



SHIRE OF MENZIES

MINUTES

**OF THE ORDINARY MEETING OF COUNCIL
HELD**

Thursday 30 April 2015

Shire of Menzies

Commencing at 10:10am

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Menzies for any act or omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

FINANCIAL INTEREST (EFFECTIVE 1 JULY 1996)

A financial interest occurs where a Councillor, or person with whom the Councillor is closely associated, has direct or indirect financial interest in the matter. That is, the person stands to make a financial gain or loss from the decision, either now or at some time in the future.

An indirect financial interest includes a reference to a financial relationship between that person and another person who requires a Local Government decision in relation to the matter.

Councillors should declare an interest:

- a) In a written notice given to the CEO before the meeting: or**
- b) At the meeting immediately before the matter is discussed**

A member who has declared an interest must not:

Preside at the part of the meeting relating to the matter: or
Participate in, or be present during any discussion or decision making procedure relating to the matter.

Unless the member is allowed to do so under Section 5.68 or 5.69, Local Government Act 1995

Ref: Local Government Act 1995 Division 6 – Disclosure of Financial Interest.
Specifically Sections 5.60, 5.61, 5.65 and 5.67

TABLE OF CONTENTS

1.	DECLARATION OF OPENING	5
2.	ANNOUNCEMENT OF VISITORS	5
3.	RECORD OF ATTENDANCE	5
4.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	5
5.	PUBLIC QUESTION TIME	5
6.	APPLICATIONS FOR LEAVE OF ABSENCE	5
7.	DECLARATIONS OF INTEREST	5
8.	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS	6
9.	CONFIRMATION/RECEIVAL OF MINUTES	
	9.1 Confirmation of Minutes of the Ordinary Council Meeting held on 26 March 2015	6
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS	6
11.	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	
	11.1 President's Report (to be tabled at meeting)	22
12.	REPORTS OF COMMITTEES AND OFFICERS	
	12.1 Health, Building and Town Planning Business	
	12.1.1 Building Regulations 2012 Exemptions	7
	12.2 Finance and Administration Business	
	12.2.1 Monthly Financial Report – March 2015 (ADM052)	23
	12.2.2 Listing of Payments made in March 2015 (ADM017)	54
	12.2.3 Investments for March 2015 (ADM034)	58
	12.3 Works and Services Business	
	Nil	-
	12.4 Community Development Business	
	12.4.1 Menzies Matters – Cost of Production	10
	12.5 Management and Policy Business	
	12.5.1 Agreement Signed under Common Seal – Goldfields Esperance LED Streetlight Retrofit Program (ADM126)	12
	12.5.2 Risk Management – Policy and Framework (ADM276)	14
	12.5.3 Australian Local Government Association – Financial Assistance Grants (ADM080)	18
	12.5.4 Councillor's Information Bulletin 3/15 March 2015 (ADM029)	20
13.	ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	61

14.	NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	61
	14.1 Changing Methods of Valuation of Land (ADM432)	61
15.	ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS	66
16.	NEXT MEETING	66
17.	CLOSURE OF MEETING	66

MINUTES OF THE ORDINARY MEETING OF COUNCIL

1. DECLARATION OF OPENING

The Deputy Shire President, Cr Peter Twigg, declared the meeting open at 10:10am, welcomed the attendees and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

Nil

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors:	Cr P Twigg	Deputy President
	Cr I Tucker	Councillor
	Cr J Mazza	Councillor
	Cr J Lee	Councillor
	Cr J Dwyer	Councillor
	Cr G Dwyer	Shire President (from 3:40pm)

Staff:	P Crawford	CEO
	K Oborn	DCEO (from 3:40pm)
	R Pepper	MWS
	L Downie	Minutes

Observers: Nil

3.2 APOLOGIES

Councillors: Nil

Staff: Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Moved: Cr Tucker

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0786

That Council approve Leave of Absence for the Ordinary Council Meeting to be held on 21 May 2015 at Tjuntjuntjara for Cr Peter Twigg, Cr Jamie Mazza, Cr Justin Lee and Cr Ian Tucker to attend the meeting by electronic means.

10:13am

CARRIED 5/0

7. DECLARATIONS OF INTEREST

Nil

8. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS
Nil

9. CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON
THURSDAY 26 MARCH 2015

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0787

That the Minutes of the Ordinary Meeting of Council held on 26 March 2015 be confirmed as a true and accurate record.

10:16am


CARRIED 5/0

10. PETITIONS/DEPUTATIONS/PRESENTATIONS
Nil

12. REPORTS OF COMMITTEES AND OFFICERS

12.1 HEALTH, BUILDING & TOWN PLANNING BUSINESS

12.1.1 ENVIRONMENTAL HEALTH OFFICER/BUILDING SURVEYOR – BUILDING REGULATIONS 2012 EXEMPTIONS

SUBMISSION TO:	Ordinary Council Meeting, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM066
DISCLOSURE OF INTEREST:	None
DATE:	16 April 2015
AUTHOR:	Dave Hadden, Environmental Health Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Nil

SUMMARY:

For Council to consider an amendment to the Building Regulations 2012

BACKGROUND:

Council has previously written to the Building Commission in September 2012 requesting rescission of the words "Whole district other than town sites" in Column 3, Schedule 4 of the Building Regulations 2012. The Commission replied advising Council that rather than dealing with individual requests from local governments on an ad hoc basis, the Building Commission had decided that it would be more appropriate to make a single submission to the Department of Treasury covering all local government areas as part of a project of implementing building permit approval controls to all areas of the state. To date it would appear that the Commission has not commenced this process.

COMMENT:

As such, staff believe that Council needs to revisit this issue by writing to the Building Commission again requesting rescission of the wording in Column 3 of Schedule 4, Building Regulations 2012.

CONSULTATION:

N/A

STATUTORY ENVIRONMENT:

Building Regulations 2012

POLICY IMPLICATIONS:

There are no policy implications resulting from the recommendation of this report.

FINANCIAL IMPLICATIONS:

Rescission of the wording in Column 3, Schedule 4, building Regulations 2012 will result in the requirement for building applications to be submitted for Class 1 to 9 buildings in the whole of the Shire not just the Menzies town site with corresponding permit fees being collected.

STRATEGIC IMPLICATIONS:

There are no strategic implications resulting from the recommendation of this report.

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0788

That Council request staff to again write to the Building Commission requesting an amendment/rescission of the Building Regulations 2012 by deleting the words "Whole district other than townsites" in Column 3, Schedule 4 in respect to Menzies as mentioned in Column 1 of that Schedule.

10:18am

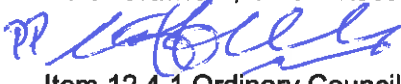
CARRIED 5/0

12.3 WORKS & SERVICES BUSINESS

Nil

12.4 COMMUNITY DEVELOPMENT BUSINESS

12.4.1 MENZIES MATTERS – COST OF PRODUCTION

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Menzies CRC
FILE REF:	ADM079
DISCLOSURE OF INTEREST:	None
DATE:	16 April 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.4.1 Ordinary Council Meeting 18 December 2014

ATTACHMENTS:

Nil

SUMMARY:

For Council to consider the cost of producing the Menzies Matters in colour print.

BACKGROUND:

This matter was first raised with Council in August 2014 regarding the actual cost of producing the Menzies Matters (MM) in full colour.

Actual costs per copy to produce were estimated to be in the vicinity of \$5.00-\$6.00 each.

COMMENT:

A decision was made by Council in August 2014 to begin a three month trial period during which the MM would be produced in black and white as a free copy but all coloured copies would be charged for at a cost of \$1.00 each.

When the matter came up for consideration again in December 2014, Council extended the trial period until April 2015 to further evaluate the trial.

The charge of \$1.00 per copy did not meet with the public's approval and as a result, very few coloured copies sold. The black and white copies also received some disparaging remarks regarding its appearance and appeal.

Attempts to direct the public to our website or email list to obtain a coloured copy was not very successful.

In essence, the public would read the MM if it is in colour but are don't like it in black and white and don't want to pay for a copy.

To this end, Council has a number of options open to it:

- Produce the MM in colour for distribution free of charge
- Produce the MM in colour and levy a \$1 fee to each copy
- Produce the MM in black and white and distribute free of charge
- Produce the MM in colour and place it on the website or email list

At present, the CRC produces the MM with funds supplied by the Department of Regional Development so the paper is actually not costing the Shire anything. It would seem expedient to continue this practice at this point in time whilst this funding is available.

The entire matter could be reviewed at a later date if future funding to the CRC does become an issue.

