

---

## SHIRE OF MENZIES

### MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF MENZIES, HELD AT THE GRAND HOTEL, KOOKYNIE ON FRIDAY 16<sup>TH</sup> SEPTEMBER 2005 COMMENCING AT 9.30 am.

---

#### 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President welcomed all elected members and declared the meeting open at 9.30 am.

#### 2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

Present:	Cr S Tonkin	Shire President
	Cr A Kelly	Deputy Shire President
	Cr K Purchase	Member
	Cr I Tucker	Member
	Cr J Dwyer	Member
	Cr P Kennedy	Member
Staff:	Mr P Crawford	Acting Chief Executive Officer
	Mrs L McNamara	Minutes
Apologies:	Cr I McGregor	Member
Visitors:	Mr K Pusey	Kookynie Resident at 9.35 am
	Ms R McCarthy	Kookynie Resident at 9.36 am

#### 3. PUBLIC QUESTION TIME:

Mr. Kevin Pusey, resident of Kookynie advised Council that he had spoken with the ABC regarding the difficult times that we are currently experiencing. The fuel prices together with general rising costs had restricted the tourist numbers in the region. There had been no response from Politicians on the subject to date.

Ms Robyn McCarthy asked if Council could consider a walk trail around local Kookynie items of interest. It was believed that the Goldfields Esperance Development Committee may be able to assist with funding for a feasibility study into the walk trail.

The President thanked the speakers and invited them to stay for the remainder of the Meeting.

#### 4. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil

#### 5. ANNOUNCEMENTS BY SHIRE PRESIDENT WITHOUT DISCUSSION

Nil

## 6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

<b>COUNCIL DECISION / OFFICER RECOMMENDATION</b>
--

<b>ITEM 6.1</b>
-----------------

MOVED Cr A Kelly

SECONDED Cr I Tucker

That the minutes of the Ordinary Meeting held on Friday, 19<sup>th</sup> August 2005 as previously circulated be confirmed as a true and accurate record.

CARRIED 6/0

## 7. STATUS REPORT

<b>COUNCIL DECISION / OFFICER RECOMMENDATION</b>
--

<b>ITEM 7.1</b>
-----------------

MOVED Cr J Dwyer

SECONDED Cr I Tucker

That the Status Report as at 7<sup>th</sup> September 2005, be received

CARRIED 6/0

## 8. FINANCIAL REPORTS

<b>8.1</b>	<b>Financial Statements to 31st August 2005</b>
------------	---

**SUBMISSION TO:** Ordinary Meeting of Council Friday, 16 September 2005  
**LOCATION:** Menzies  
**APPLICANT:** N/A  
**FILE REF:** 103a  
**DISCLOSURE OF INTEREST:** None  
**DATE:** 8 September 2005  
**AUTHOR:** Peter Crawford, Acting Chief Executive Officer  
**SIGNATURE OF AUTHOR:**

### **BACKGROUND:**

The Financial Reports (AAS27) are presented monthly, generated by our off-site Accountants, Haines Norton and printed in our officer.

### **COMMENT:**

Included in these Financial Reports, (which are an equivalent of a quarterly financial report) is a rates report and a report on reserves funds

### **CONSULTATION:**

Ms Mandy Wynne, Haines Norton.

**STATUTORY ENVIRONMENT:** As per Local Government (Financial Management) Regulations 1996 Regulation 34 (i) (e)

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:** Reporting on Financial Activity

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 8.1**

MOVED Cr A Kelly

SECONDED Cr J Dwyer

That the Financial Statements to 31<sup>st</sup> August 2005 as presented, be adopted

CARRIED 6/0

**8.2 Accounts for Payment**

**SUBMISSION TO:** Ordinary Meeting of Council Friday, 16 September 2005  
**LOCATION:** Menzies  
**APPLICANT:** N/A  
**FILE REF:** 103  
**DISCLOSURE OF INTEREST:** The author has an interest to the extent that he is a co-owner of a the local roadhouse, one of the creditors  
**DATE:** 8<sup>th</sup> September 2005  
**AUTHOR:** Peter Crawford  
**SIGNATURE OF AUTHOR:**

**BACKGROUND:**

Cheque numbers 3105 to 3186 and bank statement transfers totalling \$210,014.41 are presented for payment as per the submitted lists.

**COMMENT:**

None required.

**CONSULTATION:**

Ms Mandy Wynne, Haines Norton

**STATUTORY ENVIRONMENT:** Local Government (Financial Management) Regulations 1996 Regulation 13(2)

**POLICY IMPLICATIONS:** All signing of cheques were carried out as per Policy 3.8. (All amounts over \$15,000 were counter signed by a Council Member).

