



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 26 March 2015

Shire of Menzies

Commencing at 10:22am

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) **In a written notice given to the CEO before the meeting: or**
- b) **At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

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MINUTES OF THE ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Shire President, Cr Greg Dwyer, declared the meeting open at 10:22am, welcomed the attendees, visitors, guests and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Paul Bashall, Planwest

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:	Cr G Dwyer	President
	Cr I Tucker	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor
	Cr J Dwyer	Councillor
Staff:	K Oborn	A/CEO
	R Pepper	MWS
	L Downie	Minutes (from 10:24am)

Observers: Paul Bashall Planwest

3.2 APOLOGIES

Councillors:	Cr P Twigg	Deputy President
Staff:	P Crawford	CEO

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Peter Twigg, Deputy President

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. DECLARATIONS OF INTEREST

Nil

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Item 15.1 Lady Shenton / Community Resource Centre – Review of Services

9. CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY 26 FEBRUARY 2015

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0670

That the Minutes of the Ordinary Meeting of Council held on 26 February 2015 be confirmed as a true and accurate record.

10:30am

CARRIED 5/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

Thursday 5th March With Cr J Dwyer attended a tour of the Esperance Port followed by the Over the Horizon Forum in Esperance with presentations from 17 speakers, the keynote speaker being Hon Joe Francis MLA, Minister for Small Business with emphasis on ongoing changes to Small Business Centres.

Awaiting a copy of Boyd Brown's, Telstra presentation for distributions to Councillors.

Thursday 12th March With Cr J Dwyer, met with Mike Fitzgerald and signed a "Confirmation of Employment Terms and Conditions" for the role of Acting CEO for a period of 3 months.

Friday 13th March With Cr J Dwyer met with Jenni Law and Andrew Borrett DLGC, topics being retention of Councillors, Shared Services and sustainability.

Tuesday 17th March Chaired the LEMC meeting in Menzies.

Wednesday 18th March Attended the NGLIAM in Leonora. With Cr J Dwyer and A/CEO met with Joe Phillips from Macarthur Minerals, over lunch, for an update on MML's current operations.

Attended a Special Meeting of Council to present and ratify A/CEO – Confirmation of Employment Terms and Conditions.

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0771


That the President's Report as tabled, be received.

9:38am

CARRIED 5/0

12. REPORTS OF COMMITTEES AND OFFICERS

12.1 HEALTH, BUILDING & TOWN PLANNING BUSINESS

12.1.1 SHIRE OF MENZIES TOWN PLANNING SCHEME NO. 1 AMENDMENT NO. 9	
SUBMISSION TO:	Ordinary Council Meeting, 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM100
DISCLOSURE OF INTEREST:	None
DATE:	11 March 2015
AUTHOR:	Paul Bashall, Planwest
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.1.1 Attachment #1 Omnibus Amendment

SUMMARY:

The attached Amendment to the Council's Local Planning Scheme No 1 (the Scheme) provides updates to ensure the Scheme remains current and relevant.

BACKGROUND:

The Planning and Development Act 2005 requires that a Scheme be reviewed every 5 years. The Council's Scheme was gazetted in June 2003 and therefore largely complies with the WA Planning Commission's adopted Model Scheme Text (MST). The MST is now a component of the Town Planning Regulations. The Regulations (as amended in 1999) require that a Local Planning Strategy (Strategy) be prepared in conjunction with a new scheme or scheme review.

The Strategy was presented to the Council at its November 2014 meeting. Many of the changes to the Scheme are based on the recommendation from the Strategy.

Clarification on two matters relating to residential development on industrial land is provided as follows:

- To prevent a "caretaker's" residence becoming a family home the 100m² restricted is deliberately included.
- 3.8 Part H - Exemptions for incidental rural development is included in response to concerns raised by pastoralists about planning approval being required for minor and inconsequential development. The amount could be increased to \$50,000 on the condition that the works will not be visible or impact on adjoining properties and be setback at least 30m from boundaries.

COMMENT:

In view of the fact that the existing Scheme largely complies with the MST there is no value in redrafting the whole Scheme. The attached amendment provides an 'Omnibus' amendment comprised of several components which, when stitched together with the existing test, provides an updated and current Scheme.

The WA Planning Commission is currently reviewing the MST. Advertising of the review has finished and it is expected that the new format will apply by about June or July 2015. It is therefore imperative that this Strategy and Scheme amendment be completed as soon as possible and lodged with the WA Planning Commission to avoid getting caught up in the new format requirements.

CONSULTATION:

Paul Bashall, Planwest

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 –

Part 5-Local planning schemes

Division 1 - Continuation and formulation of local planning schemes

75. Local planning scheme may be amended

A local government may amend a local planning scheme with reference to any land within its district, or with reference to land within its district and other land within any adjacent district, by an amendment -

(a) prepared by the local government, approved by the Minister and published in the Gazette; or

(b) proposed by all or any of the owners of any land in the scheme area, adopted, with or without modifications, by the local government, approved by the Minister and published in the Gazette.

POLICY IMPLICATIONS:

Adoption of Local Planning Strategy

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

Adoption of Local Planning Strategy

VOTING REQUIREMENTS:

Simple Majority Decision required

OFFICERS' RECOMMENDATION:

That Council:

1. Adopt Scheme Amendment No 9 and forward the document to the EPA for environmental clearance under Section 81 of the Planning and Development Act 2005 (Section 48A of the EP Act);
2. Forward the Scheme Amendment No 9 to the WA Planning Commission requesting approval to advertise;
3. Adopt the Local Planning Strategy (with or without modifications) and submit the relevant documents to the WA Planning Commission requesting its endorsement; and

4. Approve the advertising of both the Scheme Amendment No 9 and the Strategy as directed by the WA Planning Commission on completion of its consideration of both documents.

Moved: Cr Mazza

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0772

That Council:

1. **Adopt Scheme Amendment No 9 and forward the document to the EPA for environmental clearance under Section 81 of the Planning and Development Act 2005 (Section 48A of the EP Act) subject to agreed changes;**
2. **Forward the Scheme Amendment No 9 to the WA Planning Commission requesting approval to advertise;**
3. **Adopt the Local Planning Strategy (with or without modifications) and submit the relevant documents to the WA Planning Commission requesting its endorsement; and**
4. **Approve the advertising of both the Scheme Amendment No 9 and the Strategy as directed by the WA Planning Commission on completion of its consideration of both documents.**

12:15pm

CARRIED 5/0

Reason for the change was to allow minor changes to be made to the draft Scheme Amendment

The meeting was adjourned for lunch at 12:16pm

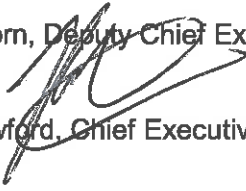

The meeting resumed at 1:04pm with all present except Ray Pepper

Ray Pepper returned to the meeting at 1:07pm

12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORT – FEBRUARY 2015

SUBMISSION TO:	Ordinary Meeting of Council, 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	None
DATE:	5 March 2015
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports for February 2015

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

BACKGROUND:

The monthly reports have been prepared by Shire Officers to reflect revenue and expenditure transactions for the period to 28 February 2015.

COMMENT:

The Shire of Menzies is now using Synergy to compile the Monthly Financial reports.

CONSULTATION: N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

Moved: Cr Mazza

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0773

That Council acknowledge receipt of the Statements of Financial Activity and associated reports for the period to 28 February 2015.

1:17pm

CARRIED 5/0



SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT

For the Period Ended 28th FEB 2015

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Statement of Financial Activity

Budget vs. Actual - graphs

Net Current Funding Position

Cash and Investments

Receivables

Cash Backed Reserves

Grants & Contributions

Trust

Major Variation Notes

Schedules 3 To 14 (By Program)

