	\$33,000.00	\$0.00	\$33,000.00	\$32,866.18
		<b>Total Operating Expenditure</b>	<b>\$34,476.00</b>	<b>\$0.00</b>	<b>\$34,476.00</b>	<b>\$34,342.18</b>
		<b>Other Economic Services</b>				
		<b>Operating Expenditure</b>				
	2130855	OTH ECON - Community Bus	\$5,759.00	\$5,000.00	\$10,759.00	\$11,408.97
	2130860	OTH ECON - Community Resource Centre Operations	\$224,384.89	\$0.00	\$224,384.89	\$164,421.30
	2130863	OTH ECON - Post Office Operations	\$10,340.43	\$0.00	\$10,340.43	\$10,170.60
	2130886	OTH ECON - Expensed Minor Asset Purchases	\$4,000.00	\$0.00	\$4,000.00	\$369.00
	2130888	OTH ECON - Building Operations	\$3,432.00	\$5,000.00	\$8,432.00	\$11,219.43
	2130889	OTH ECON - Building Maintenance	\$8,584.00	\$0.00	\$8,584.00	\$11,320.96
	2130899	OTH ECON - Administration Allocated	\$8,391.00	\$0.00	\$8,391.00	\$5,770.61
		<b>Total Operating Expenditure</b>	<b>\$264,891.32</b>	<b>\$10,000.00</b>	<b>\$274,891.32</b>	<b>\$214,680.87</b>
		<b>Total Operating Income</b>	<b>-\$485,336.02</b>	<b>-\$50,000.00</b>	<b>-\$535,336.02</b>	<b>-\$196,156.11</b>
		<b>Total Operating Expenditure</b>	<b>\$1,725,414.24</b>	<b>-\$65,000.00</b>	<b>\$1,660,414.24</b>	<b>\$1,044,363.78</b>
		<b>Other Property &amp; Services</b>				
		<b>Other Property &amp; Services</b>				
		<b>Operating Income</b>				
	3140120	PRIVATE - Private Works Income	-\$3,000.00	\$0.00	-\$3,000.00	-\$3,019.40
	3140220	ADMIN - Fees & Charges	-\$250.00	\$0.00	-\$250.00	-\$296.00
	3140235	ADMIN - Other Income Relating to Administration	\$0.00	-\$2,000.00	-\$2,000.00	-\$1,459.10
	3140410	POC - Fuel Tax Credits Grant Scheme	-\$25,000.00	\$0.00	-\$25,000.00	-\$21,123.00
		<b>Total Operating Income</b>	<b>-\$28,250.00</b>	<b>-\$2,000.00</b>	<b>-\$30,250.00</b>	<b>-\$25,897.50</b>
		<b>Private Works and General Administration Overheads</b>				
		<b>Operating Expenditure</b>				
	2140187	PRIVATE - Private Works Expenses	\$5,805.00	\$0.00	\$5,805.00	\$0.00
	2140200	ADMIN - Employee Costs	\$596,726.38	-\$100,000.00	\$496,726.38	\$377,939.22
	2140203	ADMIN - Uniforms	\$6,800.00	\$0.00	\$6,800.00	\$1,437.91
	2140204	ADMIN - Training & Development	\$17,100.00	\$0.00	\$17,100.00	\$18,994.56
	2140205	ADMIN - Recruitment	\$9,000.00	\$0.00	\$9,000.00	\$3,068.22
	2140206	ADMIN - Fringe Benefits Tax (FBT)	\$9,656.00	\$22,000.00	\$31,656.00	\$30,640.00
	2140208	ADMIN - Other Employee Expenses	\$5,000.00	\$0.00	\$5,000.00	\$9,852.90
	2140209	ADMIN - Travel & Accommodation	\$12,000.00	\$0.00	\$12,000.00	\$3,509.81
	2140210	ADMIN - Motor Vehicle Expenses	\$29,308.00	\$0.00	\$29,308.00	\$14,889.48
	2140215	ADMIN - Printing and Stationery	\$50,000.00	\$0.00	\$50,000.00	\$38,361.93
	2140216	ADMIN - Postage and Freight	\$2,500.00	\$0.00	\$2,500.00	\$1,406.50
	2140220	ADMIN - Communication Expenses	\$48,000.00	\$0.00	\$48,000.00	\$37,388.03
	2140221	ADMIN - Information Technology	\$50,000.00	\$0.00	\$50,000.00	\$19,255.30
	2140226	ADMIN - Office Equipment Mtce	\$1,000.00	\$0.00	\$1,000.00	\$540.00
	2140227	ADMIN - Records Management	\$2,600.00	\$0.00	\$2,600.00	\$0.00
	2140230	ADMIN - Insurance Expenses (Other than Bld and W/Comp)	\$45,801.16	\$2,500.00	\$48,301.16	\$47,910.86
	2140240	ADMIN - Advertising and Promotion	\$15,000.00	\$0.00	\$15,000.00	\$7,369.86
	2140241	ADMIN - Subscriptions and Memberships	\$7,000.00	\$0.00	\$7,000.00	\$5,332.15
	2140252	ADMIN - Consultants	\$150,000.00	\$0.00	\$150,000.00	\$149,662.83
	2140265	ADMIN - Software Licences/Upgrades	\$100,000.00	\$0.00	\$100,000.00	\$94,081.50
	2140284	ADMIN - Audit Fees	\$70,000.00	\$0.00	\$70,000.00	\$69,390.00

30/04/2024	COA	Description	Original Budget 23/24	Budget Amendments	Current Budget 23/24	YTD Actual 30/04/2024
	2140285	ADMIN - Legal Expenses	\$20,000.00	\$0.00	\$20,000.00	\$1,843.20
	2140286	ADMIN - Expensed Minor Asset Purchases	\$15,000.00	\$0.00	\$15,000.00	\$4,906.46
	2140287	ADMIN - Other Expenses	\$1,000.00	\$0.00	\$1,000.00	-\$60.71
	2140288	ADMIN - Building Operations	\$94,185.00	\$0.00	\$94,185.00	\$69,070.11
	2140289	ADMIN - Building Maintenance	\$24,309.00	\$0.00	\$24,309.00	\$4,332.62
	2140292	ADMIN - Depreciation	\$148,737.00	\$0.00	\$148,737.00	\$79,205.53
	2140298	ADMIN - Admin Staff Housing Costs Allocated	\$147,498.00	\$0.00	\$147,498.00	\$63,783.67
	2140299	ADMIN - Administration Overheads Recovered	-\$1,678,221.00	\$0.00	-\$1,678,221.00	-\$1,154,111.94
		<b>Total Operating Expenditure</b>	\$5,804.54	-\$75,500.00	-\$69,695.46	\$0.00
		<b>Public Works Overheads</b>				
		<b>Operating Expenditure</b>				
	2140300	PWO - Employee Costs	\$267,164.75	\$225,000.00	\$492,164.75	\$553,898.91
	2140303	PWO - Uniforms	\$7,500.00	\$0.00	\$7,500.00	\$3,037.11
	2140304	PWO - Training & Development	\$10,000.00	\$0.00	\$10,000.00	\$5,212.87
	2140305	PWO - Recruitment	\$5,000.00	\$0.00	\$5,000.00	\$119.50
	2140307	PWO - Protective Clothing	\$2,000.00	\$0.00	\$2,000.00	\$0.00
	2140308	PWO - Other Employee Expenses	\$750.00	\$0.00	\$750.00	\$267.00
	2140309	PWO - Travel & Accommodation	\$0.00	\$0.00	\$0.00	\$370.61
	2140310	PWO - Motor Vehicle Expenses	\$77,595.50	\$0.00	\$77,595.50	\$49,777.26
	2140316	PWO - Postage and Freight	\$2,000.00	\$0.00	\$2,000.00	\$1,219.41
	2140320	PWO - Communication Expenses	\$8,000.00	\$0.00	\$8,000.00	\$4,912.67
	2140321	PWO - Information Technology	\$8,000.00	\$7,000.00	\$15,000.00	\$9,597.51
	2140323	PWO - Sick Pay	\$28,059.00	\$0.00	\$28,059.00	\$29,683.94
	2140324	PWO - Annual Leave	\$65,936.00	\$0.00	\$65,936.00	\$61,282.19
	2140325	PWO - Public Holidays	\$37,003.00	\$0.00	\$37,003.00	\$19,811.79
	2140329	PWO - Insurance Expenses (Except Workers Comp)	\$19,566.00	\$0.00	\$19,566.00	\$19,565.46
	2140330	PWO - OHS and Toolbox Meetings	\$45,337.00	\$0.00	\$45,337.00	\$45,491.94
	2140352	PWO - Consultants	\$10,000.00	\$20,000.00	\$30,000.00	\$18,824.89
	2140361	PWO - Engineering & Technical Support	\$50,000.00	\$0.00	\$50,000.00	\$1,000.00
	2140365	PWO - Maintenance/Operations	\$117,960.00	\$0.00	\$117,960.00	\$98,744.07
	2140371	PWO Bldg Mtce - Employee Costs	\$47,772.00	\$0.00	\$47,772.00	\$20,038.08
	2140372	PWO Bldg Mtce - Uniforms	\$500.00	\$0.00	\$500.00	\$0.00
	2140373	PWO Bldg Mtce - Training & Development	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2140374	PWO Bldg Mtce - Recruitment	\$0.00	\$0.00	\$0.00	\$0.00
	2140376	PWO Bldg Mtce - Protective Clothing	\$1,000.00	\$0.00	\$1,000.00	\$0.00
	2140380	PWO Bldg Mtce - Expendable Tools	\$1,000.00	\$0.00	\$1,000.00	\$909.09
	2140381	PWO Bldg Mtce - Minor Expenses	\$500.00	\$0.00	\$500.00	\$287.79
	2140386	PWO - Expensed Minor Asset Purchases	\$20,000.00	\$0.00	\$20,000.00	\$16,785.46
	2140392	PWO - Depreciation	\$16,013.00	\$10,000.00	\$26,013.00	\$39,635.34
	2140393	PWO - LESS Allocated to Works (PWO's)	-\$1,328,705.00	\$0.00	-\$1,328,705.00	-\$1,013,119.70
	2140398	PWO - Staff Housing Costs Allocated	\$25,936.00	\$0.00	\$25,936.00	\$10,719.56
	2140399	PWO - Administration Allocated	\$453,120.00	\$0.00	\$453,120.00	\$311,609.32
	2140400	POC - Internal Plant Repairs - Wages & O/Head	\$217,106.00	\$0.00	\$217,106.00	\$83,063.22
	2140411	POC - External Parts & Repairs	\$78,960.00	\$0.00	\$78,960.00	\$83,404.43
	2140412	POC - Fuels and Oils	\$163,181.25	\$0.00	\$163,181.25	\$103,465.28
	2140413	POC - Tyres and Tubes	\$29,400.00	\$0.00	\$29,400.00	\$7,070.50
	2140416	POC - Licences/Registrations	\$6,929.00	\$0.00	\$6,929.00	\$6,738.77
	2140417	POC - Insurance Expenses	\$21,366.00	\$0.00	\$21,366.00	\$21,364.00
	2140492	POC - Depreciation	\$261,280.50	\$0.00	\$261,280.50	\$281,203.98
	2140494	POC - LESS Plant Operation Costs Allocated to Works	-\$778,222.75	\$0.00	-\$778,222.75	-\$430,326.05
		<b>Total Operating Expenditure</b>	\$7.25	\$262,000.00	\$262,007.25	\$465,666.20
		<b>Salaries And Wages</b>				
		<b>Operating Expenditure</b>				
	2140500	SAL - Gross Salary and Wages	\$2,441,406.57	\$0.00	\$2,441,406.57	\$1,751,273.65
	2140501	SAL - LESS Salaries & Wages Allocated	-\$2,441,406.57	\$0.00	-\$2,441,406.57	-\$1,751,273.65
		<b>Total Operating Expenditure</b>	\$0.00	\$0.00	\$0.00	\$0.00
		<b>Total Operating Income</b>	-\$28,250.00	-\$2,000.00	-\$30,250.00	-\$25,897.50
		<b>Total Operating Expenditure</b>	\$5,811.79	\$186,500.00	\$192,311.79	\$465,666.20
		<b>Total Operating Income</b>	-\$11,632,629.98	\$187,566.00	-\$11,477,931.98	-\$8,577,661.41
		<b>Total Operating Expenditure</b>	\$8,565,893.44	\$141,345.41	\$8,623,100.85	\$5,621,231.03

<b>13.1.2</b>	<b>List of Monthly Payments - April 2024</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1282</b>
<b>DATE OF REPORT</b>	<b>08 May 2024</b>
<b>AUTHOR</b>	<b>Finance Officer, Asoncion Tambis</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. 03. List of Payment for Council April 2024 [13.1.2.1 - 5 pages]

**SUMMARY:**

To receive the list of payments made for the month of April 2024.

**BACKGROUND:**

Payments have been made by electronic funds transfer (EFT), direct transfer, credit card and purchasing card from the Shire's Municipal Bank account and duly authorised as required by Council Policy. These payments have been made under delegated authority to the Chief Executive Officer and are reported to the Council.

**COMMENT:**

The EFT, Direct Debit, Credit Card, Payroll, Fuel Card payments that have been made for the month of April 2024 are attached.

**CONSULTATION:**

Nil

**STATUTORY AUTHORITY:**

*Local Government (Financial Management) Regulations 1996 r13*

**POLICY IMPLICATIONS:**

Policy 4.7 – Creditors Preparation for Payment



**FINANCIAL IMPLICATIONS:**

A total of \$659,395.22 has been withdrawn from the Municipal Bank Account.

**RISK ASSESSMENT:**

The Shire may incur reputational damage if financial obligations are not met.