CONSULTATION:

CRC staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None in relation to the recommendation at this point in time

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required


OFFICER'S RECOMMENDATION:

That Council continue to support the Community Resource Centre producing the Menzies Matters in colour and distributing the paper free of charge to the public.

The Item to be deferred until the 21 May 2015 Ordinary Council Meeting for further consideration of the trial.

12.5 MANAGEMENT & POLICY BUSINESS

12.5.1 AGREEMENT SIGNED UNDER COMMON SEAL – GOLDFIELDS ESPERANCE LED STREETLIGHT RETROFIT PROGRAM

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM338
DISCLOSURE OF INTEREST:	None
DATE:	1 April 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	12.5.6 Minutes of GVROC Meeting – 6 November 2014

ATTACHMENTS:

Nil

SUMMARY:

For Council to approve the affixing of the Common Seal to the Goldfields Esperance LED Streetlight Retrofit Program on 10th April 2015. On the 21st April 2015 an additional affixing of the Common Seal was required on the same agreement because the Shire of Leonora Common Seal could not be detected on a scanned copy.

BACKGROUND:

The recognition for developing renewable energy and energy efficient projects was recognised by the GVROC when it was resolved at the GVROC Council Meeting held on Wednesday 1 August 2012 to submit an application for CLGF funding in 2012/2013.

Since that time GVROC has worked on finalising its application for funding for what has become known as the "street lighting project". It should also be recognised that in addition to any CLGF funding this project might attract CEEP funding was also procured to assist in bringing the project to fruition.

The City of Kalgoorlie-Boulder was the Lead Council for the project. The City, however, is not a participant in the project. The Shires of Esperance, Leonora, Laverton, Menzies and Dundas are involved in the project. All are supplied power by Horizon Power. The City of Kalgoorlie-Boulder and the Shire of Coolgardie are on the SWIS (Western Power) grid.

COMMENT:

Since the project was agreed to considerable work has been undertaken in getting the project to an operational stage. Despite the obvious benefits both environmentally and financially, there have been significant hurdles to overcome. This is despite the fact that the project plans have been approved by CEEP. These hurdles have included:

- Lack of co-operation from Horizon Power in the early stages of the project (though this has dissipated and help is being provided in bringing the project "to life");
- The prospect of losing CEEP funding because of the delay in getting the project approved at State level. Fortunately this has been averted;

- Delays in the adoption of a new tariff for LED lighting. A copy of the ministerial response to GVROC on this matter forms an attachment to the submission. Discussion on this matter continues.
- Horizon Power advising in the latter part of 2014 that for them to take ownership of the LED lights would result in a 27.6% tax liability associated with receiving 'gifted assets'. This would be passed on to the participating Councils. This would amount to a \$1.1M dollar impost that would need to be paid out of project funds. The federal department providing half of the project funds (CEEP) indicated they were unable to allow CEEP funds to pay for tax liabilities.

As such, the only option for participating Councils (Esperance, Leonora, Laverton, Menzies and Dundas) would be to take ownership of the lights, with agreement reached that Horizon Power would maintain responsibility for operation, maintenance and future replacement of all new LED lights installed.

CONSULTATION:

GVROC Technical Officers Group

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Budget provision has been made for 2015-2016.

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0789


That Council approve the actions of the Shire President and Chief Executive Officer in affixing the Common Seal to the Goldfields Esperance LED Streetlight Retrofit Program.

10:30am

CARRIED 5/0

12.5 MANAGEMENT AND POLICY BUSINESS

12.5.2 RISK MANAGEMENT – POLICY AND FRAMEWORK

SUBMISSION TO:	Ordinary Council Meeting, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM276
DISCLOSURE OF INTEREST:	None
DATE:	17 April 2015
AUTHOR:	Niel Mitchell, Consultant
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

- 12.5.2 Attachment #1 Menzies Enterprise Risk Management – Framework
- 12.5.2 Attachment #2 Menzies Enterprise Risk Management – Assessment
- 12.5.2 Attachment #3 Menzies Enterprise Risk Management - Policy

SUMMARY:

To comply with Audit Regulations r.17.

BACKGROUND:

The purpose of this report is to:

- 1) adopt the draft Policy
- 2) review the proposed Framework,

COMMENT:

In February 2013 amendments to the Audit Regulations extend the responsibilities of Audit Committees and CEOs of local government authorities in relation to the reviewing and reporting of the local government's systems and procedures in regard to risk management, internal control and legislative compliance.

Regulations 16(a) and 16(b) in relation to the Audit Committee providing assistance to the local government remain unchanged. A new subclause 16(c) has been inserted and states as follows:

- 16 Audit committee, functions of An audit committee –
(c) is to review a report given to it by the CEO under regulation 17(3) (the CEO's report) and is to –
(i) report to the council the results of that review; and
(ii) give a copy of the CEO's report to the council.*

A new regulation 17 has been inserted and states as follows:

- 17 CEO to review certain systems and procedures
(1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to –
(a) risk management; and*

- (b) internal controls; and*
- (c) legislative compliance.*
- (2) The review may relate to any or all of the matters referred to in sub regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every 2 calendar years.*
- (3) The CEO is to report to the audit committee the results of that review.*

RSM Bird Cameron prepared a report in October 2014 – Risk Management, Legislative Compliance and Internals Controls Review, which has been used for guidance in developing the Policy and Framework recommended.

In addition, guidance notes and other information prepared by the Department of Local Government relating to the amended audit requirements and risk management has also been utilised.

Enterprise Risk Management

Often, the term “risk management” is used for the physical risks known to exist with occupational health and safety, and is usually understood primarily in that context.

However, any organisation faces a range of risks that are not physical injury to a person, but could be financial, reputational, administrative or to property. Accordingly, the term “enterprise risk management” has been used to indicate the overall exposure to potential damage of an organisation, of which OHS do form a part.

Enterprise Risk Management Policy

This document outlines the overall direction and intentions of the risk management processes adopted in the following framework document, and is based on the model prepared by the Department.

Enterprise Risk Management Framework

Developed from information from Local Government Insurance Services as provided to many Councils, as well as City of Albany and City of Nedlands

The Framework outlines roles for risk management, the actual process for analysing risks, risk categories and likelihood etc. It also specifies responsibilities for monitoring and review.

The Framework requires an assessment to be done of risks at least 6 monthly, and reported to the Audit Committee.

Enterprise Risk Assessment and Reporting

Principally based on the work done by LGIS, the document is interactive, combining a statement of the risk, key controls, an assessment of severity and impact, and treatments to be addressed.

This is an administrative document to assist with collection of information, assessment of risk, planning appropriate action to address these risks, and reporting to the Audit Committee and Council.

The document currently splits risks into 4 categories, then the individual risk within that category –

- Business – simply through running an organisation there are a range of inherent risks that cannot be avoided
 - o Disruption
 - o Statutory Compliance
 - o Project / Change Management
 - o Asset Management

- Community – risks associated with providing services to the community, that arise out of the organisations responsibilities
 - o Emergency Management
 - o Service Expectations
 - o Facilities / Venues / Events
 - o Development
- External – risks that arise outside of the organisation, through no fault of the organisation
 - o Theft and Fraud
 - o Asset Damage
 - o Supplier / Contract Management
- Internal – associated with staff or actions of the organisation
 - o Misconduct
 - o Employment Practices
 - o Administrative Error, Omission, Delay, Advice
 - o Technical Error, Omission, Delay, Advice
 - o Occupational Health and Safety
 - o Document Management
 - o Procurement and Disposal Processes
 - o Information and Communications Technology

The categories and specific risks are not detailed in the Framework document, thereby allowing review and update as appropriate at an administrative level.

Preliminary assessment of these risks places the Shire of Menzies in a quite reasonable position, despite the number of Inadequate or Extreme ratings which would imply a significant problem. Some of these areas are as a result of matters that are totally outside of the Council's control and simply cannot be avoided – such as floods from a cyclone or ransomware on the computer system.

Internal Control and Legislative Compliance

One of the tasks identified in the risk Business – Statutory Compliance is the development of an Internal Compliance Calendar. This will assist greatly towards meeting the legislative compliance required by the Regulations, the scheduling of work and towards audit requirements. The calendar should not be just those matters that are date specific, but list various tasks otherwise required spread throughout the year to avoid overload.

The function of the Calendar is to ensure both internal audit is carried out progressively throughout the year, that various processes are carried out at the appropriate time, as well as verifying statutory compliance matters that are both task and date specific.