**FINANCIAL IMPLICATIONS:** Reduction to the Municipal Fund Balance

**VOTING REQUIREMENTS:** Simple Majority required

MOVED Cr K Purchase

SECONDED Cr J Dwyer

That cheques numbered 3105 to 3186 and direct bank payments totalling \$210,014.41 which have been paid by the Acting Chief Executive Officer under delegated authority, be adopted.

CARRIED 6/0

**8.3 Inter-Account Transfer of Funds**

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005  
**LOCATION:** Menzies  
**APPLICANT:** N/A  
**FILE REF:** 105  
**DISCLOSURE OF INTEREST:** None  
**DATE:** 6 September 2005  
**AUTHOR:** Peter Crawford, Acting Chief Executive Officer  
**SIGNATURE OF AUTHOR:**

**SUMMARY:**

Advice to Council regarding the transfer of funds to attract interest.

**BACKGROUND:**

Council had an accumulated funds of some \$788,520.69 in the Operating Account with the National Bank This account attracts an interest rate of 3.55% for deposits up to \$250,000 and 4.1% for deposits above \$250,000. An amount of \$538,000 has been transferred to the Business Investment Account (Sweeper Account) which attracts some 5.2% overall (See attached Bank Statements).

This Account is not subject to card or cheque access, only inter-account transfers.

**COMMENT:**

This transaction is in keeping with good accounting practices in ensuring that Council reaps the best possible value for their investments.

**CONSULTATION:**

National Bank, Kalgoorlie

**STATUTORY ENVIRONMENT:** Delegation No 043 states:

- a) That subject to any Council Policy relating to investments applicable from time to time, the Chief Executive Officer be given delegated authority to invest surplus Council funds. (Local Government Act 1995 ss.5.42 and 6.14, Finance Management Regulations 8(3) and 19)

- b) That Council invest only with the National Australia Bank in Kalgoorlie or with any other financial institution nominated by the Council and that complies with the requirements of the Local Government Act 1995 and Regulations.

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:** In keeping with good accounting standards

**VOTING REQUIREMENTS:** Simple Majority required

<b>COUNCIL DECISION / OFFICER RECOMMENDATION</b>	<b>ITEM 8.3</b>
--	-----------------

MOVED Cr A Kelly

SECONDED CR K Purchase

That Council receive the above report detailing Inter-account Funds Transfers.

CARRIED 6/0

## 9. **WORKS AND SERVICES REPORT**

### 9.1 **Works Supervisors Report**

<b>9.1.1 <u>Roadworks and General Report</u></b>
--

16<sup>th</sup> September 2005  
**LOCATION:** Menzies Shire  
**APPLICANT:** N/A  
**FILE REF:** 405a  
**DISCLOSURE OF INTEREST:** None  
**DATE:** August 2005  
**AUTHOR:** Brad Pepper, Works Supervisor  
**SIGNATURE OF AUTHOR:**  
**SENIOR OFFICER:** Peter Crawford, Acting Chief Executive Officer  
**SIGNATURE OF SENIOR OFFICER:**

### **Kookynie Yarri Reconstruction SLK 45.3 – 46.5**

**Funding Provisions Allocated** - \$82,000

**Background** – very hazardous section of road with real potential for accidents

**Time Allocation** - 4 weeks depending on weather & breakdowns

**Previous Formation:** cleared width – 20m, pavement – 6m, pavement depth – 25mm

**Reconstructed Formation:** cleared width – 20m, pavement – 10m, pavement depth – 100mm

Work has progressed well on the Kookynie Yarri Road with horizontal and vertical alignments being corrected with existing culverts being extended and new culverts installed.

A D8 dozer was hired to rip and cut 3 sharp crests and use loosened material for fill on the hollow sections each side of the crests. The largest crest was able to be lowered 700mm before rock stopped further digging, the other two crests were lowered 500mm thus providing better vision on the approach to the top of each crest. The dozer was also used to push 3000m<sup>3</sup> of gravel material, some used for fill and some used for pavement material. A detour was established prior to commencement of road works.

One 600mm culvert was extended from 5m to 10m not only allowing the pavement width to increase but also allowed for vertical realignment between two crests. One new 375mm double barrel culvert was installed between crest 1 and crest 2 to prevent water gouging from flow overs.