**STRATEGIC IMPLICATIONS:**

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome

4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That the list of payments for the month of April 2024 totaling \$659,395.22 being:

1. Electronic Funds Transfer from EFT8987 to EFT9057 payments from Municipal Fund totaling \$496,440.99
  2. Direct Debit payments from the Municipal Fund totaling \$54,771.38
  3. Payroll payments from the Municipal Fund totaling \$103,475.24
  4. Credit Card payments for the Statement Month of March 2024 from the Municipal Fund totaling \$2,099.61
  5. Fuel Card payments from the Municipal Fund totaling \$2,608.00
- be received.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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Shire of Menzies  
Payments for the Month of April 2023

Date	Name	Description	Amount
	Cheque		-
	EFT		496,440.99
	Direct Debit		54,771.38
	Credit Card Payment		2,099.61
	Payroll	\$	103,475.24
	Fuel Card Payment		2,608.00
	CabCharge Payment	\$	-
	<b><u>Total Payments</u></b>	<b>\$</b>	<b><u>659,395.22</u></b>

**Shire of Menzies**  
**Payments for the Month of XXXX 2023**

EFT	Date	Name	Description	Amount
EFT8987	04/04/2024	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 02/04/2024	344.28
EFT8988	04/04/2024	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 02/04/2024	160.00
EFT8989	04/04/2024	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 02/04/2024	360.00
EFT8990	05/04/2024	CANINE CONTROL	RANGER SERVICE 12 MARCH 2024 VISIT TOWNSITE AND SURROUNDING AREAS	3,630.00
EFT8991	05/04/2024	3E ADVANTAGE	PRINTER USAGE FROM 01/03/24 - 31/03/24	2,899.45
EFT8992	05/04/2024	COOLGARDIE TYRE SERVICE	P0202 HINO RUBBISH TRUCK & P0244 CEO TOYOTA PRADO TYRE REPLACEMENT	726.00
EFT8993	05/04/2024	THE TRUSTEE FOR REBUS RESTROOMSUNIT TRUST	TRUCK BAY - INWALL CISTERNT0 SUIT ORIGINAL ECONOFLUSH TOILET SUITE	2,086.01
EFT8994	05/04/2024	STEVEN TWEEDIE	PROFESSIONAL STAFF AND COUNCILLORS DEVELOPMENT TRAINING MARCH 2024	3,684.56
EFT8995	05/04/2024	COUNCIL DIRECT	ANNUAL RENEWAL FOR ONLINE ADVERTISEMENT - UNLIMITED QUANTITY	880.00
EFT8996	05/04/2024	SPARTAN FIRST PTY LTD	PRE -EMPLOYMENT MEDICAL - GARDENER	423.50
EFT8997	05/04/2024	SLADE CONTRACTING PTY LTD	BO034 EX POLICE STATION NEW HOT WATER SYSTEM	2,642.79
EFT8998	05/04/2024	BLUEMAR PTY LTD	TECHNICAL SUPPORT - MENZIES CONTAMINATION PATHWAY OPTIONS 50 AND 52 SHENTON STREET	1,617.00
EFT8999	05/04/2024	HELENE PTY LTD T/AS LO-GO APPOINTMENTS	CONTRACT SERVICE - WORKS TEMPORARY STAFF FROM 11/03/2024 TO 15/03/2024	4,189.27
EFT9000	05/04/2024	SHIRE OF MOUNT MAGNET	EHO/BUILDING SURVEYOR SERVICES FOR FEBRUARY 2024	5,801.15
EFT9001	05/04/2024	LY MINH THU VO	REIMBURSEMENT FOR CRC EASTER ACTIVITIES	91.50
EFT9002	05/04/2024	SHAYNE SILCOX T/A STRATEGIC LEADERSHIP CONSULTING	SUPPORT FOR CEO KPI SETTING	3,718.00
EFT9003	05/04/2024	WESTFARMERS LTD T/AS BUNNINGS	DEPOT CONSUMABLES AND TOWN HALL GARDENING MATERIALS	3,558.18
EFT9004	05/04/2024	CORE BUSINESS AUSTRALIA PTY LTD	WHS SUPPORT AND ADVISORY OFFSITE AND ON-SITE VISIT FOR THE MONTH OF MARCH 2024	19,716.31
EFT9005	05/04/2024	EAGLE PETROLEUM (W.A) PTY LTD	DEPOT BULK FUEL DELIVERY - 7,700 LITRES	15,413.71
EFT9006	05/04/2024	ECOWATER SERVICES	QUARTERLY - BIOMAX C120 MAINTENANCE SERVICES MARCH 2024	1,022.40
EFT9007	05/04/2024	GOLDFIELDS TOYOTA	CEO -P0244 1MN TOYOTA PRADO 10,000 KM SERVICE	290.00
EFT9008	05/04/2024	HEATLEYS SAFETY AND INDUSTRIAL	UNIFORM CARAVAN CARETAKER	490.22
EFT9009	05/04/2024	KULBARDI HILL CONSULTING	STAGE 1 VISITOR ENTRY ENHANCEMENTS DESIGN	3,432.00
EFT9010	05/04/2024	NETLOGIC INFORMATION TECHNOLOGY	FY 23/24 IT SUPPORT _CONSULTING LABOUR 11 - 20 MARCH 2024	2,100.00
EFT9011	05/04/2024	OFFICE NATIONAL	ADMIN - PRINTING AND STATIONERY	459.52
EFT9012	11/04/2024	HI CONSTRUCTIONS (AUST) PTY LTD	RFT 05/2021 - LADY SHENTON REPAIR CLAIM	67,130.72
EFT9013	18/04/2024	CHILD SUPPORT	PAYROLL DEDUCTIONS PPE 16/04/2024	344.28
EFT9014	18/04/2024	SHIRE OF MENZIES SOCIAL CLUB	PAYROLL DEDUCTIONS PPE 16/04/2024	160.00
EFT9015	18/04/2024	MENZIES ABORIGINAL CORPORATION	PAYROLL DEDUCTIONS PPE 16/04/2024	360.00
EFT9016	18/04/2024	SHIRE OF MENZIES	PAYROLL DEDUCTIONS PPE 16/04/2024	168.00
EFT9017	18/04/2024	LEONORA PHARMACY	PHARMACY ITEMS SOLD ON CONSIGNMENT - MARCH 2024	849.58
EFT9018	18/04/2024	MARKET CREATIONS AGENCY PTY LTD	MARKETING CONTRACT FOR MARCH 2024 - 5.24 HOURS WORKING ON NEW DESIGN FOR THE MENZIES MATTERS NEWSLETTER	981.20
EFT9019	18/04/2024	XSTRA GLOBAL IT AND COMMUNICATION SOLUTIONS	MONTHLY PBX RENTAL AND SERVICES MARCH 2023	317.41
EFT9020	18/04/2024	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT COLLECTION FEES	1,961.32
EFT9021	18/04/2024	EVOLVEPLUS PTY LTD	AMLIB PRODUCTION DATA EXTRACTION SERVICES	3,520.00
EFT9022	18/04/2024	KAYLENE LORRAINE TUCKER	REIMBURSEMENT FOR HALL HIRE BOND	100.00
EFT9023	18/04/2024	COOLGARDIE TYRE SERVICE	P0202 SERVICE TRUCK NEW TYRE AND P0232 010MN TOYOTA HILUX TYRE REPAIRS NEW TYRE AND TYRE REPAIRS	836.00
EFT9024	18/04/2024	ST JOHN AMBULANCE KALGOORLIE	REPLENISHED FIRST AID KITS	198.17
EFT9025	18/04/2024	ASONCION TAMBIS	REIMBURSEMENT STAFF UNIFORM SHOES	219.95

**Shire of Menzies**  
**Payments for the Month of XXXX 2023**

<b>EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT9026	18/04/2024	SPECTRUM SURVEYS PTY LTD	SITE SURVEY FEE AND SET OUT BOUNDARY PEGS FOR NORTHERN TOWN ENTRY BAY	2,805.00
EFT9027	18/04/2024	SPARTAN FIRST PTY LTD	PRE EMPLOYMENT MEDICAL - CARAVAN PARK CARETAKER	423.50
EFT9028	18/04/2024	BOB WADDELL & ASSOCIATES PTY LTD	ASSISTANCE WITH THE MARCH MONTHLY FINANCIAL STATEMENTS	742.50
EFT9029	18/04/2024	GARTH MARLAND	WORKS MANAGER - FUEL REIMBURSEMENT 3MN	173.08
EFT9030	18/04/2024	HELENE PTY LTD T/AS LO-GO	CONTRACT SERVICE - WORKS TEMPORARY STAFF WEEK ENDING MARCH 30	6,669.13
EFT9031	18/04/2024	JONES LANG LASALLE ADVISORY SERVICES PTY LTD (JLL)	ASSET VALUATION FOR 15 ONSLOW STREET	1,375.00
EFT9032	18/04/2024	PSL LEGAL	EMPLOYMENT AND INDUSTRIAL RELATIONS ADVISORY	5,898.75
EFT9033	18/04/2024	BAYSTAR EXPRESS PTY LTD/ T/AS STAR HYGIENE	WHS - STEEL SHARPS SAFE	1,135.40
EFT9034	18/04/2024	REDFISH TECHNOLOGIES	SUPPLY AUDIO VISUAL EQUIPMENT	1,606.85
EFT9035	18/04/2024	SHIRE OF MOUNT MAGNET	EHO/BUILDING SURVEYOR SERVICES FOR MARCH 2024	5,339.13
EFT9036	18/04/2024	THE TRUSTEE FOR ORMISTON DISCRETIONARY TRUST TA EMMANUEL BATES COMMUNICATIONS	FEBRUARY 2024 TO APRIL 2024 - SERVICES TO SUPPORT DESERT STAR ALBUM AND TOUR	13,500.00
EFT9037	18/04/2024	IBR ELECTRICAL AND SECURITY (IBRES)	LRCI PHASE 3 - MENZIES CCTV INSTALLATION	33,000.00
EFT9038	18/04/2024	THE TRUSTEE FOR VISTA TRUST TA EXURBAN RURAL & REGIONAL PLANNING	PLANNING ADVICE - BUILDING STRUCTURE	1,724.80
EFT9039	18/04/2024	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	MANDATORY TRAINING - 5 MODULES - CR K TUCKER	4,125.00
EFT9040	18/04/2024	AIR LIQUIDE AUSTRALIA LTD	RENTAL ON OXYGEN CYLINDER MARCH 2024	28.16
EFT9041	18/04/2024	AUSTRALIAN TAXATION OFFICE	BUSINESS ACTIVITY STATEMENT 1 JANUARY - 31 MARCH 2024	131,600.00
EFT9042	18/04/2024	ATOM	DEPOT CONSUMABLES HAND PUMP AND JERRY CANS	496.52
EFT9043	18/04/2024	WESTFARMERS LTD T/AS BUNNINGS	CEO HOUSE GARDENING AND FENCING	2,361.29
EFT9044	18/04/2024	CORE BUSINESS AUSTRALIA PTY LTD	CLAIM 14 LADY SHENTON SUPERINTENDENCE	7,097.56
EFT9045	18/04/2024	COYLES MOWER & CHAINSAW CENTRE	DEPOT - LINE TRIMMER	999.00
EFT9046	18/04/2024	CYBERSECURE	CLOUD STORAGE, BACKUP SUBSCRIPTION MONTHLY SUBSCRIPTION APRIL 2024	549.18
EFT9047	18/04/2024	OHSG PTY LTD T/A DEAN'S AUTO GLASS	CFO TOYOTA PRADO 15MN - WINDSCREEN REPLACEMENT	770.00
EFT9048	18/04/2024	EAGLE PETROLEUM (W.A) PTY LTD	BULK FUEL DELIVERY - APRIL 2024	15,414.41
EFT9049	18/04/2024	FLEX INDUSTRIES	SERVICE AND REPAIR ON MACK VALUELINER 410 MN	45,297.11
EFT9050	18/04/2024	GOLDEN QUEST DISCOVERY TRAIL ASSOCIATION INC (GQDT)	FINANCIAL MEMBERSHIP TO GOLDEN QUEST DISCOVERY TRAIL ASSOCIATION FOR FY 2024/2025	12,849.83
EFT9051	18/04/2024	GOLDFIELDS TOYOTA	P0220 TOYOTA HILUX - 000MN 90 000 KM SERVICE	1,897.38
EFT9052	18/04/2024	KLEENHEAT GAS	DEOT BULK DELIVERY 10 X 45KG GAS CYLINDERS	3,971.99
EFT9053	18/04/2024	LANDGATE	GRV SCHEDULE G2024/1 DATED 28/10/2024 TO 16/02/2024	861.20
EFT9054	18/04/2024	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE - BUILDING ISSUE	1,957.15
EFT9055	18/04/2024	NETLOGIC INFORMATION TECHNOLOGY	ADMIN - OFFICE 365 BUSINESS SUNSCRIPTIONS X 30	11,329.56
EFT9056	18/04/2024	OFFICE NATIONAL	ADMIN - PRINTING AND STATIONERY ORDER	1,317.70
EFT9057	18/04/2024	MOORE AUSTRALIA (WA) PTY LTD	PROGRESSIVE BILLING TO 31 MARCH, RISK MANAGEMENT STATUTORY REGISTERS AND COMPLIANCE SUPPORT SERVICES	22,242.33
<b>TOTAL EFT PAYMENT</b>				<b>\$496,440.99</b>