Date specific tasks include such things as --

- Delegations Register (annual review)
- adoption of budget
- issue of interim rates notices
- election process
- etc

Statutory tasks that are not date specific include –

- tender compliance
- staff reviews
- issue of agendas and completion of minutes, for both Committee and Council meetings and their availability to the public
- statutory planning such as Long Term Financial Plan, Record Keeping Plan, Occupational Health and Safety Plan

CONSULTATION:

Mr Peter Crawford, Chief Executive Officer
Ms Leanne Downie, CEO Executive Assistant
Mr Stuart Jamieson, Manager Governance and Risk Management, City of Albany
Mr Mike Fletcher, Manager Corporate Strategy and Systems, City of Nedlands
Mr Travis Bate, Auditor, RSM Bird Cameron
Dept of Local Government and Communities

STATUTORY ENVIRONMENT:

Audit Regulations r.17 – requiring review of risk management, internal controls and legislative compliance

POLICY IMPLICATIONS:

Adoption of Risk Management Policy.

FINANCIAL IMPLICATIONS:

Costs of implementing formal processes in compliance with legislation

STRATEGIC IMPLICATIONS:

N/A

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0790

That Council:


- 1. Adopt the Shire of Menzies Policy for Enterprise Risk Management;**
- 2. Adopt the Shire of Menzies Enterprise Risk Management Framework; and**
- 3. Note the Shire of Menzies Enterprise Risk Management Assessment Reporting Tool.**

10:37am

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.3 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – FINANCIAL ASSISTANCE GRANTS

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	ALGA
FILE REF:	ADM080
DISCLOSURE OF INTEREST:	None
DATE:	17 April 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.5.3 Attachment #1 – Letter from Australian Local Government Association

SUMMARY:

For Council to consider supporting the Australian Local Government Association's campaign to have the Financial Assistance Grant's indexations restored immediately.

BACKGROUND:

The Federal Government contributes untied Financial Assistance Grants (FAGs) to local governments to assist those organisations to provide essential services and infrastructure to their respective communities. These grants are paid in quarterly payments during each financial year.

COMMENT:

During the preparation of the 2014 Federal Budget, the federal government made the decision to freeze indexation of the FAGs for three years in an effort to assist the balance of that budget.

Unfortunately, this indexation will have a serious impact on all local governments who will effectively lose a large amount of funding over the three years that the indexation will be in force.

Should the indexation be lifted at the end of this three year period, LG's will never make up the balance of some 13% to reach what the then level of funding should be at that time (ie) in excess of some \$300,000 more than what will be available.

If the indexation is not lifted, then LG's will be forever penalised financially with no other avenue to lift their income other than increasing rates and reducing some services.

The Australian Local Government Association (ALGA) is campaigning to convince the federal government to reinstate the indexation as per the letter in 12.5.3 Attachment #1.

It is a timely reminder that local governments are again being constantly disadvantaged financially by the other two levels of government, simply because they can. Thus it is vitally important that the campaign by ALGA be supported in this cause.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0791

That Council:

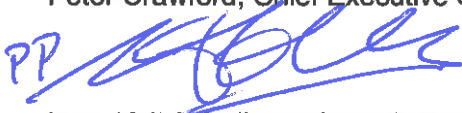
1. **Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of Council's services and infrastructure;**
2. **Acknowledges that the Council will receive \$2,484,562 in 2014/15; and**
3. **Will ensure that this federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council's publications, including annual reports.**

10:44am

CARRIED 5/0

12.5 MANAGEMENT & POLICY BUSINESS

12.5.4 COUNCILLOR'S INFORMATION BULLETINS 03/15

SUBMISSION TO:	Ordinary Meeting of Council, 26 March 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM029
DISCLOSURE OF INTEREST:	None
DATE:	9 April 2015
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	Item 12.5.3 Ordinary Council Meeting 26 March 2015

ATTACHMENTS:
None

SUMMARY:
For Council to receive the Information Bulletin.

BACKGROUND:
The Information Bulletin 03/15 containing general and confidential information was previously circulated to Councillors.

COMMENT:
The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:
Local Government Act 1995
Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:
Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS:
The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0792

That Council acknowledges receipt of Information Bulletin 03/15 for the period ended 31 March 2015.

10:47am

CARRIED 5/0

The Deputy President adjourned the meeting at 10:47am.

The meeting was resumed at 3:40pm at which time Shire President, Cr Greg Dwyer, took over as Chair and Karen Oborn joined the meeting with all others present.

**11. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION
Nil**

11.1 PRESIDENT'S REPORT (to be tabled at the meeting)

**VOTING REQUIREMENTS:
Simple Majority Decision required**

OFFICER'S RECOMMENDATION:

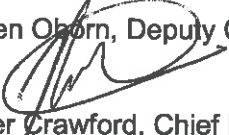

That the President's Report as tabled, be received.

The President's Report was not available and will be provided to Members in early course.

12. REPORTS OF COMMITTEES AND OFFICERS

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.1 MONTHLY FINANCIAL REPORT – MARCH 2015

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM052
DISCLOSURE OF INTEREST:	None
DATE:	5 April 2015
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.1 Attachment #1 Monthly Statement of Financial Activity and associated reports for March 2015

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month.

BACKGROUND:

The monthly reports have been prepared by Shire Officers to reflect revenue and expenditure transactions for the period to 31 March 2015.

COMMENT:

The Shire of Menzies is now using Synergy to compile the Monthly Financial reports.

CONSULTATION: N/A

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS: Nil

FINANCIAL IMPLICATION: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:

Simple Majority decision is required.

Moved: Cr Mazza

Seconded: Cr J Dwyer

COUNCIL DECISION:

No: 0793

That Council acknowledge receipt of the Statements of Financial Activity and associated reports for the period to 31 March 2015.

3:46pm

CARRIED 6/0



SHIRE OF MENZIES

MONTHLY FINANCIAL REPORT

For the Period Ended 31st March 2015

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statement of Financial Activity

Budget vs. Actual - graphs

Net Current Funding Position

Cash and Investments

Receivables

Cash Backed Reserves

Grants & Contributions

Trust

Major Variation Notes

Schedules 3 To 14 (By Program)

includes

Grants and Contributions

Capital Expenditure

EOFY / Budget Predictions

Financial Overview for the EOFY

Prepared By: Karen Oborn, Deputy CEO

Date: 16/04/2015

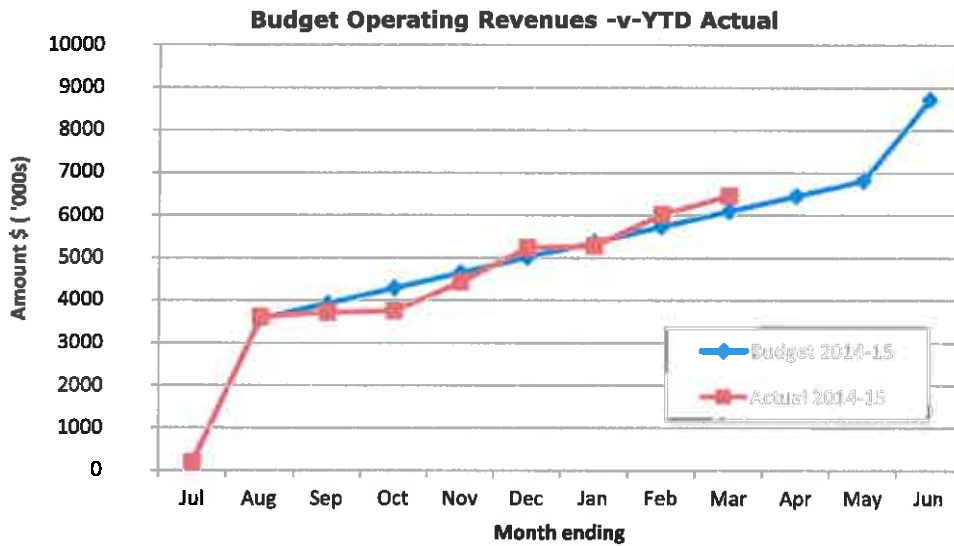
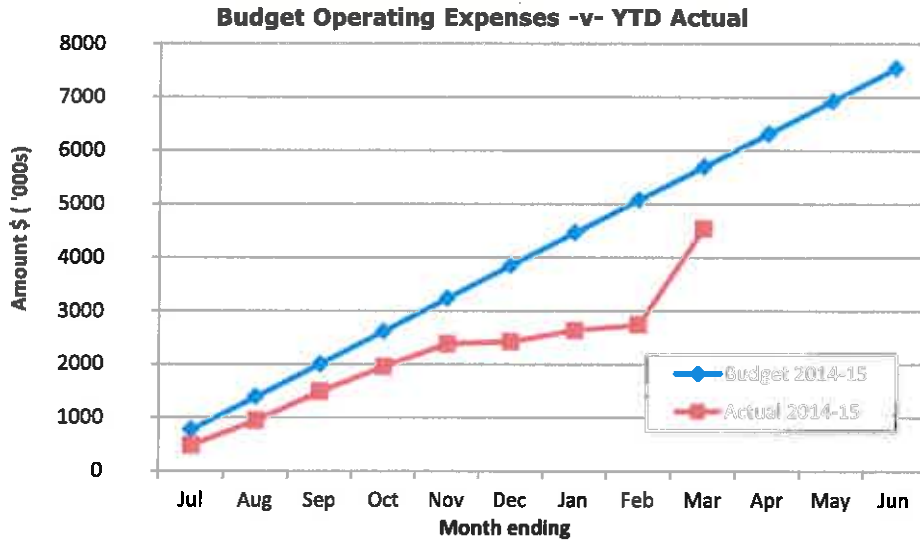
SHIRE OF MENZIES
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31st March 2015