### **Road Funding Values for Selected Roads**

At the August meeting 2005 Council requested that the amount of funds received by the Local Government Grants Commission for three of our roads was investigated. The roads concerned were Pinjin Yarri Road, Donkey Rocks Road and Yerilla Lake Raeside Road. A letter was sent to Mr Clive Shepherd from the Local Government Grants Commission asking for him to provide relevant monetary values for 3 roads that received funding on an annual basis, they being

1. Yerilla Lake Raeside Road - Number 6090005: 39.85km
2. Donkey Rocks Road – Number 6090006: 97.10km
3. Pinjin Yarri Road – Number 6090029: 27.68km

Discussion has been raised as whether to maintain these roads or not due to several factors, mainly unwanted traffic accessing predominantly station access roads and causing damage to property and leaving gates open.

On reply from Mr Shepherd it was ascertained that the funding amount for 2004-2005 for each of the roads was as follows:-

Yerilla Lake Raeside Road -	\$12,324
Donkey Rocks Road -	\$27,830
Pinjin Yarri Road -	\$ 8,560

Previous requests have been made to close the Yerilla Lake Raeside road however at the February 2003 Council meeting submissions of opinion had been received and council decided 5/0 to keep the road open.

With this being the case and our obligation for accepting funding for these roads, albeit limited, the above three roads should be maintained on a needs basis in line with all other roads within the Shire.

### **Levy Bank on Britannia Street – Kookynie**

Council indicated that the levy bank just west of the roundabout in Kookynie may be too steep for cars towing caravans to climb over. The CEO & W/S inspected the site and found that the levy bank may be improved by extending its length further westward to decrease the approach angle. On visitation a bus towing a trailer was unable to manoeuvre itself over the bank as the trailer was going to scrape on the ground, it therefore had to go around the alternative route to the north. It was also noted that it will be difficult to extend the bank further eastwards due to the close proximity of the roundabout, limiting working room and expected damage to the seal caused by earthworks.

A later inspection was carried out by the W/S and it was noted that one small portion of the bank (totalling 5 metres) could be moved slightly further westwards to allow for the working room needed to undertake the project. The height of both banks should be sufficient but particularly the one at the roundabout being approximately 700mm higher than the railway line. This project could be submitted into the 2006-2007 budget.

### **Niagara Dam Road & Britannia Street Signs**

It was brought to attention at the previous Council meeting that the Niagara road and Britannia Street signs are spelt incorrectly. These signs have been ordered; however the current signs will be displayed until the new signs arrive.

### **Advisory Signs at the Approaches to the Kookynie Roundabout**

Below is a draft copy of the sign for the Kookynie roundabout that was sent to Sunny Signs for a quote. There will be four of these set out, one at each intersecting point of the roundabout. Their dimensions will be 3000mm X 1800mm as per MRWA standards. \$2540 ex gst + freight + installation for the complete set of 4. Below is a reply from Sunny Signs indicating dimensions and of 4. Below is a reply from Sunny Signs indicating dimensions and the layout.

### **New Menzies Fire Truck**

The new Menzies fire truck arrived on Friday 2<sup>nd</sup> of September. It was delivered by Glen Tunstead from FESA and he give a brief rundown of the truck while he was here. It is a second-hand truck from the Gidgegannup area and the vehicle has been revamped to new condition. It is an Isuzu 4WD unit and is classed as a 1000 litre water tank truck, with 4 person's capacity and used for rural applications.

The truck now belongs to the Shire of Menzies as well as receiving operating funds from FESA for protective equipment and other expendable items.

There will be an official opening on Friday 18<sup>th</sup> of November (Council Meeting Day) with a 3 hour desktop safety course being held the day before (Thursday 17<sup>th</sup> November), those interested please register your interest at the Shire Office.

New signs will be purchased before opening day to be located at the front and side of the shed, a draft proposal is shown below.

The Menzies Fire Brigade was established in 1897 and is still active 108 years later and this will be reflected at the official opening.

### **Fencing – Lot 167 Onslow Street**

On 24 June 2005, a quote was supplied to GEHA for the installation of a new front fence at Lot 167 Onslow Street. The quote included a 1.2 metre high chain mesh fence (as per uniformity of the other two GEHA houses on the same street) with one set of driveway gates and totalled \$2980.00 inc gst. The quote was accepted and the project is now complete.

### **Mr Lloyd Lansdown**

Lloyd has started work again on light duties four days a week after visiting the doctor in late August. He will be visiting the works crew and undertaking small projects around town. He will be heading to Perth for five weeks of treatment in late September. Lloyd is in great spirits and authored a two page document titled "No Worries." This outlines his ordeal through the operation and ongoing treatments, it is an absolute crack-up.