includes

Grants and Contributions

Capital Expenditure

EOFY / Budget Predictions

Financial Overview for the EOFY

Prepared By: Karen Oborn, Deputy CEO

Date: 16/03/2015

SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 28th FEB 2015

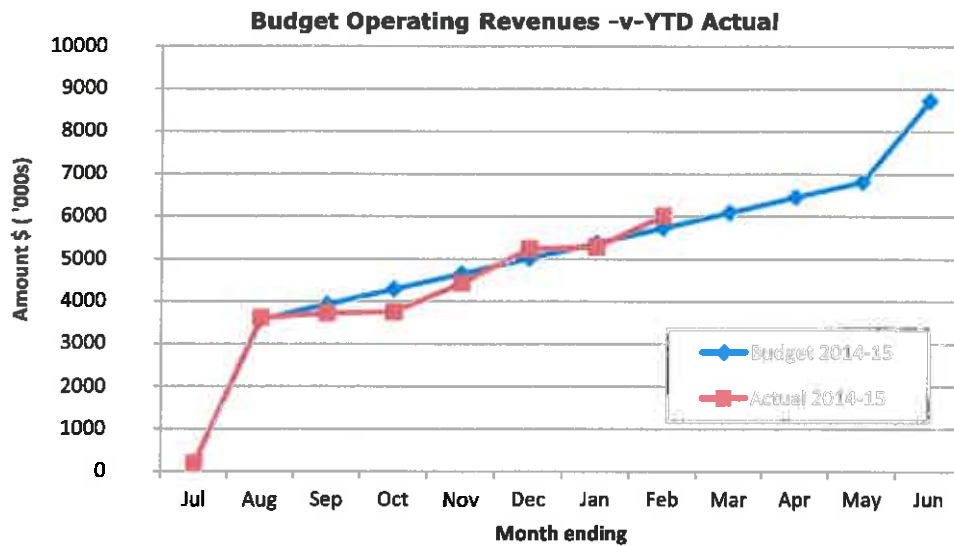
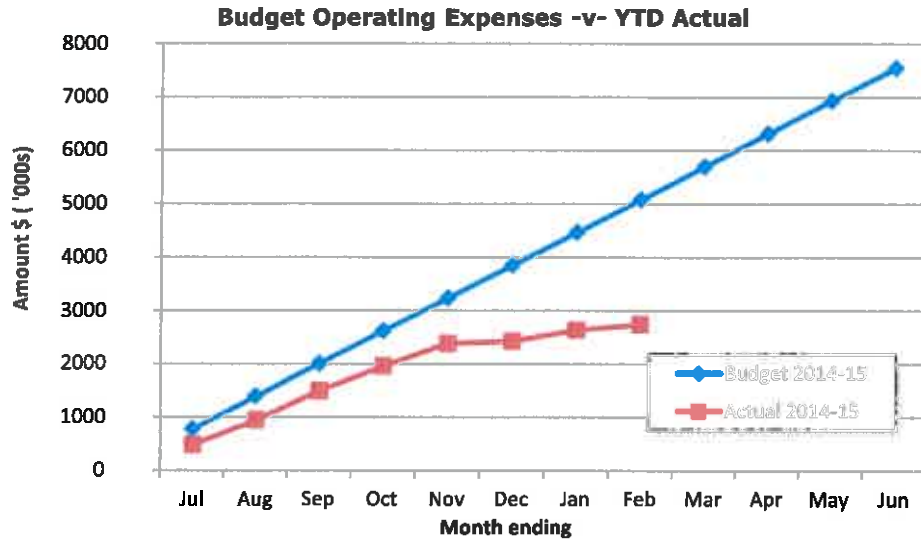
	Annual Budget 2014-15	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
	\$	\$	\$	\$	%	
Operating Revenues						
Governance	3,000	2,000	0	(2,000)	(100.00%)	
General Purpose Funding	4,569,522	3,046,348	1,277,175	(1,769,173)	(138.52%)	▼
Law, Order and Public Safety	6,450	4,300	7,165	2,865	39.99%	
Health	500	333	0	(333)	(100.00%)	
Housing	62,500	41,667	519,975	478,308	91.99%	▲
Community Amenities	6,350	4,233	6,345	2,112	33.28%	
Recreation and Culture	320,475	213,850	270	(213,380)	(79044.29%)	▼
Transport	3,453,586	2,302,377	226,910	(2,075,467)	(914.67%)	▼
Economic Services	214,403	142,935	145,143	2,208	1.52%	
Other Property and Services	61,500	41,000	26,410	(14,590)	(55.24%)	▼
Total (Ex. Rates)	8,698,266	5,798,844	2,209,394	(3,589,450)		
Operating Expense						
Governance	(651,632)	(434,421)	(459,852)	(25,431)	(5.83%)	
General Purpose Funding	(218,920)	(145,947)	(99,181)	46,766	47.15%	▲
Law, Order and Public Safety	(93,358)	(62,239)	(84,452)	(22,214)	(26.30%)	▼
Health	(179,682)	(119,788)	(17,147)	102,641	598.58%	▲
Education and Welfare	(9,500)	(6,333)	0	6,333	100.00%	
Housing	(20,000)	(13,333)	(52,874)	(39,540)	(74.78%)	▼
Community Amenities	(180,751)	(120,501)	(89,553)	30,947	34.56%	▲
Recreation and Culture	(456,468)	(304,312)	(231,949)	72,368	31.20%	▲
Transport	(4,561,968)	(3,041,312)	(910,664)	2,130,648	233.97%	▲
Economic Services	(1,159,960)	(773,307)	(805,196)	(31,890)	(3.96%)	
Other Property and Services	(5,000)	(3,333)	15,331	18,664	(121.74%)	
Total	(7,537,239)	(5,024,826)	(2,735,538)	2,289,288		
Funding Balance Adjustment						
Add back Depreciation	2,104,121	1,402,747	1,139,739	(263,009)	(23.08%)	▼
Adjust (Profit)/Loss on Asset Disposal	(2,200)	(1,467)	0	1,467	(100.00%)	
Adjust Provisions and Accruals	0	0	0	0		
Net Operating (Ex. Rates)	3,262,948	2,175,299	613,595	(1,561,704)		
Capital Revenues						
Grants, Subsidies and Contributions	1,539,502	1,026,335	918,616	(107,719)	(11.73%)	
Proceeds from Disposal of Assets	80,000	53,333	0	(53,333)	(100.00%)	▼
Transfer from Reserves	438,000	292,000	364,639	72,639	19.92%	▲
Total	2,057,502	1,371,668	1,283,255	(88,413)		
Capital Expenses						
Land and Buildings	(1,026,175)	(684,117)	(528,722)	155,394	29.39%	▲
Plant and Equipment	(790,300)	(526,867)	(169,769)	357,098	210.34%	▲
Furniture and Equipment	(28,000)	(18,867)	(13,099)	5,568	42.51%	
Infrastructure Assets - Roads	(2,792,087)	(1,861,391)	(827,346)	1,034,046	124.98%	▲
Infrastructure Assets - Other	(625,000)	(416,667)	(342,163)	74,504	21.77%	▲
Loan Principal	0	0	0	0		
Transfer to Reserves	(92,759)	(61,839)	(19,961)	41,879	209.81%	▲
Total	(5,354,321)	(3,569,547)	(1,901,059)	1,668,489		
Net Capital	(3,296,819)	(2,197,879)	(617,804)	1,580,075		
Total Net Operating + Capital	(33,871)	(22,581)	(4,210)	18,371		
Opening Funding Surplus(Deficit)	1,573,372	1,328,886	1,328,886	0	0.00%	
Rate Revenue	2,680,707	2,680,707	2,878,196	197,489	6.86%	
Closing Funding Surplus(Deficit)	4,220,208	3,987,012	4,202,872	215,860		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲
▼

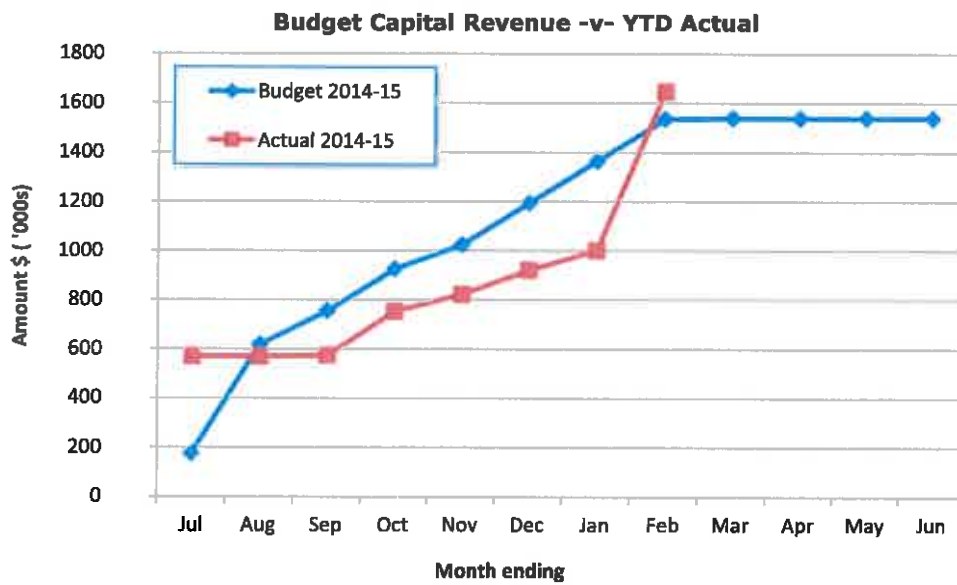
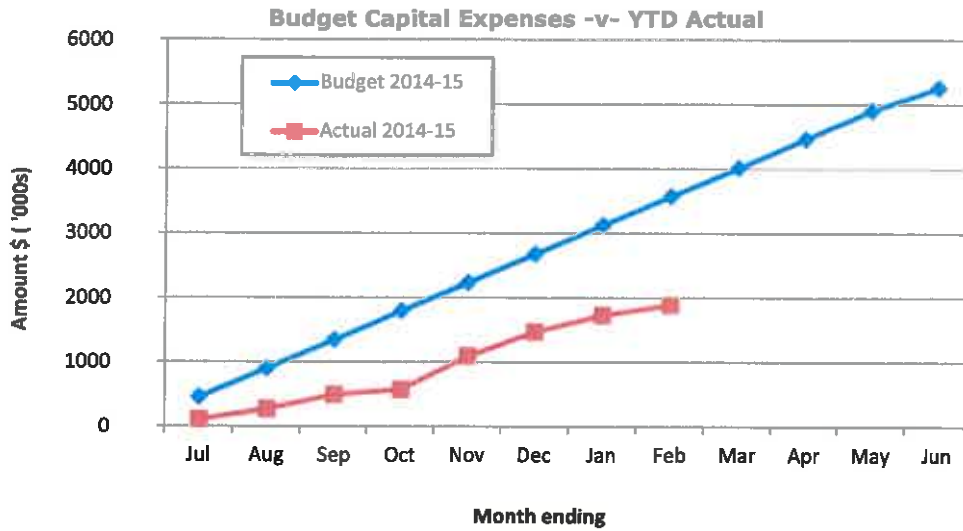
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th FEB 2015

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th FEB 2015

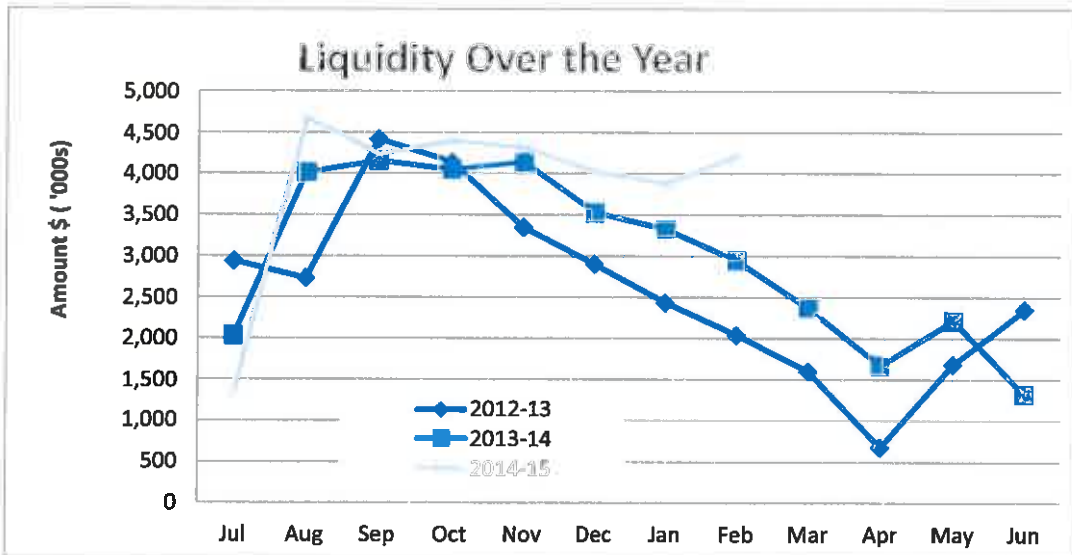
Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th FEB 2015

NET CURRENT FUNDING POSTION

	Positive=Surplus (Negative=Deficit)		
	YTD	B/F	YTD
	For the Period Ended 28th FEB 2015	30th June 2014	Same Period Previous Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	2,964,537	1,140,123	2,152,769
Cash Restricted	2,211,483	2,556,161	2,530,972
Receivables - Rates	1,155,380	524,474	2,212,361
Receivables -Other	623,418	305,436	744,003
Provision for Doubtful Debts	(200,000)	(200,000)	(581,962)
Inventories <i>(timing of bulk inv processing)</i>	(4,084)	4,587	13,425
	6,750,735	4,330,781	7,071,568
Less: Current Liabilities			
Payables	(297,468)	(445,734)	(379,952)
Provisions	(89,873)	(89,873)	(92,700)
	(387,341)	(535,607)	(472,652)
Less: Cash Reserves	(2,211,483)	(2,556,161)	(2,530,972)
Add: Cash Backed Leave Provisions	89,873	89,873	92,700
Net Current Funding Position	4,241,784	1,328,886	4,160,644



SHIRE OF MENZIES

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28th FEB 2015**

CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	469,782			469,782	NAB	Cheque Acc.
Cash Maximiser Account	Variable	89,848			89,848	NAB	Cheque Acc.
Trust	Nil		4,400	4,400	4,400	N/A	On Hand
Cash On Hand		580			580		
(b) Term Deposits							
Municipal Investment Reserves		2,404,327			2,404,327	NAB	Various
(c) Other Investments							
N/A			2,211,483		2,211,483	NAB	Various
Total		2,964,537	2,211,483	4,400	5,180,421		

