



SHIRE OF MENZIES

MINUTES

**FOR THE ORDINARY MEETING OF COUNCIL
HELD ON**

Thursday 24 April, 2014

Shire of Menzies Council Chambers

Commencing at 10.00am

**SHIRE OF MENZIES
NOTICE OF ORDINARY COUNCIL MEETING**

Dear Council Member,

The next Ordinary Meeting of the Shire of Menzies will be held on 29 May 2014 at Tjuntjuntjara commencing at 10.00am.



N.P. Crawford
Chief Executive Officer

1/5/14

Date

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

**FINANCIAL INTEREST
(EFFECTIVE 1 JULY 1996)**

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) **In a written notice given to the CEO before the meeting: or**
- b) **At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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MINUTES OF ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Shire President, Cr Greg Dwyer, declared the meeting open at 10:00am, welcomed the attendees, visitors, guests and proceed with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Mr Paul Bashall, Planwest (WA) Pty Ltd
Ms Amanda Warry, Goldfields Tourism Network

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:	Cr G Dwyer	President
	Cr I R Tucker	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor
	Cr P J Twigg	Councillor
	Cr C Bennell (by phone)	Councillor (from 11:21am)
	Cr J Graham (by phone)	Councillor (from 10:56am)
Staff:	Mr N P Crawford	Chief Executive Officer
	Ms B Povah	Deputy CEO
	Mrs L Downie	Minutes
Observers:	Mr Paul Bashall	Planwest (WA) Pty Ltd
	Ms Amanda Warry	Goldfields Tourism Network

3.2 APOLOGIES

Councillors:	Nil	
Staff:	Mr R Pepper	MWS

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Peter Twigg requested a leave of absence for the Ordinary Council Meeting to be held at Tjuntjuntjara on 29 May 2014.

COUNCIL DECISION:

No: 0510

Moved: Cr Mazza

Seconded: Cr Tucker

That a leave of absence be approved for Cr Twigg for the meeting to be held on 29 May 2014 at Tjuntjuntjara.

10:03am

CARRIED 5/0

**7. DECLARATIONS OF INTEREST
Nil**

**8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS
Nil**

9. CONFIRMATION OF MINUTES

**9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING
HELD ON THURSDAY 27 MARCH 2014**

**VOTING REQUIREMENTS:
Simple Majority Decision required**

COUNCIL DECISION:

No: 0511

Moved: Cr Lee

Seconded: Cr Tucker

That the minutes of the Ordinary Meeting of Council held on 27 March 2014 be confirmed as a true and accurate record.

10:05am

CARRIED 5/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

The Council received a presentation from Ms Amanda Warry, Manager, Goldfields Tourism Network.

Ms Warry left the meeting at 10:36am.

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

Friday 28 th March	With the CEO, attended the meeting of the GVROC. Guest speakers were Wendy Duncan MLA for Kalgoorlie and Norman Baker, Acting CEO for GEDC.
Tuesday 1 st April	CEO and I met with representatives from Rosslyn Hill Mining, lead mines near Wiluna, regarding Transport Emergency Response Plan.
Thursday 3 rd April	Attended GTNA Ordinary Meeting in Leonora Shire. CEO is wanting to address Council on the role of GTNA relevant to the Menzies Shire prior to the Budget being adopted.
Tuesday 15 th April	The CEO and I met with Joe Phillips from Macarthur Minerals for an update and discussions on the availability to source land for an accommodation village.
Wednesday 16 th April	Attended the Northern Goldfields Inter Agency meeting in Leonora.

Thursday 17th April

With Cr Tucker attended a briefing at DMP on a proposed NG pipeline from Murrin to Tropicana. We met with Energy and Minerals Australia over lunch for an update on the Mulga Rocks Uranium Project. Linked up with Ian Mackay for an inspection of the second house due for delivery to Menzies town late this month.

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION:

No: 0512

Moved: Cr Lee

Seconded: Cr Tucker

That the President's Report as tabled, be received.

10:42am

CARRIED 5/0

12. REPORTS OF COMMITTEES AND OFFICERS



12.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS

Nil

12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORT – MARCH 2014

SUBMISSION TO:	Ordinary Meeting of Council 24 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	14 April 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month

BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 31 March 2014.

COMMENT:

A Compilation Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

CONSULTATION:

N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

COUNCIL DECISION:

No: 0513

Moved: Cr Lee

Seconded: Cr Tucker

That Council acknowledge receipt of the Statement of Financial Activity and associated reports for the period to 31 March 2014.

10:44am

CARRIED 5/0

SHIRE OF MENZIES
MONTHLY FINANCIAL REPORT

For the Period Ended 31st March 2014

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st March 2014

	Note	Amended Annual Budget	YTD Amended Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		3,400	2,548	4,446	1,898	42.69%	
General Purpose Funding		1,532,986	1,149,733	1,081,404	(68,329)	(6.32%)	
Law, Order and Public Safety		3,200	2,400	6,180	3,780	61.17%	
Health		500	377	393	16	4.07%	
Housing		59,600	44,702	45,447	745	1.64%	
Community Amenities		95,980	94,483	87,352	(7,131)	(8.16%)	
Recreation and Culture		40,000	37,405	37,181	(224)	(0.60%)	
Transport		693,269	370,602	553,635	183,033	33.06%	▲
Economic Services		137,300	115,481	121,916	6,435	5.28%	
Other Property and Services		95,056	84,373	84,859	486	0.57%	
Total (Ex. Rates)		2,661,291	1,902,104	2,022,813	120,709		
Operating Expense							
Governance		(428,732)	(323,801)	(278,047)	45,754	16.46%	▲
General Purpose Funding		(231,254)	(171,816)	(131,369)	40,447	30.79%	▲
Law, Order and Public Safety		(84,299)	(63,231)	(66,990)	(3,759)	(5.61%)	
Health		(30,019)	(22,516)	(22,498)	18	0.08%	
Education and Welfare		(15,000)	(11,250)	0	11,250	100.00%	▲
Housing		(42,850)	(24,278)	(19,924)	4,354	21.85%	
Community Amenities		(191,582)	(143,687)	(87,358)	56,329	64.48%	▲
Recreation and Culture		(407,980)	(307,731)	(304,768)	2,963	0.97%	
Transport		(2,921,383)	(2,202,282)	(2,205,468)	(3,186)	(0.14%)	
Economic Services		(1,160,584)	(872,545)	(747,073)	125,472	16.80%	▲
Other Property and Services		(4,000)	(43,497)	(147,375)	(103,878)	(70.49%)	▼
Total		(5,517,683)	(4,186,634)	(4,010,870)	175,764		
Funding Balance Adjustment							
Add back Depreciation		1,880,945	1,356,045	1,198,752	(157,293)	(13.12%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(7,306)	(7,306)	26,984	34,290	127.08%	▲
Adjust Provisions and Accruals		0	0	0	0		
Adjust on Previous P & E Revaluation		0	0	9,902	9,902	100.00%	
Net Operating (Ex. Rates)		(982,753)	(935,791)	(752,419)	173,470		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,581,219	1,255,912	683,729	(572,183)	(83.69%)	▼
Proceeds from Disposal of Assets	8	184,000	184,000	116,363	(67,637)	(58.13%)	▼
Transfer from Reserves	7	1,606,741	0	0	0		
Total		3,371,960	1,439,912	800,092	(639,820)		
Capital Expenses							
Land and Buildings	8	(804,500)	(804,500)	(325,200)	479,300	147.39%	▲
Plant and Equipment	8	(610,121)	(610,121)	(553,095)	57,026	10.31%	▲
Furniture and Equipment	8	(25,150)	(25,150)	(12,951)	12,199	94.19%	▲
Infrastructure Assets - Roads	8	(3,922,793)	(2,941,436)	(1,416,398)	1,525,038	107.67%	▲
Infrastructure Assets - Other	8	(75,000)	(75,000)	(72,500)	2,500	3.45%	
Loan Principal	10	(30,000)	(15,833)	(15,833)	0	0.00%	
Transfer to Reserves	7	(1,532,916)	0	(14,799)	(14,799)	(100.00%)	▼
Total		(7,000,480)	(4,472,040)	(2,410,776)	2,061,264		
Net Capital		(3,628,520)	(3,032,128)	(1,610,684)	1,421,444		
Total Net Operating + Capital		(4,611,273)	(3,967,919)	(2,363,102)	1,594,914		
Opening Funding Surplus(Deficit)	3	2,353,584	2,353,584	2,353,584	0	0.00%	
Rate Revenue	9	2,257,689	2,257,689	2,382,699	125,010	5.25%	
Closing Funding Surplus(Deficit)	3	0	643,354	2,373,180	1,719,924		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. ▲ ▼

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	5.00%
Furniture and Equipment	10.00%
Plant and Equipment - Heavy	15.00%
Plant and Equipment - Sundry	25.00%
Electronic Equipment	25.00%
Tools	20.00%
Infrastructure - Grids	4.00%
Infrastructure - Floodways	6.00%
Pavement	2.50%
Seal	6.67%
Curbing	2.00%
Other Infrastructure	2.00%

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Administration and operation of facilities and services to members of council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various by-laws, fire prevention and animal control.

HEALTH

Monitor and control health standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services. Analytical services.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(r) STATEMENT OF OBJECTIVE (Continued)

EDUCATION AND WELFARE

Support of education facilities within the Shire and of any external resources necessary to assist with education programmes for all residents.

HOUSING

Provision and maintenance of staff housing.

COMMUNITY AMENITIES

Maintain a refuse site for the settlement.

RECREATION AND CULTURE

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

TRANSPORT

Construction and maintenance of roads, drainage works and traffic signs. Maintenance of settlement airstrip.

ECONOMIC SERVICES

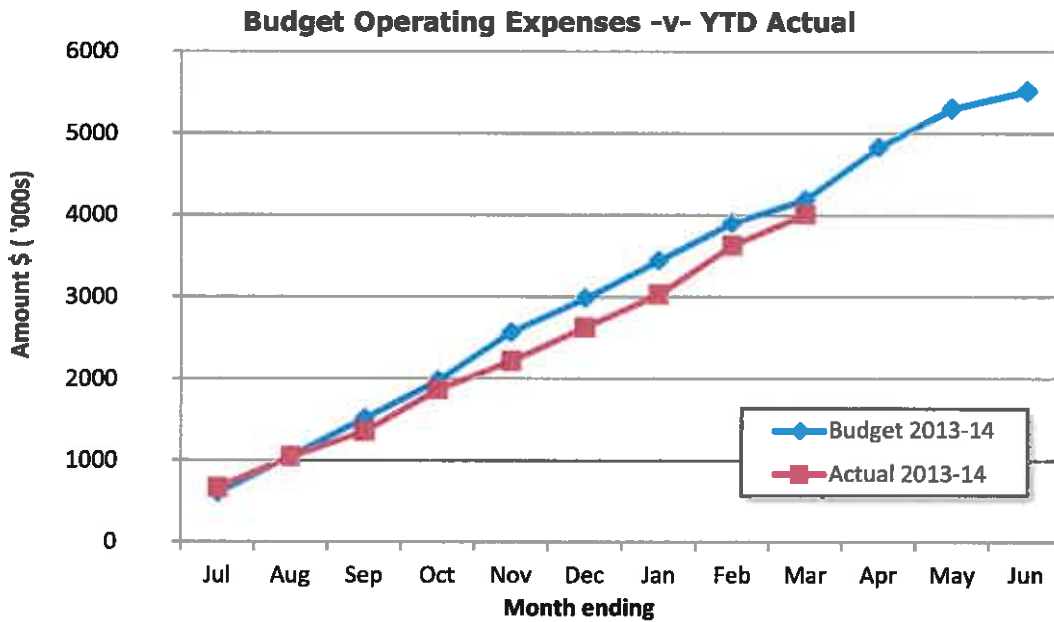
Building control, provision of power and water supplies. Supply and maintenance of television re-broadcast installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

OTHER PROPERTY & SERVICES

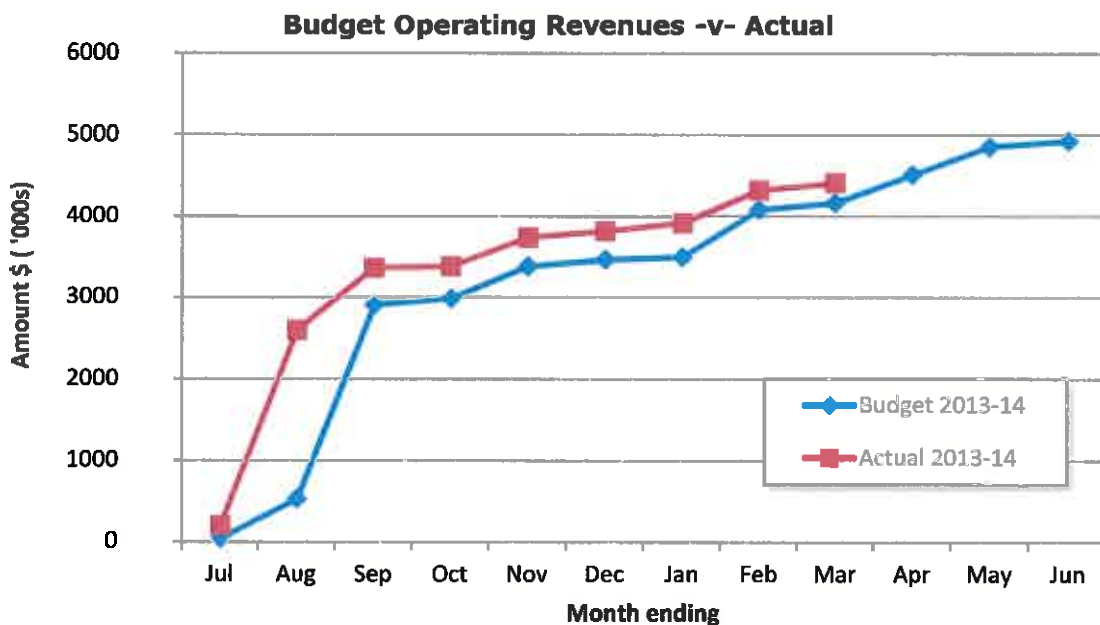
Private works operations, plant repairs and operations costs.

**SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014**

Note 2 - Graphical Representation - Source Statement of Financial Activity

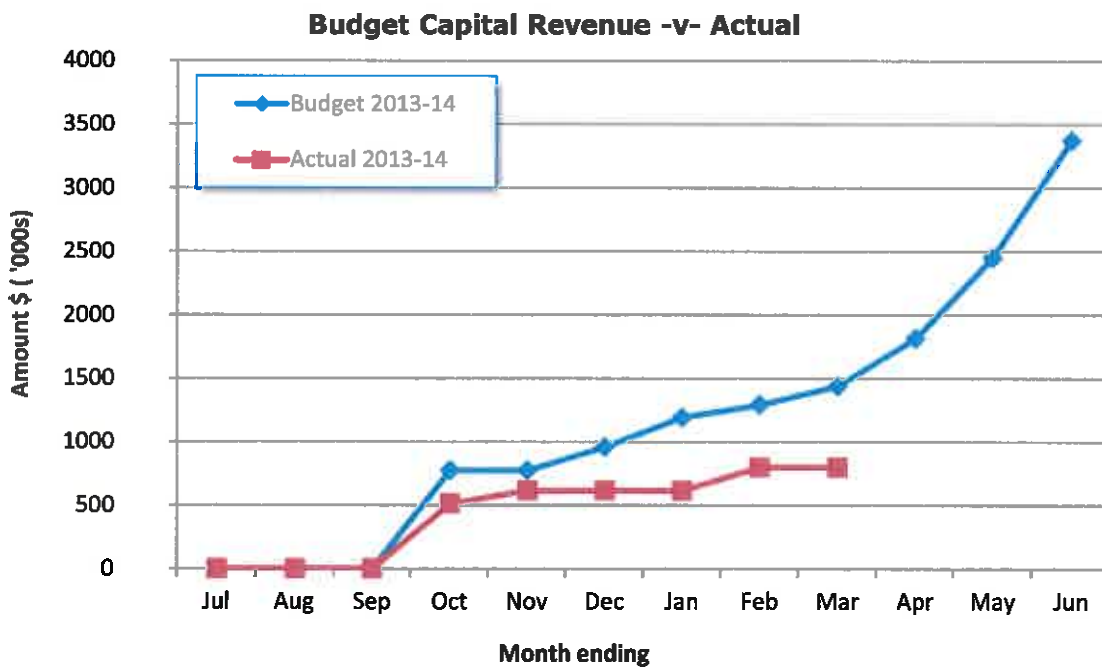
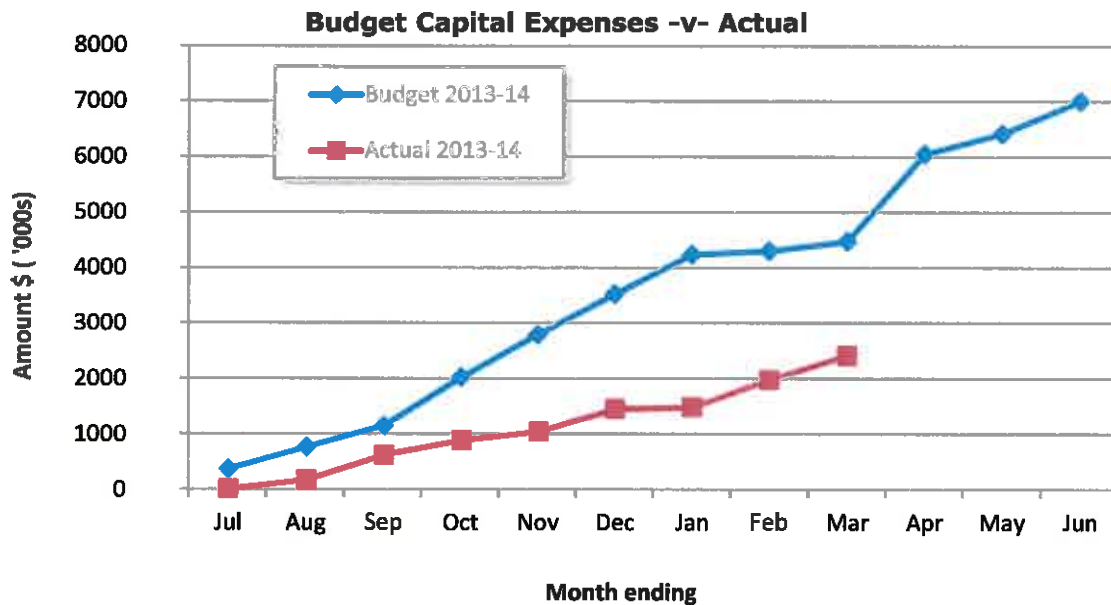


Comments/Notes - Operating Expenses



**SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014**

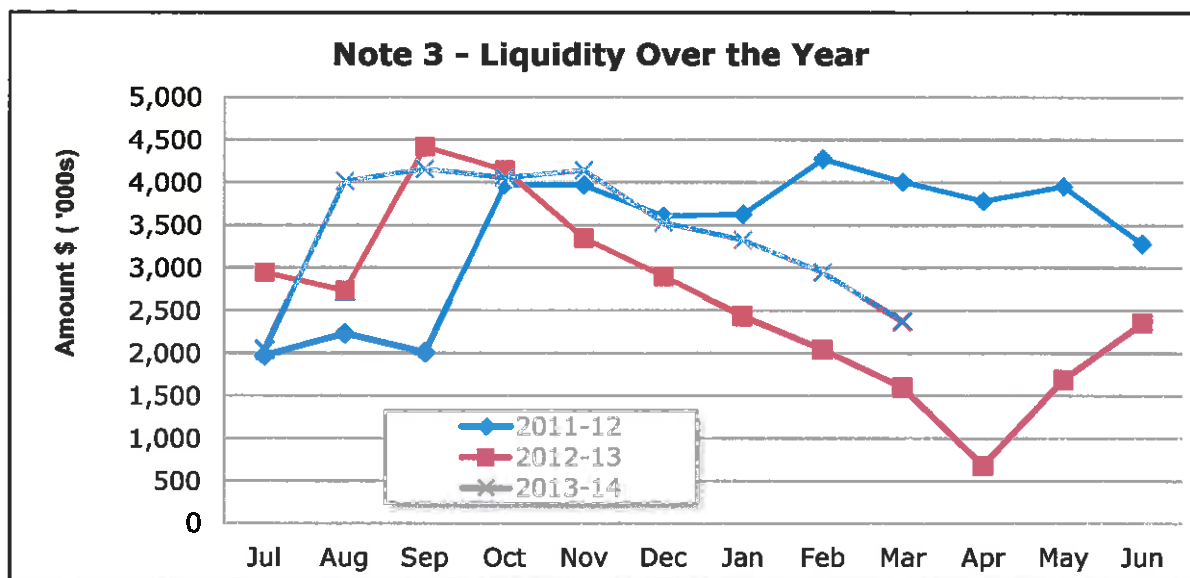
Note 2 - Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)		
		YTD 31st	30th June	YTD 31st
		March 2014	2013	March 2013
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	2,434,269	2,518,864	1,086,718
Cash Restricted	4	2,545,771	2,530,972	2,590,633
Receivables - Rates	6	840,101	770,454	830,289
Receivables -Other	6	93,569	273,467	427,288
Provision for Doubtful Debts		(581,962)	(581,962)	(581,962)
Inventories		9,458	10,636	10,370
		5,341,206	5,522,431	4,363,336
Less: Current Liabilities				
Payables		(422,255)	(637,873)	(170,099)
Provisions		(92,700)	(92,700)	(60,744)
		(514,955)	(730,573)	(230,843)
Less: Cash Reserves	7	(2,545,771)	(2,530,974)	(2,590,633)
Add: Cash Backed Leave Provisions		92,700	92,700	60,744
Net Current Funding Position		2,373,180	2,353,584	1,602,604



Comments - Net Current Funding Position

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	404,181			404,181	NAB	Cheque Acc.
Cash Maximiser Account		522,656			522,656	NAB	
Trust	Variable			4,625	4,625	NAB	Cheque Acc.
Cash On Hand	Nil	580			580	N/A	On Hand
(b) Term Deposits							
Municipal Investment Reserves		1,506,852	2,545,771		1,506,852	NAB	Various
(c) Other Investments							
N/A					0		
Total		2,434,269	2,545,771	4,625	4,984,665		

Comments/Notes - Investments

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Surplus/(Deficit) on Budget Adoption						(101,422)
	Plant Reserve - amend error to opening balance		Non Cash Item			(141,763)	(243,185)
	Building Reserve - amend error to opening balance		Non Cash Item		141,763		(101,422)
11002	Building Reserve - Increase Transfer from	471	Capital Revenue		438,741		337,319
1051800	Capital Grant Fire Truck	510	Capital Revenue		184,621		521,940
1091020	Staff Housing Grants	510	Capital Revenue			(438,000)	83,940
1111015	CLGF Grant Toilets Hall	510	Capital Revenue			(160,000)	(76,060)
1113010	Grant Menzies Water Park	510	Capital Revenue			(120,000)	(196,060)
1114015	SBS TV Digital Service Subsidy	510	Operating Revenue		21,465		(174,595)
1115027	Post Office Sales	510	Operating Revenue			(7,000)	(181,595)
1116010	CLGF Grant - Old Post Office	510	Capital Revenue			(150,000)	(331,595)
1116020	Lotterywest Grant Old PO	510	Capital Revenue		8,135		(323,460)
1142020	Admin Insurance Reimbursements	510	Operating Revenue		10,250		(313,210)
1142040	Admin Reimbursements General	510	Operating Revenue		4,000		(309,210)
E031010	Rates Written Off	510	Operating Expenses		50,000		(259,210)
E031800	Rates Admin Allocated	510	Operating Expenses			(4,400)	(263,610)
E041038	Members Conference Expenses	510	Operating Expenses		6,000		(257,610)
E041040	Travel Allowance	510	Operating Expenses			(9,000)	(266,610)
E041045	Election Expenses	510	Operating Expenses		6,000		(260,610)
E041800	Admin Allocated	510	Operating Expenses			(3,740)	(264,350)
E042026	Advertising	510	Operating Expenses			(5,000)	(269,350)
E042028	Refreshments	510	Operating Expenses		8,000		(261,350)
E051298	Admin Allocated	510	Operating Expenses			(440)	(261,790)
E052030	Ranger Expenses	510	Operating Expenses		10,000		(251,790)
E052800	Admin Allocated	510	Operating Expenses			(330)	(252,120)
E072010	EHO Contract	510	Operating Expenses		11,000		(241,120)
E072800	Admin Allocated	510	Operating Expenses			(330)	(241,450)
E091800	Admin Allocated	510	Operating Expenses			(1,100)	(242,550)
E101010	Domestic Refuse Expenses	510	Operating Expenses		12,371		(230,179)
E102020	Litter Control	510	Operating Expenses		30,240		(199,939)
E107030	Other Community Amenities	510	Operating Expenses		10,000		(189,939)
E107031	Public Toilets Kookynie	510	Operating Expenses		5,000		(184,939)
E113040	Parks and Gardens	510	Operating Expenses			(40,649)	(225,588)
E113070	Water Park Operations	510	Operating Expenses		17,200		(208,388)
E113800	Admin Allocated	510	Operating Expenses			(1,760)	(210,148)
E115800	Admin Allocated	510	Operating Expenses			(220)	(210,368)
E116010	Heritage Consultants	510	Operating Expenses		10,000		(200,368)
E116025	Cemetery Maintenance	510	Operating Expenses			(5,000)	(205,368)
E121010	Road Maintenance	510	Operating Expenses			(121,652)	(327,020)
E121030	Footpaths and Kerbing Maintenance	510	Operating Expenses		83,273		(243,747)
E121031	Street Trees and Watering	510	Operating Expenses		28,550		(215,197)
E121800	Admin Allocated	510	Operating Expenses			(12,100)	(227,297)
E125010	Menzies Airstrip Maintenance	510	Operating Expenses		10,356		(216,941)
E125011	Kookynie Airstrip Maintenance	510	Operating Expenses		2,000		(214,941)
E131010	Pest Control	510	Operating Expenses		4,250		(210,691)
E132014	Community Dev Manager	510	Operating Expenses		37,500		(173,191)
E132015	CRC Salaries	510	Operating Expenses		31,850		(141,341)
E132019	CRC Insurance	510	Operating Expenses			(5,493)	(146,834)
E132022	CRC Postage and Freight	510	Operating Expenses			(1,250)	(148,084)
E132028	CRC Purchase Goods for Resale	510	Operating Expenses			(2,500)	(150,584)
E132029	CRC Marketing and Promotion	510	Operating Expenses		52,500		(98,084)
E132041	Tourism and Area Promotion	510	Operating Expenses			(37,000)	(135,084)
E132043	Enterprise Development Expense	510	Operating Expenses		12,500		(122,584)
E132045	Holiday Programs	510	Operating Expenses		16,000		(106,584)
E145046	Tourism Advertising	510	Operating Expenses			(1,000)	(107,584)
E132050	Community Events	510	Operating Expenses		48,084		(59,500)
E132055	Railway Station Maintenance	510	Operating Expenses			(23,500)	(83,000)
E132080	Goongarrie Cottage Maintenance	510	Operating Expenses			(5,000)	(88,000)
E132082	Lake Ballard Maintenance	510	Operating Expenses		13,593		(74,407)
E132085	Niagara Dam Maintenance	510	Operating Expenses			(3,370)	(77,777)
E132090	Menzies Awareness Day	510	Operating Expenses		4,000		(73,777)
E132099	Tourism Goldfields Network Expenses	510	Operating Expenses			(4,997)	(78,774)
E132800	Admin Allocated	510	Operating Expenses			(3,740)	(82,514)
E133010	Building Surveyor Costs	510	Operating Expenses		6,500		(76,014)
E133800	Admin Allocated	510	Operating Expenses			(1,100)	(77,114)
E134010	Tjuntjuntjarra Sculpture	510	Operating Expenses		6,000		(71,114)
E134023	Tjuntjuntjarra Consultants	510	Operating Expenses		5,000		(66,114)
E134024	Tjuntjuntjarra Holiday Program	510	Operating Expenses		12,500		(53,614)
E134800	Admin Allocated	510	Operating Expenses			(2,200)	(55,814)
E142203	Printing and Stationery	510	Operating Expenses			(6,000)	(61,814)
E142304	Admin Allowances	510	Operating Expenses			(6,500)	(68,314)
E142403	Professional Development	510	Operating Expenses			(1,500)	(69,814)
E142600	Audit Fees	510	Operating Expenses			(8,000)	(77,814)
E142602	Membership Fees	510	Operating Expenses		3,000		(74,814)
E142605	Accounting Services	510	Operating Expenses			(10,000)	(84,814)
E142610	Phone/Mobile	510	Operating Expenses			(8,000)	(92,814)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 5: BUDGET AMENDMENTS (Continued)

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Non-Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
E142611	Internet	510	Operating Expenses			(12,500)	(105,314)
E142615	Occ. Health & Safety Insurance	510	Operating Expenses			(25,000)	(130,314)
E142617	Upgrade Shire Websites	510	Operating Expenses		12,500		(117,814)
E142700	Plant & Equipment - Non Capital	510	Operating Expenses		9,000		(108,814)
E142701	Furniture & Equipment - Non-Capital	510	Operating Expenses		9,000		(99,814)
E142800	Less Admin Allocated	510	Operating Expenses		44,000		(55,814)
E143010	Supervision Wages	510	Operating Expenses		28,814		(27,000)
E143024	Training Expenses	510	Operating Expenses			(1,000)	(28,000)
E143400	Depot Maintenance	510	Operating Expenses		10,638		(17,362)
E143800	Admin Allocated	510	Operating Expenses			(9,900)	(27,262)
E143900	Less PWOH Allocated	510	Operating Expenses			(28,552)	(55,814)
E144201	Fuels & Oils	510	Operating Expenses		50,000		(5,814)
E144202	Tyres & Tubes	510	Operating Expenses		100,000		94,186
E144800	Admin Allocated	510	Operating Expenses			(2,640)	91,546
E144300	Less Plant Costs Allocated	510	Operating Expenses			(147,360)	(55,814)
	Houses x 4	510	Capital Expenses		675,000		619,186
	Garage 40 Mercer St	510	Capital Expenses		4,500		623,686
	Public Toilets Menzies Hall	510	Capital Expenses		160,000		783,686
	Floor Coverings for Hall	510	Capital Expenses		150,000		933,686
	Comm Dev Vehicle	510	Capital Expenses		24,000		957,686
	Grader	510	Capital Expenses		25,000		982,686
	Workshop Hoist	510	Capital Expenses			(3,500)	979,186
	Utility 1	510	Capital Expenses		40,000		1,019,186
	Utility 2	510	Capital Expenses		5,500		1,024,686
	DCEO Vehicle	510	Capital Expenses		5,000		1,029,686
	2010 Isuzu Fire Truck	510	Capital Expenses			(184,621)	845,065
	Chambers Table and Sideboard	510	Capital Expenses		11,000		856,065
	Fridge and Dishwasher	510	Capital Expenses		750		856,815
	Defibulator	510	Capital Expenses		600		857,415
	Computer Equipment	510	Capital Expenses		2,000		859,415
	Upgrade Security Locks	510	Capital Expenses		3,500		862,915
	War Memorial Park Development	510	Capital Expenses		50,000		912,915
	Water Park - Menzies	510	Capital Expenses		375,000		1,287,915
	Transfer to Plant Reserve	510	Capital Expenses			(400,000)	887,915
	Transfer to Building Reserve	510	Capital Expenses			(600,000)	287,915
	Transfer to TV Reserve	510	Capital Expenses			(5,000)	282,915
	Transfer to Road Reserve	510	Capital Expenses			(25,000)	257,915
	Transfer to Main Street Reserve	510	Capital Expenses			(3,500)	254,415
	Transfer to Staff Amenities Reserve	510	Capital Expenses			(47,375)	207,040
	Transfer to Caravan Park Reserve	510	Capital Expenses			(85,000)	122,040
	Transfer to Rates Claims Reserve	510	Capital Expenses			(5,000)	117,040
	Transfer to Bitumen Road Reserve	510	Capital Expenses			(50,000)	67,040
	Transfer to Nlagara Dam Reserve	510	Capital Expenses			(17,040)	50,000
	Transfer to Water Park Reserve	510	Capital Expenses			(50,000)	0
							0
	Closing Funding Surplus (Deficit)			0	580,504	(141,763)	0