**Shire of Menzies**  
**Payments for the Month of XXXX 2023**

Direct Debit	Date	Name	Description	Amount
DD6196.1	02/04/2024	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS FOR PPE 02/04/2024	8,355.16
DD6196.2	02/04/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS FOR PPE 02/04/2024	1,299.76
DD6196.3	02/04/2024	CARE SUPER	SUPERANNUATION CONTRIBUTIONS FOR PPE 02/04/2024	694.26
DD6196.4	02/04/2024	CBUS	SUPERANNUATION CONTRIBUTIONS FOR PPE 02/04/2024	753.28
DD6196.5	02/04/2024	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS FOR PPE 02/04/2024	563.75
DD6196.6	02/04/2024	THE TRUSTEE FOR TWU SUPERANNUATION FUND T/AS TWU SUPER FUND	SUPERANNUATION CONTRIBUTIONS FOR PPE 02/04/2024	572.13
DD6211.1	02/04/2024	WESTNET	CRC PUBLIC INTERNET APRIL 2024	54.99
DD6214.1	08/04/2024	TELSTRA - DIRECT DEBIT ONLY	SHIRE OF MENZIES OFFICE, CRC, INTERNET AND MOBILE PHONE FROM 20/03/2024 TO 19/04/2024	3,738.77
DD6214.2	08/04/2024	POWER ICT PTY LTD	ADMIN AND CRC PHONE - MESSAGES ON HOLD - MARCH 2024	75.90
DD6219.1	11/04/2024	TELSTRA - DIRECT DEBIT ONLY	ADMIN AND WORKS MOBILE PHONE USAGE FROM 22/03/2024 TO 22/04/2024	647.49
DD6222.1	15/04/2024	RESONLINE	COMMISSION ON CARAVAN PARK ONLINE BOOKING FEES MARCH 2024	350.24
DD6225.1	16/04/2024	AWARE SUPER PTY LTD	PAYROLL DEDUCTIONS PPE 16/04/2024	8,298.35
DD6225.2	16/04/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 16/04/2024	1,302.40
DD6225.3	16/04/2024	CARE SUPER	SUPERANNUATION CONTRIBUTIONS PPE 16/04/2024	789.66
DD6225.4	16/04/2024	CBUS	SUPERANNUATION CONTRIBUTIONS PPE 16/04/2024	1,113.79
DD6225.5	16/04/2024	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS PPE 16/04/2024	593.35
DD6225.6	16/04/2024	THE TRUSTEE FOR TWU SUPERANNUATION FUND T/AS TWU SUPER FUND	SUPERANNUATION CONTRIBUTIONS PPE 16/04/2024	450.45
DD6230.1	18/04/2024	HORIZON POWER	ELECTRICITY - 161515 - STREET LIGHT - USAGE FROM 01/03/2024 TO 31/03/2024	1,081.01
DD6230.2	18/04/2024	PIVOTEL SATELLITE PTY LTD	TRACK SPOT TRACKING CHARGE ACCOUNT 40063522 - APRIL 2024	32.50
DD6233.1	22/04/2024	PAUL WARNER	SITTING FEE FOR CR. PAUL WARNER APRIL 2024	3,490.67
DD6233.2	22/04/2024	SUDHIR	SITTING FEE FOR CR. SUDHIR APRIL 2024	1,338.16
DD6233.3	22/04/2024	GREGORY DWYER	SITTING FEE CR. GREG DWYER APRIL 2024	907.58
DD6233.4	22/04/2024	IAN BAIRD	SITTING FEE CR. IAN BAIRD APRIL 2024	907.58
DD6233.5	22/04/2024	JILLIAN DWYER	SITTING FEE CR. JILL DWYER APRIL 2024	907.58
DD6233.6	22/04/2024	ANDREW TUCKER	SITTING FEE FOR CR. ANDREW TUCKER APRIL 2024	907.58
DD6233.7	22/04/2024	KRISTIE TUCKER	SITTING FEE FOR CR. KRISTIE TUCKER APRIL 2024	907.58
DD6235.1	23/04/2024	THE WEST AUSTRALIAN	SUBSCRIPTION TO NEWSPAPER ONLINE - MAY 2024	28.00
DD6239.1	24/04/2024	AUSTRALIA POST	AUSTRALIA POST STAMPS, MAIL AND PARCEL SACHETS	1,830.11
DD6242.1	26/04/2024	NAB	NAB CONNECT FEE APRIL 2024	31.24
DD6248.1	30/04/2024	NAB	ACCOUNT FEES A.K.F APRIL 2024	234.09
DD6250.1	30/04/2024	AWARE SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS PPE 30/04/2024	8,293.33
DD6250.2	30/04/2024	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS PPE 30/04/2024	1,309.74
DD6250.3	30/04/2024	CARE SUPER	SUPERANNUATION CONTRIBUTIONS PPE 30/04/2024	694.26
DD6250.4	30/04/2024	CBUS	SUPERANNUATION CONTRIBUTIONS PPE 30/04/2024	1,047.08
DD6250.5	30/04/2024	THE TRUSTEE FOR AUSTRALIAN RETIREMENT TRUST	SUPERANNUATION CONTRIBUTIONS PPE 30/04/2024	583.48
DD6250.6	30/04/2024	THE TRUSTEE FOR TWU SUPERANNUATION FUND T/AS TWU SUPER FUND	SUPERANNUATION CONTRIBUTIONS PPE 30/04/2024	586.08
<b>TOTAL EFT PAYMENT</b>				<b>\$54,771.38</b>

**Shire of Menzies  
Payments for the Month of XXXX 2023**

Date	Name	Description	Amount
21/03/2024		CEO CARD NO: **** * 2547	
28/03/2024		HYDRALIC PUMP FOR RUBBISH TRUCK	1,342.00
		MONTHLY CARD FEE AND CHARGES	9.00
		<b>TOTAL CEO CREDIT CARD</b>	<b>\$ 1,351.00</b>
		CFO CARD NO: **** * 6310	
1/03/2024	SHIRE OF MENZIES/CRC	STAMPS RATES NOTICES	164.01
18/03/2024	BINOCENTRAL	CHARGING CABLE TELESCOPE	49.95
22/03/2024	STARLINK AUSTRALIA PTY LTD	STARLINK SUBSCRIPTION	139.00
25/03/2024	ADOBE	ADOBE MONTHLY SUBSCRIPTION FEE	386.65
28/03/2024	CARD FEE	MONTHLY CARD FEE AND CHARGES	9.00
		<b>TOTAL CFO CREDIT CARD</b>	<b>\$ 748.61</b>
02/04/2024		PAYROLL PAYMENT PPE 02/04/2024	52,033.38
16/04/2024		PAYROLL PAYMENT PPE 16/04/2024	51,441.86
		<b>TOTAL PAYROL</b>	<b>\$ 103,475.24</b>
29/04/2024		FUEL CARD - CEO - FOR THE MONTH OF APRIL	706.09
29/04/2024		FUEL CARD - CFO - FOR THE MONTH OF APRIL	1,053.17
29/04/2024		FUEL CARD - WORKS MANAGER - FOR THE MONTH OF APRIL	232.43
29/04/2024		FUEL CARD - CDM - FOR THE MONTH OF APRIL	616.31
		<b>TOTAL FUEL CARD</b>	<b>\$ 2,608.00</b>

<b>13.1.3</b>	<b>Fees and Charges 2024/2025 Financial Year</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1283</b>
<b>DATE OF REPORT</b>	<b>08 May 2024</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Kristy Van Kuyl</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. 2024-2025 Fees and Charges V 5 [13.1.3.1 - 9 pages]

**SUMMARY:**

To adopt the proposed Schedule of Fees and Charges for 2024/2025 financial year and that the Schedule be imposed from 1 July 2024.

**BACKGROUND:**

Local governments are required to set fees and charges annually under the *Local Government Act (1995)*. The adoption of these fees and charges ensures a schedule is available at the commencement of the financial year and facilitates finalisation of the 2024/2025 financial year budget.

**COMMENT:**

The Schedule of Fees and Charges for the 2023/2024 financial year has been reviewed, and where applicable/allowable, an increase of 2.5% is recommended. This increase is in line with the Shire's Long Term Financial Plan (2022 – 2037) and reflects the general cost increases in the economy due to rising supply, goods and services, and employment.

The proposed 2024/2025 Schedule of Fees and Charges, which includes a comparison to the current 2023/2024 Fees and Charges, is provided in the attachment.

Four new fees have been added to the Schedule to reflect the current services provided.



<b>NEW 2024/2025 FEES AND CHARGES</b>		
<b>CARAVAN PARK</b>		
Chalet - 2 bedrooms 29 Reid Street	\$ 185.00	inc GST
<b>STAFF HOUSING RENTAL</b>		
Housing Rental - per week. Category 5 - Depot Room 1 or 2 (Furnish and inclusive utilities)	\$ 25.00	GST Free
Agreement refer to Café Lease - 56 Shenton Street (furnish)	\$ 100.00	GST Free
<b>ADVERTISING IN MENZIES MATTERS</b>		
Regional Local Government (Golden Quest Discovery Trail Members) Menzies Local Business and Community - per issue	FREE	inc GST

There are several fees and charges in the schedule that have not been increased, as they are regulated by legislation.

**CONSULTATION:**

Nil

**STATUTORY AUTHORITY:**

Division 5 of the Local Government Act 1995 Subdivision 2 – Fees and Charges  
 Section 6.16 ‘Imposition of Fees and Charges’  
 Section 6.17 ‘Setting Level of Fees and Charge’  
 Section 6.19 ‘Notice of Fees and Charges’

**POLICY IMPLICATIONS:**

There is no council policy related to the Schedule of Fees and Charges.

**FINANCIAL IMPLICATIONS:**

The Budget for the 2024/2025 financial year incorporates any changes made to the Schedule of Fees and Charges

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Council’s statutory reports provide inaccurate financial information.	Low	Internal and external audit. Regular reporting of financial results.

**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome  
4.2 An efficient and effective organisation.

Strategy  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That:

1. The Schedule of Fees and Charges for 2024/2025 Financial Year to apply as of 1 July 2024 be adopted.
2. The Chief Executive Officer be authorised to give local public notice of the Council’s intention to adopt the Schedule of Fees and Charges for the 2024/2025 Financial Year, to apply as of 1 July 2024, in accordance with section 6.19 of the Local Government Act 1995.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried by Absolute Majority</b>	
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# SHIRE OF MENZIES



## FEES AND CHARGES

2024/2025

## 2024/2025 FEES AND CHARGES

GENERAL			Fee & Charges 23/24	Variance
Photocopying - per A4 sheet	\$ 0.60	inc GST	\$ 0.60	\$ -
Photocopying - per A3 sheet	\$ 0.85	inc GST	\$ 0.85	\$ -
Laminating - A4 colour per sheet	\$ 3.80	inc GST	\$ 3.70	\$ 0.10
Laminating - A3 colour per sheet	\$ 4.70	inc GST	\$ 4.60	\$ 0.10
Council Meeting Agenda - hard copy. (Free at Council Meeting or on website)	\$ 16.20	inc GST	\$ 15.80	\$ 0.40
Council Minutes - hard copy with attachments. (Free on website)	\$ 16.20	inc GST	\$ 15.80	\$ 0.40
Council Minutes - hard copy without attachments. (Free on website)	\$ 5.45	inc GST	\$ 5.30	\$ 0.15
Electoral Rolls - per roll - set by the Electoral Act	\$ -	GST Free	\$ -	\$ -
Rates - Order and Requisitions per assessment	\$ 70.00	inc GST	\$ 68.30	\$ 1.70
Rates Enquiry fee - per assessment (1-3 enquiries)	\$ 16.20	inc GST	\$ 15.80	\$ 0.40
Gravel from Shire pits - per tonne + delivery if applicable	\$ 0.20	inc GST	\$ 0.20	\$ -
Water from Standpipe - per 1,000 litres	\$ 16.00	GST Free	\$ 16.00	\$ -
Diesel and Unleaded Fuel - Price per litre	As per market price	inc GST	As per market price	\$ -
Telescope Hire - Per day	\$ 53.00	inc GST	\$ 52.00	\$ 1.00
Telescope Bond	\$ 105.00	inc GST	\$ 100.00	\$ 5.00
Towing services (i.e. Lake Ballard to Menzies or Kalgoorlie) per Klm (inc return)	\$ 11.00	inc GST	\$ 11.00	\$ -
Shire of Menzies License Plate Fee	\$ 225.00	inc GST	\$ 225.00	\$ -
ROOM FOR HIRE				
Room Hire Town Hall - per day - alcohol consumed - \$250 bond	\$ 84.00	inc GST	\$ 82.00	\$ 2.00
Room Hire Lady Shenton - per day - alcohol consumed - \$250 bond	\$ 84.00	inc GST	\$ 82.00	\$ 2.00
Room Hire Town Hall - per day - no alcohol consumed - \$100 bond	\$ 84.00	inc GST	\$ 82.00	\$ 2.00
Room Hire Lady Shenton- per day - no alcohol consumed - \$100 bond	\$ 84.00	inc GST	\$ 82.00	\$ 2.00
Room Hire Town Hall - per day - Community purpose - \$100 bond	Free		Free	
Room Hire Lady Shenton - per day - Community purpose - \$100 bond	Free		Free	
Room Hire - Ngalipaku Building (Youth Centre) Community Group (no alcohol)	\$ 36.00	inc GST	\$ 35.00	\$ 1.00
Room Hire - Ngalipaku Building (Youth Centre) General (no alcohol)	\$ 62.00	inc GST	\$ 60.00	\$ 2.00
Kitchen Hire - Per Hour	\$ 31.00	inc GST	\$ 30.00	\$ 1.00
Cleaning Bond - for all room facility hire	\$ 200.00	inc GST	\$ 200.00	\$ -
Cleaning Charges - in excess of Bond - Per Hour	\$ 36.00	inc GST	\$ 35.00	\$ 1.00

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## 2024/2025 FEES AND CHARGES