	Annual Budget 2014-15	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
Operating Revenues	\$	\$	\$	\$	%	
Governance	3,000	2,250	2,593	343	13.23%	
General Purpose Funding	4,569,522	3,427,142	816,835	(2,610,306)	(319.56%)	▼
Law, Order and Public Safety	6,450	4,838	7,165	2,328	32.49%	
Health	500	375	0	(375)	(100.00%)	
Housing	62,500	46,875	521,655	474,780	91.01%	▲
Community Amenities	6,350	4,763	6,345	1,583	24.94%	
Recreation and Culture	320,475	240,356	270	(240,086)	(88937.32%)	▼
Transport	3,453,566	2,590,175	606,970	(1,983,205)	(326.74%)	▼
Economic Services	214,403	160,802	147,423	(13,379)	(9.08%)	
Other Property and Services	81,500	46,125	26,702	(19,423)	(72.74%)	▼
Total (Ex. Rates)	8,698,266	6,523,700	2,135,959	(4,387,741)		
Operating Expense						
Governance	(851,632)	(488,724)	(569,849)	(81,125)	(14.24%)	▼
General Purpose Funding	(218,920)	(164,190)	(136,496)	27,694	20.29%	▲
Law, Order and Public Safety	(93,358)	(70,019)	(103,400)	(33,382)	(32.28%)	▼
Health	(179,682)	(134,762)	(19,777)	114,984	581.39%	▲
Education and Welfare	(9,500)	(7,125)	0	7,125	100.00%	
Housing	(20,000)	(15,000)	(69,071)	(54,071)	(78.28%)	▼
Community Amenities	(180,751)	(135,563)	(121,941)	13,622	11.17%	▲
Recreation and Culture	(456,468)	(342,351)	(280,972)	61,379	21.85%	▲
Transport	(4,561,968)	(3,421,478)	(2,501,641)	919,835	36.77%	▲
Economic Services	(1,159,960)	(869,370)	(959,836)	(89,866)	(9.36%)	
Other Property and Services	(5,000)	(3,750)	222,348	226,098	(101.69%)	
Total	(7,537,239)	(5,652,929)	(4,540,637)	1,112,292		
Funding Balance Adjustment						
Add back Depreciation	2,104,121	1,578,091	2,631,071	1,052,980	40.02%	▲
Adjust (Profit)/Loss on Asset Disposal	(2,200)	(1,650)	0	1,650	(100.00%)	
Adjust Provisions and Accruals	0	0	0	0		
Net Operating (Ex. Rates)	3,262,948	2,447,211	226,393	(2,220,818)		
Capital Revenues						
Grants, Subsidies and Contributions	1,539,502	1,154,627	1,432,316	277,689	19.39%	
Proceeds from Disposal of Assets	80,000	60,000	0	(60,000)	(100.00%)	▼
Transfer from Reserves	438,000	328,500	364,639	36,139	9.91%	
Total	2,057,502	1,543,127	1,796,955	253,828		
Capital Expenses						
Land and Buildings	(1,026,175)	(769,631)	(529,762)	239,869	45.28%	▲
Plant and Equipment	(790,300)	(592,725)	(233,885)	358,840	153.43%	▲
Furniture and Equipment	(28,000)	(21,000)	(13,099)	7,901	60.32%	
Infrastructure Assets - Roads	(2,792,087)	(2,094,065)	(1,086,410)	1,007,656	92.75%	▲
Infrastructure Assets - Other	(625,000)	(468,753)	(349,728)	119,022	34.03%	▲
Loan Principal	0	0	0	0		
Transfer to Reserves	(92,759)	(69,569)	(23,407)	46,162	197.21%	▲
Total	(5,354,321)	(4,015,741)	(2,236,290)	1,779,451		
Net Capital	(3,296,819)	(2,472,614)	(439,336)	2,033,279		
Total Net Operating + Capital	(33,871)	(25,403)	(212,943)	(187,540)		
Opening Funding Surplus(Deficit)	1,573,372	1,328,886	1,328,886	0	0.00%	
Rate Revenue	2,680,707	2,680,707	2,870,125	189,418	6.60%	
Closing Funding Surplus(Deficit)	4,220,208	3,984,190	3,986,068	1,879		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

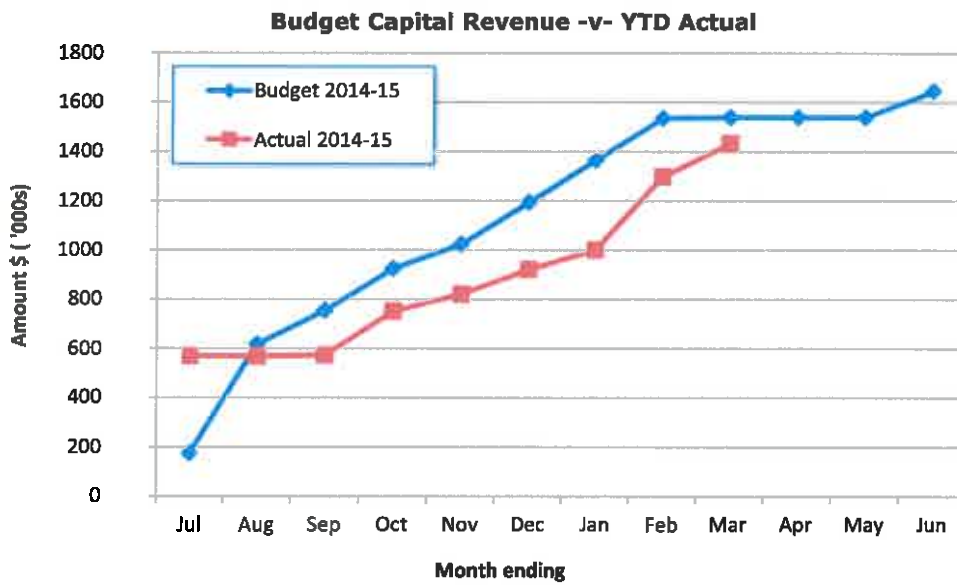
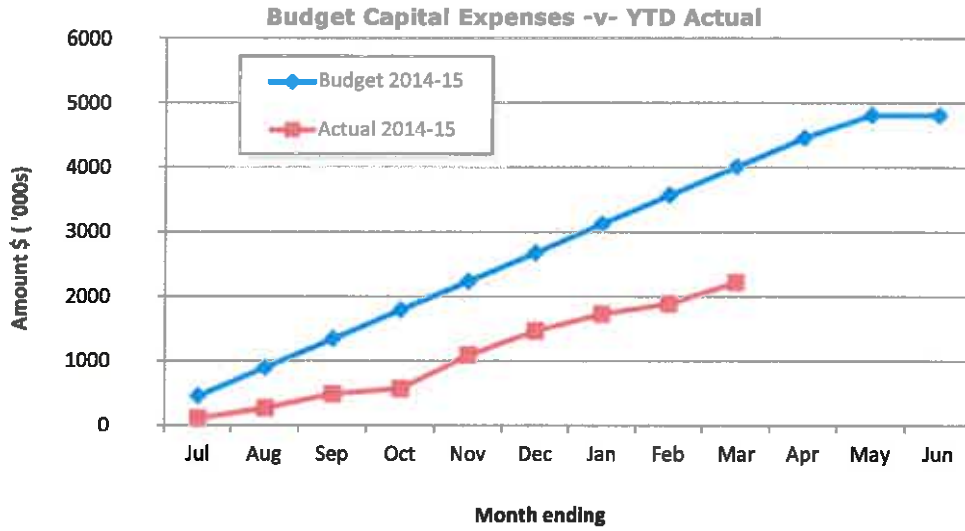
SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