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th FEB 2015

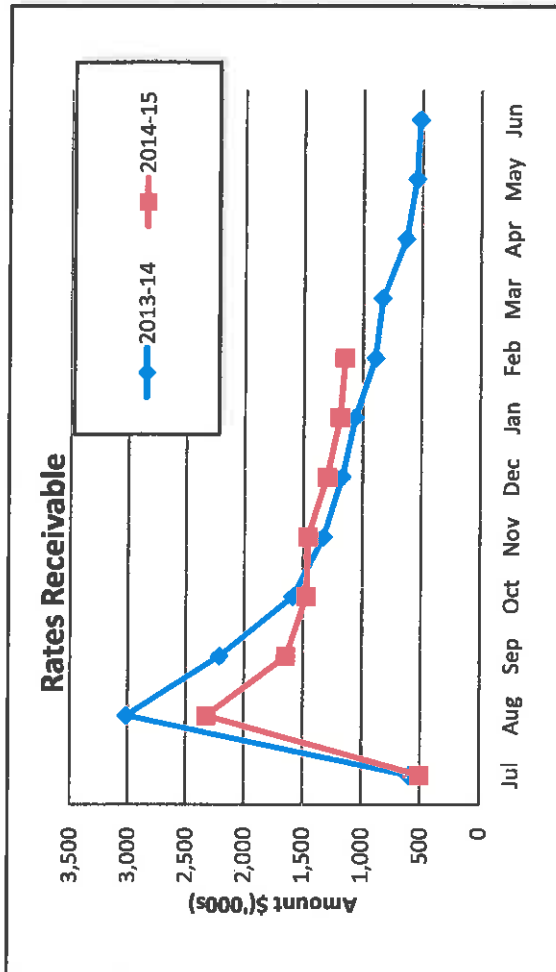
RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

For the Period Ended 28th FEB 2015	YTD 30th June 2014
\$ 524,474	\$ 770,454
2,878,196	2,418,257
(1,722,815)	(2,664,237)
1,155,380	524,474
1,155,380	524,474
50.63%	83.55%

Net Rates Collectable
% Collected



Confirmed Minutes
Ordinary Council Meeting 1,306
2,185
2015

	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 809	\$ 0	\$ 0	\$ 1,306
Receivables - General	\$ 0	\$ 0	\$ 0	\$ 1,306
Total Receivables General Outstanding	809	0	0	2,185

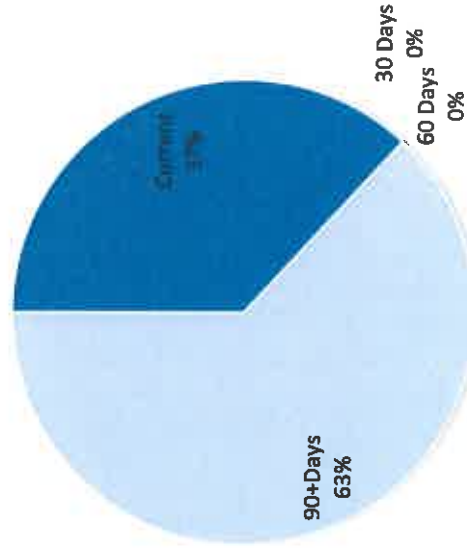
Receivables - General

Receivables - General

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)

Accounts Receivable (non-rates)

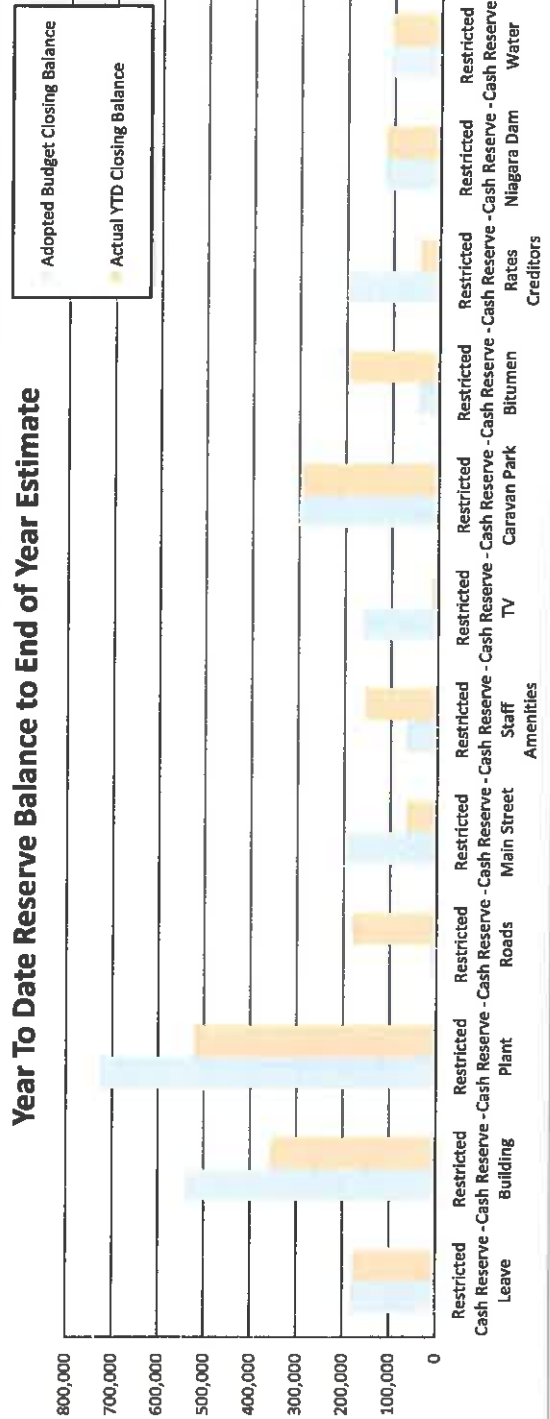


SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th FEB 2015

Cash Backed Reserves

2014-15 Name	Opening Balance	Adopted Budget Interest Earned		Actual Interest Earned		Adopted Budget Transfers In (+)		Actual Transfers In (+)		Adopted Budget Transfers Out (-)		Actual Transfers Out (-)		Adopted Budget Closing Balance	Actual YTD Closing Balance
		\$		\$		\$		\$		\$		\$			
Restricted Cash Reserve - Leave	\$ 175,720	\$ 6,015		\$ 1,588		\$ 0		\$ 0		\$ 0		\$ 0		\$ 181,735	\$ 175,982
Restricted Cash Reserve - Building	521,122	17,839		3,209		0		0		0		0		538,961	355,526
Restricted Cash Reserve - Plant	702,996	24,064		4,711		0		0		(438,000)		(364,639)		727,060	521,927
Restricted Cash Reserve - Roads	14,353	491		1,635		0		0		0		0		14,844	181,097
Restricted Cash Reserve - Main Street	180,828	6,190		585		5,259		5,229		0		0		192,277	64,844
Restricted Cash Reserve - Staff Amenities	64,747	2,216		1,396		0		0		0		0		66,963	154,623
Restricted Cash Reserve - TV	154,392	5,285		130		0		0		0		0		159,677	14,375
Restricted Cash Reserve - Caravan Park	289,192	9,899		2,614		0		0		0		0		299,091	289,623
Restricted Cash Reserve - Bitumen	42,272	1,447		1,732		0		0		0		0		43,719	191,891
Restricted Cash Reserve - Rates Creditors	191,605	6,559		382		0		0		0		0		198,164	42,335
Restricted Cash Reserve - Niagara Dam	115,103	3,940		1,040		0		0		0		0		119,043	115,274
Restricted Cash Reserve - Water	103,831	3,555		939		0		0		0		0		107,386	103,986
	2,556,161	87,500		19,961		5,259		5,229		(438,000)		(364,639)		2,648,920	2,211,483

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th FEB 2015

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Adopted Budget For the Period Ended 28th FEB 2015				
Cost	Accum Depr	Proceeds	Profit (Loss)	Disposals	Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$		\$	\$	\$	
14,000	834	2,727	(10,439)	Plant and Equipment	7,600	(10,439)	(18,039)	
12,000	715	1,818	(9,467)	Ute 1 - Plant P0154 A213	7,600	(9,467)	(17,067)	
			0	Ute 2 - Plant 0133 A211		0	0	
			0	MWS - Plant P0174 A327	(4,000)	0	4,000	
			0	Crew Cab - Plant P0130 A299	(9,000)	0	9,000	
			0			0	0	
			0			0	0	
			0			0	0	
			0			0	0	
26,000	1,549	4,545	(19,906)		2,200	(19,906)	(22,106)	

Comments - Capital Disposal/Replacements

		Adopted Budget For the Period Ended 28th FEB 2015		
Comments	Summary Acquisitions	Amended	Actual	Variance
		Budget		
	Land and Buildings	\$ 1,026,175	\$ 528,722	(497,453)
	Plant and Equipment	790,300	169,769	(620,531)
	Furniture and Equipment	28,000	13,099	(14,901)
	Infrastructure - Roads	2,792,087	677,721	(2,114,367)
	Infrastructure - Other	625,000	0	(625,000)
	Capital Totals	5,261,562	1,389,311	(3,872,252)

Comments - Capital Acquisitions

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28th FEB 2015

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Land and Buildings	Adopted Budget For the Period Ended 28th FEB 2015		
		Adopted Budget	Actual	Variance
	Buy Land	\$ 20,000	\$ 0	\$ (20,000)
	2 New Houses	650,000	439,157	(210,843)
	Solar Panels for Houses	50,000	0	(50,000)
	Fencing for New Houses	40,000	44,572	4,572
	Landscaping for New Houses (was 2 now 4)	48,000	40,522	(7,478)
	Sheds	112,000	0	(112,000)
	Landscaping for Shenton Units	10,500	0	(10,500)
	Remove Asbestos from 10 Shenton	30,675	0	(30,675)
	CEO XA and MW new fencing	5,000	4,070	(930)
	Depot Extension	60,000	402	(59,598)
	Capital Totals	1,026,175	528,722	(497,453)

Comments	Plant & Equipment	Adopted Budget For the Period Ended 28th FEB 2015		
		Adopted Budget	Actual	Variance (Under)Over
	Crew Cab Truck	\$ 85,000	\$ 0	\$ (85,000)
	MWS Vehicle	86,300	75,276	(11,024)
	Ute 1	40,000	38,446	(1,554)
	Ute 2	40,000	0	(40,000)
	Grader	360,000	0	(360,000)
	Mtce Grader Accommodation	140,000	49,447	(90,553)
	Loadrite	12,000	0	(12,000)
	5' Single Rotor Slasher	7,000	6,600	(400)
	Traffic Counters	20,000	0	(20,000)
	Capital Totals	790,300	169,769	(620,531)

SHIRE OF MENZIES
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 28th FEB 2015

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Adopted Budget For the Period Ended 28th FEB 2015		
		Adopted Budget	Actual	Variance (Under)Over
	Council Table	\$ 18,000	\$ 13,099	\$ (4,901)
	New Locking System	10,000	0	(10,000)
				0
	Capital Totals	28,000	13,099	(14,901)

Comments	Roads	Adopted Budget For the Period Ended 28th FEB 2015		
		Adopted Budget	Actual	Variance (Under)Over
	Evanston-Menzies Road CRSF	\$ 307,000	\$ 0	\$ (307,000)
	Menzies Northwest Road RRG	130,043	141,976	11,933
	Evanston-Menzies Road RRG	280,000	191,600	(88,400)
	Yarri Road RRG	130,000	134,817	4,817
	Shire House Crossovers	165,544	13,532	(152,012)
	Menzies Northwest Road R2R	329,500	0	(329,500)
	Menzies Northwest Road	700,000	25,285	(674,715)
	Foot Paths - Walsh & Kensington	100,000	6,714	(93,286)
	Tjutjun Access - muni	219,000	90,909	(128,091)
	Main Street Upgrade-muni	350,000	72,887	(277,113)
	Connie Sue - muni funds	31,000	0	(31,000)
	Connie Sue - R2R remote abor access rds	50,000	0	(50,000)
	Capital Totals	2,792,087	677,721	(2,114,367)