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

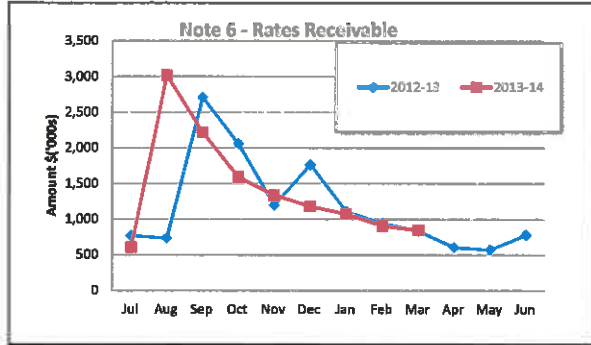
Note 6: RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
 Levied this year
 Less Collections to date
 Equals Current Outstanding

Net Rates Collectable
 % Collected

	YTD 31st March 2014	YTD 30th June 2013
	\$	\$
Opening Arrears Previous Years	770,454	816,782
Levied this year	2,519,138	2,522,339
Less Collections to date	(2,449,491)	(2,568,667)
Equals Current Outstanding	840,101	770,454
Net Rates Collectable	840,101	770,454
% Collected	74.46%	76.93%

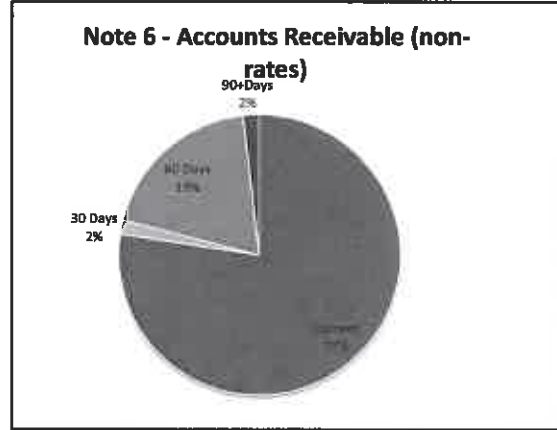


Comments/Notes - Receivables Rates

Receivables - General

	30 Days	60 Days	90+ Days
Receivables - General	\$ 72,397	\$ 1,523	\$ 17,944
Total Receivables General Outstanding			\$ 93,569

Amounts shown above include GST (where applicable)

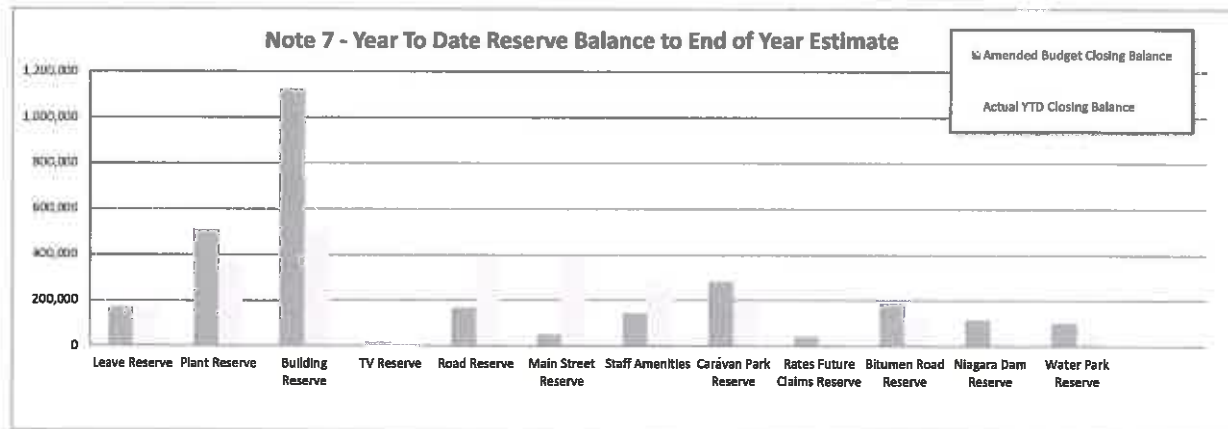


Comments/Notes - Receivables General

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 7: Cash Backed Reserve

2013-14	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 163,214	\$ 0	\$ 954	\$ 6,121	\$ 0	\$ 0	\$ 0		\$ 169,335	\$ 164,168
Plant Reserve	361,429	0	2,113	513,554	0	(368,000)	0		506,983	363,542
Building Reserve	503,192	0	2,942	618,960	0	(438,741)	0		1,122,052	506,134
TV Reserve	8,688	0	51	5,326	0	0	0		14,014	8,739
Road Reserve	376,946	0	2,204	39,135	0	(250,000)	0		166,081	379,150
Main Street Reserve	381,980	0	2,234	17,824	0	(350,000)	0		49,804	384,214
Staff Amenities	285,167	0	1,668	58,069	0	(200,000)	0		143,236	286,835
Caravan Park Reserve	189,568	0	1,109	92,208	0	0	0		281,776	190,677
Rates Future Claims Reserve	34,619	0	202	6,298	0	0	0		40,917	34,821
Bitumen Road Reserve	131,527	0	769	54,932	0	0	0		186,459	132,296
Niagara Dam Reserve	44,642	0	261	68,714	0	0	0		113,356	44,903
Water Park Reserve	50,000	0	292	51,875	0	0	0		101,875	50,292
	2,530,972	0	14,799	1,532,916	0	(1,606,741)	0		2,895,888	2,545,771



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Amended Budget YTD 31st March 2014		
Cost	Accum Depr	Proceeds	Profit (Loss)		Amended Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
5,000	(390)	11,818	7,208	Plant and Equipment			
			0	Ford Territory	7,606	7,208	(398)
			0	Hino Dutro	15,000	0	(15,000)
			0	3 Axle Dolly	20,000	0	(20,000)
			0	Utility	8,000	0	(8,000)
			0	Utility	1,700	0	(1,700)
25,000	0	0	(25,000)	DFES Fire Truck	0	(25,000)	(25,000)
120,000	(6,263)	104,545	(9,192)	Caterpillar Grader	(45,000)	(9,192)	35,808
150,000	(6,653)	116,363	(26,984)		7,306	(26,984)	(34,290)

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Amended Budget YTD 31st March 2014		
		Amended Budget	Actual	Variance
		\$	\$	\$
	Land and Buildings	804,500	325,200	(479,300)
	Plant and Equipment	610,121	553,095	(57,026)
	Furniture and Equipment	25,150	12,951	(12,199)
	Infrastructure - Roads	3,922,793	1,416,398	(2,506,395)
	Infrastructure - Other	75,000	72,500	(2,500)
	Capital Totals	5,437,564	2,380,144	(3,057,420)

Comments - Capital Acquisitions

Comments	Buildings	Amended Budget YTD 31st March 2014		
		Amended Budget	Actual	Variance
		\$	\$	\$
Only two houses being built this FY - one grant not received	Land	20,000	20,000	0
	Houses x 4	675,000	207,659	(467,341)
	Garage 40 Mercer Street	15,500	15,328	(172)
	Public Toilets - Menzies	75,000	59,700	(15,300)
Grant lost 2013/14	Public Toilets - Menzies Hall	0	0	0
Grant lost 2013/14	Floor Coverings for Hall	4,000	0	(4,000)
	Upgrade Old Post Office	0	7,375	7,375
	Upgrade Kitchen - Admin Building	15,000	15,138	138
	Capital Totals	804,500	325,200	(479,300)

Comments	Plant & Equipment	Amended Budget YTD 31st March 2014		
		Amended Budget	Actual	Variance (Under)Over
		\$	\$	\$
Ute ordered but not yet received	Comm Dev Vehicle	0	0	0
	Grader	335,000	334,145	(855)
	Workshop Hoist	12,500	0	(12,500)
	Utility 1 - Motor Vehicle	0	0	0
	Utility 2- Motor Vehicle	43,000	0	(43,000)
	DCEO Vehicle	35,000	34,329	(671)
	DFES Fire Truck	184,621	184,621	0

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Capital Totals		610,121	553,095	(57,026)
	Furniture & Equipment	Amended Budget		
		YTD 31st March 2014		
Comments		Amended Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Chambers - Table & Sideboard	4,000	2,700	(1,300)
	Fridge & Dishwasher	2,250	2,216	(34)
	Defibulator	2,400	0	(2,400)
	Computer Equipment CRC	8,000	8,035	35
	Upgrade Security Locks	8,500	0	(8,500)
	Capital Totals	25,150	12,951	(12,199)
	Roads	Amended Budget		
		YTD 31st March 2014		
Comments		Amended Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Menzies Northwest - improve alignments and seal	220,710	12,756	(207,954)
	Menzies Northwest - instal culverts & drainage	350,000	346,263	(3,737)
	Menzies Northwest - upgrade seal	1,000,000	514,428	(485,572)
	Menzies Northwest - improve alignments and seal	129,250	565	(128,685)
	Evanston-Menzies - drainage & sheet	352,682	395,739	43,057
	Yarri Road - Impr drain/sheet	133,723	126,698	(7,025)
	Menzies Northwest - improve alignments and seal RTR	495,307	540	(494,767)
	Tjuntjuntjorra Access Road - R2R	340,000	0	(340,000)
	Town Street - kerbing	100,000	0	(100,000)
	Town Streets - Footpaths	92,550	7,109	(85,441)
	Tjuntjuntjorra Access Road - improvements & sheeting	217,508	0	(217,508)
	Mount Menzies access road	10,000	0	(10,000)
	Main Street Upgrade- Median Strip	350,000	0	(350,000)
	Yakadunia Road - RTR (carry over)	31,063	12,300	(18,763)
	Oak Valley Road RTR	80,000	0	(80,000)
	Traffic Counter - Lake Ballard	20,000	0	(20,000)
	Capital Totals	3,922,793	1,416,398	(2,506,395)
	Other Infrastructure	Amended Budget		
		YTD 31st March 2014		
Comments		Amended Budget	Actual	Variance (Under)Over
		\$	\$	\$
Grant lost 2013/14	Water Park - Menzies	75,000	72,500	(2,500)
	War Memorial Park Development	0	0	0
	Capital Totals	75,000	72,500	(2,500)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 9: RATING INFORMATION

RATE TYPE		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate												
GRV		0.0652	30	198,484	12,941	(1,913)	0	11,028	12,334	0	0	12,334
UV	Pastoral	0.0225	18	1,066,172	23,989	0	0	23,989	23,989	0	0	23,989
	Other	0.0225	0	0	0	0	0	0	0	0	0	0
UV	Mining	0.1268	849	16,963,688	2,150,996	(8,658)	0	2,142,338	2,114,126	7,540	0	2,121,666
Sub-Totals			897	18,228,344	2,187,926	(10,571)	0	2,177,355	2,150,449	7,540	0	2,157,989
Minimum Rates		Minimum \$										
GRV		200	243	39,796	48,600	(4,819)	0	43,781	51,000	0	0	51,000
UV	Pastoral	220	8	26,284	1,760	0	0	1,760	1,760	0	0	1,760
	Other	200	122	334,980	24,400	14,924	0	39,324	24,400	0	0	24,400
UV	Mining	220	550	419,836	121,000	(521)	0	120,479	122,540	0	0	122,540
Sub-Totals			923	820,896	195,760	9,584	0	205,344	199,700	0	0	199,700
Write offs								2,382,699			2,357,689	
Totals								2,382,699			(100,000)	
											2,257,689	

Comments - Rating Information

All land except exempt land in the Shire of Menzies is rated according to its Gross Rental Value (GRV) in town sites or Unimproved Value (UV) in the remainder of the Shire.

The differential rates detailed above for the 2013/14 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also bearing considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing Loan 17 - Teacher's Units	32,141	0	15,833	30,000	16,308	2,141	963	1,750
	32,141	0	15,833	30,000	16,308	2,141	963	1,750

All debenture repayments were financed by general purpose revenue.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details CL	Grant Provider	Approval (Y/N)	2013-14 Budget Amended	Variations Additions (Deletions)	Operating	Capital	Receipt Status	
							Received	Not Received
			\$	\$	\$	\$	\$	\$
GENERAL PURPOSE GRANTS								
I032010-Grants Commission	WALGGC	Y	914,812	0	914,812		668,400	246,412
I032020-Federal Roads	WALGGC	Y	342,924	0	342,924		255,792	87,132
HOUSING								
I091020-Staff Housing Grants	CLGF	Y	499,108	0		499,108	499,108	0
LAW, ORDER, PUBLIC SAFETY								
I051800- Non-reciprocated Contrib.	DFES	Y	184,621	0		184,621	184,621	0
I051010-Fire Prevention Grant	DFES	Y	2,000	0	2,000		1,720	280
COMMUNITY AMENITIES								
I107410-Other Community Amenities	Dept. of Reg. Develop.	Y	90,000	0	90,000		40,670	49,330
RECREATION AND CULTURE								
I113010-Menzies Water Park	CSRFF	N	0	0		0	0	0
I111015-Toilets Hall	CLGF	N	0	0		0	0	0
I116010-Old Post Office	CLGF	N	0	0		0	0	0
I116020-Lotterywest Grant - Old POSB	Lotterywest	Y	8,135	0	8,135		7,375	760
I114015-SBS TV Digital	SBS	Y	21,465	0	21,465		21,465	0
TRANSPORT								
MRWA ROAD FUNDING								
I122102-Direct Grants	MRWA Direct	Y	136,935	0	136,935		136,935	0
I122140-Black Spot Grants	MRWA	Y	149,333	0	149,333		59,733	89,600
I122141-Yarri Rd - RRG	RRG	Y	86,667	0	86,667		86,667	0
I122142-Menzies NW - RRG	RRG	Y	86,667	0	86,667		34,667	52,000
I122116-Commodity Route	MRWA	Y	233,667	0	233,667		233,567	100
OTHER ROAD/STREETS GRANTS								
I122100-Menzies North - R2R	Building Program	Y	495,307	0		495,307	0	495,307
I122101-Tjun Access Indig - R2R	Building Program	Y	340,000	0		340,000	0	340,000
I122125-Oak Valley Rd R2R	Building Program	Y	40,000	0		40,000	0	40,000
I122052-Other - Footpaths	Other	Y	22,183	0		22,183	0	22,183
ECONOMIC SERVICES								
I132020-Lake Ballard Marketing Plan	Lotterywest	Y	50,000	0	50,000	0	50,000	0
TOTALS			3,703,824	0	2,122,605	1,581,219	2,280,720	1,423,104
	Operating		2,122,605				1,596,991	
	Non-operating		1,581,219				683,729	
			<u>3,703,824</u>				<u>2,280,720</u>	