GENERAL			Fee & Charges 23/24	Variance
<b>WASTE</b>				
Domestic Refuse Removal - first bin, per annum (issued with rates notice)	\$ 148.00	GST Free	\$ 145.00	\$ 3.00
Domestic Refuse Removal - second bin or non rateable properties	\$ 164.00	plus GST	\$ 160.00	\$ 4.00
Non Residential Property - 240lt Bin Service (per service)	\$ 180.00	inc GST	\$ 175.00	\$ 5.00
Commercial Premises Tip Fee - per annum	\$ 990.00	inc GST	\$ 966.00	\$ 24.00
Commercial Waste (per tonne)	\$ 47.00	inc GST	\$ 46.00	\$ 1.00
Containers 200L Drums (per tonne) washed and cleaned only	\$ 47.00	inc GST	\$ 46.00	\$ 1.00
Asbestos (per tonne)	\$ 82.00	inc GST	\$ 80.00	\$ 2.00
Additional fee for waste generated outside Menzies Shire (per tonne)	\$ 185.00	inc GST	\$ 180.00	\$ 5.00
Commercial tyres and conveyor belts (per tonne) - local business	\$ 263.00	inc GST	\$ 257.00	\$ 6.00
Commercial tyres and conveyor belts (per tonne)-business based outside Menzies	\$ 382.00	inc GST	\$ 373.00	\$ 9.00
<b>PRIVATE WORKS (MUST BE APPROVED BY CEO)</b>				
Grader Hire - per hour	\$ 240.00	inc GST	\$ 235.00	\$ 5.00
Roller - per hour	\$ 255.00	inc GST	\$ 250.00	\$ 5.00
Mack Truck & Side Tipper Trailer Hire - per hour	\$ 205.00	inc GST	\$ 200.00	\$ 5.00
Mack Truck & Trailer Hire - per hour	\$ 260.00	inc GST	\$ 255.00	\$ 5.00
Light Truck - Hino - per hour	\$ 133.50	inc GST	\$ 130.00	\$ 3.50
Backhoe - per hour	\$ 129.00	inc GST	\$ 126.00	\$ 3.00
Loader - John Deere - per hour	\$ 138.00	inc GST	\$ 135.00	\$ 3.00
Mack Truck & Water Cart Hire - per hour	\$ 260.00	inc GST	\$ 255.00	\$ 5.00
Skid Steer (Caterpillar) - per hour	\$ 106.00	inc GST	\$ 104.00	\$ 2.00
Forklift (Komatsu) - per hour	\$ 105.00	inc GST	\$ 102.50	\$ 2.50
Excavator (Komatsu) - per hour	\$ 105.00	inc GST	\$ 102.50	\$ 2.50
Labour hire - per hour	\$ 77.00	inc GST	\$ 75.00	\$ 2.00
Whipper Snipper - per hour	\$ 75.00	inc GST	\$ 73.00	\$ 2.00
Lawn Mower - per hour	\$ 68.50	inc GST	\$ 67.00	\$ 1.50
<i>Please Note - no dry hire of machinery</i>				
<b>SULLAGE/WASTE REMOVAL</b>				
Oil - no charges if delivered to Menzies Shire Depot	\$ -		\$ -	\$ -
Sewerage deposited in Sewer Ponds - per litre	\$ 0.10	inc GST	\$ 0.05	\$ 0.05
<b>BUS HIRE</b>				

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## 2024/2025 FEES AND CHARGES

GENERAL			Fee & Charges 23/24	Variance
First 100km	\$ 105.00	inc GST	\$ 105.00	\$ -
Over 100km - per km rate	\$ 1.00	inc GST	\$ 0.90	\$ 0.10
Bond	\$ 205.00	inc GST	\$ 205.00	\$ -
Cleaning if required - per hour	\$ 36.00	inc GST	\$ 36.00	\$ -
If fuel tank empty - per litre	\$ 3.00	inc GST	\$ 3.00	\$ -
Community Service	Free		Free	
Community/medical use for sponsored medical services	Free		Free	
CARAVAN PARK				
Non-Powered Site - Day Rate	\$ 25.00	inc GST	\$ 24.00	\$ 1.00
Non-Powered Site - Weekly Rate	\$ 107.00	inc GST	\$ 105.00	\$ 2.00
Powered Site - Day Rate	\$ 33.00	inc GST	\$ 32.00	\$ 1.00
Powered Site - Weekly Rate	\$ 180.00	inc GST	\$ 175.00	\$ 5.00
Additional fee per day for extra person over the age of 5 years	\$ 5.00	inc GST	\$ 5.00	\$ -
Caravan Park Cabins Per Night	\$ 185.00	inc GST	\$ 185.00	\$ -
Caravan Park Cabins Extra Nights	\$ 115.00	inc GST	\$ 115.00	\$ -
Caravan Park Cabins- Bond - Refundable by bank deposit/EFT	\$ 200.00	GST Free	\$ 200.00	\$ -
Chalet - 2 bedrooms 29A Shenton Street	\$ 135.00	inc GST	\$ 130.00	\$ 5.00
Chalet - 2 bedrooms 29 Reid Street	\$ 185.00	inc GST		NEW
Chalet - Bond - Refundable by bank deposit	\$ 150.00	GST Free	\$ 150.00	\$ -
Chalet - additional days	\$ 75.00	inc GST	\$ 75.00	\$ -
Depot Accommodation - 2x King Single Bed	\$ 120.00	inc GST	\$ 120.00	\$ -
Depot Accommodation - 1x King Single Bed	\$ 80.00	inc GST	\$ 80.00	\$ -
Depot Accommodation - additional days	\$ 60.00	inc GST	\$ 60.00	\$ -
Depot Accommodation Bond - Refundable by bank deposit/EFT	\$ 120.00	GST Free	\$ 120.00	\$ -
Washing Machine - per load	\$ 3.00	inc GST	\$ 3.00	\$ -
Dryer - per load	\$ 3.00	inc GST	\$ 3.00	\$ -
Showers - per person	\$ 5.00	inc GST	\$ 5.00	\$ -
Water from Caravan park (5 litres up to 150 litres)	\$ 5.00	GST Free	\$ 5.00	\$ -

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## 2024/2025 FEES AND CHARGES

GENERAL			Fee & Charges 23/24	Variance
<b>STAFF HOUSING RENTAL</b>				
Housing Rental - per week. Category 1 - Separate House - 4 bed 2 bath	\$ 105.00	GST Free	\$ 105.00	\$ -
Housing Rental - per week. Category 2 - Separate House - 3 bed 2 bath	\$ 84.00	GST Free	\$ 84.00	\$ -
Housing Rental - per week. Category 4 - Duplex - 2 bed 1 bath	\$ 52.00	GST Free	\$ 52.00	\$ -
Housing Rental - per week. Category 5 - Depot Room 1 or 2 (Furnish and inclusive utilities)	\$ 25.00	GST Free		NEW
Housing Rental - per week. Category A - Furnished or Semi-Furnished.	\$ 21.00	GST Free	\$ 21.00	\$ -
Housing Rental - per tenancy. Category B - Pet Bond.	\$ 105.00	GST Free	\$ 105.00	\$ -
Agreement refer to Café Lease - Caravan Park Powered Site	\$ 75.00	GST Free	\$ 75.00	\$ -
Agreement refer to Café Lease - 56 Shenton Street (furnish)	\$ 100.00	GST Free	\$ 100.00	NEW
Agreement Old Post Office Residential	\$ 25.00	GST Free	\$ 25.00	\$ -
<b>INTERNET USE (for use of computers at Community Resource Centre)</b>				
15 Minutes	\$ 1.60	inc GST	\$ 1.60	\$ -
30 Minutes	\$ 3.20	inc GST	\$ 3.20	\$ -
45 Minutes	\$ 4.70	inc GST	\$ 4.70	\$ -
60 Minutes	\$ 6.30	inc GST	\$ 6.30	\$ -
Full Day Usage	\$ 21.00	inc GST	\$ 21.00	\$ -
<b>Wi-Fi USE - Vouchers for Public &amp; Caravan Park Usage</b>				
Guests at the Caravan Park	Free		Free	
General Public 24 Hour W-Fi Internet Access	Free		Free	
<b>ADVERTISING IN MENZIES MATTERS</b>				
Regional Local Government - Golden Quest Discovery Trail Members - per issue	FREE	inc GST	\$ -	NEW
Menzies Local Business and Community - per issue	FREE	inc GST	\$ -	NEW
Quarter Page - per issue	\$ 5.50	inc GST	\$ 5.50	\$ -
Half Page - per issue	\$ 11.00	inc GST	\$ 11.00	\$ -
Whole Page - per issue	\$ 21.00	inc GST	\$ 21.00	\$ -
<b>COMMUNITY POST BOX LEASE (Bound by Aust Post Agreement)</b>				
Small Box - per annum	\$ 25.00	inc GST	\$ 25.00	\$ -
Large Box - per annum	\$ 50.00	inc GST	\$ 50.00	\$ -
<b>DOG FEES AND CHARGES - STATUTORY (DOG ACT, 1976)</b>				
Annual Registration - Sterilised Dog or Bitch*	\$ 20.00	inc GST	\$ 20.00	\$ -

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## 2024/2025 FEES AND CHARGES

GENERAL			Fee & Charges 23/24	Variance
Annual Registration - Unsterilised Dog or Bitch	\$ 50.00	inc GST	\$ 50.00	\$ -
Three Year Registration - Sterilised Dog or Bitch*	\$ 42.50	inc GST	\$ 42.50	\$ -
Three Year Registration - Unsterilised Dog or Bitch	\$ 120.00	inc GST	\$ 120.00	\$ -
Life Registration - Sterilised Dog or Bitch*	\$ 100.00	inc GST	\$ 100.00	\$ -
Life Registration - Unsterilised Dog or Bitch	\$ 250.00	inc GST	\$ 250.00	\$ -
Concessions - Guide Dogs	Free		Free	\$ -
Concessions - Dogs used for Droving/Tending Stock - 25% of Fee	25% of Fee	inc GST	25% of Fee	\$ -
Concessions - Dogs owned by Pensioners - 50% of Fee	50% of Fee	inc GST	50% of Fee	\$ -
Concessions - Registration after 31 May - 50% of Fee	50% of Fee	inc GST	50% of Fee	\$ -
Impounding Fees - As per Dog Act & Regulations	\$ 100.00	inc GST	\$ 100.00	\$ -
Impounded Dog - Sustenance and maintenance Fee per day	\$ 20.00	inc GST	\$ 20.00	\$ -
Microchipping	At Cost	inc GST	At Cost	\$ -
<p><i>* Must sight certificate signed by a Registered Vet, a Statutory Declaration or sight ear tattoo for Sterilisation Concession All dogs three months of age + must be licenced. Licences are due on November 1 of each year and can be paid at the Shire of Menzies Administration office during normal office hours.</i></p> <p><i>In respect of every first registration made after 31 May, in any year, only one half of the registration fee shall be payable. Renewals are to take effect from 1 November in any year, within the preceding period period of 21 days from and including 11 October</i></p>				
<b>CAT FEES AND CHARGES - STATUTORY (CAT REGULATIONS 2012)</b>				
Annual Registration	\$ 20.00	inc GST	\$ 20.00	\$ -
Three Year Registration	\$ 42.50	inc GST	\$ 42.50	\$ -
Life Registration	\$ 100.00	inc GST	\$ 100.00	\$ -
Pensioners	50% of Fee	inc GST	50% of Fee	\$ -
Microchipping	At Cost	inc GST	At Cost	\$ -



## 2024/2025 FEES AND CHARGES

GENERAL			Fee & Charges 23/24	Variance
<b>HEALTH</b>				
Lodging House Licence Per Annum	\$ 236.50	GST Free	\$ 236.50	\$ -
Lodging House New Registration	\$ 131.00	GST Free	\$ 131.00	\$ -
Notification of New Food Business	\$ 58.00	GST Free	\$ 58.00	\$ -
Registration Fee of New Food Business	\$ 157.50	GST Free	\$ 157.50	\$ -
Low Risk Food Business Registration Renewal - Annual	\$ 126.00	GST Free	\$ 126.00	\$ -
Medium Risk Food Business Registration Renewal - Annual	\$ 247.00	GST Free	\$ 247.00	\$ -
Request for Inspection/Service/Advise - Per Hour	\$ 136.50	inc GST	\$ 136.50	\$ -
Special Event or Temporary Food Permit Registration	\$ 25.00	GST Free	\$ 25.00	\$ -
<b>STATUTORY - HEALTH ACT, 1911</b>				
Septic Tank Application Fee	\$ 118.00	GST Free	\$ 118.00	\$ -
Septic Tank Installation Fee	\$ 118.00	inc GST	\$ 118.00	\$ -
Septic Tank Inspection Fee	\$ 40.00	inc GST	\$ 40.00	\$ -
<b>ART GALERY</b>				
<b>As MoU signed by Shire of Menzies and Artist</b>				
Commission on sale of Artwork and Other items	20% of sales items	inc GST		\$ -
<b>ANIMAL CONTROL TRAP</b>				
Cat Trap - First 7 days	FREE	inc GST	FREE	\$ -
Cat Trap - After 7 days (Per Day)	\$ 5.00	inc GST	\$ 5.00	\$ -
Refundable Trap Deposit	\$ 50.00	GST Free	\$ 50.00	\$ -
<b>CEMETERY</b>				
Grave Preparation (Adult)	\$ 800.00	inc GST	\$ 800.00	\$ -
Grave Preparation (Child under 13 years of age)	\$ 400.00	inc GST	\$ 400.00	\$ -
Grave Preparation (extra deep)	\$ 100.00	inc GST	\$ 100.00	\$ -

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## 2024/2025 FEES AND CHARGES

<b>TOWN PLANNING</b>		
Town Planning Scheme Amendment - text based only plus advertising costs	\$ 600.00	inc GST
Town Planning Scheme Amendment - minor plus advertising costs	\$ 1,350.00	inc GST
Town Planning Scheme Amendment - major plus advertising costs	\$ 2,640.00	inc GST
Planning Application for all Land Uses other than "P" (Permitted) uses as set out in the Zoning Table		
- Not more than \$50,000	\$ 147.00	GST Free
- More than \$50,000 but less than \$500,000	0.32% of the estimated cost of development	GST Free
- More than \$500,000 but not more than \$2.5 Million	\$1,700 + 0.257% for every \$1 in excess of \$0.5m	GST Free
- More than \$2.5 Million but not more than \$5 Million	\$7,161 + 0.206% for every \$1 in excess of \$2.5m	GST Free
- More than \$5 Million but not more than \$21.5 Million	\$12,633 + .123% for every \$1 in excess of \$5m	GST Free
- More than \$21.5 Million	\$ 34,196.00	GST Free
Inspection/ Assessment of Potential Home-Based Businesses, other than Home Occupation as Defined by the Town Planning Scheme.	\$ 60.00	GST Free
Home Occupation - Initial Application	\$ 222.00	GST Free
Home Occupation - Annual Fee	\$ 73.00	GST Free
Zoning & Other Information Enquiry (Non Resident), or provide Zoning Certificate	\$ 73.00	GST Free