**STATUTORY ENVIRONMENT:** As per Sections 2.7 and 3.1 of the Local Government Act 1995 relating top General Functions provisions.

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:** None

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 9.1.1**

MOVED CrJ Dwyer

SECONDED Cr A Kelly

That the Works Supervisors report, as tabled, be received

CARRIED 6/0

**10. HEALTH, BUILDING AND TOWN PLANNING BUSINESS**

**10.1 Environmental Health Officer's Report**

**10.1.1 Environmental Health Officer's Report for the Month of August 2005**

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005

**LOCATION:** Menzies

**APPLICANT:** N/A

**FILE REF:** H11 & H13

**DISCLOSURE OF INTEREST:** None

**DATE:** August 2005

**AUTHOR:** Marius Olsen, Principle Environmental Health Officer

**SIGNATURE OF AUTHOR:**

**SENIOR OFFICER:** Peter Crawford, Acting Chief Executive Officer

**SIGNATURE OF SENIOR OFFICER:**

**a) Food Premises Inspections**

Nil.

**b) Septic Tank Application**

The Menzies Hotel has now completed the effluent disposal system improvements. A final inspection was conducted on 17<sup>th</sup> august 2005, and all requirements of the Health Department's approval have been met. The permit to use Apparatus has been issued.

**c) Building Licences**

17<sup>th</sup> August 2005 – Issued licence to Engen to commence construction of the new Menzies Power Station to be located on Lots 864 & 865 Mahon Street, Menzies.

**d) General Business**

Had discussions with the Manager of the Menzies Hotel regarding a proposal to construct additional accommodation rooms on the block adjacent to the hotel. More information will be formally submitted to Council at a later date.



**STATUTORY ENVIRONMENT:** As per Sections 2.7 and 3.1 of the Local Government Act 1995 relating to General Functions provisions.

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:** None

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 10.1.1**

MOVED Cr K Purchase

SECONDED Cr A Kelly

That the Environmental Health Officer's report for the Month of August 2005, as presented, be received.

CARRIED 6/0

**11. CHIEF EXECUTIVE OFFICER'S REPORT**

**11.1 Acting Chief Executive Officer's Report**

**11.1.1 Common Seal of the Shire of Menzies**

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005  
**LOCATION:** Menzies  
**APPLICANT:** N/A  
**FILE REF:** 146  
**DISCLOSURE OF INTEREST:** None  
**DATE:** 25<sup>th</sup> August 2005  
**AUTHOR:** Peter Crawford, Acting Chief Executive Officer  
**SIGNATURE OF AUTHOR:**

**SUMMARY:**

It is a requirement that the use of the Common Seal of the Shire of Menzies be endorsed by Council.

**BACKGROUND:**

During the past month, the President witnessed the affixing of the Common Seal for the Shire of Menzies to the following documents:

1. Remote Accounting Service Agreement with Haines Norton
2. Deed of Sub-Lease with Rox Resources

**COMMENT:**

The Remote Accounting Service Agreement with Haines Norton ensures that Council is meeting all its statutory obligations under the Local Government Act 1995

The Deed of Sub-Lease with Rox Resources is an assurance that the old Menzies Railway Station will become the responsibility of Rox Resources to adequately maintain in the immediate future.

**CONSULTATION:**

None

**STATUTORY ENVIRONMENT:** As per Sections 2.7 and 3.1 of the Local Government Act 1995 relating to general functions provisions

**POLICY IMPLICATIONS:** Has general reference to Council Policies regarding Financial Management.

**FINANCIAL IMPLICATIONS:** Ensures that Council is meeting the Statutory Requirements under the Local Government Act 1995

**VOTING REQUIREMENTS:** Simple Majority required

<b>COUNCIL DECISION / OFFICER RECOMMENDATION</b>
--

<b>ITEM 11.1.1</b>
--------------------

MOVED Cr J Dwyer

SECONDED Cr A Kelly

That Council endorse the affixing of the Common Seal to the following documents:

- 1) Remote Accounting Service Agreement with Haines Norton
- 2) Deed of Sub-Lease with Rox Resources

CARRIED 6/0

<b>11.1.2</b>	<b>Review of Delegation Register</b>
---------------	--------------------------------------

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005

**LOCATION:** Menzies

**APPLICANT:** N/A

**FILE REF:** 113b

**DISCLOSURE OF INTEREST:** None

**DATE:** 30 August 2005

**AUTHOR:** Peter Crawford, Acting Chief Executive Officer

**SIGNATURE OF AUTHOR:**

**SUMMARY:**

The following list of Delegations, numbers 001 – 047 are required to be reviewed on an annual basis

**BACKGROUND:**

The attached list of Delegations, numbers 001 – 046 were last Reviewed at the Ordinary Meeting of Council, held 15th October 2004.