Comments	Other Infrastructure	Adopted Budget For the Period Ended 28th FEB 2015		
		Adopted Budget	Actual	Variance (Under)Over
	Hall Toilets	\$ 180,000	\$	\$ (180,000)
	Upgrade Old Catholic Church	25,000		(25,000)
	New Pound (Mobile)	20,000		(20,000)
	Water Park	350,000		(350,000)
	War Memorial Park	50,000	0	(50,000)
	Capital Totals	625,000	0	(625,000)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th FEB 2015

GRANTS AND CONTRIBUTIONS

Confirmed Minutes
 Ordinary Council Meeting
 18 March 2015

Program/Details GL	Grant Provider	Approval (Y/N)	2014-15 Adopted Budget \$	Variations Additions (Deletions) \$	Operating	Capital	Recoup Status Received \$	Recoup Status Not Received \$
GENERAL PURPOSE GRANTS								
03201-Grants Commission	WALGGC	y	1,714,415	11,126	1,725,541		1,294,156	431,385
03202-Federal Roads	WALGGC	y	0	759,021	759,021		569,266	189,755
HOUSING								
09190 - 2 new houses 14/15	Dept Regional Develop (11/12)	y	0	482,615	482,615		482,615	
LAW, ORDER, PUBLIC SAFETY								
05107-Fire Prevention Grant	DFES	y	2,000	0	2,000		1,490	510
RECREATION AND CULTURE								
11308-Menzies Water Park	CSRFF	y	150,000			150,000	150,000	
11308-Menzies Water Park	Lotterywest	y	120,000	15,000		135,000	135,000	
11799-War Memorial Grants	Lotterywest	defer	20,000	(20,000)	0			
11799-War Memorial Grants	Dept of Veteran's Affairs	defer	15,000	(15,000)	0			
11799-War Memorial Grants	Minara	defer	15,000	(15,000)	0			
TRANSPORT								
MRWA ROAD FUNDING								
12226-Direct Grants	MRWA Direct	y	140,000	8,800	148,800		148,800	0
12227-MRWA Subsidies	MRWA	y		1,713	1,713		1,713	0
12225-Commodity Route Evanston-Menzies	MRWA	y	190,000			190,000	76,000	114,000
0005G-Yarri Rd - RRG	RRG	y	86,667			86,667	34,667	52,000
0004G-Evanston Menzies RRG	RRG	y	186,667			186,667	74,535	112,132
0013G-Menzies NW - RRG	RRG	y	86,667			86,667	34,667	52,000
OTHER ROAD/STREETS GRANTS								
FAGs Sch.3. 12237-Local Roads Grant	WALGGC	y	340,000	(340,000)	340,000			0
0001G-Menzies North - R2R	Building Program	y	329,500			329,500		329,500
12222-Other - Footpaths	Bicycle Network	N	50,000	(50,000)		0		0
12242-Flood Damage WANDRRA	DFES	y	2,028,865	900,000	2,928,865			2,928,865
ECONOMIC SERVICES								
13750-Grant Income CRC	CRC	y	111,000		111,000		86,025	24,975
TOTALS			5,585,781	1,738,275	6,499,555	1,164,501	2,803,934	4,520,123

Operating	4,046,280	2,584,065
Non-operating	1,539,501	219,869
	<u>5,585,781</u>	<u>2,803,934</u>

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th FEB 2015

TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-14	Amount Received	Amount Paid	Closing Balance 30-Sep-14
	\$	\$	\$	\$
Nomination Fees	0	160	(160)	0
Housing Bonds	3,600	0	(400)	3,200
Pet Bonds	1,400	0	(200)	1,200
	5,000	160	(760)	4,400

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28th FEB 2015

MAJOR VARIANCES - reasons

OPERATING REVENUES

SCH

- 3 Rates were budgeted for \$2.6m, Rates Levied were \$2.8M. And the Shire is earning lower interest rates on TD's. FAG's Road component not included in 14/15 Budget.
- 4 n/a
- 5 n/a
- 7 n/a
- 8 n/a
- 9 The \$482,615 11/12 R\$R housing grant for the two new houses was received, not included in 14/15 budget
- 10 n/a
- 11 n/a
- 12 DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m
- 13 n/a
- 14 Increases and decreases are mostly due to new CoA and allocations in new system

OPERATING EXPENSE

SCH

- 3 n/a
- 4 Members conference costs over due to LG convention AUG14 & Subscription costs over- pd. LGA & Goldfields Vol. Org.
- 5 n/a
- 7 Reduced expenditure as Nurse not engaged yet
- 8 n/a
- 9 Housing Mtce costs have increased -fair wear and tear, this trend is expected to continue
- 10 Domestic refuse & Public Con. costs have increased -labour & plant O/Hs, due to improved Job allocation
- 11 Mtce & ops exps have increased whilst P&G have decreased due to improved Job allocations
- 12 DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m
- 13 Mtce and Ops. costs have increased -labour & plant O/Hs, this trend is expected to continue
- 14 Increases and decreases are mostly due to new CoA and allocations in new system

CAPITAL REVENUE

- > The Shire was not successful in securing the Bike west grant \$50,000 for 14/15 (will redo 15/16)
- > The \$482,615 11/12 R\$R housing grant for the two new houses was received, not included in 14/15 budget
- > DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m

CAPITAL EXPENSES

- > The cost of the 2 new houses is less as \$199,000 was expended in 13/14
- > Landscaping costs will be significantly over budget due to the very high cost of materials transported to Menzies
- > Road construction costs are showing signs of being 10-15% over budget and this trend is expected to continue
- > DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m

OTHER ITEMS

- > The 14/15 budget had a carried forward cash balance of \$1.5m, however this was corrected by the audit to \$1.3m;
As \$214,000 was expended in 13/14 but recorded as 01/07/2014



SHIRE OF MENZIES

OPERATING INCOME & EXPENSES BY PROGRAM

For the Reporting Period ended 28/02/2015

Confirmed Minutes
Ordinary Council Meeting 26 March 2015

GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 28/02/2015		CURRENT YEAR ACTUALS PROJECTED TO THE EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
SCHEDULE 3									
GENERAL PURPOSE INCOME									
<i>Rates Income</i>									
03100	Rates Accounting Enquiry		500		0		500	0	
03101	Rate Notice Stationery expense		1,000		490		1,000	0	
03102	Valuation Expenses and Title Searches Expense		10,000		7,332		10,000	0	
03103	Debt Collection Expenses		5,000		3,139		5,000	0	
03106	General Rates Levied	0		2,800,577		2,800,577		-2,900,577	<i>single line items from Reckon</i>
03107	General Rates Levied UV Mining	2,399,633		0		0		2,399,633	all in GL 03106
03108	General Rates Levied UV Pastoral	39,589		0		0		39,589	all in GL 03106
03109	General Rates Levied GRV Residential	14,235		0		0		14,235	all in GL 03106
03110	General Rates Levied GRV Commercial	0		0		0		0	all in GL 03106
03111	General Rates Levied GRV Vacant	0		0		0		0	all in GL 03106
03112	General Rates Levied UV Mining - Min Rates	136,250		0		0		136,250	all in GL 03106
03113	General Rates Levied UV Pastoral - Min Rates	1,400		0		0		1,400	all in GL 03106
03114	General Rates Levied UV Other - Min Rates	24,600		0		0		24,600	all in GL 03106
03115	Interim Rates	0		77,619		47,619		-47,619	Maybe subject to refund (DMP vs LG)
03116	Interim Rates GRV	(15,000)		0		0		-15,000	all in GL 03106
03117	Interim Rates UV Mining	35,000		0		0		35,000	all in GL 03106
03118	GRV Minimum Rates Raised	47,000		0		0		47,000	all in GL 03106
03119	GRV	(2,000)		0		0		-2,000	all in GL 03106
03121	Rates Written-off & Adjustments	0	40,000	0	2,636	0	10,000	-30,000	Adjs to date - Dead Assessments
03130	Rates Suspense Account	0	162,420	0	85,592	0	162,420	0	Non cash admin account
03199	Admin Allocated to Rates	2,680,707	218,920	2,878,196	98,189	2,848,196	188,920	(197,489)	
<i>Other General Purpose Funding</i>									
03120	Penalty Interest Raised on Rates	30,000		15,655		30,000		0	
03123	Instalment Interest Received	750		0		750		0	
03125	Pens Deferred Rates Interest Grant	0		0		0		0	
03126	Legal Charges recovered	500		400		500		0	
03127	ESL Penalty levied	0		378		363		-363	increased income
03200	Expenses relating to Other General Purpose Funding	0	0	0	0	0	0	0	
03201	Grants Commission Grant Received - General	1,714,415		1,284,156		1,725,541		-11,126	FAGs POOL WA Adjusted July 2014
03202	Grant Commission - Ops Road Component	0		589,266		759,021		-759,021	FAGs POOL WA Adjusted July 2014
03203	Grants Commission Grants Received - Special	0		0		0		0	
03204	ESL Penalty Interest	650		1,222		1,222		-572	increased income
03205	Interest Received - Municipal	55,000		4,333		6,500		48,500	Different Interest Rates & Timing
03206	Interest Received - Reserves	87,500		19,961		29,941		57,559	Different Interest Rates & Timing
03207	Other General Purpose funding received	0		4,746		4,746		-4,746	increased income
3 TOTAL GENERAL PURPOSE INCOME		4,569,522	218,920	4,788,312	99,189	5,406,779	188,920	(669,768)	

SCHEDULE 4 GENERAL ADMINISTRATION													
<i>Members of Council</i>													
04100	Members Travelling Expenses paid	25,000				16,764						25,000	0
04101	Members Conference Expenses	4,000				10,084						15,000	11,000
04102	Council Election Expenses	1,000				5,322						1,000	0
04103	President's Allowance paid	12,000				7,003						12,000	0
04104	Members Meeting Expenses	80,000				34,183						69,000	-11,000
04105	Members -Donations	7,500				1,000						7,500	allocations
04106	Members - Subscriptions	2,000				0						2,000	0
04107	Deputy President's Allowance paid	3,000				2,207						3,000	0
04108	Members Communication Allowance	5,000				3,350						5,000	0
04110	Civic Receptions & Functions Expense	5,000				1,164						5,000	0
04113	Members Printing	500				33						500	0
04114	Members Advertisng	300				322						300	0
04115	Members Citizenship Award	500				0						500	0
04116	Insurance Reimbursements				0			2,500					0
04117	Members - Depreciation of Fixed Assets				0								0
04119	Other Income Relating to Members				0			500					0
04199	Admin Allocated to Members				0	328,866						406,050	0
		3,000			0	410,298		3,000				553,132	0
													Non cash admin account
<i>Other Governance</i>													
04201	Travel Expenses	3,000				1,451						3,000	0
04202	Printing & Stationary	2,250				263						2,250	0
04203	Legal Expenses Governance	7,500				5,105						7,500	0
04204	Subscription Expenses Governance	25,000				33,703						33,703	8,703
04205	Advertising Expenses Governance	10,000				4,429						10,000	0
04206	Meeting Expenses Governance	1,250				1,007						1,250	0
04207	Refreshment Expenses Governance	1,000				947						1,000	0
04208	Communication Expenses Governance	2,500				0						2,500	0
04209	Bad & Doubtful Debts	1,000				0						1,000	0
04210	Records Expenses Governance	20,000				0						20,000	0
04215	Other Expenses Governance	25,000				2,651						25,000	0
		0			0	49,554		0				107,203	8,703
		3,000			0	459,852		3,000				660,336	
4 TOTAL GOVERNANCE													