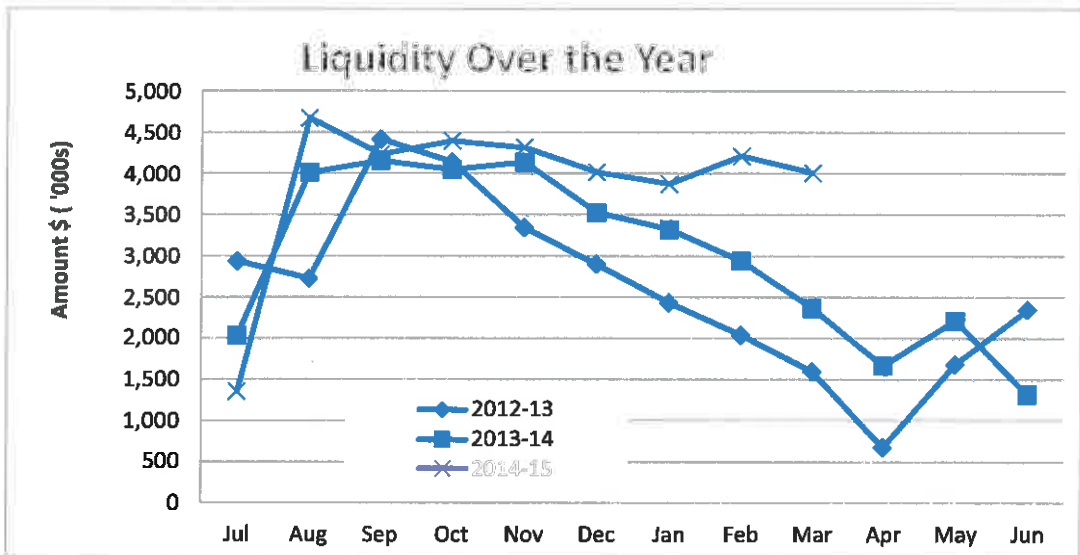
Graphical Representation - Source Statement of Financial Activity



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

NET CURRENT FUNDING POSTION

	Positive=Surplus (Negative=Deficit)		
	YTD	B/F	YTD
	For the Period Ended 31st March 2015	30th June 2014	Same Period Previous Year
	\$	\$	\$
Current Assets			
Cash Unrestricted	2,848,299	1,140,123	2,152,769
Cash Restricted	2,211,483	2,556,161	2,530,972
Receivables - Rates	1,133,664	524,474	2,212,361
Receivables -Other	511,111	305,436	744,003
Provision for Doubtful Debts	(200,000)	(200,000)	(581,962)
Inventories <i>(timing of bulk inv processing)</i>	1,179	4,587	13,425
	6,505,736	4,330,781	7,071,568
Less: Current Liabilities			
Payables	(241,524)	(445,734)	(379,952)
Provisions	(89,873)	(89,873)	(92,700)
	(331,397)	(535,607)	(472,652)
Less: Cash Reserves	(2,211,483)	(2,556,161)	(2,530,972)
Add: Cash Backed Leave Provisions	89,873	89,873	92,700
Net Current Funding Position	4,052,729	1,328,886	4,160,644



SHIRE OF MENZIES

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31st March 2015**

CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Account	Variable	230,842			230,842	NAB	Cheque Acc.
Cash Maximiser Account	Variable	89,848			89,848	NAB	Cheque Acc.
Trust	Nil		4,400		4,400	N/A	On Hand
Cash On Hand		580			580		
(b) Term Deposits							
Municipal Investment Reserves		2,527,030			2,527,030	NAB	Various
(c) Other Investments							
N/A			2,211,483		2,211,483	NAB	Various
Total		2,848,299	2,211,483	4,400	5,064,182		

SHIRE OF MENZIES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

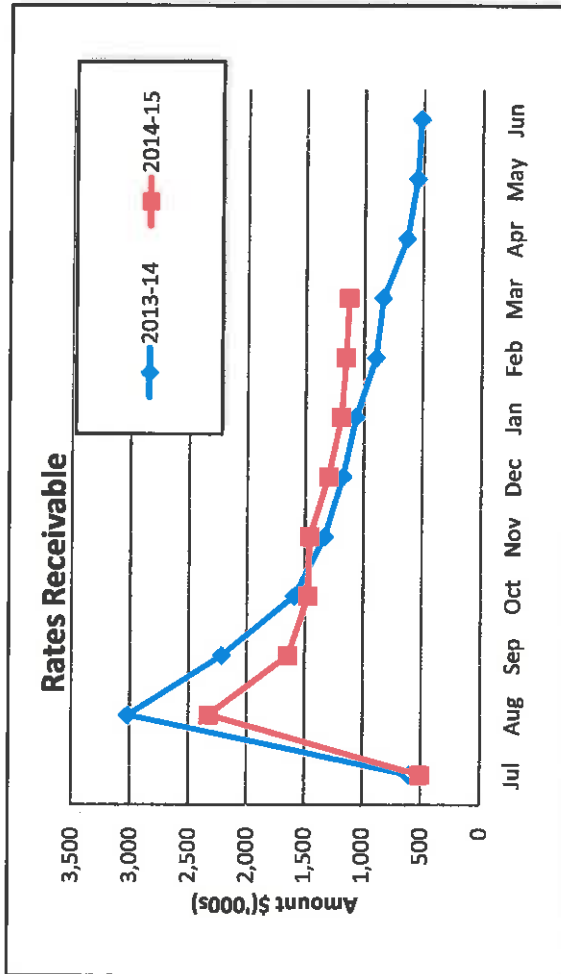
RECEIVABLES

Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

For the Period Ended	YTD 30th
31st March 2015	June 2014
\$ 524,474	\$ 770,454
2,870,125	2,418,257
(1,736,462)	(2,664,237)
1,133,664	524,474
51.15%	83.55%



Confirmed Minutes
Ordinary Council Meeting 30 April 2015

	Current	30 Days	60 Days	90+ Days
Receivables - General	\$ 100	\$ 402,745	\$ 0	\$ 1,436
Total Receivables General Outstanding				404,281

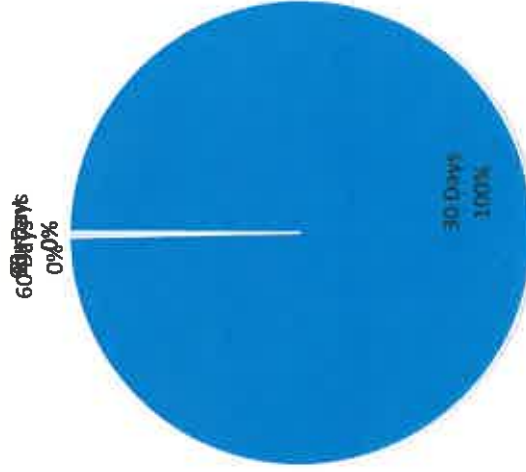
Receivables - General

Receivables - General

Total Receivables General Outstanding

Amounts shown above include GST (where applicable)

Accounts Receivable (non-rates)