## 2024/2025 FEES AND CHARGES

BUILDING FEES					
Building Act 2011 - Fees and Levies					
Item	Building Classification	Multiplier	Trigger	Minimum or Set Fee	Application Fee
Certified Application for a Building Permit	1a & 10	0.19%	\$ 48,421	\$ 110.00	GST Free
Certified Application for a Building Permit	1b, 2 - 9	0.09%	\$ 102,222	\$ 110.00	GST Free
Uncertified Building Application	1a & 10	0.32%	\$ 28,750	\$ 110.00	GST Free
Demolition Permit	1a & 10	-	Fixed	\$ 110.00	GST Free
Demolition Permit	1b, 2 - 9	Per storey	Per Storey	\$ 110.00	GST Free
Extend Time which an Occupancy Permit or Building Approval Certificate has Effect	-	-	Fixed	\$ 110.00	GST Free
Occupancy Permit - Completed Building	-	-	Fixed	\$ 110.00	GST Free
Temporary Occupancy Permit - Incomplete Building	-	-	Fixed	\$ 110.00	GST Free
Modification of an Occupancy Permit	-	-	Fixed	\$ 110.00	GST Free
Occupancy Permit for a Permanent Change to Classification	-	-	Fixed	\$ 110.00	GST Free
Occupancy Permit - Unauthorised Works	-	0.18%	\$ 51,111	\$ 110.00	GST Free
Replace Occupancy Permit for Existing Building			Fixed	\$ 110.00	GST Free
Building Approval Certificate - Unauthorised Building Work	-	0.38%	\$ 24,210	\$ 110.00	GST Free
Building Approval Certificate for Existing Building - Authorised Building Work	-	-	Fixed	\$ 110.00	GST Free
Building Services Levy (BSL) - (Former Builders Registration Board Levy - BRB)					
Item	Building Classification	Value/Quantity		Minimum or Set Fee	
Building Commission Levy (old BRB) under \$45,000	All			\$ 61.65	
Building Commission Levy (old BRB) over \$45,000	All	Value of work x 0.137%			
Building Commission Levy (Unauthorised works ) under	All			\$ 123.30	
Building Commission Levy (Unauthorised works) over \$45,000	All	Value of works x 0.274%			
Demolition Permit Application Residential	All			\$ 61.65	
Demolition Permit Application Commercial	All	per storey		\$ 61.65	
Demolition Licence	All	-	= < \$45000	\$ 61.65	
Occupancy Permit Application New Building Work	All	-	Fixed	\$ 61.65	
Occupancy Permit Unauthorised Building Work	All	Value of works x 0.18%		\$ 123.30	
Building Approval Certificate	All			\$ 61.65	
Building Approval Certificate Unauthorised Work	All	Value of works x 0.38%		\$ 61.65	
Authorised Building Work \$45,000 or under	All	-	= < \$45000	\$ 61.65	
Construction Training Fund (CTF) - (Former BCITF Levy)					
Item	Building Classification	Multiplier	Trigger	Minimum or Set Fee	
CTF Levy (old BCITF) over \$20,000	All	Value of work x 0.2%		-	

**General Notes:**

A **Certified Application** has a Certificate of Design Compliance prepared by a Registered Building Surveyor before the application is lodged.

**Uncertified Applications** can be lodged with the Local Government Authority as usual. They will be assessed and if approved will be issued with a Certificate of Design Compliance and a Building Permit.

<b>13.1.4</b>	<b>Council Members' Remuneration for 2024/2025 Financial Year</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1284</b>
<b>DATE OF REPORT</b>	<b>08 May 2024</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Kristy Van Kuyl</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Councillor Remuneration F Y 25 [13.1.4.1 - 1 page]

#### **SUMMARY:**

To consider and adopt the Council Members' Remuneration for 2024/2025 financial year.

#### **BACKGROUND:**

Pursuant to Section 7B(2) of the Salaries and Allowances Act 1975, the Tribunal must inquire into and determine to be issued at intervals of not more than 12 months:

- The amount of fees, or the minimum and maximum amounts of fees, to be paid under the Local Government Act 1995 to elected council members for attendance at meetings;
- The amount of expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the Local Government Act 1995 to elected council members; and
- The amount of allowances, or the minimum and maximum amounts of allowances, to be paid under the Local Government Act 1995 to elected council members

For the 2024/2025 financial year, the Tribunal has determined that remuneration, fees, expenses, and allowance ranges be increase by 1.5% from those determined for the 2023/2024 financial year. The Shire of Menzies falls under Band 4.

#### **COMMENT:**

The Salaries and Allowances Tribunal has determined that the fees for 2024/2025 financial year will be:

#### **Council Meeting Attendance Fees per Annum**

Where a Local Government decides, by Absolute Majority, to pay a Council Member a

fee referred to in section 5.98(1)(b) of the Local Government Act 1995 for attendance at a Council Meeting, the following meeting attendance fee per annum will be applicable:

	For a council member other than mayor or president		For a council member who holds the office of mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
4	\$3,884	\$10,286	\$3,884	\$21,138

**Annual Allowance for a Mayor or President**

Where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the Local Government Act 1995, the following allowance range will be applicable;

For a Mayor or President		
Band	Minimum	Maximum
4	\$556	\$21,710

**Annual Allowance for Deputy President**

For the purpose of section 5.98A(1) of the Local Government Act 1995, the annual allowance for a Deputy President is determined to be up to 25% of the President’s Allowance.

It is proposed that the new Council Members’ Remuneration for 2024/2024 financial year be set as:

	2024/2025	2023/2024
<b><u>President</u></b>		
Annual Attendance Fee	\$20,927	\$20,122
Annual President Allowance	\$21,493	\$20,666
<b><u>Deputy President</u></b>		
Annual Attendance Fee	\$10,183	\$9,791
Annual Deputy President Allowance	\$5,373	\$5,167
<b><u>All other Council Members</u></b>		
Annual Attendance Fee	\$10,183	\$9,791
<b><u>All Council Members</u></b>		
Annual Communication Fee	\$1,100	\$1,100

**CONSULTATION:**

Nil

## **STATUTORY AUTHORITY:**

Local Government Act 1995:

Section 5.98. Fees etc. for council members

(1) A council member who attends a council or committee meeting is entitled to be paid —

(a) the fee determined for attending a council meeting or committee meeting; or

(b) where the local government has set a fee within the range determined for council or committee meeting attendance fees, that fee.

(5) The mayor or president of a local government is entitled, in addition to any entitlement that he or she has under subsection (1) or (2), to be paid —

(a) the annual local government allowance determined for mayors or presidents; or

(b) where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.

Section 5.98A. Allowance for deputy mayor or deputy president

(1) A local government may decide\* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B of the annual local government allowance to which the mayor or president is entitled under section 5.98(5).

\* Absolute majority required.

(2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under section 5.98.

Section 5.99A. Allowances for council members in lieu of reimbursement of expenses

(1) A local government may decide\* that instead of reimbursing council members under section 5.98(2) for all of a particular type of expense it will instead pay all eligible council members —

(a) the annual allowance determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B for that type of expense; or

(b) where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the Salaries and Allowances Act 1975 section 7B for annual allowances for that type of expense, an allowance of that amount, and only reimburse the member for expenses of that type in excess of the amount of the allowance.

\* Absolute majority required.

## **POLICY IMPLICATIONS:**

Nil

**FINANCIAL IMPLICATIONS:**

The Budget for the 2024/2025 financial year incorporates any changes made to Council Member Remuneration.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Council’s statutory reports provide inaccurate financial information.	Low	Internal and external audit. Regular reporting of financial results.

**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome  
4.2 An efficient and effective organisation.

Strategy  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That the annual Council Members’ Remuneration for the 2024/2025 financial year as follows, be adopted:

<b><u>President</u></b>	
Annual Attendance Fee	\$20,927
Annual President Allowance	\$21,493
<b><u>Deputy President</u></b>	
Annual Attendance Fee	\$10,183
Annual Deputy President Allowance	\$5,373
<b><u>All other Council Members</u></b>	
Annual Attendance Fee	\$10,183
<b><u>All Council Members</u></b>	
Annual Communication Fee	\$1,100

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried by Absolute Majority</b>	
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## LOCAL GOVERNMENT BAND 4 COUNCILS (Councillor Remuneration)

### 2024 - 2025 BUDGET

*Salaries and Allowances Act 1975 - Determination of the Salaries and Tribunal for Local Government*

BAND 4 ALLOWANCES	PRESIDENT		DEPUTY		COUNCILLOR	
Effective 1 July 2024	Min	Max	Min	Max	Min	Max
Annual Attendance	\$3,884	\$21,138	\$3,884	\$10,286	\$3,884	\$10,286
Annual Allowance	\$556	\$21,710	\$139	\$5,428	N/A	N/A
ICT Allowance	\$500	\$3,500	\$500	\$3,500	\$500	\$3,500
<b>Total</b>	<b>\$4,940</b>	<b>\$46,348</b>	<b>\$4,523</b>	<b>\$19,214</b>	<b>\$4,384</b>	<b>\$13,786</b>
<b>Shire of Menzies Estimated \$'s - 2024/2025</b>	<b>President</b>	<b>% of Max</b>	<b>Deputy</b>	<b>% of Max</b>	<b>Councillor</b>	<b>% of Max</b>
Annual Attendance	\$20,927	99%	\$10,183	99%	\$10,183	99%
Annual Allowance	\$21,493	99%	\$5,373	99%		
Annual ICT Allowance	\$1,100	31%	\$1,100	31%	\$1,100	31%
<b>Total</b>	<b>\$43,520</b>		<b>\$16,656</b>		<b>\$11,283</b>	
<b>Annual estimated - 7 Councillor</b>	<b>\$43,520</b>		<b>\$16,656</b>		<b>\$56,416</b>	
<b>Monthly Allowance - 2024/2025</b>	<b>President</b>	<b>% of Max</b>	<b>Deputy</b>	<b>% of Max</b>	<b>Councillor</b>	<b>% of Max</b>
Monthly Attendance	\$1,743.89	8%	\$848.60	8%	\$848.60	8%
Monthly Allowance	\$1,791.08	8%	\$447.77	8%		
Monthly ICT Allowance	\$91.67	8%	\$91.67	8%	\$91.67	8%
<b>Total</b>	<b>\$3,627</b>		<b>\$1,388</b>		<b>\$940</b>	
<b>Monthly Allowance - 2023/2024</b>	<b>President</b>	<b>% of Max</b>	<b>Deputy</b>	<b>% of Max</b>	<b>Councillor</b>	<b>% of Max</b>
Monthly Attendance	\$1,676.81		\$815.93		\$815.93	
Monthly Allowance	\$1,722.19		\$430.55			
Monthly ICT Allowance	\$91.67		\$91.67		\$91.67	
<b>Total</b>	<b>\$3,491</b>		<b>\$1,338</b>		<b>\$908</b>	

Councillor payments - 24-25

<b>13.1.5</b>	<b>Adoption of Differential Rates 2024/2025</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1285</b>
<b>DATE OF REPORT</b>	<b>200 May 2024</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Kristy Van Kuyl</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<ol style="list-style-type: none"> <li>1. 01 Notice Advertising Differential Rates [13.1.5.1 - 1 page]</li> <li>2. 02 2024 2025 Objects and Reasons [13.1.5.2 - 2 pages]</li> <li>3. 03 2024 2025 DRAFT BUDGET [13.1.5.3 - 2 pages]</li> <li>4. 01 - Menzies Capital Budget 2024-25 - V 13 [13.1.5.4 - 4 pages]</li> <li>5. 02 - Menzies New Borrowing 2024-25 [13.1.5.5 - 1 page]</li> <li>6. 05- Menzies Cash Budget 2024-25 - V 12 - SOFA [13.1.5.6 - 1 page]</li> </ol>

#### **SUMMARY:**

To recommend the adoption of the proposed 2024/2025 Differential Rates and the Council's endorsement for public advertising of the 2024/2025 Draft Annual Budget.

#### **BACKGROUND:**

There have been several workshops focusing on the Shire's Capital and Operational programs.

As part of the 2024/2025 budget workshop process, Council Members recommended a 10.73% increase over 2023/2024 rates revenue. However, the Consumer Price Index (CPI) for Perth rose 3.6% for the March quarter 2023 to the March quarter 2024 (ABS).

#### **COMMENT:**

This report recommends a Gross Rental Value (GRV) Vacant and Gross Rental Value (GRV) Improved minimum rate of \$200. The impact on total rates is negligible. The Unimproved Value (UV) Mining minimum rate of \$328. The impact of total rates is extensive due to significant increases in valuations.

The proposed 2024/2025 increase in rates revenue is summarised in the tables below and includes the individual rate in the dollar, the number of properties to each category and rates revenue.

Rate Category	Total Properties	Total Revenue 2024/2025	Total Revenue 2023/2024	% Revenue
Gross Rental Revenue (GRV)	248	\$205,773.39	\$200,845.40	-2.39%
Unimproved Value (UV)	1339	\$4,216,628.75	\$4,769,943.30	13.12%
<b>Total</b>	<b>1587</b>	<b>\$4,422,402.14</b>	<b>\$4,970,788.70</b>	<b>10.73%</b>

Rate Category	Number of Properties	Rates in \$	Minimum Payment
GRV – VACANT	206	8.9400	\$200.00
GRV - IMPROVED RESIDENTIAL	42	8.9400	\$200.00
UV - MINING OPERATIONAL	297	17.1300	\$328.00
UV – PASTORAL	26	8.5800	\$328.00
UV – OTHER	71	8.5800	\$328.00
UV MINING EXPLORATION	632	15.5300	\$328.00
UV MINING PROSPECTING	313	15.2900	\$328.00

### CONSULTATION:

Budget workshops have taken place regarding this report  
Should the officer's recommendation be adopted, Local Public Notice of the proposed differential rates is required for a period 21 days, seeking submissions by electors and ratepayers

### STATUTORY AUTHORITY:

Local Government Act 1995: Subdivision 6 – Rates and Service Charges  
Section 6.33 'Differential general rates'  
Section 6.35 'Minimum payment'  
Section 6.36 'Local government to give notice of certain rates'

### POLICY IMPLICATIONS:

Policy – 4.1 – Budget Preparation Timetable  
Among other things, this policy requires the Draft Budget to be advertised on the Shire's website for a period of 28 days seeking public comment.

**FINANCIAL IMPLICATIONS:**

The Budget for 2024/2025 financial year incorporates a 10.73% increase to Rates Revenue

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Legislative and policy compliance	Unlikely	Rigorously comply with legislative requirements and Department Guidelines.