Delegation 047 was Adopted by Council at the Ordinary Meeting of Council, held 19<sup>th</sup> August 2005. (Council will need to be aware that this Delegation was incorrectly numbered 046 in both the Recommendation in the Agenda and the Resolution in the Minutes from that Meeting. The correct number should have read "Delegation 047 Attendance at Meetings by Electronic Means", as per the Agenda Item)

All details of the Delegations are shown in the attached "Annexure A".

**COMMENT:**

It is customary for Councils to delegate to the Chief Executive Officers, the powers and authority to enable the efficient management of the Operational and Financial Functions of the Shires without delaying decisions until future Council Meetings.

As with all decisions made during the course of this Management, some Delegations have Statutory Reporting responsibilities to both Council and State / Federal Governments which the Officer is bound to comply with.

**CONSULTATION:**

None

**STATUTORY ENVIRONMENT:** Section 5.42 of the Local Government Act 1995 states that:

A local government may delegate to the CEO the exercise of any of its powers or the discharge of any of its powers or duties under this act.

Section 5.44 of the Local Government Act 1995 states that:

A CEO may delegate to any employee of the Local Government the exercise of the CEO's powers or the discharge of any of the CEO's duties under this Act other than the power of delegation.

Section 5.46 of the Local Government Act 1995 states that:

The CEO is to keep a register of the delegations made under this Division to the CEO and to employees.

At least once in every financial year, delegations made under this Division are to be reviewed by the delegator.

A person to whom a power or duty is delegated under this act is to keep records in accordance with regulations in relation to the exercise of the power or the discharge of the duty.

**POLICY IMPLICATIONS:** There are no current policies in place relating to delegated authority, however the proposed delegations work in conjunction with the Shire's policies outlined in the Policy Manual.

**FINANCIAL IMPLICATIONS:** Some of the delegations authorise the Chief Executive Officer to expend funds as indicated in the Council's budget. No direct financial implications are apparent.

**VOTING REQUIREMENTS:** Absolute Majority required

<b>COUNCIL DECISION / OFFICER RECOMMENDATION</b>	<b>ITEM 11.1.2</b>
--	--------------------

MOVED Cr A Kelly

SECONDED Cr J Dwyer

That Council delegates the following delegations to the Chief Executive Officer:

1. Buildings – Issue of Licenses
2. Buildings - Removal of Neglected and Dilapidated
3. Buildings - Unlawful Works
4. Buildings - Demolition Licences
5. Bush Fire - Use of Council Plant
6. Staff - Housing Bonds
7. Recovery of Debts
8. Staff - Private Use of Council Vehicles
9. Legal Advice
10. Land Valuations
11. Tenders for Equipment Purchases
12. Staff - Attendances at Conferences and Training Courses
13. Plant - Use by Employees
14. Roads and Footpaths - Damage to
15. Private Works
16. Signs - Roads and Streets
17. Roadtrain Permits
18. Payment of Accounts Between Meetings
19. Hire Charges - Council Property & Equipment
20. Liquor - Sale of from Council Property
21. Contract Variations
22. Rate Book
23. Road Closures, Temporary
24. Disposal of Surplus Equipment, Materials, Tools etc
25. Buildings - Dangerous
26. Buildings - Certificates of Classification
27. Septic Tank Approvals
28. Finance - Preparation of Annual Financial Report
29. Award/Industrial Matters
30. Native Title
31. Telephones (Private) – Use by Employees for Council Business
32. Impounding Goods – Authorised Employee
33. Sale of Impounded/Seized/Confiscated Vehicles, Animals or Goods
34. Insurance – Contracts of
35. Insurance – Public Liability Claims
36. Staff Housing
37. Contractors – Use on Works
38. Burning, Prohibited and Restricted Times (Variation)
39. Offences – Bush Fires Act
40. Mining Tenements
41. Proceedings under Dog Act
42. Dogs, Limitation as to the Number of
43. Investments
44. Staff Matters, Casual Employment
45. Issue of Notice on Private Land
46. Councillors, Approval of Travel and other Expenses
47. Attendance at Meetings by Electronic Means

And endorse the change of Delegation number of “Attendance at Meetings by Electronic Means from Delegation 046 to Delegation 047.