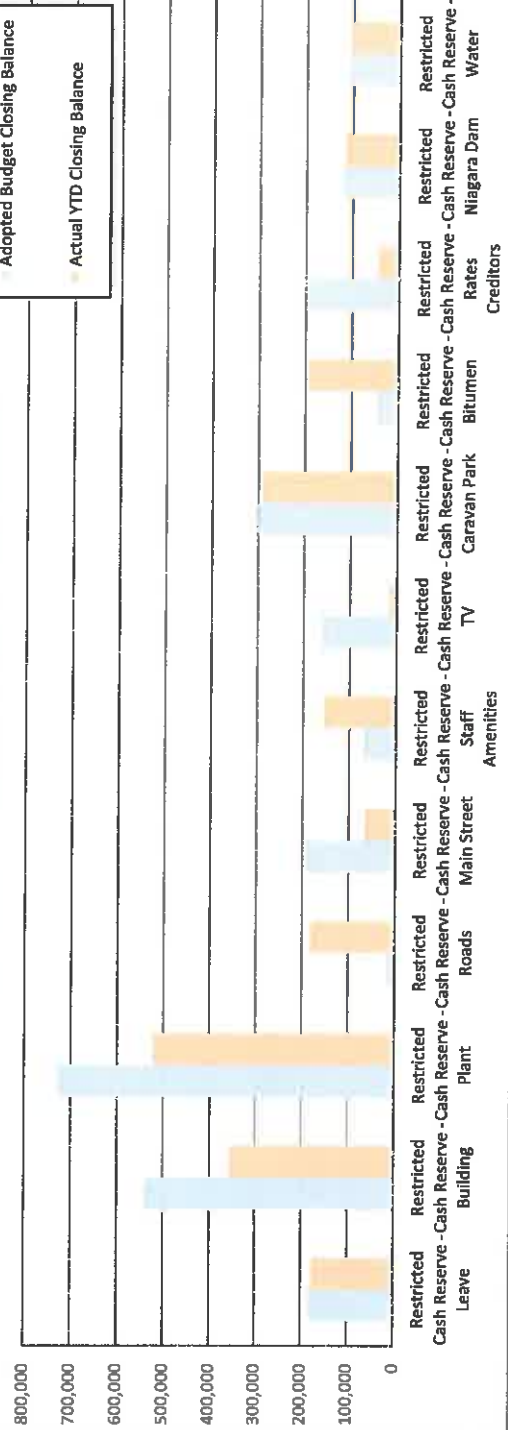


SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31st March 2015

Cash Backed Reserves

2014-15 Name	Opening Balance	Actual Interest Earned		Adopted Budget Transfers In (+)		Actual Transfers In (+)		Adopted Budget Transfers Out (-)		Actual Transfers Out (-)	Adopted Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$	\$			
Restricted Cash Reserve - Leave	\$ 175,720	6,015	1,863	0	0	0	0	0	0	\$ 0	\$ 181,735	\$ 175,982
Restricted Cash Reserve - Building	521,122	17,839	3,763	0	0	0	0	0	0	0	538,961	355,526
Restricted Cash Reserve - Plant	702,996	24,064	5,524	0	0	0	0	(4,38,000)	(364,639)	727,060	521,927	
Restricted Cash Reserve - Roads	14,353	491	1,917	0	0	0	0	0	0	14,844	181,097	
Restricted Cash Reserve - Main Street	180,828	6,190	686	5,259	5,229	0	0	0	0	192,277	64,844	
Restricted Cash Reserve - Staff Amenities	64,747	2,216	1,637	0	0	0	0	0	0	66,963	154,623	
Restricted Cash Reserve - TV	154,392	5,285	152	0	0	0	0	0	0	159,677	14,375	
Restricted Cash Reserve - Caravan Park	289,192	9,899	3,066	0	0	0	0	0	0	299,091	289,623	
Restricted Cash Reserve - Bitumen	42,272	1,447	2,031	0	0	0	0	0	0	43,719	191,891	
Restricted Cash Reserve - Rates Creditors	191,605	6,559	448	0	0	0	0	0	0	198,164	42,335	
Restricted Cash Reserve - Niagara Dam	115,103	3,940	1,220	0	0	0	0	0	0	119,043	115,274	
Restricted Cash Reserve - Water	103,831	3,555	1,101	0	0	0	0	0	0	107,386	103,986	
	2,556,161	87,500	23,407	5,259	5,229	(4,38,000)	(364,639)			2,648,920	2,211,483	

Year To Date Reserve Balance to End of Year Estimate



SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Adopted Budget For the Period Ended 31st March 2015		
Cost	Accum Depr	Proceeds	Profit (Loss)		Adopted Budget Profit/(Loss)	Actual Profit/(Loss)	Variance
\$	\$	\$	\$		\$	\$	\$
14,000	834	2,727	(10,439)	Plant and Equipment			
				Ute 1 - Plant P0154 A213	7,600	(10,439)	(18,039)
12,000	715	1,818	(9,467)	Ute 2 - Plant 0133 A211	7,600	(9,467)	(17,067)
50,000	1,667	35,000	(16,667)	MWS -Plant P0174 A327	(4,000)	(16,667)	(12,667)
37,000	3,083	19,500	(20,583)	Crew Cab - Plant P0130 A299	(9,000)	(20,583)	(11,583)
			0			0	0
			0			0	0
			0			0	0
			0			0	0
113,000	6,299	59,045	(57,156)		2,200	(57,156)	(59,356)

Comments - Capital Disposal/Replacements

Comments	Summary Acquisitions	Adopted Budget For the Period Ended 31st March 2015		
		Amended Budget	Actual	Variance
		\$	\$	\$
	Land and Buildings	1,026,175	529,762	(496,413)
	Plant and Equipment	790,300	233,885	(556,415)
	Furniture and Equipment	28,000	13,099	(14,901)
	Infrastructure - Roads	2,792,087	857,846	(1,934,241)
	Infrastructure - Other	625,000	0	(625,000)
	Capital Totals	5,261,562	1,634,591	(3,626,971)

Comments - Capital Acquisitions

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 For the Period Ended 31st March 2015

Notes 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Land and Buildings	Adopted Budget For the Period Ended 31st March 2015		
		Adopted Budget	Actual	Variance
		\$	\$	\$
	Buy Land	20,000	0	(20,000)
	2 New Houses	650,000	439,157	(210,843)
	Solar Panels for Houses	50,000	0	(50,000)
	Fencing for New Houses	40,000	44,572	4,572
	Landscaping for New Houses (was 2 now 4)	48,000	40,762	(7,238)
	Sheds	112,000	0	(112,000)
	Landscaping for Shenton Units	10,500	0	(10,500)
	Remove Asbestos from 10 Shenton	30,675	0	(30,675)
	CEO XA and MW new fencing	5,000	4,070	(930)
	Depot Extension	60,000	402	(59,598)
	Solar Panels GVROC project	0	800	800
	Capital Totals	1,026,175	529,762	(496,413)

Comments	Plant & Equipment	Adopted Budget For the Period Ended 31st March 2015		
		Adopted Budget	Actual	Variance (Under)Over
		\$	\$	\$
	Crew Cab Truck	85,000	64,116	(20,884)
	MWS Vehicle	86,300	75,276	(11,024)
	Ute 1	40,000	38,446	(1,554)
	Ute 2	40,000	0	(40,000)
	Grader	360,000	0	(360,000)
	Mtce Grader Accommodation	140,000	49,447	(90,553)
	Loadrite	12,000	0	(12,000)
	5' Single Rotor Slasher	7,000	6,600	(400)
	Traffic Counters	20,000	0	(20,000)
				0
	Capital Totals	790,300	233,885	(556,415)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

Note 8: CAPITAL DISPOSALS AND ACQUISITIONS

Comments	Furniture & Equipment	Adopted Budget For the Period Ended 31st March 2015		
		Adopted Budget	Actual	Variance (Under)Over
	Council Table	\$ 18,000	\$ 13,099	\$ (4,901)
	New Locking System	10,000	0	(10,000)
	Capital Totals	28,000	13,099	(14,901)

Comments	Roads	Adopted Budget For the Period Ended 31st March 2015		
		Adopted Budget	Actual	Variance (Under)Over
	Evanston-Menzies Road CRSF	\$ 307,000	\$ 144,774	\$ (162,226)
	Menzies Northwest Road RRG	130,043	141,976	11,933
	Evanston-Menzies Road RRG	280,000	218,400	(61,600)
	Yarri Road RRG	130,000	136,178	6,178
	Shire House Crossovers	165,544	13,532	(152,012)
	Menzies Northwest Road R2R	329,500	0	(329,500)
	Menzies Northwest Road	700,000	26,021	(673,979)
	Foot Paths - Walsh & Kensington	100,000	6,714	(93,286)
	Tjutjun Access - muni	219,000	90,909	(128,091)
	Main Street Upgrade-muni	350,000	72,887	(277,113)
	Connie Sue - muni funds	31,000	0	(31,000)
	Connie Sue - R2R remote labor access rds	50,000	6,454	(43,546)
	Capital Totals	2,792,087	857,846	(1,934,241)

Comments	Other Infrastructure	Adopted Budget For the Period Ended 31st March 2015		
		Adopted Budget	Actual	Variance (Under)Over
	Hall Toilets	\$ 180,000	\$	\$ (180,000)
	Upgrade Old Catholic Church	25,000		(25,000)
	New Pound (Mobile)	20,000		(20,000)
	Water Park	350,000		(350,000)
	War Memorial Park	50,000	0	(50,000)
	Capital Totals	625,000	0	(625,000)