**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome  
4.2 An efficient and effective organisation.

Strategy  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Absolute Majority

**OFFICER RECOMMENDATION:**

That:

- Local public notice in accordance with Section 6.36 of the Local Government Act 1995, be given for the following proposed differential rates for the 2024/2025 financial year:

Differential General Rates		
GRV - Vacant Land	0.08940	Minimum rate \$200.00
GRV - Improved Land	0.08940	Minimum rate \$200.00
UV - Pastoral	0.08530	Minimum rate \$328.00
UV - Other	0.08530	Minimum rate \$328.00
Mining		
UV - Mining Operations	0.17130	Minimum rate \$328.00

UV - Mining Exploration 0.15530 Minimum rate \$328.00  
UV- Mining Prospecting 0.15290 Minimum rate \$328.00

2. Public submissions received regarding the differential rate shall be considered by the Council before the adoption of any proposed rate.
3. The '2024/2025 Objects and Reasons' for Rating in the Shire of Menzies 2024/2025 be received and endorsed.
4. The 2024/2025 Draft Annual Budget be received and adopted and advertised as required by Council Policy – 4.1 – Budget Preparation Timetable.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried by Absolute Majority</b>	
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## NOTICE OF PROPOSED DIFFERENTIAL RATES

In accordance with Section 6.36 of the Local Government Act 1995 notice is given that the proposed Differential Rates for the 2023/2024 financial year are as follows:

### Differential General Rates

GRV Vacant	0.08940	Minimum Rate	\$200.00
GRV Improved	0.08940	Minimum Rate	\$200.00
UV Pastoral	0.08530	Minimum Rate	\$328.00
UV Other	0.08530	Minimum Rate	\$328.00

### MINING

UV Mining Operations	0.17130	Minimum Rate	\$328.00
UV Exploration	0.15530	Minimum Rate	\$328.00
UV Prospecting	0.15290	Minimum Rate	\$328.00

The figures shown are estimates and may change as part of the Council's deliberations after consideration of any submissions received.

A statement of Objects and Reasons for the proposed differential rates may be obtained from the Administration Office, Shenton Street Menzies and on the Council website [www.menzies.wa.gov.au](http://www.menzies.wa.gov.au)

Written submissions from electors and ratepayers are invited on the proposed rates and minimum payments. Submissions to be received by Shire of Menzies, PO Box 4, Menzies, WA, 6436 or submitted by email to [admin@menzies.wa.gov.au](mailto:admin@menzies.wa.gov.au) **no later than 4.00pm Saturday 22 June 2024.**

Further information may be obtained by contacting Shire of Menzies office on 9024 2041 or emailing [admin@menzies.wa.gov.au](mailto:admin@menzies.wa.gov.au)

**Glenda Teede**  
Chief Executive Officer



## Objects and Reasons for Rating in the Shire of Menzies 2024/2025

### INTRODUCTION

In accordance with section 6.36 Local Government Act 1995, the following information details the objective and reasons for proposed Differential of minimum rates.

#### Basis of Rating

The overall objective of the proposed rates in the 2024/2025 Financial Year Budget is to provide the net funding requirements on the Shire's services, activities, financing costs, and current and future capital requirements to achieve a balance budget.

The basis for property rates is calculated using two types of values; Gross Rental Value (GRV) which generally applies for residential, commercial, urban areas; and Unimproved Value (UV) which is generally applies for rural land values are provided by Landgate.

#### Rates for 2024/2025

For the 2024/2025 financial year, the Council has endorsed a 10.73% increase to total rates revenue of \$4,970,788.70. For the financial year 2023/2024 the total amount levied, including interims, was \$4,422,402.14

#### Updated Valuation

Updated Unimproved Values (UV) for rural properties are provided every year, and updated Gross Rental Values (GRV) for residential, commercial, and special rural properties are provided every three to six years, depending on Landgate's Valuation Schedule.

The following table of Rate in the dollar and Minimum payments are applied for 2024/2025 financial year:

Rate Category	Rate in \$	Minimum Payment \$	Number of properties
GRV - Vacant	8.9400	\$200.00	206
GRV - Improved	8.9400	\$200.00	42
UV - Mining Operations	17.1300	\$328.00	297
UV - Mining Exploration	15.5300	\$328.00	632
UV - Mining Prospecting	15.2900	\$328.00	313
UV - Other (Include Pastoral and Kookynie Townsite)	8.5300	\$328.00	97

### **GROSS RENTAL VALUE (GRV).**

This category includes all residential, commercial, and vacant lots within the townsite of Menzies. The object of the rate in the dollar for this category is to raise sufficient revenue to offset the costs associated with the provision of current and future services. This rate ensures all ratepayers make a reasonable contribution towards the ongoing maintenance, provision of works, service, and facilities in the Shire.

The 2024/2025 financial year rate in the dollar is 8.9400 cents and the minimum rate is \$200 for all Gross Rental Value (GRV) properties.

### **UNIMPROVED VALUATION (UV)**

This category includes all Mining, Exploration and Prospecting Leases. Pastoral land is also included. The 2024/2025 financial year minimum rate \$328 applies to all Unimproved Valuation (UV) categories.

### **Objects and Reasons for Minimum Rates**

Local Government Act 1995, Section 6.35

The Council has established minimum rates for each Rate Category. These amounts represent the minimum rate that should be charged and may exceed the result of calculating a property's rating basis valuation (GRV or UV) with the rate in the dollar for the rate group.

Minimum rates have been prepared to comply with the Local Government Act 1995 which requires no more than 50% of properties to be levied on a minimum rate unless Ministerial approval is obtained.

The 2024/2025 Differential Rating is compliant with the Act and Ministerial Approval is not required.

### **Submissions**

Should any person wish to make a submission regarding the Council's proposed adoption of differential rates, such submission should be forwarded to the Shire of Menzies, PO Box 4, Menzies, WA 6436 or email [admin@menzies.wa.gov.au](mailto:admin@menzies.wa.gov.au) to be received no later than 4.00pm Saturday 22 June 2024.





## 2024/2025 DRAFT BUDGET

The forecast Draft Annual Budget position includes an estimated brought forward figure from 2023/2024 of \$3,346,299.00. This amount is primarily derived from capital funds/grants relating to incomplete capital projects.

### Capital Works Program

The capital works program for 2024/2025 includes \$11,443,143.00 to fund acquisition, construction and the purchase of plants, renewal building and infrastructure assets.

A detailed Capital Works schedule for each program is [attached](#).

Governance	\$140,000.00
Housing	\$2,962,358.00
Recreation & Culture	\$1,707,132.00
Transport	\$6,131,233.00
Economic Services	\$338,724.00
Other Property & Services	\$160,000.00
<b>Total</b>	<b>\$11,439,447.00</b>

To fund the full capital works program, the Council will need to contribute \$3,324,902.00 from municipal funds and \$3,286,514.00 from reserve funds and sale proceeds. The remaining balance is funded through grant revenue, borrowing from Western Australia Treasury Corporation (WATC) and the carried forward figure from the 2023/2024 financial year.

As we progress the Draft Annual Budget through to adoption, the capital program may be varied to accommodate required changes in capital project scopes.

### Financial Reserve

Shire Officers reviewed the level and use of reserve funds as part of the planning process. Reserve funds are often held for specific activities and therefore may only be used to fund those activities.

Restricted reserves must be cash backed.

A total of \$3,065,000.00 is anticipated to be required from reserve funds with \$500,000.00 being transferred into reserve resulting in a net transfer out of reserve of \$2,565,000.00. Should the reserve transfers proceed as budgeted for 2024/2025, the expected balance of reserve funds as at 30 June 2025 will be \$11,680,232.00

A detail of Statement of Reserve Fund Movement for 2024/2025 financial year is [attached](#).



### New Borrowing

The new borrowing of \$650,000.00 from the Western Australia Treasury Corporation (WATC) to fund new Government Regional Officer Housing (GROH) Construction has been approved. The interest of 4.45% will result in an annual principal loan repayment of \$44,829.24 and interest of \$21,209.67 with nine years term of payments.

A detailed Principal and Interest repayment schedule for the 2024/2025 financial year is [attached](#).

### Operational

The Draft Budget 2024/2025 operational revenue incorporates any changes made to the Schedule of Fees and Charges, rates revenue, grants and contributions.

The Draft Budget 2024/2025 operational expenditures are identical as 2023/2024 year to date expenditure. The Council priorities stage 1 of the maintenance Niagara Dam, continuing the general maintenance for various Shire properties, general road maintenance, and the maintenance of the cemetery and the old post office.

The employee costs consist of direct salaries and wages, annual and long service leave provisions, worker's compensation insurance, training costs, superannuation contributions, uniforms and protective clothing, professional development, fringe benefit tax and any other cost related to the employment of staff.

**SHIRE OF MENZIES**  
**STATEMENT OF ESTIMATED CAPITAL EXPENDITURE AND SOURCES OF FUNDS FOR THE PERIOD 1 JULY 2024 TO 30 JUNE 2025**

Particulars	GL Account Number	Job Number	Balance Sheet Description (Asset Class)	Budget 2024/25	Source of Funds					
					Borrowings	Grants/Contributions	Restricted	Reserves	Proceeds on Sale of Assets	Municipal Funds
<b>Governance</b>										
<i>Other Governance Costs</i>										
Vehicle Replacement CEO	4040230	CP001	Plant & Equipment	\$ 90,000.00				\$ 30,000	\$ 60,000	\$ -
Software and IT Systems	4040230	C0142	Plant & Equipment	\$ 50,000.00						\$ 50,000
				\$ 140,000	\$ -	\$ -	\$ -	\$ 30,000	\$ 60,000	\$ 50,000
<b>Housing</b>										
<i>Housing - Council Staff</i>										
Building Capital (15 Onslow Street)	4090110	BC025	Buildings	\$ 550,000.00				\$ 550,000		
CEO House - Lot - 1085 (39) Mercer St - Building (Capital)	4090110	BC002	Buildings	\$ 32,346.00						\$ 32,346
Lot 91 (40) Mercer St - Building (Capital)	4090110	BC004	Buildings	\$ 20,000.00						\$ 20,000
Lot 93 (36) Mercer St - Building (Capital)	4090110	BC005	Buildings	\$ 60,000.00						\$ 60,000
Duplex Lot 12a Walsh St (North Unit) - Building (Capital)	4090110	BC007	Buildings	\$ 45,000.00						\$ 45,000
Duplex Lot 12b Walsh St (South Unit) - Building (Capital)	4090110	BC008	Buildings	\$ 45,000.00						\$ 45,000
29A Reid Street (North Unit) - Building (Capital)	4090110	BC010	Buildings	\$ 21,981.00				\$ 21,981		\$ -
29B Reid Street (South Unit) - Building (Capital)	4090110	BC011	Buildings	\$ 21,981.00				\$ 21,981		\$ -
<i>Housing Other</i>										
Lot 1089 (57) Walsh St - Building (Capital)	4090210	BC019	Buildings	\$ 39,000.00						\$ 39,000
Old Post Office House Lot 102 (33) Walsh St - Building (Capital)	4090210	BC020	Buildings	\$ 894,000.00				\$ 496,985		\$ 397,015
GROH House 4x2	4090210	BC023	Buildings	\$ 690,355.00	\$ 350,000					\$ 340,355
GROH House 2x1	4090210	BC024	Buildings	\$ 542,695.00	\$ 300,000					\$ 242,695
				\$ 2,962,358	\$ 650,000	\$ -	\$ -	\$ 1,090,947	\$ -	\$ 1,221,411
<b>Community Amenities</b>										
<i>Other Community Amenities</i>										
LRCI Sealing of Parking Menzies Public Toilets Expenditure	4100790	LRC0116	Infrastructure Other	\$ -		\$ -				\$ -
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Recreation &amp; Culture</b>										
<i>Public Halls, Civic Centres</i>										
Town Hall (Hall) - Building (Capital)	4110110	BC026	Buildings	\$ 100,000.00				\$ 100,000		\$ -
<i>Other Recreation &amp; Sport</i>										
Menzies Playground	4110370	PC003	Infrastructure Parks & Ovals	\$ 500,000.00						\$ 500,000
Menzies Water Park Infrastructure (Capital)	4110390	PC002	Infrastructure Other	\$ 100,000.00						\$ 100,000
				\$ -						\$ -
LRCI Marmion Village Access Improvement	4110390	LRC0120	Infrastructure Other	\$ 196,354.00		\$ 196,354				\$ -
LRCI Menzies Skatepark	4110390	LRC0121	Infrastructure Other	\$ 350,000.00		\$ 350,000				\$ -
LRCI Sealing Kensington Street Menzies (Access to Water Reservoir)	4110390	LRC0122	Infrastructure Other	\$ 315,778.00		\$ 315,778				\$ -
<i>Tv &amp; Radio Re Broadcasting</i>										
TV and Radio Rebroadcast Equipment (Capital)	4110490	C0116	Infrastructure Other	\$ 100,000.00						\$ 100,000
<b>Heritage</b>										
Old Butcher Shop Lot 1094 (53) Shenton St - Building (Capital)	4110610	BC029	Buildings	\$ 45,000.00						\$ 45,000
				\$ 1,707,132	\$ -	\$ 862,132	\$ -	\$ 100,000	\$ -	\$ 745,000
<b>Transport</b>										
<i>Streets, Roads, Bridges &amp; Depot Construction</i>										
<i>Roads Construction</i>										



**SHIRE OF MENZIES  
STATEMENT OF ESTIMATED CAPITAL EXPENDITURE AND SOURCES OF FUNDS FOR THE PERIOD 1 JULY 2024 TO 30 JUNE 2025**

Particulars	GL Account Number	Job Number	Balance Sheet Description (Asset Class)	Budget 2024/25	Source of Funds					
					Borrowings	Grants/Contributions	Restricted	Reserves	Proceeds on Sale of Assets	Municipal Funds
<b>Other Property &amp; Services</b>				\$ 338,724	\$ -	\$ -	\$ -	\$ 137,567	\$ 33,000	\$ 168,157
<i>General Administration Overheads</i>										
Town Hall (Admin) - Building (Capital) (Refurbishment)	4140210	BC027	Buildings	\$ 100,000.00				\$ 100,000		\$ -
Vehicle Replacement CFO	4140230	CP002	Plant & Equipment	\$ 60,000.00				\$ 25,000	\$ 35,000	\$ -
				\$ 160,000	\$ -	\$ -	\$ -	\$ 125,000	\$ 35,000	\$ -
<b>GRAND TOTAL</b>				\$ 11,439,447	\$ 650,000	\$ 4,178,031	\$ -	\$ 3,065,514	\$ 221,000	\$ 3,324,902