SCHEDULE 5 LAW, ORDER & PUBLIC SAFETY												
<u>Fire Prevention</u>												
05100	Fire Advertising	500									500	0
05101	Fire Prevention - Utilities	500									500	0
05102	Fire Prevention - Insurance	3,200									4,306	1,106 increased premium
05103	Fire Fighting Expenses	18,785									18,785	0
05104	ESL Levy Council Property	250									250	0
05106	Fire Prevention - Other Revenue & Admin Fees											
05107	FESA Operating Grant Income											
05120	FESA Capital Grant											
05177	Loss on Disposal of Assets											
05188	Fire Prevention - Depreciation	14,509									14,509	0 depn non cash acct
05199	Admin Allocated to Fire Prevention	8,121									8,121	0 Non cash admin account
		6,000									46,971	(533)
<u>Animal Control</u>												
05201	Ranger Consultant	10,000									10,000	0
05202	Wild Dog Control											
05203	Cactus Control	20,000									22,208	2,208
05204	Dog Expenses	300									300	0
05205	Cat Expenses	500									500	0
05206	Ranger Expenses	5,000									5,000	0
05207	Fines and Penalties - Animal Control											
05208	Dog Registration Fees											
05209	Cat Registration Fees											
05299	Admin Allocated to Animal Control	8,121									8,121	0 Non cash admin account
		450									46,129	2,208
<u>Emergency Services</u>												
05301	Emergency Services Programs Expenses	1,000									1,000	0
05307	Police Station Costs	2,572									2,572	0
05399	Other Expenses Related to Law Order Safety										3,500	3,500
		0									7,072	3,500
		6,450									100,171	
5 TOTAL LAW ORDER & PUBLIC SAFETY												

SCHEDULE 7 HEALTH												
<u>Health Expenses</u>												
07700	EHO Contract	17,500									17,500	0
07701	Nurse Expenses	150,000									50,000	-100,000 Nurse not engaged yet
07702	Other Expenses Relating to Health										0	0
07704	Income Relating to Health										0	0
07705	Septic Tank Application fees collected										500	0
07706	Purchase Furniture & Equipment - Health										0	0
07799	Admin Allocation - Health										12,182	0 Non cash admin account
		500									79,682	(100,000)
		500									79,682	
7 TOTAL HEALTH												

SCHEDULE 8										
EDUCATION AND WELFARE										
<i>Welfare & Education</i>										
08200	Other Expenses Relating to Welfare & Education	0					0		0	
08201	Menzies School - Donations Paid	9,500					9,500		0	
08204	Collections Goldfields Care Donations	0					0		0	
		0	9,500	0	0	0	9,500	0	0	0
	8 TOTAL EDUCATION AND WELFARE	0	9,500	0	0	0	9,500	0	0	9,500
SCHEDULE 9										
HOUSING										
<i>Staff Housing</i>										
09101	Maintenance Staff Housing	35,293					38,392		40,263	5,000
09102	Staff Housing Furniture - non capital	5,000					7,801		9,000	4,000
09105	Staff House Costs Allocated to Services	(116,954)					(76,756)		(116,954)	0
09121	Staff Housing Rent Income	15,000	9,886					15,000		0
09122	Staff Housing Grants	0	482,615					482,615		0
09123	Staff Housing Reimbursements	750	0					750		0
09124	Staff Housing Other Revenue	250	0					250		0
09188	Deprn Staff Housing	76,691					61,271		76,691	0
		16,000	492,501				30,708	498,615	9,000	(473,615)
<i>Other Housing</i>										
09201	Maintenance Non Staff Housing	2,500					3,958		5,000	2,500
09202	Interest Paid on Loans #17	0					0		0	0
09203	Interest Paid on Loans #Other	0					0		0	0
09204	Housing Lease Payments	17,500					18,208		24,000	6,500
09206	Other Housing Rental Fees	2,500	9,716					11,000		increased exps- TBA by Nurse
09207	Dept of Housing Leases - Teachers	44,000	17,758					35,500		allocations
		46,500	27,474				22,166	46,500	29,000	8,500
		20,000	519,975				52,874	545,115	38,000	9,000
	9 TOTAL HOUSING	20,000	519,975				52,874	545,115	38,000	9,000

SCHEDULE 10 COMMUNITY AMENITIES									
<u>Domestic Refuse</u>									
10100 Domestic Refuse Expenses	14,068	6,350	13,358	6,350	19,068	5,000	5,000	increased exps	
10101 Income Relating to Sanitation - Household Bins & Ref	7,109	0	6,876	0	7,109	0	0	Depn non cash account	
10188 Refuse Collection - Depreciation	0	0	0	0	0	0	0	Non cash admin account	
10199 Overheads Allocated to Sanitation	21,177	6,350	20,234	6,350	26,177	5,000	5,000		
<u>Other Sanitation</u>									
10200 Maintenance Tip Site	44,669		37,730		76,000	31,331	31,331	allocation	
10201 Litter & Graffiti Control Expenses	30,156		112		500	-29,658	-29,658	allocation	
10204 Purchase Rubbish Bins - Sanitation - Other	2,500		0		2,500	0	0		
	77,325	0	37,842	0	79,000	1,675	1,675		
<u>Protection of the Environment</u>									
10500 Expenses Relating to Protection of Environment	0	0	0	0	0	0	0		
10501 Income Relating to Protection Of Environment	0	0	0	0	0	0	0		
<u>Regional Development</u>									
10600 Costs Relating to Town Planning & Regional Development	35,000	0	1,322	0	35,000	0	0	timing	
10601 Income Relating to Town Planning & Regional Develo	0	0	1,322	0	35,000	0	0		
	35,000	0	1,322	0	35,000	0	0		
<u>Community Amenity</u>									
10700 Expenses Relating to Other Community Amenities	14,794	0	0	0	14,794	0	0	increased exps	
10701 Menzies Public Conveniences	11,250	13,880	7,787	17,555	26,250	15,000	15,000	increased exps	
10702 Maintenance - Cemetary	17,555	7,787	8,203	17,555	17,555	0	0	increased exps	
10704 Public Conveniences Kookynie	3,650	0	285	0	15,650	12,000	12,000	increased exps	
10799 Depn	0	0	0	0	0	0	0	Depn non cash account	
10706 Grants for Other Community Amenities	47,249	0	30,155	0	74,249	27,000	27,000		
	0	0	0	0	0	0	0		
	47,249	0	30,155	0	74,249	27,000	27,000		
10 TOTAL COMMUNITY AMENITIES	180,751	6,345	89,553	6,350	214,426				

SHIRE OF MENZIES CAPITAL TRANSACTIONS

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 28/02/2015		CURRENT YEAR ACTUALS PROJECTED TO THE EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
Capital Grants									
11308	Grant Received- Menzies Water Park	270,000		0		285,000		-15,000	LW \$135000 & DSR \$150000
11799	Anzac War Memorial Grant	50,000		0		0		50,000	Possibly 15/16
12222	Bikewest Grants - Dual Use Paths	50,000		0		0		50,000	Not awarded
12225	Grant - MRWA Projects - Evanstone Menzies	190,000		76,000		190,000		0	
12228	Grant - Roads to Recovery	329,500		0		329,500		0	
12232	Grant - RRG (jobs)	360,001		360,001		360,001		0	
12236	Grant - MRWA Blackspot	0		0		0		0	
12237	Grant - WALGGC Local Roads	340,000		0		0		340,000	FAGs Road - Schedule 3 General Ops
12238	Grant - Other: Tjun Access Indigenous Access	0		0		0		0	
14575	Solar Power Units - GVROC Project	0		0		0		0	TBA
09122	Staff Housing Grants	0		482,615		482,615		-482,615	R4R Funds from 11/12 budget
		1,589,501	0	918,616	0	1,647,116	0	-57,615	
Capital Expenses									
Land & Buildings									
14710	Purchase of land lots for town development	20,000		0		0		0	
14575	Solar Power Units - GVROC Project	0		0		0		0	TBA
12120	Depot Extension -Asset Upgrade	60,000		402		60,000		0	
09190	Construction of 2 New Houses Menzies CLGF 12-13 R4R	650,000		439,157		440,000		-210,000	\$199,000 was expended in 13/14
09192	Installation of Solar Panels New Houses	50,000		0		50,000		0	
09191	Installation of Fencing - New Houses	40,000		44,572		44,572		4,572	11% over budget at completion
09193	Installation Landscaping New Houses	48,000		40,522		88,000		40,000	budget 14/15 est. to be under allocated
09194	Installation of Sheds for New Houses	112,000		0		112,000		0	
09195	Installation landscaping - Shenton St Units	10,500		0		15,500		5,000	budget 14/15 est. to be under allocated
09196	Asbestos removal - 10 Sherton Street	30,675		0		0		-30,675	House is to be removed- no cost
09250	Installation New Fencing - Walsh Street Units	5,000		4,070		4,070		-930	under budget
Furniture & Equipment									
04240	Council Table	18,000		13,099		14,000		-4,000	under budget
04241	New Locking System	10,000		0		10,000		0	
Infrastructure Other									
05501	New Pound	20,000		11,570		20,000		0	
11201	Water Park Construction Project	350,000		329,753		330,000		-20,000	under budget
11150	Construction Project Shire Hall Toilets	180,000		0		180,000		0	
11750	War Memorial Construction Project	50,000		840		50,000		0	
11650	Upgrade of Old Church Menzies	25,000		0		25,000		0	
Infrastructure Roads									
12101	Road Construction CRSF - Jobs	307,000		5,801		307,000		0	
CR0002									Evanstone Menzies Rd CRSF

\$0.00

OVERVIEW 2014 / 2015

BUDGET

28/02/2015

BUDGET

EXPENDITURE

Total Operating Expenditure
 Total Capital Expenditure
(figures used in RSSbudget (p10) do not match project list (p50))
 LESS
 Depreciation

7,537,239
 5,281,582
12,798,801

2,735,538
 1,881,098
4,616,636

9,240,911
 4,813,086
14,053,997

2,104,121
 10,694,680

87,500 interest rec

1,139,739
 3,476,897

2,163,435
 11,890,562

PLUS
 Transfer to Reserves

10,782,180

19,961 interest rec

29,941 interest rec
 300,000 grader
12,220,503

TOTAL CASH EXPENDITURE

1,573,372
 4,428,058
 2,680,707
 80,000
 1,589,501
10,351,638

1,328,886
 2,209,394
 2,878,196
 0
 918,616
7,335,091

1,328,886
 5,984,348
 2,848,196
 0
 1,847,116
11,808,546

PLUS
 Transfer from Reserves

438,000
10,789,638

438,000
 7,699,730

438,000
 12,246,546

(Surplus) /Deficit

(7,458)

(4,202,872)

(26,044)

SUMMARY

Operating Expenditure
 Capital Expenditure
 SUB
 Operating Revenue
 Sale of asset
 Capital Revenue
 SUB
 (Surplus) /Deficit
 Transfer to Reserves
 Transfer from Reserve
 Add back DEPN
 Surplus B/F
 (Surplus) /Deficit

7,537,239
 5,281,582
12,798,801
 (7,108,765)
 (80,000)
 (1,589,501)
(8,776,266)
 4,020,535
 87,500
 (438,000)
 (2,104,121)
 (1,573,372)
(7,458)

2,735,538
 1,881,098
4,616,636
 (5,087,590)
 (918,616)
 (6,006,205)
 (1,389,569)
 19,961
 (364,639)
 (1,139,739)
 (1,328,886)
(4,202,872)

9,240,911
 4,813,086
14,053,997
 (8,832,544)
 (1,647,116)
 (10,479,660)
 3,574,337
 329,941
 (438,000)
 (2,163,435)
 (1,328,886)
(26,044)

NB:
 The Audited Sum B/F is :
\$1,328,886
 Due to the inclusion of accrued
 expenses not recorded until 01/07/2014
DIFF \$244,486

Cash and Cash Equivalents

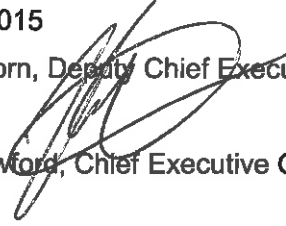

Confirmed Minutes
 Ordinary Council Meeting 26 March 2015

OVERVIEW IN BUDGET DOCUMENTS

7524238
 5261562
12,785,800
 2,104,121
 10,681,679
 92,759
10,774,438
 1,573,372
 4,465,058
 2,680,707
 1,617,301
 10,346,438
 438,000
10,784,438

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN FEBRUARY 2015

SUBMISSION TO:	Ordinary Meeting of Council, 26 March 2015
LOCATION	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	5 March 2015
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in February 2015

SUMMARY:

The list of payments made are being submitted to the Ordinary Council Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in February 2015 include cheques numbered 10186 to 10205 and direct transactions totalling \$557,066.81. The list of payments is submitted to each member of the Council on Thursday 26 March 2015.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:
Simple Majority decision required

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0774

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in February 2015 including cheques numbered 10186 to 10205 and direct transactions totalling \$557,066.81 submitted to each member of the Council on Thursday 26 March 2015.