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

GRANTS AND CONTRIBUTIONS

Confirmed Minutes
 Ordinary Council Meeting
 18 April 2015

Program/Details GL	Grant Provider	Approval	2014-15 Adopted Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status Received Not Received
GENERAL PURPOSE GRANTS							
03201-Grants Commission	WALGGC	y	1,714,415	11,126	1,725,541		\$ 431,365
03202-Federal Roads	WALGGC	y	0	759,021	759,021		\$ 189,788
HOUSING							
09190 - 2 new houses 14/15	Dept Regional Develop (11/12)	y	0	482,615	482,615		\$ 482,615
LAW, ORDER, PUBLIC SAFETY							
05107-Fire Prevention Grant	DFES	y	2,000	0	2,000		\$ 1,490
RECREATION AND CULTURE							
11308-Menzies Water Park	CSRFF	y	150,000			150,000	\$ 150,000
11308-Menzies Water Park	Lotterywest	y	120,000	15,000		135,000	\$ 135,000
11799-War Memorial Grants	Lotterywest	defer	20,000	(20,000)	0		\$ 0
11799-War Memorial Grants	Dept of Veteran's Affairs	defer	15,000	(15,000)	0		\$ 0
11799-War Memorial Grants	Minara	defer	15,000	(15,000)	0		\$ 0
TRANSPORT							
MRWA ROAD FUNDING							
12226-Direct Grants	MRWA Direct	y	140,000	8,800	148,800		\$ 148,800
12227-MRWA Subsidies	MRWA	y		1,713	1,713		\$ 1,713
12225-Commodity Route Evanston-Menzies	MRWA	y	190,000			190,000	\$ 114,000
0005G-Yarri Rd - RRG	RRG	y	86,667			86,667	\$ 52,000
0004G-Evanston Menzies RRG	RRG	y	186,667			186,667	\$ 112,132
0013G-Menzies NW - RRG	RRG	y	86,667			86,667	\$ 52,000
OTHER ROAD/STREETS GRANTS							
FAGs Sch.3. 12237-Local Roads Grant	WALGGC	y	340,000	(340,000)	340,000		\$ 0
0001G-Menzies North - R2R	Building Program	y	329,500	50,000		329,500	\$ 0
12222-Other - Footpaths	Bicycle Network	N	50,000	(50,000)		0	\$ 0
12242-Flood Damage WANDRRA	DFES	y	2,028,865	900,000	2,928,865		\$ 2,928,865
ECONOMIC SERVICES							
13750-Grant Income CRC	CRC	y	111,000		111,000		\$ 24,975
TOTALS			5,585,781	1,788,275	6,499,555	1,164,501	4,055,623

	2,584,065
Operating	4,046,280
Non-operating	1,539,501
	734,369
	3,318,434

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1-Jul-14	Amount Received	Amount Paid	Closing Balance 30-Sep-14
Nomination Fees	\$ 0	\$ 160	\$ (160)	\$ 0
Housing Bonds	3,600	0	(400)	3,200
Pet Bonds	1,400	0	(200)	1,200
	5,000	160	(760)	4,400

SHIRE OF MENZIES
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31st March 2015

MAJOR VARIANCES - reasons

OPERATING REVENUES

SCH

- 3 Rates were budgeted for \$2.6m, Rates Levied were \$2.8M. And the Shire is earning lower interest rates on TD's. FAG's Road component not included in 14/15 Budget.
- 4 n/a
- 5 n/a
- 7 n/a
- 8 n/a
- 9 The \$482,615 11/12 R&R housing grant for the two new houses was received, not included in 14/15 budget
- 10 n/a
- 11 n/a
- 12 DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m
- 13 n/a
- 14 Increases and decreases are mostly due to new CoA and allocations in new system

OPERATING EXPENSE

SCH

- 3 n/a
- 4 Members conference costs over due to LG convention AUG14 & Subscription costs over- pd. LGA & Goldfields Vol. Org.
- 5 n/a
- 7 Reduced expenditure as Nurse not engaged yet
- 8 n/a
- 9 Housing Mtce costs have increased -fair wear and tear, this trend is expected to continue
- 10 Domestic refuse & Public Con. costs have increased -labour & plant O/Hs, due to improved Job allocation
- 11 Mtce & ops exps have increased whilst P&G have decreased due to improved Job allocations
- 12 DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m
- 13 Mtce and Ops. costs have increased -labour & plant O/Hs, this trend is expected to continue
- 14 Increases and decreases are mostly due to new CoA and allocations in new system

CAPITAL REVENUE

- > The Shire was not successful in securing the Bike west grant \$50,000 for 14/15 (will redo 15/16)
- > The \$482,615 11/12 R&R housing grant for the two new houses was received, not included in 14/15 budget
- > DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m

CAPITAL EXPENSES

- > The cost of the 2 new houses is less as \$199,000 was expended in 13/14
- > Landscaping costs will be significantly over budget due to the very high cost of materials transported to Menzies
- > Road construction costs are showing signs of being 10-15% over budget and this trend is expected to continue
- > DFES funding is expected to be higher as Flood Damage repair costs are expected to be \$2.9m

OTHER ITEMS

- > The 14/15 budget had a carried forward cash balance of \$1.5m, however this was corrected by the audit to \$1.3m;
As \$214,000 was expended in 13/14 but recorded as 01/07/2014



SHIRE OF MENZIES

OPERATING INCOME & EXPENSES BY PROGRAM

For the Reporting Period ended
31/03/2015

Confirmed Minutes
Ordinary Council Meeting 30 April 2015

GL NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/03/2015		CURRENT YEAR ACTUALS PROJECTED TO THE EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
SCHEDULE 3									
GENERAL PURPOSE INCOME									
<i>Rates Income</i>									
03100	Rates Accounting Enquiry		500				500	0	
03101	Rate Notice Stationery expense		1,000		1,283		1,000	0	
03102	Valuation Expenses and Title Searches Expense		10,000		8,129		10,000	0	
03103	Debt Collection Expenses		5,000		3,139		5,000	0	
03106	General Rates Levied	0		2,800,577		2,800,577		-2,800,577	<i>single line items from Reckon</i>
03107	General Rates Levied UV Mining	2,399,633		0		0		2,399,633	all in GL 03106
03108	General Rates Levied UV Pastoral	39,589		0		0		39,589	all in GL 03106
03109	General Rates Levied GRV Residential	14,235		0		0		14,235	all in GL 03106
03110	General Rates Levied GRV Commercial	0		0		0		0	all in GL 03106
03111	General Rates Levied GRV Vacant	0		0		0		0	all in GL 03106
03112	General Rates Levied UV Mining - Min Rates	136,250		0		0		136,250	all in GL 03106
03113	General Rates Levied UV Pastoral - Min Rates	1,400		0		0		1,400	all in GL 03106
03114	General Rates Levied UV Other - Min Rates	24,800		0		0		24,800	all in GL 03106
03115	Interim Rates	0		69,270		47,619		-47,619	Maybe subject to refund (DMP vs LG)
03116	Interim Rates GRV	(15,000)		0		0		-15,000	all in GL 03106
03117	Interim Rates UV Mining	35,000		0		0		35,000	all in GL 03106
03118	GRV Minimum Rates Raised	47,000		0		0		47,000	all in GL 03106
03119	GRV	(2,000)		0		0		-2,000	all in GL 03106
03121	Rates Written-off & Adjustments	0	40,000	278	2,636	0	10,000	-30,000	Adjs to date - Dead Assessments
03130	Rates Suspense Account	0	162,420		120,659		162,420	0	Non cash admin account
03199	Admin Allocated to Rates	0	218,920	2,870,125	135,846	2,848,196	188,920	(197,489)	
<i>Other General Purpose Funding</i>		2,680,707		37,614		36,000		-8,000	increased income
03120	Penalty Interest Raised on Rates	30,000		0		750		0	
03123	Instalment Interest Received	750		0		0		0	
03125	Pents Deferred Rates Interest Grant	0		0		500		0	
03126	Legal Charges recovered	500		959		363		-363	increased income
03127	ESL Penalty levied	0		258		0	344	-344	
03200	Expenses relating to Other General Purpose Funding	0	0	1,294,156		1,725,541		-11,126	FAGs POOL WA Adjusted July 2014
03201	Grants Commission Grant Received - General	1,714,415		589,266		759,021		-759,021	FAGs POOL WA Adjusted July 2014
03202	Grant Commission - Ops Road Component	0		0		0		0	
03203	Grants Commission Grants Received - Special	0		1,222		1,222		-572	increased income
03204	ESL Penalty Interest	650		27,036		36,048		18,952	Different Interest Rates & Timing
03205	Interest Received - Municipal	55,000		23,407		31,210		56,280	Different Interest Rates & Timing
03206	Interest Received - Reserves	87,500		9,417		9,417		-9,417	increased income
03207	Other General Purpose funding received	0	0	1,963,077	258	2,602,072	344	(712,913)	
3 TOTAL GENERAL PURPOSE INCOME		1,888,815	218,920	4,833,202	136,104	5,450,268	188,264		
		4,569,522							