**SHIRE OF MENZIES**  
**STATEMENT OF RESERVE MOVEMENTS FOR THE PERIOD 1 JULY 2024 TO 30 JUNE 2025**

Account Number	Reserve																Total Reserves
	Leave	Building	Plant	Roads	Main Street	Staff Amenities	Television	Caravan Park	Bitumen	Rates Creditors	Niagra Dam	Water Park	Waste Management	Former Post Office	Commercial Enterprise	Land Purchase	
<b>Opening Balance - 1/7/24</b>	213,669	4,194,945	1,829,931	2,377,148	146,332	411,875	18,643	445,320	629,093	53,273	1,784,748	227,234	670,013	435,911	626,050	210,884	14,275,069
<b>Additions To Reserves (Transfers To)</b>																	
Reserve Interest Received Allocated to Reserves	2,994	58,773	25,638	33,305	2,050	5,771	261	6,239	8,814	746	25,005	3,184	9,387	6,107	8,771	2,955	200,000
4030281																	0
4040281																	0
4090183																	0
4120381																	0
4120181																	0
4120184																	0
4090181																	0
4110481																	0
4130281																	0
4120183																	0
4140281																	0
4130283																	0
4110381																	0
Economic Development Reserve																	0
4100181													300,000				300,000
4090281																	0
4130881																	0
4130883																	0
4140281																	0
4120381																	0
<b>Total Additions to Reserves</b>	<b>2,994</b>	<b>58,773</b>	<b>25,638</b>	<b>33,305</b>	<b>2,050</b>	<b>5,771</b>	<b>261</b>	<b>6,239</b>	<b>8,814</b>	<b>746</b>	<b>25,005</b>	<b>3,184</b>	<b>309,387</b>	<b>6,107</b>	<b>8,771</b>	<b>2,955</b>	<b>500,000</b>
<b>Reserves Utilised (Transfers From)</b>																	
Leave Reserve																	0
5040281																	0
Building Reserve																	0
5090183																	21,981
- Purchase 15 Onslow Street																	550,000
5110181																	100,000
- Town Hall AC Upgrade																	110,567
5130284																	100,000
- Lady Shenton/CRC																	0
5140281																	100,000
- Town Hall Refurbishment																	0
5120381																	0
Plant Reserve																	0
5040281																	30,000
- CEO Vehicle replacement																	27,000
5130281																	25,000
- CDM Vehicle replacement																	0
5140281																	0
- CFO Vehicle replacement																	0
Roads Reserve																	0
5120181																	300,000
- Koolyrie Malcom Rd (Capital)																	250,000
5120181																	110,000
- Tjuntjunjara Internal Roads Program																	270,000
5120381																	120,000
- Trailer Accommodation																	110,000
5120381																	47,000
- Rubbish Truck w/ Compactor																	100,000
5120381																	25,000
- Service Truck P0202 Replacement																	0
5120381																	0
- Tip Truck P0206 Replacement																	0
5120381																	0
- Service Truck P0202 Replacement																	0
5120381																	0
- Tip Truck P0206 Replacement																	0
5120381																	0
- New CCTV Trailer																	0
5120184																	0
Main Street Reserve																	0
Staff Amenities Reserve																	0
5090183																	21,981
- New 2x1 Staff House (21-22)																	0
5110481																	0
TV Reserve																	0
5120184																	250,000
Caravan Park Reserve																	0
5120184																	0
Bitumen Reserve																	0
5140281																	0
Rates Creditors Reserve																	0
5130283																	0
Niagara Dam Reserve																	0
5110381																	0
Water Park Reserve																	0
Economic Development Reserve																	0
5100181																	0
Waste Management Reserve																	0
5090281																	496,985
Former Post Office Reserve																	0
5106100																	0
Commercial Enterprise Reserve																	0
5130883																	0
Land Purchase Reserve																	0
<b>Total Reserves Utilised</b>	<b>0</b>	<b>991,514</b>	<b>837,000</b>	<b>550,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>27,000</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>410,000</b>	<b>0</b>	<b>0</b>	<b>3,065,514</b>
<b>Closing Reserve Balances</b>	<b>216,663</b>	<b>3,262,204</b>	<b>1,018,569</b>	<b>1,860,453</b>	<b>148,382</b>	<b>417,646</b>	<b>18,904</b>	<b>424,559</b>	<b>387,907</b>	<b>54,019</b>	<b>1,809,753</b>	<b>230,418</b>	<b>979,400</b>	<b>32,018</b>	<b>634,821</b>	<b>213,839</b>	<b>11,709,555</b>
<b>Total Reserves - 30/06/25</b>																	<b>11,709,555</b>

**SHIRE OF MENZIES**  
**NOTES TO AND FORMING PART OF THE ANNUAL BUDGET**  
**FOR THE PERIOD ENDED 30 JUNE 2025**

**INFORMATION ON BORROWINGS AND LEASE FINANCING**

## (a) Debenture Repayments

The Shire of Menzies do not have any borrowings.

Particulars	Loan Finishes	Lender	Interest Rate	Principal	New	Principal	Principal	Interest & Fee
				1-Jul-24	Loans	Repayments	Outstanding	Repayments
					2024/25	2024/25	2024/25	2024/25
					Budget	Budget	Budget	Budget
					\$	\$	\$	\$
<b>Housing</b>								
GROH House Construction X 2	30/06/2033	WATC	4.4523%	0	650,000	44,829	605,171	21,210
				0	650,000	44,829	605,171	21,210

All borrowing repayments will be financed by general purpose revenue.

\* - The self supporting loan(s) repayment will be fully reimbursed.

## (b) Lease Repayments

The Shire of Menzies do not have any lease financing.

**SHIRE OF MENZIES**  
**STATEMENT OF FINANCIAL ACTIVITY BY NATURE**  
**FOR THE PERIOD ENDED 30 JUNE 2025**

	2023/24 Adopted Budget \$	2023/24 Revised Budget \$	June 2024 Y-T-D Budget \$	June 2024 Actual \$	2024/25 Budget \$
<b>OPERATING ACTIVITIES</b>					
<b>Revenue from operating activities</b>					
Rates	4,335,810	4,435,810	4,435,810	4,421,170	4,637,514
Grants, Subsidies and Contributions	558,417	575,417	575,417	406,488	3,003,998
Fees and Charges	240,205	299,905	299,905	229,565	245,805
Service Charges	0	0	0	0	0
Interest Revenue	301,000	309,000	309,000	284,206	281,000
Other Revenue	30,450	38,850	38,850	26,197	1,275,361
Profit on Disposal of Assets	43,894	43,894	43,894	32,522	127,145
FV Adjust (Revenue)	0	0	0	0	0
	<u>5,509,776</u>	<u>5,702,876</u>	<u>5,702,876</u>	<u>5,400,149</u>	<u>9,570,823</u>
<b>Expenditure from operating activities</b>					
Employee Costs	(2,896,464)	(2,921,581)	(2,921,581)	(2,005,055)	(2,768,301)
Materials and Contracts	(2,627,425)	(2,723,986)	(2,723,986)	(1,736,294)	(4,312,853)
Utility Charges	(110,200)	(114,300)	(114,300)	(91,662)	(122,800)
Depreciation	(2,140,427)	(2,150,427)	(2,150,427)	(1,597,003)	(2,387,402)
Finance Costs	(26,085)	0	0	0	(21,210)
Insurance Expenses	(163,583)	(173,504)	(173,504)	(184,181)	(161,169)
Other Expenditure	(601,711)	(620,711)	(620,711)	(141,289)	(512,601)
Loss on Disposal of Assets	0	(2,730)	(2,730)	(2,730)	0
FV Adjust (Expenditure)	0	0	0	0	0
	<u>(8,565,893)</u>	<u>(8,707,239)</u>	<u>(8,707,239)</u>	<u>(5,758,214)</u>	<u>(10,286,336)</u>
<b>Non-cash amounts excluded from operating activities</b>					
(Profit)/Loss on Asset Disposals	(43,894)	(41,164)	(41,164)	(29,792)	(127,145)
Movement in Current Employee Benefits cash backed	(2,544)	(2,544)	(2,544)	0	0
Movement in Deferred Pensioner Rates/ESL	0	0	0	0	0
Movement in Employee Benefit Provisions	0	0	0	0	0
Adjustment in Fixed Assets	0	0	0	0	0
Movement Due to Changes in Accounting Standards	0	0	0	0	0
Rounding	0	0	0	0	0
Depreciation on Assets	2,140,427	2,150,427	2,150,427	1,597,003	2,387,402
	<u>2,093,989</u>	<u>2,106,719</u>	<u>2,106,719</u>	<u>1,567,211</u>	<u>2,260,257</u>
<b>Amount attributable to operating activities</b>	<b>(962,129)</b>	<b>(897,644)</b>	<b>(897,644)</b>	<b>1,209,146</b>	<b>1,544,744</b>
<b>INVESTING ACTIVITIES</b>					
<b>Inflows from investing activities</b>					
Capital Grants, Subsidies and Contributions	6,986,077	6,605,411	6,605,411	3,186,340	4,328,578
Proceeds from Disposal of Assets	80,000	80,000	80,000	42,697	221,000
Proceeds from financial assets at amortised cost - self supporting loans	0	0	0	0	0
	<u>7,066,077</u>	<u>6,685,411</u>	<u>6,685,411</u>	<u>3,229,037</u>	<u>4,549,578</u>
<b>Outflows from investing activities</b>					
Purchase Land Held for Resale	0	0	0	0	0
Purchase of Land and Buildings	(4,213,177)	(3,123,177)	(3,123,177)	(1,536,144)	(3,468,687)
Purchase of Furniture & Equipment	0	0	0	0	0
Purchase of Plant & Equipment	(800,000)	(813,000)	(813,000)	(262,540)	(1,135,000)
Purchase of Infrastructure Assets - Roads	(7,574,541)	(6,703,541)	(6,703,541)	(2,980,362)	(5,181,233)
Purchase of Infrastructure Assets - Footpaths	(50,000)	0	0	0	(75,000)
Purchase of Infrastructure Assets - Parks & Ovals	0	0	0	0	(500,000)
Purchase of Infrastructure Assets - Other	(2,323,287)	(1,372,525)	(1,372,525)	(21,445)	(1,083,223)
Payments for financial assets at amortised cost - self supporting loans	0	0	0	0	0
	<u>(14,961,005)</u>	<u>(12,012,243)</u>	<u>(12,012,243)</u>	<u>(4,800,491)</u>	<u>(11,443,143)</u>
<b>Amount attributable to investing activities</b>	<b>(7,894,928)</b>	<b>(5,326,832)</b>	<b>(5,326,832)</b>	<b>(1,571,454)</b>	<b>(6,893,565)</b>
<b>FINANCING ACTIVITIES</b>					
<b>Inflows from financing activities</b>					
Proceeds from New Borrowings	650,000	0	0	0	650,000
Transfers from Restricted Asset (Reserves)	4,640,924	2,535,659	2,535,659	0	3,065,514
Transfers from Restricted Asset (Other)	0	0	0	0	0
	<u>5,290,924</u>	<u>2,535,659</u>	<u>2,535,659</u>	<u>0</u>	<u>3,715,514</u>
<b>Outflows from financing activities</b>					
Repayment of borrowings	(53,627)	0	0	0	(44,829)
Payments for principal portion of lease liabilities	0	0	0	0	0
Transfers to Restricted Assets (Reserves)	(2,510,699)	(2,490,699)	(2,490,699)	(2,470,910)	(500,000)
Transfers to Restricted Assets (Other)	0	0	0	0	0
	<u>(2,564,326)</u>	<u>(2,490,699)</u>	<u>(2,490,699)</u>	<u>(2,470,910)</u>	<u>(544,829)</u>
<b>Amount attributable to financing activities</b>	<b>2,726,598</b>	<b>44,960</b>	<b>44,960</b>	<b>(2,470,910)</b>	<b>3,170,685</b>
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>					
<b>Surplus or deficit at the start of the financial year</b>	6,130,460	6,179,518	6,179,518	6,179,518	3,346,299
Amount attributable to operating activities	(962,129)	(897,644)	(897,644)	1,209,146	1,544,744
Amount attributable to investing activities	(7,894,928)	(5,326,832)	(5,326,832)	(1,571,454)	(6,893,565)
Amount attributable to financing activities	2,726,598	44,960	44,960	(2,470,910)	3,170,685
<b>Surplus or deficit at the end of the financial year</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>3,346,299</b>	<b>1,168,163</b>

This statement is to be read in conjunction with the accompanying notes.



<b>13.1.6</b>	<b>Financial Audit Planning 2023/2024</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1286</b>
<b>DATE OF REPORT</b>	<b>20 May 2024</b>
<b>AUTHOR</b>	<b>Chief Financial Officer, Kristy Van Kuyl</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>To be tabled</b>

**SUMMARY:**

To receive the 2023/2024 Financial Audit Planning Memorandum from RSM Australia for the year ended 30 June 2024.

**BACKGROUND:**

RSM Australia has been engaged by the Office of the Auditor General (OAG) Western Australia to perform the Shire of Menzies financial report for the year ending 30 June 2024. RSM Australia is presenting the Audit Planning Memorandum which outlined the proposed audit strategy including the audit timeline and area of audit focus at the Ordinary Council meeting on 30 May 2024 (to be tabled).

**COMMENT:**

The Interim Audit fieldwork is commencing at the Shire of Menzies by RSM Australia in the week beginning 27 May 2024 and concluding on 31 May 2024.

In addition, RSM Australia will separately be engaged as an independent auditor to conduct the completion of the following grant acquittals for the Shire of Menzies for the year ending 30 June 2024.

- Roads to Recovery (RTR)
- Local Road and Community Infrastructure (LRCI) phase 3
- Local Road and Community Infrastructure (LRCI) phase 4

**CONSULTATION:**

RSM Australia

**STATUTORY AUTHORITY:**

Local Government Act 1995  
Local Government (Financial Management) Regulations 1996

**POLICY IMPLICATIONS:**

There are no policy implications resulting from the recommendation of this report.