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2014

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-13	Amount Received	Amount Paid	Closing Balance 31-Mar-14
	\$	\$	\$	\$
Housing Bonds	2,600	1,775	(1,000)	3,375
Pet Bonds	0	1,250	0	1,250
	2,600	3,025	(1,000)	4,625

Shire of Menzies
Income Statement (Detailed)
Period 1 July 2013 to 31 March 2013

	<u>Jul 13 - Mar 14</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Income				
I03 · General Purpose Funding revenue				
I031000 · Rating revenue				
I031001 · UV Rates Revenue - Mining	2,271,475.39	2,114,348.00	107.43%	2,114,348.00
I031002 · UV Rates Revenue Other	22,948.31			
I031003 · UV Pastoral	25,748.87	23,988.00	107.34%	23,988.00
I031010 · GRV Rates Residential	6,051.61	9,197.00	65.8%	9,197.00
I031011 · GRV Commercial	7,251.35	5,488.00	132.13%	5,488.00
I031012 · GRV Vacant	43,419.18	53,528.00	81.12%	53,528.00
I031040 · Minimum Rates Raised				
I031041 · UV Mining	0.00	122,540.00	0.0%	122,540.00
I031042 · UV Other	-1,342.00	26,840.00	-5.0%	26,840.00
I031043 · UV Pastoral Mlns	0.00	1,760.00	0.0%	1,760.00
Total I031040 · Minimum Rates Raised	-1,342.00	151,140.00	-0.89%	151,140.00
I031300 · Interim Rates				
I031301 · GRV Interim Rates	-1,913.44			
I031302 · UV Interim Mining Rates	-20,377.88	0.00	100.0%	0.00
I031300 · Interim Rates - Other	29,438.01			
Total I031300 · Interim Rates	7,146.69	0.00	100.0%	0.00
I031310 · Rates Write offs	0.00	0.00	0.0%	0.00
I031311 · Instalment Charges	12,903.27	2,998.00	430.4%	4,000.00
I031312 · LG Penalty Interest	25,271.60	26,252.00	96.27%	35,000.00
I031320 · Rates Accounts Inquiries	361.41			
I031321 · Legal Charges	0.00	564.00	0.0%	750.00
Total I031000 · Rating revenue	2,421,235.68	2,387,503.00	101.41%	2,397,439.00
I032 · General Purpose Funding Other				
I032010 · WALGGC General Purpose Grant	668,399.25	686,109.00	97.42%	914,812.00
I032020 · WALGGC Local Roads Grant	255,792.00	257,193.00	99.46%	342,924.00
I032030 · ESL Penalty Interest	-704.04	377.00	-186.75%	500.00
I032040 · Interest on Municipal Investmen	44,562.56	29,998.00	148.55%	40,000.00
I032042 · Interest on Reserve Investments	74,817.81	71,252.00	105.01%	95,000.00
Total I032 · General Purpose Funding Other	1,042,867.58	1,044,929.00	99.8%	1,393,236.00
Total I03 · General Purpose Funding revenue	3,464,103.26	3,432,432.00	100.92%	3,790,675.00
I04 · Governance Revenue				
I042 · Other Governance Revenue				
I042010 · Governance Reimbursements	1,753.81	298.00	588.53%	400.00
I042020 · Sale of History Books	2,547.44	1,502.00	169.6%	2,000.00
I042021 · Sale of Souvenirs	145.30	748.00	19.43%	1,000.00
Total I042 · Other Governance Revenue	4,446.55	2,548.00	174.51%	3,400.00
Total I04 · Governance Revenue	4,446.55	2,548.00	174.51%	3,400.00
I05 · Law Order & Public Safety Reven				
I051 · Fire Prevention Revenue				
I051010 · FESA Operating Grant	1,720.00	1,500.00	114.67%	2,000.00
I051015 · Other Revenue	0.00	748.00	0.0%	1,000.00

Shire of Menzies
Income Statement (Detailed)
Period 1 July 2013 to 31 March 2013

	<u>Jul 13 - Mar 14</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
1051800 · Non-reciprocated Contribution	184,620.80	184,621.00	100.0%	184,621.00
1051 · Fire Prevention Revenue - Other	4,000.00			
Total 1051 · Fire Prevention Revenue	190,340.80	186,869.00	101.86%	187,621.00
1052 · Animal Control Revenue				
1052010 · Dog Registration Fees	442.02	152.00	290.8%	200.00
1052020 · Cat Registration Fees	18.18			
Total 1052 · Animal Control Revenue	460.20	152.00	302.76%	200.00
Total 105 · Law Order & Public Safety Revenue	190,801.00	187,021.00	102.02%	187,821.00
107 · Health Revenue				
1072 · Health Administration Revenue				
1072010 · Septic Tank Application Fees	392.72	377.00	104.17%	500.00
Total 1072 · Health Administration Revenue	392.72	377.00	104.17%	500.00
Total 107 · Health Revenue	392.72	377.00	104.17%	500.00
109 · Housing Revenue				
1091 · Staff Housing Revenue				
1091010 · Staff Housing Rent Fees	10,180.00	6,823.00	149.2%	9,100.00
1091020 · Staff Housing Grants	499,108.00	499,108.00	100.0%	499,108.00
1091030 · Staff Housing Reimbursements	119.17	1,502.00	7.93%	2,000.00
1091031 · Staff Housing Other Revenue	0.00	377.00	0.0%	500.00
Total 1091 · Staff Housing Revenue	509,407.17	507,810.00	100.32%	510,708.00
1092 · Other Housing				
1092010 · Other Housing Rental Fees	2,328.00	13,500.00	17.24%	18,000.00
1092020 · Dept of Housing Lease Teachers	32,819.72	22,500.00	145.87%	30,000.00
Total 1092 · Other Housing	35,147.72	36,000.00	97.63%	48,000.00
Total 109 · Housing Revenue	544,554.89	543,810.00	100.14%	558,708.00
110 · Community Amenities Revenue				
1101 · Sanitation Household				
1101010 · Rubbish Bins Fees	6,345.00	4,483.00	141.54%	5,980.00
Total 1101 · Sanitation Household	6,345.00	4,483.00	141.54%	5,980.00
1107 · Other Community Amenities				
1107410 · Grant Other Community Amenities	80,670.30	90,000.00	89.63%	90,000.00
1107420 · Sales Visitor Centre	336.83	0.00	100.0%	0.00
Total 1107 · Other Community Amenities	81,007.13	90,000.00	90.01%	90,000.00
Total 110 · Community Amenities Revenue	87,352.13	94,483.00	92.45%	95,980.00
111 · Recreation & Culture Revenue				
1111 · Halls & Civic Centres				
1111010 · Hall Hire Fees	72.73	73.00	99.63%	100.00
1111020 · Hire Fees Chairs & Tables	13.64	36.00	37.89%	50.00
1111030 · Sale of Water (Hall Standpipe)	237.04	189.00	125.42%	250.00
Total 1111 · Halls & Civic Centres	323.41	298.00	108.53%	400.00
1114 · Rebroadcasting Revenue				
1114015 · SBS TV Digital Service Subsidy	21,465.45	21,465.45	100.0%	21,465.45
Total 1114 · Rebroadcasting Revenue	21,465.45	21,465.45	100.0%	21,465.45
1115 · Community Resource Centre				

Shire of Menzies
Income Statement (Detailed)
Period 1 July 2013 to 31 March 2013

	<u>Jul 13 - Mar 14</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
I115025 · Lady Shenton Sales Other	1,557.50	1,502.00	103.7%	2,000.00
I115026 · Lady Shenton Sales Refreshments	967.11	0.00	100.0%	0.00
I115027 · Post Office Sales	5,492.34	6,002.00	91.51%	8,000.00
Total I115 · Community Resource Centre	8,016.95	7,504.00	106.84%	10,000.00
I116 · Heritage Programs - Revenue				
I116020 · Lotterywest Grant - Old P O	7,375.22	8,135.00	90.66%	8,135.00
Total I116 · Heritage Programs - Revenue	7,375.22	8,135.00	90.66%	8,135.00
I117 · Museums & Memorials Revenue				
I117100 · War Memorial Grant	0.00	0.00	0.0%	0.00
I117101 · War Memorial Other Revenue	0.00	0.00	0.0%	0.00
Total I117 · Museums & Memorials Revenue	0.00	0.00	0.0%	0.00
Total I11 · Recreation & Culture Revenue	37,181.03	37,402.45	99.41%	40,000.45
I12 · Transport Revenue				
I122 · Roads, Streets & Depot Revenue				
I122051 · Other Grants Evanston Menzies	0.00	0.00	0.0%	0.00
I122052 · Other Grants Capital	0.00	22,183.00	0.0%	22,183.00
I122054 · Other Grants Menzies North	0.00	0.00	0.0%	0.00
I122100 · Grant Menzies North R2R	0.00	210,000.00	0.0%	495,307.00
I122101 · Tjun Access Indigenous Access	0.00	340,000.00	0.0%	340,000.00
I122102 · MRWA Direct Grant-Rd Mntnce	136,935.00	136,935.00	100.0%	136,935.00
I122103 · MRWA - Subsidies	1,888.11	0.00	100.0%	0.00
I122110 · MRWA Comm. Route Grant Pinjin R	0.00	0.00	0.0%	0.00
I122112 · MRWA Comm. Route Riverina Snake	0.00	0.00	0.0%	0.00
I122113 · MRWA Comm. Route Trainers Rock	0.00	0.00	0.0%	0.00
I122114 · MRWA Comm. Route Mt Ida Road	0.00	0.00	0.0%	0.00
I122115 · MRWA Comm. Route Pennivale Rd	0.00	0.00	0.0%	0.00
I122116 · MWRA Comm.Route Evanston/Menzle	233,567.00	233,667.00	99.96%	233,667.00
I122125 · Oak Valley Road RTR	0.00	0.00	0.0%	40,000.00
I122140 · Evanston Menzies MRWA	59,733.00	0.00	100.0%	149,333.00
I122141 · Yarri Road RRG	86,667.00	0.00	100.0%	86,667.00
I122142 · Menzies North West RRG	34,667.00	0.00	100.0%	86,667.00
I122170 · Fuel Sales	178.55			
I122300 · Profit on Sale of Assets	0.00	0.00	0.0%	0.00
Total I122 · Roads, Streets & Depot Revenue	553,635.66	942,785.00	58.72%	1,590,759.00
Total I12 · Transport Revenue	553,635.66	942,785.00	58.72%	1,590,759.00
I13 · Economic Services Revenue				
I132 · Tourism & Area Promotion Revenue				
I132010 · Grants Caravan Park	209.99	0.00	100.0%	0.00
I132020 · Grants Tourism- Lk Bal Mkt Plan	50,000.00	50,000.00	100.0%	50,000.00
I132030 · Tourism Reimbursements	4,009.00	377.00	1,063.4%	500.00
I132031 · Tourism Lease Income	9,053.13	9,602.00	94.28%	12,800.00
I132032 · Tourism Communication Income	10,703.29	7,498.00	142.75%	10,000.00
I132033 · Tourism Other Income	1,921.27	1,502.00	127.91%	2,000.00
I132034 · Caravan Park Charges	43,257.54	37,502.00	115.35%	50,000.00

Shire of Menzies
Income Statement (Detailed)
Period 1 July 2013 to 31 March 2013

	Jul 13 - Mar 14	YTD Budget	% of Budget	Annual Budget
Total I132 · Tourism & Area Promotion Revenue	119,154.22	106,481.00	111.9%	125,300.00
I133 · Building Control				
I133010 · Building Licence Fees	2,761.60	9,000.00	30.68%	12,000.00
Total I133 · Building Control	2,761.60	9,000.00	30.68%	12,000.00
I139 · Tjuntjun Deveop. Revenue				
I139020 · Tjuntjunjarra Reimbursements	0.00	0.00	0.0%	0.00
Total I139 · Tjuntjun Deveop. Revenue	0.00	0.00	0.0%	0.00
Total I13 · Economic Services Revenue	121,915.82	115,481.00	105.57%	137,300.00
I14 · Other Property & Services Reve				
I141 · Private Works Revenue				
I141010 · Private Works Fees	3,050.44	3,752.00	81.3%	5,000.00
Total I141 · Private Works Revenue	3,050.44	3,752.00	81.3%	5,000.00
I142 · Administration Revenue				
I142010 · Admin Reimbursements Staff	790.97	0.00	100.0%	0.00
I142020 · Admin Insurance Reimbursements	16,632.88	10,315.00	161.25%	13,750.00
I142040 · Admin Reimbursements General	5,675.21	4,500.00	126.12%	6,000.00
I142050 · Profit on Sale of Assets	7,208.60	7,606.00	94.78%	7,606.00
I142060 · Admin Reimb-Scoping Study	7,500.00			
I142998 · Suspense Account Overpayments	0.00			
I142999 · Suspence Revenue	627.02			
Total I142 · Administration Revenue	38,434.68	22,421.00	171.42%	27,356.00
I144 · Plant Operation Revenue				
I144010 · Plant Operations Reimbursements	28,828.82	13,500.00	213.55%	18,000.00
I144600 · Profit on Sale of Assets	14,545.45	44,700.00	32.54%	44,700.00
Total I144 · Plant Operation Revenue	43,374.27	58,200.00	74.53%	62,700.00
I147 · Unclassified Revenue				
I147020 · Profit on Sale of Land	0.00	0.00	0.0%	0.00
Total I147 · Unclassified Revenue	0.00	0.00	0.0%	0.00
Total I14 · Other Property & Services Reve	84,859.39	84,373.00	100.58%	95,056.00
Total Income	5,089,242.45	5,440,712.45	93.54%	6,500,199.45
Expense				
66000 · Payroll Expenses	0.00			
E03 · General Purpose Funding Expense				
E031 · GPF Rates Expenditure				
E031010 · Rates Written Off	2,206.27	35,000.00	6.3%	50,000.00
E031020 · Account enquiry	0.00	1,873.00	0.0%	2,500.00
E031040 · Printing Expenses Rates	0.00	1,000.00	0.0%	1,000.00
E031050 · Debt Collection Expenses	0.00	5,000.00	0.0%	7,500.00
E031090 · Rates Wages Allocation	0.00	0.00	0.0%	0.00
E031100 · Valuation expenses	1,249.60	3,752.00	33.31%	5,000.00
E031101 · Title Searches	6,710.45	5,000.00	134.21%	5,000.00
E031800 · Rates Admin Allocated	121,203.06	120,190.50	100.84%	160,254.00
Total E031 · GPF Rates Expenditure	131,369.38	171,815.50	76.46%	231,254.00
Total E03 · General Purpose Funding Expense	131,369.38	171,815.50	76.46%	231,254.00