1:25pm

CARRIED 5/0

List of Accounts Paid February 2015					
Ref	Chq/EFT/DD	Date	Name	Description	Amount
1	4	01/02/2015	NAB Fees and Charges	NAB Fees and Charges	-\$ 0.04
2	4	05/02/2015	NAB Fees and Charges	NAB Fees and Charges	\$ 50.40
3	4	05/02/2015	NAB Fees and Charges	NAB Fees and Charges	-\$ 50.40
4	4	23/02/2015	NAB Fees and Charges	NAB Fees and Charges	-\$ 46.49
5	4	27/02/2015	NAB Fees and Charges	NAB Fees and Charges	-\$ 51.20
6	EFT91	02/02/2015	WA Local Govt Association	Annual REport & Electors Meeting	-\$ 701.52
7	EFT92	02/02/2015	Air Liquide WA Pty Ltd	Dec 2014 Cylinder Rental Fees	-\$ 74.54
8	EFT93	02/02/2015	Bunnings	Irrigation parts for Parks & Garden	-\$ 288.84
9	EFT94	02/02/2015	Cabcharge Australia Limited	Cab charge for 8/12/14-4/1/15	-\$ 50.40
10	EFT95	02/02/2015	Canning Pool & Pump Centre Pty	Chlorine	-\$ 150.00
11	EFT96	02/02/2015	Caterlink	Door Chiller	-\$ 3,003.00
12	EFT97	02/02/2015	Coates Hire	Fuel Tank Hire	-\$ 2,546.57
13	EFT98	02/02/2015	Courier Australia	Freight Hersey, Office National, National Tyres	-\$ 468.21
14	EFT99	02/02/2015	Cybersecure	Back up Service	-\$ 129.00
15	EFT100	02/02/2015	Eagle Petroleum (WA) Pty Ltd	Diesel 7,700 litres	-\$ 10,548.97
16	EFT101	02/02/2015	El Caballo Motel	Accommodation & Meals Glenn Casley	-\$ 205.00
17	EFT102	02/02/2015	Forman bros	Goongarrie & 39 Mercer	-\$ 1,730.85
18	EFT103	02/02/2015	Goldline Distributors	Refreshments councillors & admin staff	-\$ 213.14
19	EFT104	02/02/2015	Beverley Golding	Australia Day Refreshments 2015	-\$ 130.82
20	EFT105	02/02/2015	Goldfields Medicine (Hannan Street)	Pre employment Medical for Sonia King & Desmond Woods	-\$ 240.02
21	EFT106	02/02/2015	Goldfields Truck Power	Steel tube, air ram, expander, clamp	-\$ 597.36
22	EFT107	02/02/2015	Hampton Transport Services Pty Ltd	Meals & Accommodation 2/12-11/12/14 & 15/12-18/12/14	-\$ 1,716.00
23	EFT108	02/02/2015	Menzies Hotel	Newspapers	-\$ 87.50
24	EFT109	02/02/2015	JR & A Hersey	PPE Water coolers, Hats, spray, sunglasses	-\$ 475.64
25	EFT110	02/02/2015	Keys Bros	Delivery of Table Council Chambers	-\$ 1,268.50
26	EFT111	02/02/2015	Mullewa Engineering Services Pty Ltd	3 Bay Dog Compound	-\$ 12,727.00
27	EFT112	02/02/2015	Netlogic Information Technology	Consulting Remote	-\$ 630.00
28	EFT113	02/02/2015	Northam Toyota	Purchase of Toyota Prado 1EPF107 replacing 2012 Toyota 1DVH958	-\$ 47,306.30
29	EFT114	02/02/2015	National Tyres	Tyres 9.5R17.5, 23.1-26 R3, 23.1-26	-\$ 2,566.30
30	EFT115	02/02/2015	Office National	Monthly Photocopier Charges	-\$ 938.84
31	EFT116	02/02/2015	Planwest	Stage 2 Preparation of draft scheme amendment and strategy	-\$ 9,900.00
32	EFT117	02/02/2015	Rapid Plastics (wa)	2000lt Diesel Tank	-\$ 3,218.60
33	EFT118	02/02/2015	Statwest Group	Backhoe Air Con	-\$ 5,814.95
34	EFT119	02/02/2015	UHY Haines Norton	Accounting Service fee	-\$ 10,908.70
35	EFT120	02/02/2015	Westland Autos	Check & report MN959	-\$ 1,301.40
36	EFT121	02/02/2015	WesTrac Pty Ltd	Battery	-\$ 948.36
37	EFT122	11/02/2015	BT Financial Group Superannuation	Nov 2014 Super	-\$ 1,030.81
38	EFT123	11/02/2015	LGIS	Motor Vehicle Insurance	-\$ 1,806.90
39	EFT124	11/02/2015	National Tyres	Tyres	-\$ 2,566.30
40	EFT125	11/02/2015	WA Local Govt Superannuation Plan	Nov 2014 Super	-\$ 16,775.61
41	EFT126	20/02/2015	BWH Consulting	GVROC Dinner	-\$ 352.00
42	EFT127	20/02/2015	Air Liquide Wa Pty Ltd	Cylinder Fee Size G & E & smartop Large Cyl	-\$ 74.54
43	EFT128	20/02/2015	Australian Taxation Office	Instalment Activity Statement	-\$ 29,762.00
44	EFT129	20/02/2015	Atom	Bolt, washers & nuts	-\$ 15.64
45	EFT130	20/02/2015	Beaurepairs	Tyre	-\$ 6,250.00
46	EFT131	20/02/2015	Bergies	Soil conditioner & Jarrah railway sleepers	-\$ 448.41
47	EFT132	20/02/2015	Blackwoods	Tool kit	-\$ 3,521.39
48	EFT133	20/02/2015	Bunnings	Asphalt, concrete rapid set,	-\$ 1,646.64
49	EFT134	20/02/2015	Cabcharge Australia Limited	Cabcharges	-\$ 6.76
50	EFT135	20/02/2015	C Direct	Mobile Recharge	-\$ 2,784.00
51	EFT136	20/02/2015	Conway Highbury	Consultancy Services	-\$ 1,897.50
52	EFT137	20/02/2015	Courier Australia	Freight charges	-\$ 3,117.14
53	EFT138	20/02/2015	Cybersecure	Backup Services	-\$ 129.00
54	EFT139	20/02/2015	Daimler Trucks Perth	Filters	-\$ 1,475.72
55	EFT140	20/02/2015	Daphne's Florist	Bouquet	-\$ 230.00
56	EFT141	20/02/2015	Greg Cr Dwyer	Meals	-\$ 60.00
57	EFT142	20/02/2015	Eagle Petroleum (WA) Pty Ltd	Bulk Diesel	-\$ 10,386.42

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Ordinary Council Meeting 26 March 2015

List of Accounts Paid February 2015


Ref	Chq/EFT/DD	Date	Name	Description	Amount
58	EFT143	20/02/2015	Goldline Distributors	Flyspray, toilet tissue & milk	-\$ 449.70
59	EFT144	20/02/2015	Goldfields Truck Power	CRC, degreaser, truckwash & rags	-\$ 552.73
60	EFT145	20/02/2015	Goldrush Tours	Bus to Kalgoorlie	-\$ 39.95
61	EFT146	20/02/2015	Hampton Transport Services Pty Ltd	Accommodation & meals	-\$ 1,584.00
62	EFT147	20/02/2015	Menzies Hotel	Papers	-\$ 96.00
63	EFT148	20/02/2015	Sonia King	Caravan Park Supplies	-\$ 89.00
64	EFT149	20/02/2015	Kooda Contracting Pty Ltd	Wet Hire - Sidetipper	-\$ 10,130.51
65	EFT150	20/02/2015	Grand Hotel Kookynie	Accommodation & meals	-\$ 800.00
66	EFT151	20/02/2015	Landgate	Mining Tenements chargeable schedule No M2015/1	-\$ 1,146.10
67	EFT152	20/02/2015	Mukinbudin Agencies	Strike Out (Chlorpyrifos), Niteroad	-\$ 223.30
68	EFT153	20/02/2015	Netlogic Information Technology	Consulting - Remote	-\$ 595.00
69	EFT154	20/02/2015	National Tyres	Tyres	-\$ 7,568.00
70	EFT155	20/02/2015	Oborn Mining And Electrical Consultants	Mobile genset & submersible bore pump	-\$ 660.00
71	EFT156	20/02/2015	Office National	Stationery	-\$ 2,138.20
72	EFT157	20/02/2015	Onsite Rental Group	Hire Fuel Trailer	-\$ 279.25
73	EFT158	20/02/2015	Paradise Pools	Supply and install synthetic grass	-\$ 42,881.50
74	EFT159	20/02/2015	Paupiyala Tjarutja Aboriginal Council	School Holiday Program	-\$ 13,571.92
75	EFT160	20/02/2015	Seeley Auto Electrical Pty Ltd	Install Arnie Metre	-\$ 746.40
76	EFT161	20/02/2015	Shire of Leonora	Health & Building Report	-\$ 3,381.62
77	EFT162	20/02/2015	Total Eden	Varisco spare parts	-\$ 2,339.59
78	EFT163	20/02/2015	WesTrac Pty Ltd	Elements	-\$ 247.87
79	EFT164	23/02/2015	Ilkurka Aboriginal Corporation	Plant Hire	-\$ 100,000.00
80	DD89.1	03/02/2015	NAB	Credit Card January CEO & DCEO	-\$ 2,890.77
81	DD90.2	01/02/2015	WESTNET	Direct Debit from muni bank 04/02/2015	-\$ 251.00
82	DD99.1	03/02/2015	WA Local Govt Superannuation Plan	Payroll deductions	-\$ 4,281.20
83	DD99.2	03/02/2015	Australian Super	Superannuation contributions	-\$ 996.08
84	DD99.3	03/02/2015	BT Financial Group Superannuation	Superannuation contributions	-\$ 471.68
85	DD99.4	03/02/2015	Prime Super	Superannuation contributions	-\$ 529.89
86	DD99.5	03/02/2015	Portfoliofocus Superannuation Plan	Superannuation contributions	-\$ 409.34
87	DD99.6	03/02/2015	WA Local Govt Superannuation Plan	Superannuation contributions	-\$ 3,913.59
88	DD99.7	03/02/2015	Australian Ethical	Superannuation contributions	-\$ 244.99
89	DD99.8	03/02/2015	Rest Industry Superannuation	Superannuation contributions	-\$ 138.04
90	DD103.1	06/02/2015	National Tyres	EFT Rejected incorrect account number 06/02/2015	\$ 2,566.30
91	DD130.1	17/02/2015	WA Local Govt Superannuation Plan	Payroll deductions	-\$ 4,290.17
92	DD130.2	17/02/2015	Australian Super	Superannuation contributions	-\$ 1,024.12
93	DD130.3	17/02/2015	BT Financial Group Superannuation	Superannuation contributions	-\$ 516.65
94	DD130.4	17/02/2015	Prime Super	Superannuation contributions	-\$ 599.88
95	DD130.5	17/02/2015	Portfoliofocus Superannuation Plan	Superannuation contributions	-\$ 412.42
96	DD130.6	17/02/2015	WA Local Govt Superannuation Plan	Superannuation contributions	-\$ 3,906.31
97	DD130.7	17/02/2015	Australian Ethical	Superannuation contributions	-\$ 244.99
98	DD130.8	17/02/2015	Rest Industry Superannuation	Superannuation contributions	-\$ 138.04
99	10186		Cheque Voided		
100	10187	02/02/2015	Horizon Power	1 shenton street	-\$ 11,172.65
101	10188	02/02/2015	IT Vision	Synergysoft Implementation - Modules and Services	-\$ 115,143.51
102	10189	02/02/2015	Pivotel Satellite Pty Ltd	Sat phone 0424219963 & 0424219964	-\$ 160.00
103	10190	02/02/2015	Telstra	Phone A/C Jan 15	-\$ 750.89
104	10191	02/02/2015	Water Corporation	Service charges for CRC	-\$ 34.83
105	10192	11/02/2015	Resource Centre Shire Of Menzies	Stamps	-\$ 81.75
106	10193	11/02/2015	Australian Ethical	Nov 2014 Super	-\$ 489.97
107	10194	11/02/2015	Australian Super	Nov 2014 Super	-\$ 2,056.25
108	10195	11/02/2015	Portfoliofocus Superannuation Plan	Nov 2014 Super	-\$ 234.92
109	10196	11/02/2015	Prime Super	Nov 2014 Super	-\$ 599.88
110	10197	11/02/2015	Rest Industry Superannuation	Nov 2014 Super	-\$ 81.06
111	10198	11/02/2015	Cheque Voided		
112	10199	20/02/2015	Lisa Milling	Rates refund for assessment A4196 P31/01986 Mining Tenement	-\$ 193.15
113	10200	20/02/2015	Built By Geoff Fencing	Fence Droppers	-\$ 616.00
114	10201	20/02/2015	Comfort Inn Bay Of Isles	Accommodation & meals	-\$ 392.00