**FINANCIAL IMPLICATIONS:**

There are no financial implications resulting from the recommendation of this report.

**RISK ASSESSMENT:**

Nil

**STRATEGIC IMPLICATIONS:**

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome

4.2 An efficient and effective organisation.

Strategy

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That the 2023/2024 Financial Audit Planning Memorandum for the year ended 30 June 2024 by RSM Australia be received.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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## 13.2 Administration Reports

<b>13.2.1</b>	<b>2024 WALGA Local Government Convention</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1287</b>
<b>DATE OF REPORT</b>	<b>16 May 2024</b>
<b>AUTHOR</b>	<b>Executive Officer, Maureen Yulo-Uy</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

### **SUMMARY:**

The 2024 WALGA (Western Australian Local Government Association) Local Government Convention will be held from Tuesday 8 October to Thursday 10 October 2024 at Perth Convention and Exhibition Centre.

This report will recommend representatives from the Shire of Menzies be authorised to attend the Convention.

### **BACKGROUND:**

WALGA is the peak body for local government authorities in Western Australia.

The Convention is held annually and creates an opportunity for all local authorities in WA to attend keynote addresses relating to local government, network with representatives from other local authorities and, usually, creates an opportunity to meet with government representatives to discuss matters relating to local government and specifically their own local government. It also provides an opportunity for services providers to the local government industry to showcase their products and services.

### **COMMENT:**

Attendance is considered worthwhile for all Council Members.

### **CONSULTATION:**

No external consultation has occurred in relation to the preparation of this report.

## **STATUTORY AUTHORITY:**

Local Government Act 1995:

Section 5.90A (2) provides that a local government must prepare a policy that deals with matters relating to the attendance of Council Members and the CEO at events

## **POLICY IMPLICATIONS:**

Policy 1.12 Elected Members Ongoing Professional Development.

The above policy provides (among other things) that attendance at WALGA conferences is considered part of a Council Member's ongoing professional development.

Further, any Council Member attending the conference must provide a written report to the Council on the benefits of attending.

## **FINANCIAL IMPLICATIONS:**

The draft 2024–2025 Budget allocates \$75,000.00 for the professional development, travel and accommodation of Council Members.

## **RISK ASSESSMENT:**

Should fewer than all Council Members attend the Convention, or no Council Member attends the Convention, the risk is considered low that there will be any short-term impact.

## **STRATEGIC IMPLICATIONS:**

The Shire's Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome:

4.2 An efficient and effective organisation.

Strategy:

4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer's recommendation aligns with the Strategic Community Plan.

## **VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Councillor \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ be authorised to attend the 2024 WALGA Local Government Convention and the costs of registration, accommodation, meals and transport be charged to Members Training and Development and Members Travel and Accommodation.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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<b>13.2.2</b>	<b>Outback Way Forum 2024 and 2024 National General Assembly of Local Government (NGA)</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Shire President, Cr Paul Warner</b>
<b>DOCUMENT REF</b>	<b>NAM1288</b>
<b>DATE OF REPORT</b>	<b>21 May 2024</b>
<b>AUTHOR</b>	<b>Executive Officer, Maureen Yulo-Uy</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	<b>Nil</b>

### **SUMMARY:**

To consider a request by the Shire President, Cr Paul Warner, to attend the Outback Way Forum 2024, to be held on Sunday, 30 June and Monday, 1 July 2024, and the 2024 National General Assembly of Local Government (NGA), to be held from Tuesday, 2 July to Thursday, 4 July 2024, both in Canberra.

### **BACKGROUND:**

The Outback Way Forum 2024 will bring together community, industry, business, indigenous and government representatives to discuss and collaborate on many topics, such as:

- Tangible, near-term opportunities to improve the cost of living for isolated communities while increasing economic participation
- Business and industry, development and growth opportunities that open up new markets while reducing the cost of doing business
- Road infrastructure to improve safety, emergency access and mobility for locals, tourists, industry and freight
- Preparedness for the impacts of increased traffic and population growth on community, culture and the environment
- Developing and promoting an iconic tourism and cultural heritage attraction – Australia’s Route 66!

While the theme of the 2024 NGA is ‘Building Community Trust’ which acknowledges the critical importance of trust in our democracy’s different level of government, its institutions, and amongst its citizens. The conference program features a range of high profile and engaging speakers who will explore ideas about what creates trust, and how we nurture it.

Cr Paul Warner has indicated an interest in attending the forum and the general assembly of local governments, aiming to gather valuable information that could assist him in his role as Shire President.

**COMMENT:**

In accordance with the Shire policy, if attendance by Council Members for professional development is considered in the best interest of the Shire and there is sufficient budget provision to facilitate attendance, the CEO is to prepare an agenda item for the Council to consider.

Upon return from any professional development event, where registration and other associated costs are met by the Shire, the attending Council Member is required to provide a written report to the CEO on their attendance and the benefits to both them and the Shire. The CEO is to record these reports in a register to support the required annual reporting mandated by legislation.

**CONSULTATION:**

No external consultation has occurred in relation to the preparation of this report.

**STATUTORY AUTHORITY:**

Local Government Act 1995:  
Section 5.90A (2) provides that a local government must prepare a policy that deals with matters relating to the attendance of Council Members and the CEO at events.

**POLICY IMPLICATIONS:**

Policy 1.12 Elected Members’ Ongoing Professional Development.

The above policy supports Council Members’ attendance at conferences to resource them in fulfilling their roles to benefit the community.

**FINANCIAL IMPLICATIONS:**

The 2023–2024 Budget currently allocates \$70,000.00 for the professional development, travel and accommodation of Council Members.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
When Council Members are unable to access professional development opportunities, they may miss out on valuable learning experiences that can assist them in their role as	Low	Approve the request to participate in the forum.



community leaders and community representatives.		
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**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcome and Strategy:

Outcome:  
4.2 An efficient and effective organisation.

Strategy:  
4.2.1 Maintain a high level of corporate governance, responsibility and accountability.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That:

1. Cr Paul Warner be authorised to attend the Outback Way Forum 2024 on June 30 and July 1, 2024, in Canberra and the costs of registration, accommodation, meals and transport be charged to Members Training and Development and Members Travel and Accommodation.
2. Cr Paul Warner be authorised to attend the 2024 National General Assembly of Local Government from July 2 to July 4, 2024, in Canberra and the costs of registration, accommodation, meals and transport be charged to Members Training and Development and Members Travel and Accommodation.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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<b>13.2.3</b>	<b>Use of Drones within the Shire of Menzies</b>
<b>LOCATION</b>	<b>Not Applicable</b>
<b>APPLICANT</b>	<b>Internal</b>
<b>DOCUMENT REF</b>	<b>NAM1289</b>
<b>DATE OF REPORT</b>	<b>29 April 2024</b>
<b>AUTHOR</b>	<b>Governance Consultant, Steven Tweedie</b>
<b>RESPONSIBLE OFFICER</b>	<b>Chief Executive Officer, Glenda Teede</b>
<b>OFFICER DISCLOSURE OF INTEREST</b>	<b>Nil</b>
<b>ATTACHMENT</b>	1. Draft Policy 12 6 Use of Drones within the Shire of Menzies [ <b>13.2.3.1</b> - 2 pages]

**SUMMARY:**

To consider the draft policy on drone usage within the Shire of Menzies.

**BACKGROUND:**

The Shire has occasionally, and more frequently, recently, had contact regarding the use of drones.

The Shire has limited jurisdiction in relation to drones, and currently no Policy describing such matters.

**COMMENT:**

The attached draft Policy on drone usage seeks to clarify the limited extent to which local government has jurisdiction over the use of drones, generally beyond, over, or on land under the care, control, and maintenance of local government.

At the very least the draft Policy (if adopted by Council) will be at the Shire website and people looking for information about usage of drones will be able to access same, especially the links to the agencies with jurisdiction over drone usage.

**CONSULTATION:**

Steven Tweedie, Governance Consultant

**STATUTORY AUTHORITY:**

See Civil Aviation Safety Authority (CASA) regulations

**POLICY IMPLICATIONS:**

This Policy, if approved by the Council, will be added to the Council Policy Manual.

**FINANCIAL IMPLICATIONS:**

None arising from this recommendation.

**RISK ASSESSMENT:**

Risk Statement	Level of Risk	Risk Mitigation Strategy
<p>Drones equipped with cameras can invade privacy if flown over private properties without consent, leading to potential legal disputes and discomfort among residents.</p> <p>Unregulated drone usage can pose security threats, especially if drones are flown near sensitive areas such as government buildings, critical infrastructure, or events with large gatherings.</p>	Medium	The draft policy will provide information about the responsible use of drones within the Shire of Menzies

**STRATEGIC IMPLICATIONS:**

The Shire’s Strategic Community Plan 2021-2031 outlines the following Outcomes and Strategies:

Outcome:  
1.2 A healthy and safe community.

Strategy:  
1.2.3 Support community health and wellbeing initiatives.

Outcome:  
4.1 A strategically focused Council, leading our community.

Strategy:  
4.1.1 Provide strategic leadership and governance.

Accordingly, the officer’s recommendation aligns with the Strategic Community Plan.

**VOTING REQUIREMENTS:**

Simple Majority

**OFFICER RECOMMENDATION:**

That Council, by SIMPLE MAJORITY, adopt the attached Policy 12.6 Use of Drones within the Shire of Menzies, and the CEO ensure that it is highlighted at the Shire website and social media, as appropriate.

**COUNCIL DECISION:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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## **POLICY – 12.6 – Use of Drones within the Shire of Menzies**

**Relevant Delegation**  
N/A

### **1. Objective**

1.1 This Policy provides guidance on the use of drones within the Shire of Menzies, especially on, and above land, and property under the care, control, and maintenance of the Shire of Menzies.

### **2. Policy Statement**

Drones are a major part of modern society, and more people are using them every year.

Drone operators are discovering many new and creative ways to utilise drones for recreational and business purposes including emergency services.

Drone usage is not regulated by Local Governments.

The Civil Aviation Safety Authority (CASA) Australian is the national authority for the regulation of civil aviation - which includes drone regulations and certifications - and can also provide help and assistance to community members concerned about drone use – for more information see

<https://www.casa.gov.au/drones/drone-rules>

The Shire of Menzies is not positioned to enforce laws pertaining to Drone use unless it is being used in a public area where 'remotely controlled aircraft' use is not permitted.

#### **2.1 Recreational Use - Flying in Shire of Menzies Public Space**

##### **2.1.1 Drone operators must:**

- Be accredited by CASA – see <https://www.casa.gov.au/drones/get-your-operator-credentials/operator-accreditation>
- Only fly one drone at a time.
- Always fly the drone within visual line-of-sight — this means:
  - Flying only during the day.
  - Avoid flying in cloud, fog, or heavy rain.
  - Be able to always see the drone with their own eyes — not by using binoculars or watching a video screen.
  - Ensure the drone is not flying behind trees, buildings, or anything else that stops always seeing the drone.
  - Respect personal privacy. Don't record or photograph people without their consent — this may breach other laws and involve the Police.

##### **2.1.2 Drone operators must not fly a drone:**

- Higher than 120 m (400 ft) above ground level — that's about the height of a 35-storey building or length of a football field.
- Closer than 30 m to people — other than those helping to fly or navigate the drone.

- Over or above people at any time or height.
- Over or near an area affecting public safety.
- In a way that creates a hazard to another person, aircraft, or property.
- Near emergency situations. This could include situations such as a car crash, police operations, a fire or firefighting efforts or search and rescue etc.
- In prohibited or restricted airspace.
- Closer than 5.5 km to a controlled aerodrome or airfield (usually those with a control tower), if the drone weighs more than 100 g.
- Operators may operate a drone within 5.5 km of a non-controlled aerodrome or helicopter landing site only if:
  - There are no manned aircraft (one or more people inside) flying to or from the aerodrome.
  - It lands as soon as safely possible if any manned aircraft flying to or from the aerodrome.
  - The operator stays outside the airfield boundary.
  - It does not operate in approach or departure paths

### **2.1.3 Commercial Use - Flying in Shire of Menzies Public Space**

If it is intended to fly a drone for work (commercially), it is important to adhere to the CASA regulations in relation to drones.

If it is contemplated using a park or reserve whilst flying a drone for commercial use, then apply to the Shire.

It is illegal to fly for money or reward unless the operator holds a remote pilot licence (RePL) or is flying in the excluded category (see website above).

### **2.1.4 Reporting Unsafe Flying**

If someone is seen breaking the rules, it should be reported to CASA.

Fines of up to \$1,050 can be issued per offence. If the matter is taken to court, fines of up to \$10,500 can be imposed.

*– End of Policy*

ADOPTED: 30 MAY 2024

## 14 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

## 15 NEW BUSINESS OF AN URGENT NATURE

Nil

## 16 BEHIND CLOSED DOORS - CONFIDENTIAL REPORTS

Item 16.1 56 Shenton Street Menzies

Item 16.2 Chief Executive Officer Regional/Isolation Allowance

These items are confidential in accordance with Section 5.23(2) of the *Local Government Act 1995* which permits the meeting to be closed to the public for business relating to the following:

- c. a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.
- e. a matter that if disclosed, would reveal: i) a trade secret; ii) information that has a commercial value to a person; or iii) information about the business, professional, commercial or financial affairs of a person. Where the trade secret or information is held by, or is about, a person other than the local government.

### OFFICER RECOMMENDATION:

That in accordance with Section 5.23(2) of the Local Government Act 1995 the meeting be closed to members of the public to consider Item 16.1 56 Shenton Street Menzies and Item 16.2 Chief Executive Officer Regional/Isolation Allowance.

### COUNCIL DECISION:

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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<b>Carried</b>	
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**MEETING OPENED TO THE PUBLIC:**

<b>Council Resolution Number</b>	
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<b>Moved</b>		<b>Seconded</b>	
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That the meeting be opened to the Members of the Public.

<b>Carried</b>	
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**17 NEXT MEETING**

The next meeting is to be held on Thursday, 27 June 2024 at the Shire Offices in Menzies commencing at 1.00pm.

**18 CLOSURE OF MEETING**

The Shire President, as Presiding Member declared the meeting closed at \_\_\_\_\_pm.