Shire of Menzies
Income Statement (Detailed)
Period 1 July 2013 to 31 March 2013

	<u>Jul 13 - Mar 14</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
E04 · Governance				
E041 · Governance Expenses Members				
E041010 · Members Subscriptions	180.00	2,250.00	8.0%	3,000.00
E041020 · Members Printing	551.32	0.00	100.0%	0.00
E041030 · Members Donations	2,928.00	15,002.00	19.52%	20,000.00
E041031 · Members Advertising	284.68	0.00	100.0%	0.00
E041032 · Members Meeting Expenses	54,400.23	63,748.00	85.34%	85,000.00
E041033 · Members Communication Allowance	2,402.63	3,752.00	64.04%	5,000.00
E041034 · President's Allowance	8,708.37	9,000.00	96.76%	12,000.00
E041035 · Deputy President's Allowance	1,937.52	2,250.00	86.11%	3,000.00
E041037 · Refreshments & Functions	3,465.73	4,500.00	77.02%	6,000.00
E041038 · Members Conference Expenses	0.00	1,499.00	0.0%	2,000.00
E041040 · Travel Allowance	24,254.89	18,000.00	134.75%	24,000.00
E041045 · Election Expenses	8,286.54	9,000.00	92.07%	9,000.00
E041298 · Depreciation on Fixed Assets	1,005.26	1,135.00	88.57%	1,516.00
E041800 · Admin Allocated	103,022.59	102,163.00	100.84%	136,216.00
Total E041 · Governance Expenses Members	211,427.76	232,299.00	91.02%	306,732.00
E042 · Other Governance Expenses				
E042010 · Admin Salaries	0.00	0.00	0.0%	0.00
E042020 · Admin Travel Expenses	1,375.45	2,250.00	61.13%	3,000.00
E042021 · Vehicle Expenses	0.00	0.00	0.0%	0.00
E042022 · Printing & Stationery	2,124.18	1,502.00	141.42%	2,000.00
E042023 · Office Maintenance	0.00	0.00	0.0%	0.00
E042024 · Legal Expenses	3,736.24	9,000.00	41.51%	12,000.00
E042025 · Subscriptions	20,115.16	29,998.00	67.06%	40,000.00
E042026 · Advertising	9,112.72	7,501.00	121.49%	10,000.00
E042027 · Meeting Expenses	597.29	1,502.00	39.77%	2,000.00
E042028 · Refreshments	661.16	1,499.00	44.11%	2,000.00
E042029 · Communication	0.00	6,002.00	0.0%	8,000.00
E042030 · Records Management	13,468.23	16,498.00	81.64%	22,000.00
E042040 · Bad and Doubtful Debts	0.00	748.00	0.0%	1,000.00
E042070 · Other Expenses	15,429.27	15,002.00	102.85%	20,000.00
E042298 · Depreciation FA	0.00	0.00	0.0%	0.00
Total E042 · Other Governance Expenses	66,619.70	91,502.00	72.81%	122,000.00
Total E04 · Governance	278,047.46	323,801.00	85.87%	428,732.00
E05 · Law Order & Public Safety Expen				
E051 · Fire Prevention Expenses				
E051010 · Fire Advertising	0.00	2,250.00	0.0%	3,000.00
E051011 · Utilities	113.27	2,250.00	5.03%	3,000.00
E051012 · Insurance	250.02			
E051020 · Fire Fighting Expenses	8,395.87	14,067.00	59.69%	18,755.00
E051030 · ESL Levy Council Property	60.00	377.00	15.92%	500.00
E051060 · Loss on Disposal of Fire Truck	25,000.00			
E051298 · Depreciation FA	5,536.21			

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E051800 · Admin Allocated	12,120.31	12,020.00	100.84%	16,025.00
Total E051 · Fire Prevention Expenses	51,475.68	30,964.00	166.24%	41,280.00
E052 · Animal Control Expenses				
E052010 · Ranger Consultant	5,291.05	3,752.00	141.02%	5,000.00
E052011 · Donations & Contributions	0.00	0.00	0.0%	0.00
E052012 · Wild Dog Control	0.00	15,002.00	0.0%	20,000.00
E052030 · Ranger Expenses	817.00	3,749.00	21.79%	5,000.00
E052800 · Admin Allocated	9,090.22	9,016.00	100.82%	12,019.00
Total E052 · Animal Control Expenses	15,198.27	31,519.00	48.22%	42,019.00
E053 · Emergency Services Expenses				
E053010 · Emergency Services Utilities	0.00	0.00	0.0%	0.00
E053020 · Emergency Services - Programs	315.98	748.00	42.24%	1,000.00
Total E053 · Emergency Services Expenses	315.98	748.00	42.24%	1,000.00
Total E05 · Law Order & Public Safety Expen	66,989.93	63,231.00	105.95%	84,299.00
E07 · Health Expenses				
E072 · Health Admin Expenses				
E072010 · EHO Contract	8,211.71	11,250.00	72.99%	15,000.00
E072800 · Admin Allocated	9,090.22	9,016.00	100.82%	12,019.00
Total E072 · Health Admin Expenses	17,301.93	20,266.00	85.37%	27,019.00
E077 · Police Station Expenses				
E077010 · Police Station Costs	5,196.40	2,250.00	230.95%	3,000.00
Total E077 · Police Station Expenses	5,196.40	2,250.00	230.95%	3,000.00
Total E07 · Health Expenses	22,498.33	22,516.00	99.92%	30,019.00
E08 · Welfare & Education Expenses				
E087 · Welfare Expenses				
E087010 · Menzies School Donation	0.00	3,752.00	0.0%	5,000.00
E087020 · Collections Goldfields Care Don	0.00	7,498.00	0.0%	10,000.00
Total E087 · Welfare Expenses	0.00	11,250.00	0.0%	15,000.00
Total E08 · Welfare & Education Expenses	0.00	11,250.00	0.0%	15,000.00
E09 · Housing Expenses				
E091 · Staff Housing Expenses				
E091010 · Staff Housing Maintenance	86,287.33	71,739.00	120.28%	95,655.00
E091050 · Furniture Non-Capital	73.32	7,498.00	0.98%	10,000.00
E091298 · Depreciation FA	57,734.49	60,462.00	95.49%	80,617.00
E091800 · Admin Allocated	30,300.77	30,046.00	100.85%	40,063.00
E091900 · Less Housing Allocation	-171,790.13	-168,928.00	101.69%	-225,235.00
Total E091 · Staff Housing Expenses	2,605.78	817.00	318.95%	1,100.00
E092 · Other Housing Expenses				
E092010 · Other Housing Maintenance	2,535.45	7,498.00	33.82%	10,000.00
E092020 · Housing Lease Payments	13,820.00	15,000.00	92.13%	30,000.00
E092400 · Interest Paid on Loan 17	962.63	963.00	99.96%	1,750.00
Total E092 · Other Housing Expenses	17,318.08	23,461.00	73.82%	41,750.00
Total E09 · Housing Expenses	19,923.86	24,278.00	82.07%	42,850.00
E10 · Community Amenities Expenses				

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E101 · Sanitation Household Expenses				
E101010 · Domestic Refuse Expenses	12,863.28	26,249.00	49.01%	35,000.00
E101298 · Depreciation FA	1,126.03			
Total E101 · Sanitation Household Expenses	13,989.31	26,249.00	53.3%	35,000.00
E102 · Other Sanitation Expenses				
E102010 · Maintenance Tip Sites	53,285.99	42,785.00	124.54%	57,044.00
E102020 · Litter Control	0.00	10,499.00	0.0%	14,000.00
Total E102 · Other Sanitation Expenses	53,285.99	53,284.00	100.0%	71,044.00
E106 · Town Planning Expenses				
E106010 · Town Planning Costs	2,101.00	29,998.00	7.0%	40,000.00
Total E106 · Town Planning Expenses	2,101.00	29,998.00	7.0%	40,000.00
E107 · Community Amenity Expenses				
E107020 · Public Toilets Menzies	8,903.08	11,250.00	79.14%	15,000.00
E107030 · Other Community Amenities	3,095.45	16,343.00	18.94%	21,788.00
E107031 · Public Toilets Kookynie	5,762.75	6,563.00	87.81%	8,750.00
E107040 · Post Office Goods for resale	198.06	0.00	100.0%	0.00
E107298 · Depreciation FA	22.79			
Total E107 · Community Amenity Expenses	17,982.13	34,156.00	52.65%	45,538.00
Total E10 · Community Amenities Expenses	87,358.43	143,687.00	60.8%	191,582.00
E11 · Recreation & Culture Expenses				
E111 · Halls Expenses				
E111010 · Hall Maintenance	0.00	42,120.00	0.0%	56,161.00
Total E111 · Halls Expenses	0.00	42,120.00	0.0%	56,161.00
E113 · Recreation & Sport Expenses				
E113020 · Sports Courts Utilities	176.98	1,502.00	11.78%	2,000.00
E113030 · Other recreation Expenses	2,031.72	377.00	538.92%	500.00
E113040 · Parks & Gardens	198,812.05	133,000.00	149.48%	175,000.00
E113050 · BBQ Shelters	0.00	0.00	0.0%	0.00
E113060 · Golf Club Expenses	298.90	6,300.00	4.74%	8,399.00
E113070 · Water Park Operations	0.00	7,498.00	0.0%	10,000.00
E113298 · Depreciation FA	29,940.40	20,393.00	146.82%	27,188.00
E113800 · Admin Allocated	48,481.23	48,075.75	100.84%	64,101.00
Total E113 · Recreation & Sport Expenses	279,741.28	217,145.75	128.83%	287,188.00
E114 · Rebroadcasting Expenses				
E114010 · TV Radio Expenses	4,597.00	1,873.00	245.44%	2,500.00
Total E114 · Rebroadcasting Expenses	4,597.00	1,873.00	245.44%	2,500.00
E115 · Library Expenses				
E115010 · Library Training	0.00	1,502.00	0.0%	2,000.00
E115011 · Library Postage Freight	190.95	0.00	100.0%	0.00
E115012 · Library Printing	0.00	748.00	0.0%	1,000.00
E115013 · Library Membership Fees	96.95	0.00	100.0%	0.00
E115020 · Lady Shenton Wages	0.00	0.00	0.0%	0.00
E115021 · Lady Shenton Employee Travel	0.00	0.00	0.0%	0.00
E115022 · Lady Shenton Goods for Resale	0.52	0.00	100.0%	0.00

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E115023 · Lady Shenton Telephone Cards	0.00	0.00	0.0%	0.00
E115024 · Lady Shenton Tours	0.00	0.00	0.0%	0.00
E115800 · Admin Allocated	6,060.17	6,009.00	100.85%	8,013.00
Total E115 · Library Expenses	6,348.59	8,259.00	76.87%	11,013.00
E116 · Heritage Expenses				
E116010 · Heritage Consultants	0.00	7,498.00	0.0%	10,000.00
E116020 · Heritage Utilities	0.00	936.00	0.0%	1,250.00
E116025 · Cemetery Maintenance	12,524.23	7,498.00	167.03%	10,000.00
E116026 · Niagara Dam Wall - Review	0.00	18,748.00	0.0%	25,000.00
Total E116 · Heritage Expenses	12,524.23	34,680.00	36.11%	46,250.00
E117 · Museum Expenses				
E117010 · Museum Expenses	0.00	0.00	0.0%	0.00
E117020 · Other Cultural Expenses	0.00	0.00	0.0%	0.00
E117030 · ANZAC War Memorial Mtce	1,523.29	3,653.00	41.7%	4,868.00
E117031 · ANZAC War Memorial Utilities	33.25	0.00	100.0%	0.00
Total E117 · Museum Expenses	1,556.54	3,653.00	42.61%	4,868.00
Total E11 · Recreation & Culture Expenses	304,767.64	307,730.75	99.04%	407,980.00
E12 · Transport Expenses				
E121 · Roads, Streets and Depot Expens				
E121010 · Road Maintenance	742,224.93	675,000.00	109.96%	900,000.00
E121015 · Street Lighting	6,223.50	5,248.00	118.59%	7,000.00
E121020 · Ablution Block Truck Bay Mtce	0.00	377.00	0.0%	500.00
E121030 · Footpaths & Kerbing Mtce	5,597.81	14,996.00	37.33%	20,000.00
E121031 · Street Trees and Watering	0.00	14,996.00	0.0%	20,000.00
E121040 · Main Street Development Non-Cap	0.00	9,377.00	0.0%	12,500.00
E121050 · Contract Grading	0.00	0.00	0.0%	0.00
E121070 · Fuel for Re-Sale	158.91			
E121298 · Depreciation FA	835,503.16	1,095,516.00	76.27%	1,460,686.00
E121600 · Loss on disposal of Assets	0.00	45,000.00	0.0%	45,000.00
E121700 · Flood Damage	129,101.83			
E121800 · Admin Allocated	333,308.39	330,522.00	100.84%	440,697.00
Total E121 · Roads, Streets and Depot Expens	2,052,118.53	2,191,032.00	93.66%	2,906,383.00
E122 · Other Expenditure				
E122102 · MRWA- Rd Maintenance	153,000.00			
Total E122 · Other Expenditure	153,000.00			
E125 · Aerodromes				
E125010 · Menzies Airstrip Maintenance	349.24	11,250.00	3.1%	15,000.00
E125011 · Kookynie Airstrip Maintenance	0.00	0.00	0.0%	0.00
Total E125 · Aerodromes	349.24	11,250.00	3.1%	15,000.00
Total E12 · Transport Expenses	2,205,467.77	2,202,282.00	100.15%	2,921,383.00
E13 · Economic Services Expenses				
E131 · Rural Services Expenses				
E131010 · Pest Control	0.00	4,310.00	0.0%	5,750.00
Total E131 · Rural Services Expenses	0.00	4,310.00	0.0%	5,750.00

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E132 · Tourism & Area Promotion Expens				
E132012 · Biomax Maintenance Caravan Park	0.00	1,873.00	0.0%	2,500.00
E132014 · Community Dev Manager	0.00	31,874.00	0.0%	42,500.00
E132015 · CRC Salaries	52,036.18	43,124.00	120.67%	57,500.00
E132016 · CRC Superannuation	0.00	26,741.00	0.0%	35,657.00
E132019 · CRC Insurance	5,492.34	5,493.00	99.99%	5,493.00
E132020 · CRC Maintenance	6,985.09	14,950.00	46.72%	19,597.00
E132021 · CRC Travel Expenses	0.00	748.00	0.0%	1,000.00
E132022 · CRC Postage & Freight	1,645.33	1,312.00	125.41%	1,750.00
E132023 · CRC Print & Stationery	3,972.81	3,150.00	126.12%	4,200.00
E132024 · CRC Other Admin Expenses	455.83	377.00	120.91%	500.00
E132025 · CRC Membership Fees	163.64	377.00	43.41%	500.00
E132026 · CRC Computing Costs	2,730.98	3,752.00	72.79%	5,000.00
E132027 · CRC Furniture Non-Capital	0.00	3,752.00	0.0%	5,000.00
E132028 · CRC Purchase Goods for Resale	11,539.29	9,374.00	123.1%	12,500.00
E132029 · CRC Marketing and Promotion	780.51	13,126.00	5.95%	17,500.00
E132031 · CRC Utilities	4,566.13	3,752.00	121.7%	5,000.00
E132032 · CRC Refreshments	0.00	377.00	0.0%	500.00
E132033 · CRC Cleaning	13,708.21	10,136.00	135.24%	13,517.00
E132040 · Caravan Park Upgrade NON CAPITA	0.00	3,752.00	0.0%	5,000.00
E132041 · Tourism & Area Promotion	57,689.56	54,000.00	106.83%	72,000.00
E132043 · Enterprise development expense	0.00	5,625.00	0.0%	7,500.00
E132045 · Holiday Programs	136.36	3,001.00	4.54%	4,000.00
E132046 · Tourism Advertising	3,794.56	4,500.00	84.32%	6,000.00
E132047 · Golden Quest Vehicle Lease	8,818.73	9,602.00	91.84%	12,800.00
E132048 · Tourism Utilities	37.89	0.00	100.0%	0.00
E132050 · Community Events	3,861.35	5,565.00	69.39%	7,440.00
E132055 · Railway Station Mtce	23,296.30	18,000.00	129.42%	24,000.00
E132060 · Caravan Park Maintenance	146,787.86	98,678.00	148.75%	130,907.00
E132061 · Caravan Park Insurance	550.53			
E132070 · Other Tourism Expenses	5,587.80	9,882.00	56.55%	13,178.00
E132071 · Old Butcher Shop Utilities	2,571.56	1,873.00	137.3%	2,500.00
E132072 · Kookynie Info Bay	0.00	0.00	0.0%	0.00
E132075 · Ularring Tourist Facility	314.60	748.00	42.06%	1,000.00
E132076 · Kookynie Walk Trail Mtce	0.00	1,499.00	0.0%	2,000.00
E132080 · Goongarrle Cottages Mtce	11,481.00	7,498.00	153.12%	10,000.00
E132082 · Lake Ballard Mtce	12,981.15	13,126.00	98.9%	17,500.00
E132085 · Niagara Dam Mtce	23,728.39	18,751.00	126.55%	25,000.00
E132095 · Cyclassic Expenses	154.55	82,502.00	0.19%	110,000.00
E132099 · Tourism Goldfields Network Expe	36,500.00	29,998.00	121.68%	39,997.00
E132298 · Depreciation FA	64,518.89	54,670.00	118.02%	72,892.00
E132800 · Admin Allocated	103,022.58	102,163.00	100.84%	136,216.00
Total E132 · Tourism & Area Promotion Expens	609,910.00	699,721.00	87.17%	930,144.00
E133 · Building Control Expenses				