CARRIED 6/0

<b>11.1.3 Proposed Reservation of Lots 300 and 301 – Plan 47448</b>
---

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005  
**LOCATION:** Menzies Shire – Western Sector  
**APPLICANT:** Department of Planning and Infrastructure  
**FILE REF:** 206  
**DISCLOSURE OF INTEREST:** None  
**DATE:** 1 September 2005  
**AUTHOR:** Peter Crawford, Acting Chief Executive Officer  
**SIGNATURE OF AUTHOR:**

**SUMMARY:**

A proposal has been received from the Department of Planning and Infrastructure to reserve land for the purposes of Conservation Park.

**BACKGROUND:**

Lots 300 and 301 on the attached Deposited Plan 47448 comprise of an area of some 147,292 hectares in the western sector of the Menzies Shire.

The proposal is, under Section 41 of the Land Administration Act 1997, to create a Conservation Park, however, DPI have emphasised that it will not be classified as an “A” Class reserve.

**COMMENT:**

There does not appear, at this point, to be any basis for objecting to the proposal. The land in question forms part of the Mt Manning Nature Reserve and the request is just formalising the process of documentation.

**CONSULTATION:**

Mr J Pruyn Department of Planning and Infrastructure

**STATUTORY ENVIRONMENT:** Sections 2.7 and 3.1 of the Local Government Act 1995 relating to General Functions provisions.

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:** None

**VOTING REQUIREMENTS:** Simple Majority required

<b>OFFICER RECOMMENDATION</b>
-------------------------------

<b>ITEM 11.1.3</b>
--------------------

MOVED Cr I Tucker

SECONDED Cr A Kelly

That Council advise the Department of Planning and Infrastructure that they have no objections to the proposal to reserve Lots 300 and 301 on Deposited Plan 47448 for the purpose of a “Conservation Park”.

<b>11.1.4</b>	<b>Amalgamation of Lots – Kookynie Townsite</b>
---------------	---

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005

**LOCATION:** Kookynie Townsite

**APPLICANT:** Department of Planning and Infrastructure

**FILE REF:** 206

**DISCLOSURE OF INTEREST:** None

**DATE:** 1 September 2005

**AUTHOR:** Peter Crawford, Acting Chief Executive Officer

**SIGNATURE OF AUTHOR:**

**SUMMARY:**

A proposal has been received from the Department of Planning and Infrastructure to amalgamate lots in Kookynie townsite.

**BACKGROUND:**

Kookynie Lot 512 (Lease 15473798) 859m<sup>2</sup> and Lot 55 (Freehold) 1,012m<sup>2</sup> are adjoining Lots that are proposed to be amalgamated in to one large freehold block.

**COMMENT:**

There does not appear, at this point, to be any reason for Council to object to the proposal.

**CONSULTATION:**

Mr J Pruyn from the Department of Planning and Infrastructure

**STATUTORY ENVIRONMENT:** As per Sections 2.7 and 3.1 of the Local Government Act 1995 relating to General Functions provisions

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:** Would become eligible for rating purposes

**VOTING REQUIREMENTS:** Simple Majority required

<b>COUNCIL DECISION / OFFICER RECOMMENDATION</b>	<b>ITEM 11.1.4</b>
--	--------------------

MOVED Cr J Dwyer

SECONDED Cr I Tucker

That Council raise no objection to the proposed amalgamation of Lots 512 and 55 in Kookynie Townsite to create one large block.

<b>11.1.6 St John Ambulance Assoc. Annual Donation</b>
--

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005  
**LOCATION:** Menzies  
**APPLICANT:** N/A  
**FILE REF:** 127  
**DISCLOSURE OF INTEREST:** None  
**DATE:** August 2005  
**AUTHOR:** Peter Crawford, Acting Chief Executive Officer  
**SIGNATURE OF AUTHOR:**

**SUMMARY:**

To formalise details regarding the annual contribution by Council to St John Ambulance Association

**BACKGROUND:**

Provision was made in the 2005/2006 Financial Budget for a donation of \$2,000 towards fuel for the St John Ambulance. This has been an ongoing provision for some years now, although in the past the donation has never been used in its entirety.

**COMMENT:**

St John now has its own fuel card making it responsible for the management of a fuel budget. It has been suggested that Council could make an annual untied donation of \$2,000 to St Johns and that they would then be free to administer the funds as they see fit.

While Council is still prepared to make the annual provision of the funds, They could adopt this idea as an unwritten policy. It would however, have to be emphasised to St John that the annual \$2,000 donation would be final and no further funding would be forthcoming in that particular financial year.