Confirmed Minutes
 Ordinary Council Meeting 26 March 2015

List of Accounts Paid February 2015					
Ref	Chq/EFT/DD	Date	Name	Description	Amount
115	10202	20/02/2015	Cutting Edges Equipment Parts	Blades	-\$ 4,807.04
116	10203	20/02/2015	Dept Of Transport & Licensing	Registration 2015 1TBS601	-\$ 24.95
117	10204	20/02/2015	Horizon Power	Streetlight 161515 - 1/1-31/1/15	-\$ 1,658.18
118	10205	20/02/2015	Telstra	Telstra account January 2015	-\$ 1,035.44
					-\$ 557,066.81

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.3 AUDIT COMMITTEE MEETING 26TH MARCH 2015 INCLUDING COMPLIANCE AUDIT RETURN 2014, BUDGET REVIEW 2014-15 AND PROPOSED DIFFERENTIAL RATES 2015-16

SUBMISSION TO:	Ordinary Meeting of Council – 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM058
DISCLOSURE OF INTEREST:	None
DATE:	9 March 2015
AUTHOR:	Glenn Bone, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	12.2.3 Ordinary Council Meeting 27 th March 2014

ATTACHMENTS:

To be circulated at the Ordinary Meeting of Council:

1. Minutes of the Audit Committee Meeting held 26 March 2015 (to be tabled at the meeting)
2. Compliance Audit Return (CAR) 2014
3. Budget Review 2015-16

SUMMARY:

1. Receipt of the Minutes of the Audit Committee meeting which is to be held on 26 March 2015;
2. Adoption of the recommendations of the Audit Committee meeting which is to be held on 26 March 2015; and
3. Adoption of the Compliance Audit Return for the period 1 January to 31 December 2014.

COMMENT:

It is a legislative requirement that the Audit Committee is to review the annual Compliance Audit Return prior to its adoption by Council.

The CAR is to be presented to the Audit Committee at their meeting being held on 26 March 2015, and as a consequence, Council needs to receive the Minutes of the Audit Committee and consider the Committee's recommendations to Council.

The Minutes of the Audit Committee meeting held on 26 March 2015 are now presented to Council for consideration.

It is anticipated the Audit Committee will note the outcome as to the result of the Compliance Audit Return 2014.

Based on this outcome it is then proposed that the Compliance Audit Return 2014 be presented to Council for adoption, together with any comments and/or amendments.

Whilst there were a number of comments made in the Compliance Audit Return 2014, only one requiring special comment was noted which has been explained in detail in the item placed before the Audit Committee. Other comments are noted in the CAR as explanation, however none of these comments raise any matter for concern and do not in themselves imply any non-compliance.

CONSULTATION:

Peter Crawford, CEO

STATUTORY ENVIRONMENT:

Local Government (Audit) Regulations 1996

Regulation 14 (1) – Requires a local government to carry out a compliance audit for the period 1 January to 31 December in each year .

Regulation 14 (3A) - The local government's audit committee is to review the compliance audit return and is to report to council the results of that review.

Regulation 14 (3) - After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be –

(a) Presented to a meeting of the council; and

(b) Adopted by council

(c) Recorded in the minutes of the meeting at which it is adopted.

Regulation 15 - a certified copy of the return together with a copy of the relevant section of the Minutes at which it was adopted, is to be submitted to the Executive Director by 31 March next following for the period to which the return relates.

POLICY IMPLICATIONS:

Council has no policies relating to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Recommendation No. 1. Simple Majority decision required

Recommendation No. 2. Simple Majority decision required

Recommendation No. 3. Absolute Majority decision required

Recommendation No. 4. Simple Majority decision required

Moved: Cr Lee

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0775

That Council:

- 1. Receives the Minutes of the Audit Committee Meeting held on 26 March 2015;**
- 2. Adopts the recommendations of the Audit Committee as Resolutions of Council;**
- 3. Adopts the Budget Review 2015-16; and**
- 4. Adopts the attached Compliance Audit Return as the official return of Council for the period 1 January – 31 December 2014, and the return be certified by the President and the Chief Executive Officer.**

1:26pm

CARRIED BY ABSOLUTE MAJORITY 5/0



Menzies - Compliance Audit Return 2014

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government and Communities together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2014.	N/A		Robert Glenn Bone
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2014.	N/A		Robert Glenn Bone
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2014.	N/A		Robert Glenn Bone
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2014.	N/A		Robert Glenn Bone
5	s3.59(5)	Did the Council, during 2014, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Robert Glenn Bone



Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	N/A		Robert Glenn Bone
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Robert Glenn Bone
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Robert Glenn Bone
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	N/A		Robert Glenn Bone
5	s5.18	Has Council reviewed delegations to its committees in the 2013/2014 financial year.	N/A		Robert Glenn Bone
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Robert Glenn Bone
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Robert Glenn Bone
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Robert Glenn Bone
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Robert Glenn Bone
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Robert Glenn Bone
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Robert Glenn Bone
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2013/2014 financial year.	Yes		Robert Glenn Bone
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Robert Glenn Bone
Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Robert Glenn Bone
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	N/A		Robert Glenn Bone



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Robert Glenn Bone
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Robert Glenn Bone
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Robert Glenn Bone
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2014.	No	Cr P Twigg - 01/09/2014 Cr J Graham - 27/11/2014	Robert Glenn Bone
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2014.	Yes		Robert Glenn Bone
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Robert Glenn Bone
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Robert Glenn Bone
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Robert Glenn Bone
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Robert Glenn Bone
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Robert Glenn Bone
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Robert Glenn Bone
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Robert Glenn Bone



No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Robert Glenn Bone
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Robert Glenn Bone

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	N/A		Robert Glenn Bone
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	N/A		Robert Glenn Bone

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	N/A	No electoral gifts were made.	Robert Glenn Bone

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Robert Glenn Bone
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Robert Glenn Bone
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Robert Glenn Bone
4	s7.3	Was the person(s) appointed by the local government to be its auditor, an approved auditor.	Yes		Robert Glenn Bone
5	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Robert Glenn Bone



No	Reference	Question	Response	Comments	Respondent
6	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2014 received by the local government within 30 days of completion of the audit.	No	Audit performed at Menzies on 22-23 September 2014 and the Auditor's Report received on 10 November 2014.	Robert Glenn Bone
7	s7.9(1)	Was the Auditor's report for 2013/2014 received by the local government by 31 December 2014.	Yes	See Q.6	Robert Glenn Bone
8	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Robert Glenn Bone
9	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Robert Glenn Bone
10	S7.12A(3), (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Robert Glenn Bone
11	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Robert Glenn Bone
12	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Robert Glenn Bone
13	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Robert Glenn Bone
14	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Robert Glenn Bone
15	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Robert Glenn Bone



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Robert Glenn Bone
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes	DCEO position was the only vacancy relevant to this Q.	Robert Glenn Bone
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Robert Glenn Bone
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Robert Glenn Bone
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Robert Glenn Bone
Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A	CEO is the Complaints Officer.	Robert Glenn Bone
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	N/A	No complaints received.	Robert Glenn Bone
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Robert Glenn Bone
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Robert Glenn Bone
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Robert Glenn Bone
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) (c).	Yes		Robert Glenn Bone



Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Robert Glenn Bone
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Robert Glenn Bone
3	F&G Reg 14(1)	Did the local government invite tenders via Statewide public notice.	Yes		Robert Glenn Bone
4	F&G Reg 14, 15 & 16	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	No	There were two instances where the tender documentation processes were non-compliant. Both related to F&G Reg.14 (2a) and the requirement that the local government (Council) is to determine in writing the criteria for determining which tender should be accepted. Whilst the criteria was actually recorded in writing, it was not in the two instances adopted by Council.	Robert Glenn Bone
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	N/A		Robert Glenn Bone
6	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Robert Glenn Bone
7	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Robert Glenn Bone
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Robert Glenn Bone



No	Reference	Question	Response	Comments	Respondent
9	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Robert Glenn Bone
10	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Robert Glenn Bone
11	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Robert Glenn Bone
12	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Robert Glenn Bone
13	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Robert Glenn Bone
14	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Robert Glenn Bone
15	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$100,000 or less.	Yes		Robert Glenn Bone

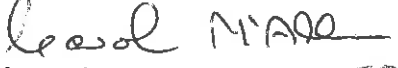
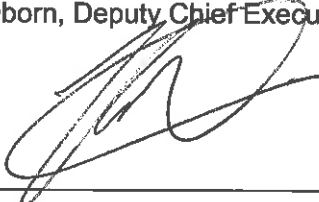
I certify this Compliance Audit return has been adopted by Council at its meeting on _____

Signed Mayor / President, Menzies

Signed CEO, Menzies

12.2 FINANCE & ADMINISTRATION BUSINESS

12.2.4 RATES WRITE OFF

SUBMISSION TO:	Ordinary Meeting of Council 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM020
DISCLOSURE OF INTEREST:	None
DATE:	5 March 2015
AUTHOR:	Carol McAllan, Rates Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

12.2.4 Attachment # 1- Email from Mr George Poppas.

SUMMARY:

To write off the sum of \$1,818.59 in rates and interest owing on Assessment 2373 (Lot 168 Leopold Street, Kookynie) and \$1,818.59 in rates and interest owing on Assessment 1906 (Lot 167 Leopold Street, Kookynie).