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E133010 · Building Surveyor Costs	7,114.65	4,500.00	158.1%	6,000.00
E133015 · Other Building Control Costs	0.00	748.00	0.0%	1,000.00
E133800 · Admin Allocated	30,300.77	30,046.00	100.85%	40,063.00
Total E133 · Building Control Expenses	37,415.42	35,294.00	106.01%	47,063.00
E134 · Tjuntjuntjarra Expenditure				
E134010 · Tjuntjuntjarra Sculpture Course	7,000.00	11,250.00	62.22%	15,000.00
E134020 · Tjuntjuntjarra Maintenance	0.00	0.00	0.0%	0.00
E134021 · Tjuntjuntjarra Signage	0.00	0.00	0.0%	0.00
E134022 · Tjuntjuntjarra Contractors	0.00	0.00	0.0%	0.00
E134023 · Tjuntjuntjarra Consultants	0.00	0.00	0.0%	0.00
E134024 · Tjuntjuntjarra Holiday Programs	32,145.74	28,125.00	114.3%	37,500.00
E134025 · Tjuntjuntjarra Road Const. Tral	0.00	0.00	0.0%	0.00
E134026 · Research Names Cemeteries Etc	0.00	22,500.00	0.0%	30,000.00
E134027 · Tjuntjuntjarra Football Carniva	0.00	11,250.00	0.0%	15,000.00
E134800 · Admin Allocated	60,601.51	60,095.25	100.84%	80,127.00
Total E134 · Tjuntjuntjarra Expenditure	99,747.25	133,220.25	74.87%	177,627.00
E135 · Gas Depot Expenses				
E135010 · Gas Depot Mtce	0.00	0.00	0.0%	0.00
E135012 · Gas Purchase for Resale	0.00	0.00	0.0%	0.00
Total E135 · Gas Depot Expenses	0.00	0.00	0.0%	0.00
Total E13 · Economic Services Expenses	747,072.67	872,545.25	85.62%	1,160,584.00
E14 · Other Property & Services Expen				
E141 · Private Works Expenditure				
E141010 · Private Works Expense	4,008.70	3,001.00	133.58%	4,000.00
Total E141 · Private Works Expenditure	4,008.70	3,001.00	133.58%	4,000.00
E142 · Administration Expenses				
E142100 · CEO's Office Wages	0.00	0.00	0.0%	0.00
E142101 · CEO's Office Super Other	0.00	0.00	0.0%	0.00
E142102 · CEO's Office Super Occupational	0.00	0.00	0.0%	0.00
E142103 · CEO's Office Allowances	0.00	0.00	0.0%	0.00
E142104 · CEO's Office FBT	8,915.00	5,625.00	158.49%	7,500.00
E142105 · CEO's Office Consultants	0.00	0.00	0.0%	0.00
E142116 · Occ. Health & Safety Consultant	1,240.00			
E142200 · Bank Charges	1,935.56	2,998.00	64.56%	4,000.00
E142201 · Office Maintenance	67,191.47	63,023.00	106.61%	82,700.00
E142202 · Postage and Freight	2,431.02	2,250.00	108.05%	3,000.00
E142203 · Printing & Stationery	30,390.93	25,124.00	120.96%	33,500.00
E142204 · Other Admin Expenses	4,208.02	6,373.00	66.03%	8,500.00
E142298 · Depreciation FA	39,672.33	30,141.00	131.62%	40,186.00
E142300 · Admin Salaries	357,743.87	384,750.00	92.98%	513,000.00
E142301 · Admin Superannuation Other	40,142.91	30,688.00	130.81%	40,915.00
E142302 · Admin Superannuation Occupation	50,010.65	35,637.00	140.33%	47,514.00
E142303 · Admin Annual Leave	30,891.94	9,000.00	343.24%	12,000.00
E142304 · Admin Allowances	17,738.59	13,874.00	127.86%	18,500.00

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E142305 · Admin Sick Leave	11,090.70	3,752.00	295.59%	5,000.00
E142307 · Admin Uniforms	48.90	3,150.00	1.55%	4,200.00
E142308 · Admin Other Employment Costs	0.00	748.00	0.0%	1,000.00
E142309 · Admin Travel Costs	1,687.15	1,502.00	112.33%	2,000.00
E142310 · Admin FBT	13,483.91	11,250.00	119.86%	15,000.00
E142311 · Admin RDO Accrual	13,723.42			
E142312 · Housing Allowance	11,920.00			
E142400 · Insurance	55,621.50	62,000.00	89.71%	62,000.00
E142401 · Professional Development Study	1,074.73	1,502.00	71.55%	2,000.00
E142402 · Professional Development Subs	0.00	748.00	0.0%	1,000.00
E142403 · Professional Development Traini	8,898.75	6,376.00	139.57%	8,500.00
E142404 · Recruitment Advertising	2,216.22	2,998.00	73.92%	4,000.00
E142405 · Recruitment Relocation	7,002.63	4,500.00	155.61%	6,000.00
E142406 · Recruitment Medicals	913.79	377.00	242.39%	500.00
E142500 · Loss on Disposals	0.00	0.00	0.0%	0.00
E142505 · Vehicle Expenses	5,104.65	22,176.00	23.02%	29,571.00
E142600 · Audit Fees	37,449.92	28,499.00	131.41%	38,000.00
E142601 · Legal Expenses	4,518.04	9,000.00	50.2%	12,000.00
E142602 · Membership fees	1,181.78	2,250.00	52.52%	3,000.00
E142603 · Contractors	1,275.00	0.00	100.0%	0.00
E142604 · Consultants	82,303.35	100,971.00	81.51%	134,626.00
E142605 · Accounting Services	70,077.00	74,998.00	93.44%	100,000.00
E142606 · Computing Costs	13,808.78	13,500.00	102.29%	18,000.00
E142607 · Newspapers & Periodicals	452.35	1,125.00	40.21%	1,500.00
E142608 · Advertising General	1,781.16	2,998.00	59.41%	4,000.00
E142609 · Meeting Expenses	0.00	189.00	0.0%	250.00
E142610 · Phone/Mobile	15,168.81	25,498.00	59.49%	34,000.00
E142611 · Internet	22,249.58	20,624.00	107.88%	27,500.00
E142612 · Utilities	19,169.75	15,102.00	126.94%	20,139.00
E142613 · Procurement Consult. Serv. WALG	0.00	1,648.00	0.0%	2,200.00
E142614 · Occ. Health & Safety Membership	0.00	377.00	0.0%	500.00
E142615 · Occ. Health & Safety Insurance	59,263.70	60,000.00	98.77%	60,000.00
E142616 · Occ Health & Safety Consultants	31.60	0.00	100.0%	0.00
E142617 · Staff Housing Allocated	96,683.11	112,678.00	85.81%	150,235.00
E142620 · Upgrade Shire Websites	0.00	1,876.00	0.0%	2,500.00
E142625 · Valuation of Assets (Fair Value	0.00	29,998.00	0.0%	40,000.00
E142700 · Plant & Equip. Non-Capital	227.18	751.00	30.25%	1,000.00
E142701 · Furniture & Equip. Non-Capital	1,090.76	751.00	145.24%	1,000.00
E142800 · Less Admin Allocated to Other P	-1,212,030.51	-1,201,901.00	100.84%	-1,602,536.00
Total E142 · Administration Expenses	0.00	31,494.00	0.0%	0.00
E143 · Public Works Overheads Expenses				
E143010 · Supervision Wages	140,350.33	153,751.00	91.28%	205,000.00
E143011 · Superannuation Other	4,464.20	82,502.00	5.41%	110,000.00
E143012 · Superannuation Occ.	41,952.99	45,000.00	93.23%	60,000.00

Shire of Menzies
Income Statement (Detailed)
Period 1 July 2013 to 31 March 2013

	<u>Jul 13 - Mar 14</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
E143013 · Annual Leave	44,981.19	31,950.00	140.79%	42,600.00
E143014 · Allowances	33,060.93	44,133.00	74.91%	58,842.00
E143015 · Personal Leave	8,595.17	27,190.00	31.61%	36,256.00
E143017 · Works Public Holidays	12,404.91			
E143020 · Protective Clothing	4,098.28	5,625.00	72.86%	7,500.00
E143021 · Meeting Expenses	1,433.01	9,000.00	15.92%	12,000.00
E143022 · Telephone	3,641.42	2,998.00	121.46%	4,000.00
E143023 · Utilities	709.70	2,998.00	23.67%	4,000.00
E143024 · Training Expense	321.62	751.00	42.83%	1,000.00
E143025 · Other PWOH Expenses	8,373.84	6,002.00	139.52%	8,000.00
E143026 · Recruitment Expenses	0.00	1,502.00	0.0%	2,000.00
E143298 · Depreciation FA	4,402.55	7,125.00	61.79%	9,498.00
E143400 · Depot Mtce	37,145.35	43,501.00	85.39%	58,000.00
E143417 · Public Holidays	3,486.73			
E143500 · Staff Housing Allocated	75,107.02	56,250.00	133.52%	75,000.00
E143800 · Admin Allocated	272,706.87	270,427.00	100.84%	360,571.00
E143900 · Less PWOH Allocated	-708,907.35	-790,699.00	89.66%	-1,054,267.00
Total E143 · Public Works Overheads Expenses	-11,671.24	6.00	-194,520.67%	0.00
E144 · Plant Operating Costs				
E144200 · Other Plant Costs	42,046.17	22,500.00	186.87%	30,000.00
E144201 · Fuels & Oils	139,401.47	149,999.00	92.94%	200,000.00
E144202 · Tyres and Tubes	16,524.38	32,999.00	50.08%	44,000.00
E144203 · Vehicle Registratlions	29,520.76	38,998.00	75.7%	40,000.00
E144204 · Parts & Repairs	219,068.86	189,000.00	115.91%	252,000.00
E144298 · Depreciation FA	159,289.69	141,273.00	112.75%	188,362.00
E144600 · Loss on disposal of assets	9,191.54			
E144800 · Admin Allocated	72,721.82	72,113.00	100.84%	96,152.00
E144900 · Less Plant Costs Allocated	-533,617.97	-637,886.00	83.65%	-850,514.00
Total E144 · Plant Operating Costs	154,146.72	8,996.00	1,713.5%	0.00
E146 · Gross Salaries and Wages				
E146010 · Gross Salaries and Wages Expens	1,137,233.28	1,097,820.00	103.59%	1,463,760.00
E146011 · Workers Compensation Paid	891.00			
E146200 · Less Gross Salaries & Wages All	-1,137,233.37	-1,097,820.00	103.59%	-1,463,760.00
Total E146 · Gross Salaries and Wages	890.91	0.00	100.0%	0.00
Total E14 · Other Property & Services Expen	147,375.09	43,497.00	338.82%	4,000.00
Total Expense	4,010,870.56	4,186,633.50	95.8%	5,517,683.00
Net Income	1,078,371.89	1,254,078.95	85.99%	982,516.45

The Chief Executive Officer
Shire of Menzies
Shenton Street
Menzies WA 6436

16 Lakeside Corporate : 24 Parkland Road
Osborne Park : Perth : WA : 6017
PO Box 1707 : Osborne Park : WA : 6916
t: + 61 8 9444 3400 f: + 61 8 9444 3430
perth@uhyhn.com.au : www.uhyhn.com

COMPILATION REPORT TO THE SHIRE OF MENZIES

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Menzies, which comprise the Statement of Financial Activity, a summary of significant accounting policies and other explanatory notes for the period ending 31 March 2014. The financial statements have been compiled to meet compliance with the Local Government Act 1995 and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF MENZIES

The Shire of Menzies are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

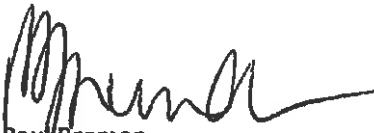
On the basis of information provided by the Shire of Menzies we have compiled the accompanying special purpose financial statements in accordance with the requirements of the Local Government Act 1995, associated Regulations and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Menzies provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Menzies. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

UHY Haines Norton (WA) Pty Ltd

UHY Haines Norton (WA) Pty Ltd
Chartered Accountants



Paul Breman
Director

11 April 2014

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN MARCH 2014

SUBMISSION TO:	Ordinary Meeting of Council 24 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	14 April 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in March 2014.

SUMMARY:

The list of payments made is being submitted to the Ordinary Council Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in March 2014 include cheques numbered 9966 to 9985 and direct payments totalling 325,083.77.

CONSULTATION:

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:
Simple Majority decision required

OFFICER'S RECOMMENDATION:

COUNCIL DECISION:

No: 0514

Moved: Cr Mazza

Seconded: Cr Lee

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in March 2014 including cheques numbered 9966 to 9985 and direct payments totalling \$325,083.77.