**CONSULTATION:**

St John Ambulance Assoc. staff, Previous CEO Mr A Nottle.

**STATUTORY ENVIRONMENT:** As per Sections 2.7 and 3.1 of the Local Government Act 1995 relating to General Functions provisions.

**POLICY IMPLICATIONS:** Could be adopted as a Policy of Council.

**FINANCIAL IMPLICATIONS:** Provision has been made in the 2005/2006 Financial Budget.

**VOTING REQUIREMENTS:** Simple Majority required

<b>COUNCIL DECISION / OFFICER RECOMMENDATION</b>
--

<b>ITEM 11.1.6</b>
--------------------

MOVED Cr J Dwyer

SECONDED Cr K Purchase

That Council Resolve to make an untied grant of \$2,000 to the Menzies sub-branch of the St John Ambulance Association for the 2005/2006 Financial Year, and for this funding to be reviewed on an annual basis during Budget preparation.

CARRIED 6/0

<b>11.1.7</b>	<b>Small Town Survival Conference</b>
---------------	---------------------------------------

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005

**LOCATION:** Menzies

**APPLICANT:** N/A

**FILE REF:** 141

**DISCLOSURE OF INTEREST:** None

**DATE:** September 2005

**AUTHOR:** Peter Crawford, Acting Chief Executive Officer

**SIGNATURE OF AUTHOR:**

**SUMMARY:**

Attendance at a conference that may benefit future planning for the Shire of Menzies.

**BACKGROUND:**

Attached are the details of a Small Town Survival Conference that is being conducted by the Wheatbelt Area Consultative Committee in York on 19<sup>th</sup> October 2005.

**COMMENT:**

This conference will deal with a number of issues that directly relate to small towns survival that is consistent with Menzies's situation. Unfortunately, there are many small towns facing a very uncertain future due to several factors, the most predominant being a declining population. This in itself is aggravated by lack of employment opportunities, community facilities, increased peer pressure, the list is endless.

Small towns need to be resilient, resourceful and seek ways in which they can contribute to the economy in order to survive. The question of amalgamation is ever present and the conference will address this issue along with others.

There has been three nominations reserved subject to confirmation. I believe that it is imperative that we attend this conference and use the knowledge to assist in finding ways of making Menzies future secure and sustainable.

**CONSULTATION:**

Mr Stephen Tonkin, Shire President.

**STATUTORY ENVIRONMENT:** As per Section 2.7 and 3.1 of the Local Government Act 1995 relating to General Functions provisions.

**POLICY IMPLICATIONS:** May well provide information to allow the formulation of a new Policy.



**FINANCIAL IMPLICATIONS:** None

**VOTING REQUIREMENTS:** Simple Majority required.

**OFFICER RECOMMENDATION**

**ITEM 11.1.7**

That Council Resolved to nominate Councillors \_\_\_\_\_ and \_\_\_\_\_ and the Chief Executive Officer to attend the Small Towns Survival Conference at York on 19<sup>th</sup> October 2005.

**COUNCIL DECISION**

**ITEM 11.1.7**

MOVED Cr I Tucker

SECONDED Cr J Dwyer

That Council Resolved to nominate Councillors S Tonkin, A Kelly, K Purchase and the Chief Executive Officer to attend the Small Towns Conference at York on 19<sup>th</sup> October 2005

CARRIED 6/0

*Reason for the change was that more interest was expressed in attending the conference than was anticipated.*

**11.1.8 2006 Year of the Outback**

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005  
**LOCATION:** Menzies  
**APPLICANT:** N/A  
**FILE REF:** 120  
**DISCLOSURE OF INTEREST:** None  
**DATE:** August 2005  
**AUTHOR:** Peter Crawford, Acting Chief Executive Officer  
**SIGNATURE OF AUTHOR:**

**SUMMARY:**

Advice to enable Council to allocate funding in the 2006/2007 Financial Budget.

**BACKGROUND:**

The Year of the Outback was promoted during 2002 around regional Australia. It was considered such a huge success that the organisers have decided to hold the evolve the theme into a four year cycle, ie, it will be held every four years commencing in 2006  
(See attached circular).

**COMMENT:**

From past experience, it has been proven that the previous Year of the Outback was of enormous benefit to regional Australia. Registration and advertising of events/activities/projects are free and gain a very wide coverage due to the nature of the website.

Should Council decide to stage an event, it would add to the already popular success of the Golden Quest discovery Trail and in particular, the Lake Ballard Statues which has certainly helped to put Menzies on the list of places to visit..