BACKGROUND:

These properties have arrears for Rates and Interest dating back from the rating year of 2008/2009. The properties were in the name of Greg and Carol Stubbs, and then on 1 July 2007 were changed to Mark Andrew Sydserf and Norman Wayne Johnson, who applied and were granted a building permit to build on the properties. The rates were being sent to Mr Sydserf. With the appointment of a full time Rates Officer investigations were commenced with a view to collecting the outstanding rates. It was subsequently found that the properties were still actually in the name of Greg and Carol Stubbs. Enquiries with Mr Stubbs revealed his lease on the land expired in 2010.

Consultation then took place with Mr George Poppas and Ms Janelle Ricciardi from the Department of Lands which confirmed that the lease did expire on 20 May 2010, however, the Shire had not been notified as Department of Lands were still waiting on Mr Stubbs to remove some debris from the property. Department of Lands were not charging Mr Stubbs any lease payments as from 20 January 2010.

On 8 September 2014 the CEO wrote a letter to Mr Stubbs saying that as the lease had in fact expired in 2010 and the land had not belonged to Mr Stubbs since then, as a gesture of goodwill he would recommend to Council that the rates and interest accumulated since that date be written off.

Mr Stubbs has now paid all the rates and interest up to the end of the 2009/2010 rating year.

COMMENT:

These two blocks of land are currently being negotiated for lease by another person so the Shire will very soon be once again collecting rates on the properties.

CONSULTATION:

Janelle Ricciardi – Assistant Land Officer, Department of Lands
George Poppas – A/Team Leader, Department of Lands
Peter Crawford- Chief Executive Officer, Shire of Menzies

STATUTORY ENVIRONMENT:

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.
[Section 6.12 amended by No. 64 of 1998 s. 39.]

POLICY IMPLICATIONS:

The Council has no Policy relating to this matter.

FINANCIAL IMPLICATION:

Loss of \$3,637.18 in rates revenue which is budgeted for.

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Absolute Majority decision required

Moved: Cr Mazza

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0776

That Council:

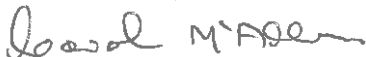

1. Write off the sum of \$1,818.59 in Rates and Interest owing on Assessment 2373 for the property known as Lot 168 Leopold Street Kookynie; and
2. Write off the sum of \$1,818.59 in Rates and Interest owing on Assessment 1906 for the property know as Lot 167 Leopold Street Kookynie.

1:27pm

CARRIED BY ABSOLUTE MAJORITY 5/0

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.5 APPLICATION TO REDUCE OR DEFER RATES

SUBMISSION TO:	Ordinary Meeting of Council 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM020
DISCLOSURE OF INTEREST:	None
DATE:	17 March 2015
AUTHOR:	Carol McAllan, Rates Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Karen Oborn, Acting Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

12.2.5 Attachment #1 – Letter from Jupiter Mines Limited

SUMMARY:

A letter has been received from Jupiter Mines Ltd to ask Shire of Menzies to reduce or defer some of their Mining Tenement Rates.

BACKGROUND:

Jupiter Mines Limited has 8 current mining tenements in the Shire of Menzies. All 8 of these tenements are the subject of this letter.

In the 2014/2015 rating year these eight tenements were debited with rates totalling \$185,476.00, all of which were paid in full 10 days before the due date.

It is envisaged that rates will increase on an annual basis so the amount involved is a reduction or possibly a loss of in excess of \$380,000.00 over the two years.

COMMENT:

Section 6.12 subsection (2) of the Local Government Act 1995, prohibits Council from waiving or granting concessions in relation to any money owing in respect of rates and service charges.

As mining is in a downturn at the moment it is the opinion of the author that this may be the first of many letters with this request.

CONSULTATION:

Karen Oborn, Acting Chief Executive Officer

STATUTORY ENVIRONMENT:

6.12. Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —

- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
- (b) waive or grant concessions in relation to any amount of money; or
- (c) write off any amount of money,

which is owed to the local government.

** Absolute majority required.*

- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.
[Section 6.12 amended by No. 64 of 1998 s. 39.]

POLICY IMPLICATIONS:

The Council has no Policy relating to this matter.

FINANCIAL IMPLICATION:

Reduction or possibility of loss of approx. \$380,000.00 in rates over two years.

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS: Nil

Moved: Cr J Dwyer

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0777


That Council receive the report on the application to reduce rates or defer payments from Jupiter Mines Limited.

1:29pm

CARRIED 5/0

12.3 WORKS & SERVICES BUSINESS

12.3.1 FIVE YEAR PLANT REPLACEMENT PROGRAM

SUBMISSION TO:	Ordinary Meeting of Council, 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM050
DISCLOSURE OF INTEREST:	None
DATE:	11 March 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.3.1 Attachment #1 – Five Year Plant Replacement Program

SUMMARY:

For Council to receive the Five Year Plant Replacement Program

BACKGROUND:

Shire staff are to prepare a Five Year Plant Replacement Program for Council's consideration when deliberating the Budget process.

Attached as 12.3.1 Attachment #1 is the Five Year Plant Replacement Program.

COMMENT:

The Vehicle Replacement Program is an essential tool for Council when making an allowance for capital expenditure during our budget considerations.

The Policy relating to the Vehicle Replacement Program is structured to ensure that optimum advantage will be gained if the guidelines are adhered to. However, these guidelines are often disregarded during budget deliberations because of extenuating circumstances.

While a Policy has been adopted on when to change over plant and vehicles, a more thorough examination of the Policy needs to be carried out as to the most optimum changeover criteria.

It is absolutely critical to be annually reviewing the Vehicle Replacement Program and ensuring that the program is in line with future planned operations.

It should be remembered that this Five Year Plant Replacement Program is a living document and able to be continuously updated and refined as day to day events impact on the Shire's works program and finances.

CONSULTATION:

Shire Management Staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no direct Policy in this matter but should be consulted when considering vehicle changeovers and new budgets.

FINANCIAL IMPLICATIONS:

All replacements will have prior Council approval through the Budgetary process.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Mazza

COUNCIL DECISION:

No: 0779


That Council receive the Five Year Plant Replacement Program.

1:33pm

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.1 LOCAL GOVERNMENT ORDINARY ELECTION – 2015

SUBMISSION TO:	Ordinary Meeting of Council, 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM111
DISCLOSURE OF INTEREST:	None
DATE:	20 February 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.1 Attachment #1 – Letter from the Western Australian Electoral Commission

SUMMARY:

For Council to consider appointing the Western Australian Electoral Commission (WAEC) to conduct the Local Government Ordinary Election on 17 October 2015

BACKGROUND:

A Local Government Ordinary Election will be conducted on Saturday, 17 October 2015 for two Rural Ward seats (Crs Twigg and J Dwyer) and one Town Ward seat (Cr G Dwyer), all of which become vacant at that time.

COMMENT:

A quotation has also been received from the WAEC, offering to conduct a postal vote election and is presented as 12.5.1 Attachment #1.

If Council agrees today for the WAEC to conduct the election, they (WAEC) will be responsible for all arrangements. Exclusions include wages for a Returning Officer (Shire employee) and other non budgeted costs as stated in that letter.

It will be recommended that the WAEC be appointed to conduct the Local Government Ordinary Election and that that election be conducted by postal vote.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district
- Section 4.4 – Provides direction as to the circumstances when an ordinary election is to be held
- Section 4.7(1) – states the date when the ordinary election will be held

- Section 4.20(4) – Provides the manner in which the Electoral Commission may conduct the ordinary election
- Section 4.61(2) – Provides for the election to be conducted as a postal election

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter.

FINANCIAL IMPLICATIONS:

The cost of the election will be provided for in the next financial budget

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Absolute Majority Decision required

Moved: Cr Mazza

Seconded: Cr Lee

COUNCIL DECISION:

No: 0780

That Council:


1. **Declare, in accordance with Section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2015 ordinary elections together with any other elections or polls which may be required; and**
2. **Decide, in accordance with Section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the election will be as a postal election.**

1:36pm

CARRIED BY ABSOLUTE MAJORITY 5/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.2 MIINUTES OF GVROC MEETING – 27 FEBRUARY 2015

SUBMISSION TO:	Ordinary Meeting of Council, 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM126
DISCLOSURE OF INTEREST:	None
DATE:	5 March 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.1 Ordinary Council Meeting 26 February 2015

ATTACHMENTS:

12.5.2 Attachment #1 – Minutes of GVROC Meeting 27 February 2015

SUMMARY:

For Council to receive the Minutes of the GVROC Teleconference Meeting on Friday 27 February 2015 (See 12.5.1 Attachment #1)

BACKGROUND:

The last meeting of the GVROC Group was held by Teleconference on Friday 27 February 2015.

COMMENT:

The minutes of the GVROC meeting are tabled for Council's perusal and no implications for Council are evident at this point.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0781


That Council receive the Minutes of the GVROC Officers Group meeting held by Teleconference on Friday 27 February 2015.

1:37pm

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.3 COUNCILLOR'S INFORMATION BULLETINS 02/15

SUBMISSION TO:	Ordinary Meeting of Council, 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	5 March 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.7 Ordinary Council Meeting 26 February 2015

ATTACHMENTS:
None

SUMMARY:
For Council to receive the Information Bulletin.

BACKGROUND:
The Information Bulletin 02/15 containing general and confidential information was previously circulated to Councillors.

COMMENT:
The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:
Local Government Act 1995
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:
Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:
The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Tucker

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0782

That Council acknowledges receipt of Information Bulletin 02/15 for the period ended 28 February 2015.

138pm

CARRIED 5/0

13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil

14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING
Nil

Ray Pepper left the meeting at 1:38pm

15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

15.1 Lady Shenton / Community Resource Centre – Review of Services (under separate cover)

Moved: Cr Tucker

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0783

That Council go behind closed doors to discuss Item 15.1 Lady Shenton / Community Resource Centre – Review of Services.

1:39pm

CARRIED 5/0

Karen Oborn and Leanne Downie were invited to stay in the meeting

OFFICER RECOMMENDATION:

That Council receive the report on the Review of Services for the Lady Shenton and Community Resource Centre.

Moved: Cr Mazza

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0784

That Council:

- 1. Receive the report on the Review of Services for the Lady Shenton and Community Resource Centre; and**
- 2. Form a Committee of Council including interested community members to review the operation of the Community Resource Centre and set strategic direction for events, culture and tourism.**

2:30pm

CARRIED 5/0

Moved: Cr J Dwyer

Seconded: Cr Tucker

Reason for the change was to progress the formation of a Committee of Council and invite community participation.

COUNCIL DECISION:

No: 0785

That Council come out from behind closed doors.

2:32pm


CARRIED 5/0


16. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 30th April 2015 at the Shire of Menzies commencing at 10:00am.

17. CLOSURE OF MEETING

There being no further business the Shire President closed the meeting at 2:33pm.

I,  hereby certify that the Minutes of the Ordinary Meeting of Council held 26 March 2015 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 30 April 2015.

Signed 

Dated: 30th APRIL 2015