10:48am

CARRIED 5/0

Mr Peter Crawford left the meeting at 10:49am

Creditor Monthly Payments Detail Shire of Menzies

For the period: 1 March to 31 March 2014

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/3/2014 to 31/3/2014. Cheques numbered totalling submitted to each member of the Council on Thursday 24th April 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Number	Payee	Details	Amount
03/03/2014	Debit	Wright Express Australia Pty Ltd	Motorpass Feb 2014	192.12
03/03/2014	EFT	Downie Leanne EFT	Reimbursement for Dennis Richard pre employment Medical	286.50
04/03/2014	9966	Australian Services Union	Payroll deductions	48.88
04/03/2014	EFT	Shire of Menzies Social Club EFT	Payroll deductions	320.00
04/03/2014	9967	Sunsuper	Superannuation Liabilities	460.36
04/03/2014	EFT	WA Local Govt Super Plan EFT	Superannuation Liabilities	16,391.34
04/03/2014	EFT	Westscheme EFT	Superannuation Liabilities	1,400.48
04/03/2014	Debit	Westnet	CRC internet February 14	250.12
07/03/2014	EFT	Payroll	Period ending 7 March 2014	47,406.58
12/03/2014	EFT	Air Liquide WA Pty Ltd EFT	Hire fees February 14	71.57
12/03/2014	EFT	AITS EFT	Professional services Fuel tax credits February 14	160.05
12/03/2014	EFT	Allsorts Contracting Pty Ltd EFT	Digital TV Antenna Footing	4,510.00
12/03/2014	EFT	Bah Henneker & Co EFT	2nd Stage of Work to Shire Admin Building	5,786.00
12/03/2014	EFT	Bennell, Chris EFT	February meeting 2014	600.00
12/03/2014	EFT	Blackwoods EFT	Supplies	145.66
12/03/2014	EFT	BOC Limited EFT	Boc Air 19 Cast iron Petrol Driven	2,493.84
12/03/2014	EFT	Bunnings EFT	Supplies	382.49
12/03/2014	EFT	Coates Hire EFT	Hire of Fuel Tank 25/1 - 25/2/14	2,546.57
12/03/2014	EFT	Courier Australia EFT	Freight	85.05
12/03/2014	EFT	Coyles Mower & Chainsaw Centre EFT	Honda Clutch assy	36.60
12/03/2014	EFT	Cybersecure EFT	Computer Backup February 2014	129.00
12/03/2014	EFT	Eagle Petroleum (WA) Pty Ltd EFT	DCEO & Depot	160.55
12/03/2014	EFT	Goldfields Institute of Technology EFT	Ms Excell Inmediata Debbie Pianto & Carol McAllan	630.00
12/03/2014	EFT	Goldfields Med (Hannan St) GO EFT	Recruitment Medicals	145.01
12/03/2014	EFT	Graham, Justin EFT	February meeting 14	750.00
12/03/2014	EFT	Greenmount Vivian EFT	Kiara Lynch Police Clearance	63.50
12/03/2014	EFT	Hampton Transport Services EFT	3 men Accommodation 11/2-16/2/14 -17/2-26/2/14	4,180.00
12/03/2014	EFT	Hitachi EFT	Filters for John Deere	451.44
12/03/2014	EFT	Howson Technical EFT	Menzies Mainstreet - Construction of Median Island	4,180.00
12/03/2014	EFT	Komatsu Australia Pty Ltd EFT	Diagnose & repair engine over heating fault	2,180.59
12/03/2014	EFT	Landgate EFT	Title Searches	725.20
12/03/2014	EFT	Lee Justin EFT	February meeting 2014	800.00
12/03/2014	EFT	Mazza Jamie EFT	February meeting 2014	800.00
12/03/2014	EFT	Menzies Hotel EFT	Lunches, Gas	601.00
12/03/2014	EFT	Mitchell Niel EFT	Professional Service February 2014	4,090.63
12/03/2014	EFT	National Tyres EFT	Various Puncher equipment	308.00
12/03/2014	EFT	NetlogicEFT	Undertake IT Audit Menzies	2,124.25
12/03/2014	EFT	Office National EFT	Service Agreement Ricoh MPC3001	509.69
12/03/2014	EFT	Pauphyala Tjarutja Aboriginal Cnd EFT	January School Holiday program 2014	11,332.19
12/03/2014	EFT	Pianto Debbie EFT	Refund for Meals, Taxis for training	103.21
12/03/2014	EFT	Povah Brooke EFT	Power boards for Admin	6.40
12/03/2014	EFT	Shire of Leonora EFT	Councillor Training, Health and Building	2,465.50
12/03/2014	EFT	Solomons Flooring - Goldfields EFT	Supply and install carpet 12B Walsh Street	2,356.00
12/03/2014	EFT	Stationery Plus EFT	Stationery Feb 14	113.20
12/03/2014	EFT	Truckline EFT	Wash & Wax, Degreaser, Hand Cleaner, Oil Stabiliser	392.10
12/03/2014	EFT	Tucker, Ian Cr EFT	February 2014	800.00
12/03/2014	EFT	Twigg, Peter EFT	Meeting Fees and allowances	3,529.42
12/03/2014	EFT	UHY Haines Norton Pty Ltd EFT	Supply 2013/14 Local Government Rates Comparison Report	198.00
12/03/2014	9968	Alphabrace Resources Pty Ltd	Refund on dead tenement 4480	246.88
12/03/2014	9969	Australia Post	Renewal of Post Box	43.00
12/03/2014	9970	B.H.P Bilton Nickel West	Reund on dead tenements 4257,4258,4259	3,637.05
12/03/2014	9971	Derek Morrison	Remove & overhaul clock	2,300.00
12/03/2014	9972	Dwyer, Greg Cr	February meeting 2014	3,044.59
12/03/2014	9973	Goldfields Image Works.	Photos of Councillors & pres'n'tion photo to Sue Prugnoli	1,296.00
12/03/2014	9974	Horizon Power	Electricity Various	12,956.64
12/03/2014	9975	McLeods Barristers & Solicitors	Licence-Menzies Hotel-Effluent Disposal	204.96
12/03/2014	9976	Pivotel Satellite Pty Ltd	0424219963 -0424219964	179.37
12/03/2014	9977	Planwest	General Planning advice proposed Workers Accommodation	1,210.00
12/03/2014	9978	Telstra	Communications	2,368.65
12/03/2014	9979	Tower Hotel-Kalgoorlie	Accommodation & meals Ray Pepper & Glenn Casley	380.00
12/03/2014	9980	Water Corporation cr	53 Shenton Street	34.38
12/03/2014	9981	White Cliff Minerals	Refund on dead tenements 2571,4020,4224,4244,4356,443	2,162.48
12/03/2014	9982	Wurth Australia	Various Items	913.29
20/03/2014	EFT	Australian Taxation Office EFT	70 799 264 783/	28,752.00
20/03/2014	BP14-100	NAB	NAB Connect Fee Access and Usage	44.24
20/03/2014	9983	FE Limited	Refund on dead tenement 4663	135.62
20/03/2014	9984	Horizon Power	57 Walsh St 31/12-25/02/14	451.29
20/03/2014	9985	Telstra	Communications	111.36
20/03/2014	EFT	Country Arts (WA) Inc EFT	Annual Subscribers membership fee to Country Arts WA	110.00
20/03/2014	EFT	Courier Australia EFT	Freight	10.86
20/03/2014	EFT	Dept. of the Premier and Cabinet EFT	Govt Gazette Advertising 4/3/2014 No.34 LG402 Dog Officer	136.00

Creditor Monthly Payments Detail Shire of Menzies

For the period: 1 March to 31 March 2014

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer from 1/3/2014 to 31/3/2014. Cheques numbered totalling - submitted to each member of the Council on Thursday 24th April 2014 have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Number	Payee	Details	Amount
20/03/2014	EFT	Don Green Contractors EFT	Hire of Cherry Picker 24 & 25 March 2014	1,650.00
20/03/2014	EFT	E&MJ Rosher Pty Ltd EFT	Blades Nuts & Bolts	720.70
20/03/2014	EFT	Eagle Petroleum (WA) Pty Ltd EFT	Bulk Diesel 6000lts	9,793.74
20/03/2014	EFT	Gill Smash Repairs EFT	Insurance excess as advised	750.00
20/03/2014	EFT	Goldfields Truck Power EFT	Gaskets, Clamp, Washers & nuts	138.29
20/03/2014	EFT	Goldline Distributors EFT	Paper Towels Bin Bags	12.54
20/03/2014	EFT	Goldrush Tours EFT	Peterson Leonora to Kalgoorlie	53.55
20/03/2014	EFT	Keys Bros EFT	Delivery of Wooden Credenza from warehouse 3	500.00
20/03/2014	EFT	Landmark Engineering & Design EFT	Design & construct Public Toilets	65,670.00
20/03/2014	EFT	LibCode Library Systems EFT	Cipher Lab 150 CCD USB Scanner	299.20
20/03/2014	EFT	Reynolds Graphics EFT	Business cards Glenn Casley	198.00
20/03/2014	EFT	Shire of Leonora Eft	Contribution for purchase of License to access Building Code of Australia & Reference Standards	685.34
20/03/2014	EFT	Shire of Menzies EFT	Postage	121.50
20/03/2014	EFT	Twigg, Peter EFT	Refund of Motel Feb meeting 2014	180.67
20/03/2014	EFT	WA Local Govt Association EFT	Advertising	2,285.90
20/03/2014	EFT	WesTrac Pty Ltd EFT	Cutting Edges	901.89
21/03/2014	EFT	Payroll	Period ending 21 March 2014	44,172.34
21/03/2014	Debit	Investec Asset Finance & leasing	Photocopier charges February 14	1,901.03
21/03/2014	Debit	NAB	Credit Card Charges DCEO and CEO	3,626.00
21/03/2014	Debit	Toyota Finance	Lease Goldfield Tourism Feb 2014	991.90
21/03/2014	BP14-99		Transfer money for housing & pet bonds to muni bank to be transferred to trust	1,275.00
24/03/2014	13BANK CHGS	Menzies Visitor Centre	#1190 partial refund	54.00
31/03/2014	BP14-115	NAB	Bank Fees for March 2014	65.60
31/03/2014	EFT	BT Financial Group Super EFT	Superannuation Liabilities	396.83
				325,083.77

12. REPORTS OF COMMITTEES AND OFFICERS

12.3 WORKS AND SERVICES BUSINESS

Nil

12. REPORTS OF COMMITTEES AND OFFICERS


12.4 COMMUNITY DEVELOPMENT

Nil

12. REPORTS OF COMMITTEES AND OFFICERS

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.1 AFFIXING OF COMMON SEAL – TRANSFER OF LAND – 83 SUITER STREET

SUBMISSION TO:	Ordinary Meeting of Council, 24 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	Goldfields Settlements
FILE REF:	ASS8056
DISCLOSURE OF INTEREST:	None
DATE:	8 April 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS: Attachment #1 – Settlement documents

SUMMARY:

For Council to approve the affixing of the Common Seal to a settlement document for land being transferred to the Shire of Menzies.

BACKGROUND:

The owner of Lot 83 Suiter Street approached the Shire some time ago enquiring as to what procedure was in place for surrendering land back to the Shire. The land had outstanding rates in arrears and the owner did not want the land.

COMMENT:

The owner was advised that if all rates were paid and all costs associated with the surrendering of the land back to the Shire were paid, then the Shire would assume ownership of the land.

The owner agreed that this was the best course of action and agreed to pay all outstanding and transfer costs.

All outstanding rates have been paid and it now remains for Council to approve the affixing of the Common Seal to the settlement document.

CONSULTATION:

Ms C McAllan – Rates Officer

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION:

No: 0515

Moved: Cr Mazza

Seconded: Cr Twigg

That Council approve the Shire President and Chief Executive Officer affixing the Common Seal to the Settlement Document for the transfer of Lot 83 Suiter Street from the owner to the Shire of Menzies at no cost.

10:54am

CARRIED 5/0

Cr Justin Graham joined the meeting by telephone at 10:56am

Mr Peter Crawford returned to the meeting at 10:56am

COUNCIL DECISION:

No: 0516

Moved: Cr Mazza

Seconded: Cr Twigg



That Council approve Crs Graham and Bennell attending the meeting by telephone.

10:57am

CARRIED 5/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.2 AFFIXING OF COMMON SEAL - MASTER LENDING AGREEMENT WITH WA TREASURY CORPORATION

SUBMISSION TO:	Ordinary Meeting of Council 24 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM059
DISCLOSURE OF INTEREST:	None
DATE:	9 April 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS: 12.5.2 Attachment #1 Master Lending Agreement

SUMMARY:

Western Australian Treasury Corporation (WATC) is implementing a Master Lending Agreement for local governments and the documents need to be executed under the Common Seal. The Master Lending Agreement will expedite future borrowings.

BACKGROUND:

Western Australian Treasury Corporation has prepared two copies of the Local Government Master Lending Agreement (LGMLA) for the Shire of Menzies. This new agreement incorporates all outstanding loans and all future loans, removing the need for new agreements to be executed on an individual basis under seal each time the Shire borrows from WATC.

Any future borrowings will still be subject to WATC's credit approval policy at the time of application, and the release of funds is subject to the issuance of a firm rate quote by WATC and its acceptance by an authorised signature of the Shire of Menzies.

The LGMLA must be executed under the Common Seal and authorised by a resolution of Council.

COMMENT:

Currently the Shire of Menzies has only one outstanding loan and it is with the WATC. This loan was taken out ten years ago for the construction of the two teachers' units on Walsh Street. The loan will be paid in full in early May 2014.

CONSULTATION:

Greg Dwyer, President
Peter Crawford, CEO

STATUTORY ENVIRONMENT:

Local Government Act 1995

6.20. Power to borrow

- (1) Subject to this Act, a local government may —
- (a) borrow or re-borrow money;
 - (b) obtain credit; or
 - (c) arrange for financial accommodation to be extended to the local government in ways additional to or other than borrowing money or obtaining credit,

to enable the local government to perform the functions and exercise the powers conferred on it under this Act or any other written law.

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority decision required

COUNCIL DECISION:

No: 0517

Moved: Cr Lee

Seconded: Cr Mazza

The Shire of Menzies hereby RESOLVES:


1. That the Shire of Menzies enters into a Master Lending Agreement with Western Australian Treasury Corporation as per the document tabled at this meeting.
2. To approve the affixation of the Common Seal of the Shire of Menzies to the said Master Lending Agreement in the presence of the President and the Chief Executive Officer or an Agent or a Senior Employee authorised by the Chief Executive Officer each of whom shall sign the document to attest the affixation of the Common Seal thereto; and
3. That the Chief Executive Officer, Agent or any of the Senior Employees of the Shire of Menzies authorised by the Chief Executive Officer from time to time is authorised to sign schedule documents under the Master Lending Agreement and or to give instructions thereunder on behalf of the Shire of Menzies.

11:02am

CARRIED 6/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.3 FIVE YEAR PLANT REPLACEMENT PROGRAM

SUBMISSION TO:	Ordinary Meeting of Council, 24 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM050
DISCLOSURE OF INTEREST:	None
DATE:	3 April 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS: 12.5.3 Attachment #1 – Five Year Plant Replacement Program

SUMMARY:

For Council to receive the Five Year Plant Replacement Program

BACKGROUND:

Shire staff are to prepare a Five Year Plant Replacement Program for Council's consideration when deliberating the Budget process.

Attached as 12.5.4 Attachment #1 is the Five Year Plant Replacement Program.

COMMENT:

The Vehicle Replacement Program is an essential tool for Council when making an allowance for capital expenditure during our budget considerations.

The Policy relating to the Vehicle Replacement Program is structured to ensure that optimum advantage will be gained if the guidelines are adhered to. However, these guidelines are often disregarded during budget deliberations because of extenuating circumstances.

While a Policy has been adopted on when to change over plant and vehicles, a more thorough examination of the Policy needs to be carried out as to the most optimum changeover criteria.

It is absolutely critical to be annually reviewing the Vehicle Replacement Program and ensuring that the program is in line with future planned operations.

It should be remembered that this Five Year Plant Replacement Program is a living document and able to be continuously updated and refined as day to day events impact on the Shire's works program and finances.

CONSULTATION:

Shire Management Staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no direct Policy in this matter but should be consulted when considering vehicle changeovers and new budgets.

FINANCIAL IMPLICATIONS:

All replacements will have prior Council approval through the Budgetary process.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION:

No: 0518

Moved: Cr Lee

Seconded: Cr Mazza


That Council receive the Five Year Plant Replacement Program as presented.

11:05am

CARRIED 6/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.4 LEASE OF MENZIES CARAVAN PARK

SUBMISSION TO:	Ordinary Meeting of Council, 24 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM069
DISCLOSURE OF INTEREST:	None
DATE:	11 April 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING	
REFERENCE:	None

ATTACHMENTS: 12.5.5 Attachment #1 – Management Order for Menzies Caravan Park

SUMMARY:

For Council to consider a proposal to advertise the Menzies Caravan Park for private lease.

BACKGROUND:

Menzies is one of the few local governments who still operate their own caravan park. There has recently had an expression of interest from a private body enquiring if Council would be inclined to the leasing out or selling the caravan park.

COMMENT:

The caravan park is situated in Lot 15 Brown Street over which the Shire has a Management Order (MO), the conditions of which are designated for "Caravan Park" purposes only (See 12.5.5 Attachment #1).

Under the terms of the MO, the Shire cannot sell the park as it does not own the land. However, while the MO does not state that the Shire has the option to lease to a third party, enquiries with the Department of Lands has confirmed that this would be quite a simple matter to get permission for and would be approved.

Should Council wish to lease the park to a third party, there are conditions that Council could impose which would ensure that the caravan park was maintained in a proper manner in the purpose for which it was established. It would also allow private enterprise to invest in on site accommodation in the park, a facility which is sadly lacking.