Another aim of the program is to assist in the reversing of people movement from the rural areas to the cities.

**CONSULTATION:**

None

**STATUTORY ENVIRONMENT:** There are no Statutory implications regarding the matter at this stage

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:** Any event scheduled would be provided for in the 2006/2007 Financial Budget.

**VOTING REQUIREMENTS:** Simple Majority required

<b>OFFICER RECOMMENDATION</b>
-------------------------------

<b>ITEM 11.1.8</b>
--------------------

That Council Resolve to provide funding in the 2006/2007 Financial Budget to stage an event in the latter half of 2006 to coincide with the Year of the Outback 2006.

<b>COUNCIL DECISION</b>
-------------------------

<b>ITEM 11.1.8</b>
--------------------

MOVER Cr A Kelly

SECONDED Cr I Tucker

That Council agree to leave the matter on the table until the next Meeting to allow Councillors more time to consider what would be an appropriate event to stage and at what costs.

CARRIED 6/0

*Reason for the change was that Council wanted the public to be advised about the prospect of such an event and allow time for residents to provide feedback on various themes that they may have.*

Mr Greg Stubbs and Ms Carol Stubbs arrived at 10.30 am. and were invited by the Chairman to give a brief overview of the next item on the Agenda.

<b>11.1.9 Sponsors of Children to Camp</b>
--

**SUBMISSION TO:** Ordinary Meeting of Council Friday,  
16<sup>th</sup> September 2005  
**LOCATION:** Menzies Shire  
**APPLICANT:** Beulah Place Campers  
**FILE REF:** 107  
**DISCLOSURE OF INTEREST:** None  
**DATE:** 6<sup>th</sup> September 2005  
**AUTHOR:** Peter Crawford, Acting Chief Executive Officer  
**SIGNATURE OF AUTHOR:**

**SUMMARY:**

To advise Council of a request for donation/sponsorship for children to attend a camp.

**BACKGROUND:**

A request has been received from the Directors of Beulah Place Campers to sponsor children from within the Menzies Shire, to attend a weeks camp at Beulah Place Camps located at Morapoi (See attached letter).

The camp will be held during the October school holidays and will cater for children in the 5 to 12 years age group participating in a diverse range of activities.

**COMMENT:**

The objective of holding the camp is an admirable one, especially for children who would not normally have the opportunity to attend such an activity.

However, there are quite a number of children who reside within the Shire of Menzies, including the children from Tjuntjuntjara Community that would fit within the age bracket.

While Council does have the authority to approve the application, they would be setting a precedent in involving themselves in this unusual form of sponsorship. To agree to the sponsorship does create a situation whereby a denial of future requests of a similar nature could be viewed as discriminatory. This is not an environment that Council would wish to have evolve.

It would be more appropriate to consider a small donation towards the camp on the basis that it is in line with Council’s Policy Manual that all requests for donations from all parties are viewed on an equal footing.

**CONSULTATION:**

None

**STATUTORY ENVIRONMENT:** As per Sections 2.7 and 3.1 of the Local Government Act 1995 relating to General Functions provisions.

**POLICY IMPLICATIONS:** In line with Council Policy 3.3

**FINANCIAL IMPLICATIONS:** Provided for in the Budget

**VOTING REQUIREMENTS:** Simple Majority required

<b>COUNCIL DECISION / OFFICER RECOMMENDATION</b>	<b>ITEM 11.1.9</b>
--	--------------------

MOVED Cr J Dwyer

SECONDED Cr I Tucker

That Council agree to donate \$200.00 to the costs of the “Friends” holiday camp at Beulah Place Camps at Morapoi.

CARRIED 6/0

**12. REPORTS FROM COUNCILLORS**

Nil

**13. NEW BUSINESS OF AN URGENT NATURE**

**13.1 MEMBERS**

Nil

**13.2 OFFICERS**

Nil

**14. CONFIDENTIAL BUSINESS TO BE HELD BEHIND CLOSED DOORS**

Nil

**15. NEXT MEETING**

The next Ordinary Council Meeting is scheduled for Friday 21<sup>st</sup> October 2005 at the Council Chambers, Menzies, commencing at 9.00 am

**16. CLOSURE**

There being no further business to discuss, the Shire President declared the Meeting closed at 10.50 am

These Minutes were confirmed as a true and accurate record of proceedings, at the Ordinary Council Meeting held on 16<sup>th</sup> September 2005

CONFIRMED

**SHIRE PRESIDENT.....**