The lease agreement would comprise of a legal document which would be drawn up by Council's solicitors. In terms of the length of the lease, it would need to be a minimum of about ten years in order for any private organisation to consider it an attractive investment.

A number of conditions of lease could be as follows:

1. A minimum lease period of ten years with an extension to be determined subject to written agreement by both parties
2. A minimum of 15 bays to be reserved for travelling caravans at all times

3. Any on site accommodation units to be subject to all Shire of Menzies Planning, Health and Building Policies
4. Measurable adherence to the required maintenance procedures of the caravan park infrastructure
5. Annual inspections by the Shire to ensure that the Shire assets are being maintained
6. Exit clauses as a result of unsocial or inappropriate activities
7. Clear procedures for the early surrender or termination of the lease

Should Council decide to lease out the park, the *Act* requires that disposal of any Shire land be advertised for public tender [Section 3.58(2)].

As the first requirement is that Council obtain permission from the DoL to lease the land, an application needs to be made for this purpose.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 3.58(2) – Provides the guidelines by which the local government can dispose of land at public auction or by public tender

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

Council has no Policies in relation to this matter.

STRATEGIC IMPLICATIONS:

A small amount of costs associated with advertising the land for lease.

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICER'S RECOMMENDATION:

That Council:

1. Advise the Minister for Lands that the Menzies Shire Council wishes to lease out the Menzies Caravan Park through the public tender process and seeks permission to have the Management Order changed to enable the Shire of Menzies to lease out the Menzies Caravan Park to a third party;
2. That Councillors _____, _____, _____ and the Chief Executive Officer determine the conditions to be included in the lease agreement;
3. On receipt of the change of purpose of the Management Order from the Department of Lands that permits the Shire of Menzies to lease out the Menzies Caravan Park to a third party, that the Chief Executive Officer seek legal assistance to prepare tender

documents to permit the advertising of Council intentions to lease out the Menzies Caravan Park; and

4. That the lease agreement then be presented for Council's approval prior to any further action in this matter being taken.

COUNCIL DECISION:

No: 0519

Moved: Cr Lee

Seconded: Cr Tucker

That Council:

1. **Advise the Minister for Lands that the Menzies Shire Council wishes to lease out the Menzies Caravan Park through the public tender process and seeks permission to have the Management Order changed to enable the Shire of Menzies to lease out the Menzies Caravan Park to a third party;**
2. **That Councillors Lee, Mazza and Tucker and the Chief Executive Officer determine the conditions to be included in the lease agreement;**
3. **On receipt of the change of purpose of the Management Order from the Department of Lands that permits the Shire of Menzies to lease out the Menzies Caravan Park to a third party, that the Chief Executive Officer seek legal assistance to prepare tender documents to permit the advertising of Council intentions to lease out the Menzies Caravan Park; and**
4. **That the lease agreement then be presented for Council's approval prior to any further action in this matter being taken.**

11:05am

CARRIED 6/0

Reason for the change was to include the nominated Councillors in the working group to determine the conditions to be included in the lease agreement.

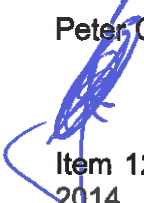
Cr Chris Bennell joined the meeting by telephone at 11:21am

Ms Brooke Povah left the meeting at 11:22am

Ms Brooke Povah returned to the meeting at 11:27am

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.5 IMPOSING A LOAD LIMIT ON PINJIN ROAD

SUBMISSION TO:	Ordinary Meeting of Council, 24 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	RD001
DISCLOSURE OF INTEREST:	None
DATE:	14 April 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.4.6 of Ordinary Meeting of Council, 27 February 2014

ATTACHMENTS: 12.5.6 Attachment #1 – Responses to the proposal to impose a load limit on the Pinjin Road.

SUMMARY:

For Council to consider imposing a load limit on a portion of the Pinjin Road

BACKGROUND:

The following item was presented to Council at the Ordinary Meeting on 27 February 2014.

12.4.6 IMPOSING A LOAD LIMIT ON PINJIN ROAD

SUBMISSION TO:	Ordinary Meeting of Council, 27 February 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	RD001
DISCLOSURE OF INTEREST:	None
DATE:	11 February 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:
Attachment 12.4.6A – Road Inspection Report

SUMMARY:

For Council to consider imposing a load limit a portion of the Pinjin Road.

BACKGROUND:

The Pinjin Road commences at its junction with the Yarri Road and terminates at Pinjin Station. Where the road leaves the Mt Celia Rd and heads due south, it degenerates into a low standard with many defects (See Attachment 12.4.6A

The road barely meets the criteria for a Type 1 road which is a flat bladed track, it has a low traffic count and is maintained on a very irregular basis.

COMMENT:

An inspection was carried out on this road in December 2012 after a complaint was received from a motorist regarding a "close shave" with a truck. The inspection was carried out by the Shire president, CEO and MWS on 11 December 2012. Following the results of that inspection, the road was closed to all vehicles above three tonnes due to concerns regarding the running surface, overgrown vegetation and very narrow grids.

Signs were erected displaying that status and a notice to that extent was advertised locally.

There has been little traffic on the road since that time and a small number of applications have been received for trucks larger than 3 tonnes to use the road.

A number of approaches have been made to Angolgold regarding the Pinjin Rd as a alternative access to their Tropicana Mine should the Kurnalpi Pinjin Rd be closed in the Lake Rebecca area due to flooding. A costing was indicated to bring the road up to a single semi trailer standard for use in such times.

All approaches of this nature were rejected for a number of reasons such as holding reserves at the mine site, too expensive for a "maybe" road closure. As this road is of a low priority to the Shire, it is not in our program to upgrade this road to allow a mining company to use it in an emergency.

With the closure of the Kurnalpi Pinjin Road at Lake Rebecca due to the recent rains, an approach was made from the General Manager of the Tropicana Mine to use this road to allow chemical trucks to access the mine site. While this approach was rejected due to safety concerns, a number of trucks have been using the road despite the wet conditions. An inspection revealed that a number of heavy vehicles became bogged and some grading and sheeting has taken place on the road by Angolgold contractors.

The Manager Works and Services and Works Supervisor carried out a detailed road inspection of the Pinjin Road on Tuesday, 4 February 2014 to ascertain the current condition and what improvements are required to bring the road up to a standard where it complies with a Network One RAV rating.

The current condition of the road is:

- *The surface is natural ground and in places is well below the level of the surrounding country. It has very poor properties and is subject to very boggy conditions when wet*
- *The running width of the road is very narrow, down to 5-6 metres in many places*
- *The vegetation has been flourishing and has reclaimed most areas inside the windrows with the exception of the actual running surface*
- *A grid currently in place is only 4 meters wide*

Staff have deemed the road unsafe to permit vehicles above 3 tonne on the road until such time as upgrading has taken place. The road is overgrown with vegetation and that fact plus the narrow grid make the road hazardous to heavy vehicles meeting other vehicles along the route.

When remedial works have been undertaken, the road will be able to be opened up to satisfy the requirements of a Network 1 Route which allows vehicles up to semis or twin steer "B" Doubles with a total gross combination of 50 tonnes.

While this road is not used by many heavy vehicles most of the year, when instances such as the closure of the Kurnalpi Pinjin Rd occurs, this is the only road that AngloGold can use to access their Tropicana Mine Site.

Discussions with AngloGold has indicated that they will look at upgrading the Pinjin Rd to this standard but are waiting on a costing from the Shire to upgrade the road before committing themselves.

There are certain conditions applicable to any road closure and these will be implemented in due course.

The proposed closing must be advertised in advance and time allowed for objections to be lodged. Any objections lodged must be considered by Council before making the final decision.

The Commissioner of Main Roads WA is also required to be informed of the intended closure.

It is not expected that the load limits would have to be in place for any length of time if the road is upgraded.

CONSULTATION:
Shire Management

STATUTORY ENVIRONMENT:

Local Government Act 1995

- *Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,*
- *Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.*
- *Section 3.50 (1A) & (2) – Provides for local governments to close thoroughfares for extended periods of time and to certain classes of vehicles subject to conditions*

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

No: 0487

Moved Cr Mazza

Seconded Cr Twigg

That Council:

1. *Agree to advertise their intent to close that portion of the Pinjin Road, from the junction with the Elora Homestead Road to the junction with the Kurnalpi Pinjin Road, to all vehicles above three tonnes in weight; and*
2. *Consider any objections received regarding the proposed road closure at the Ordinary Meeting of Council on Thursday, 27 March 2014 prior to making a final decision on the road closure.*

2:34pm

CARRIED 7/0

COMMENT:

The proposal to impose a load limit on a portion of the Pinjin Road has been advertised and a number of responses received (See 12.5.5 Attachment #1).

All three responses object to the load limits due to commercial reasons and while they might acknowledge that there are safety issues to contend with, do not appear to regard that matter as the Shire's priority.

On Friday, 4 April 2014, the President and CEO met with the Shire's Solicitor in Perth to discuss this issue amongst other matters. There were two main questions directed to the solicitor which were:

- Does the Shire have the legal right to impose restrictions on the road that is under the care and control of the Shire of Menzies?
- Does that right enable the Shire to allow certain concessions for road use while still keeping the limits imposed?

The advice on both accounts was that the Shire does have the right to impose load limits and can allow concessions at the same time provided that the concessions are not discriminatory.

The period of the load limits is for an initial twelve months whilst the issues with the road are addressed. This will allow time for the Shire to commence discussions between the major stakeholders to arrive at an agreement to upgrade the road while not abrogating responsibility for the road.

A number of concessions can readily be brought forward to enable road users to traverse the road, those being:

- All vehicles above three tonnes to have a properly equipped pilot vehicle preceding the heavy vehicle during the hours of darkness,
- A speed limit being imposed on the road in agreement with Main Roads Western Australia
- Daylight travel only for vehicles above three tonnes in weight

If the concessions are granted, this will allow stakeholders meetings to be commenced with solutions as to funding the upgrade of the road as a priority. This could quite well substantially reduce the length of time the load limits remain in place.

CONSULTATION:

Mr D McLeod – McLeods Barristers and Solicitors
Shire Councillors and staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None with this Item

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION:

No: 0520

Moved: Cr Twigg

Seconded: Cr Lee


That Council:

1. **Has considered the objections to the imposition of a load limit on the Pinjin Road and considers that the safety of road users outweighs all objections raised in the submissions;**
2. **Advise the Heavy Haulage section of Main Roads Western Australia that the Shire of Menzies wishes to have a 3 tonnes load limit per vehicle imposed on the Pinjin Road (Road No 0001) from its junction with the Elora Homestead Road (No 0027) to its junction with the Kurnalpi Pinjin Road (Road No 0040);**
3. **Advertise locally that the load limit has been imposed on this section of the Pinjin Road and persons wishing to use this road with a vehicle over 3 tonnes in weight should make application to the Shire of Menzies;**
4. **Authorise the Chief Executive Officer to:**
 - a) **Negotiate concessions with those applicants wishing to use a vehicle over 3 tonnes in weight on the Pinjin Road, and;**
 - b) **Invite stakeholders to a meeting at the Shire of Menzies to discuss the future upgrading works and funding for this section of the Pinjin Road.**

11:37am

CARRIED 7/0

12.5.7 COUNCILLORS INFORMATION BULLETIN 3/14

SUBMISSION TO:	Ordinary Meeting of Council, 24 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	10 April 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

None

SUMMARY:

For Council to receive the Information Bulletin.

BACKGROUND:

The Information Bulletin 3/14 containing general and confidential information was previously circulated to Councillors.

COMMENT:

The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:
Simple Majority Decision required

COUNCIL DECISION:

No: 0521

Moved: Cr Lee

Seconded: Cr Mazza

That Council acknowledges receipt of Information Bulletin 3/14 for the period ended 31 March 2014.

11:50am

CARRIED 7/0

Mr Peter Crawford left the meeting at 11:49am

Mr Peter Crawford returned to the meeting at 11:52am

13. **ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
Nil
14. **NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**
Nil
15. **ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**
Nil
16. **NEXT MEETING**

The next Ordinary Meeting of Council will be held on Thursday 29th May 2014 at Tjuntjuntjara commencing at 10.00am.

COUNCIL DECISION:

No: 0522

Moved: Cr Lee

Seconded: Cr Mazza

That Council approve the attendance by Councillors Mazza, Lee, Tucker and Dwyer by electronic means for the meeting to be held on 29th May 2014 at Tjuntjuntjara.

11:56am

CARRIED BY ABSOLUTE MAJORITY 7/0


Crs Graham and Bennell left the meeting at 11:57am.

The meeting was adjourned at 11:58am for lunch.

The meeting resumed at 3:00pm with all previous attendees present with the exception of Cr Graham and Cr Bennell.

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.6 COUNCIL CHAMBERS

SUBMISSION TO:	Ordinary Meeting of Council, 27 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM140
DISCLOSURE OF INTEREST:	None
DATE:	15 April 2014
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.7 Attachment #1 – Drawing of proposed Council Chambers table

SUMMARY:

For Council to consider the purchase of a new table for the Council Chambers

BACKGROUND:

Provision was made in the 2013/2014 Budget to purchase a new table for the Council Chambers. Due to various reasons, this project was not fully expended and the recent Budget Review reduced the balance of funds in this allocation.

COMMENT:

During a recent visit to Perth, discussions with the company who manufactured the new furniture in the Chambers resulted in them submitting a design and costing for the table. (See 12.5.7 Attachment #1).

While the Budget Review has reduced the amount of funding remaining in the allocation for furniture in the Chambers, the table can be purchased by a resolution of an Absolute Majority of Members.

Construction of the table would be approximately two weeks from date of order.

The existing table in the Chambers could then be relocated to the CRC for use as a conference table.

CONSULTATION:

President Cr G Dwyer

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,

- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Funding can be made available in the Budget

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Absolute Majority Decision required

OFFICER'S RECOMMENDATION:

That Council authorise the purchase of a new table for the Council Chambers at a cost of \$13,140 (includes GST) plus freight charges from Perth to Menzies.



AMENDMENT RESOLUTION:

That Council defer the item.

Reason for the change was to consider the item again in the next financial year's budget.

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.3 MINUTES OF AUDIT COMMITTEE MEETING 24 APRIL 2014

SUBMISSION TO:	Ordinary Meeting of Council – 24 April 2014
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM371
DISCLOSURE OF INTEREST:	None
DATE:	14 April 2014
AUTHOR:	Brooke Povah, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS: To be circulated at the Ordinary Meeting of Council:
12.2.3 Attachment #1 Minutes of the Audit Committee Meeting held 24 April 2014.

SUMMARY:

1. Receipt of the Minutes of the Audit Committee meeting which is to be held on 24 April 2014; and
2. Adoption of the recommendations of the Audit Committee meeting which is to be held on 24 April 2014, and

COMMENT:

The Minutes of the Audit Committee meeting held on 24 April 2014 are now presented to Council for consideration.

CONSULTATION:

Peter Crawford, CEO
Brooke Povah, Deputy CEO

STATUTORY ENVIRONMENT:

Local Government (Audit) Regulations 1996

POLICY IMPLICATIONS:

Council has no policies relating to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple majority required

COUNCIL DECISION:

No: 0523

Moved: Cr Lee

Seconded: Cr Tucker

That Council receives the Minutes of the Audit Committee Meeting held on 24 April 2014 and Adopts the recommendations of the Audit Committee as Resolutions of Council.

3:03pm

CARRIED 5/0

17. CLOSURE OF MEETING

There being no further business the President closed the meeting at 3:13pm.

I, *Garrett Dwyer* hereby certify that the Minutes of the Ordinary Meeting of Council held 24 April 2014 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 29 May 2014.

Signed

Garrett Dwyer

Dated:

29 May 2014