SCHEDULE 5 LAW, ORDER & PUBLIC SAFETY												
<i>Fire Prevention</i>												
05100	Fire Advertising	500	0	0	500	0	0	0	0	0	0	0
05101	Fire Prevention - Utilities	500	82	0	500	0	0	0	0	0	0	0
05102	Fire Prevention - Insurance	3,200	4,306	0	4,306	0	0	0	0	0	0	0
05103	Fire Fighting Expenses	18,785	11,064	0	18,785	0	0	0	0	0	0	0
05104	ESL Levy Council Property	250	11,171	0	11,171	0	0	0	0	0	0	0
05106	Fire Prevention - Other Revenue & Admin Fees	4,000	5,639	0	5,639	0	0	0	0	0	0	0
05107	FESA Operating Grant Income	2,000	1,490	0	2,000	0	0	0	0	0	0	0
05120	FESA Capital Grant	0	0	0	0	0	0	0	0	0	0	0
05177	Loss on Disposal of Assets	0	0	0	0	0	0	0	0	0	0	0
05188	Fire Prevention - Depreciation	14,509	35,223	0	14,509	0	0	0	0	0	0	0
05189	Admin Allocated to Fire Prevention	8,121	8,331	0	8,121	0	0	0	0	0	0	0
		6,000	7,129	7,639	46,971	(533)	14,509	14,509	14,509	0	0	0
							8,121	8,121	8,121	0	0	0
<i>Animal Control</i>												
05201	Ranger Consultant	10,000	0	0	10,000	0	0	0	0	0	0	0
05202	Wild Dog Control	0	0	0	0	0	0	0	0	0	0	0
05203	Cactus Control	20,000	22,208	0	22,208	2,208	0	0	0	0	0	0
05204	Dog Expenses	300	44	0	300	0	0	0	0	0	0	0
05205	Cat Expenses	500	0	0	500	0	0	0	0	0	0	0
05206	Ranger Expenses	5,000	0	0	5,000	0	0	0	0	0	0	0
05207	Fines and Penalties - Animal Control	0	0	0	0	0	0	0	0	0	0	0
05208	Dog Registration Fees	350	36	350	350	0	350	350	350	0	0	0
05209	Cat Registration Fees	100	0	100	100	0	100	100	100	0	0	0
05299	Admin Allocated to Animal Control	8,121	3,295	0	8,121	0	0	0	0	0	0	0
		450	25,547	450	46,129	2,208	46,129	46,129	46,129	0	0	0
<i>Emergency Services</i>												
05301	Emergency Services Programs Expenses	1,000	798	0	1,000	0	0	0	0	0	0	0
05307	Police Station Costs	2,572	1,843	0	2,572	0	0	0	0	0	0	0
05399	Other Expenses Related to Law Order Safety	0	5,035	0	3,500	3,500	0	0	0	0	0	0
		0	7,677	0	7,072	3,500	7,072	7,072	7,072	0	0	0
		6,450	103,400	8,089	100,171	3,500	100,171	100,171	100,171	0	0	0
5 TOTAL LAW ORDER & PUBLIC SAFETY												

SCHEDULE 7 HEALTH												
<i>Health Expenses</i>												
07700	EHO Contract	17,500	7,281	0	17,500	0	0	0	0	0	0	0
07701	Nurse Expenses	150,000	0	0	50,000	-100,000	50,000	50,000	50,000	0	0	0
07702	Other Expenses Relating to Health	0	0	0	0	0	0	0	0	0	0	0
07704	Income Relating to Health	0	0	0	0	0	0	0	0	0	0	0
07705	Septic Tank Application fees collected	500	0	500	0	0	500	500	500	0	0	0
07706	Purchase Furniture & Equipment - Health	0	0	0	0	0	0	0	0	0	0	0
07799	Admin Allocation - Health	12,182	12,496	0	12,182	0	12,182	12,182	12,182	0	0	0
		500	19,777	500	79,682	(100,000)	79,682	79,682	79,682	0	0	0
		500	19,777	500	79,682	(100,000)	79,682	79,682	79,682	0	0	0
7 TOTAL HEALTH												

SCHEDULE 8 EDUCATION AND WELFARE													
<i>Welfare & Education</i>													
08200	Other Expenses Relating to Welfare & Education	0											
08201	Menzies School - Donations Paid	9,500											
08204	Collections Goldfields Care Donations	0											
		9,500	0	0	0	0	0	0	0	0	0	0	0
	8 TOTAL EDUCATION AND WELFARE	9,500	0	0	0	0	0	0	0	0	0	0	9,500
SCHEDULE 9 HOUSING													
<i>Staff Housing</i>													
09101	Maintenance Staff Housing	35,263											
09102	Staff Housing Furniture - non capital	5,000											
09105	Staff House Costs Allocated to Services	(116,954)											
09121	Staff Housing Rent Income		15,000										
09122	Staff Housing Grants		0										
09123	Staff Housing Reimbursements		750										
09124	Staff Housing Other Revenue		250										
09188	Deprn Staff Housing	76,691											
		0	16,000	0	494,181	44,425	68,170	498,615	10,237	(472,378)	76,691	0	0
<i>Other Housing</i>													
09201	Maintenance Non Staff Housing	2,500											
09202	Interest Paid on Loans #17	0											
09203	Interest Paid on Loans #Other	0											
09204	Housing Lease Payments	17,500											
09206	Other Housing Rental Fees		2,500										
09207	Dept of Housing Leases - Teachers		44,000										
		20,000	46,500	0	27,474	24,647	11,000	35,500	27,000	7,000	2,500	-8,500	8,500
	9 TOTAL HOUSING	20,000	62,500	521,656	69,071	545,115	37,237	46,500	37,237	(472,378)	7,000	2,500	8,500

SCHEDULE 10 COMMUNITY AMENITIES									
<i>Domestic Refuse</i>									
10100 Domestic Refuse Expenses	14,068	6,345	16,942	6,350	19,068	5,000	increased exps		
10101 Income Relating to Sanitation - Household Bins & Refu						0			
10188 Refuse Collection - Depreciation	7,109		7,389		7,109	0	Deprn non cash account		
10199 Overheads Allocated to Sanitation	0		0		0	0	Non cash admin account		
	6,350	6,345	24,331	6,350	26,177	5,000			
<i>Other Sanitation</i>									
10200 Maintenance Tip Site	44,669		41,488		76,000	31,331	allocation		
10201 Litter & Graffiti Control Expenses	30,156		601		500	-29,656	allocation		
10204 Purchase Rubbish Bins - Sanitation - Other	2,500		0		2,500	0			
	77,325	0	42,089	0	79,000	1,675			
<i>Protection of the Environment</i>									
10500 Expenses Relating to Protection of Environment	0		0		0	0			
10501 Income Relating to Protection Of Environment	0		0		0	0			
	0	0	0	0	0	0			
<i>Regional Development</i>									
10600 Costs Relating to Town Planning & Regional Development	35,000		24,097		35,000	0	fining		
10601 Income Relating to Town Planning & Regional Develop	0		0		0	0			
	35,000	0	24,097	0	35,000	0			
<i>Community Amenity</i>									
10700 Expenses Relating to Other Community Amenities	14,794		0		14,794	0			
10701 Menzies Public Conveniences	11,250		15,149		26,250	15,000	increased exps		
10702 Maintenance - Cemetery	17,555		7,787		17,555	0			
10704 Public Conveniences Kookynie	3,650		8,203		15,650	12,000	increased exps		
10799 Deprn	0		285		0	0	Deprn non cash account		
10706 Grants for Other Community Amenities	0		0		0	0			
	47,249	0	31,424	0	74,249	27,000			
10 TOTAL COMMUNITY AMENITIES	190,751	6,345	121,941	6,350	214,426				

SCHEDULE 11 RECREATION & CULTURE		Public Halls and Civic Centres											
11101	Maintenance - Hall	100	37,396	0	1,903	100	37,396	0	0	0	0	0	0
11103	Hall Hire Fees	0	0	0	0	0	0	0	0	0	0	0	0
11104	CLGF Grant - Toilet Upgrade - Halls	25	0	0	0	25	0	0	0	0	0	0	0
11105	Hire Fees - Chairs & Tables	350	0	270	0	350	0	0	0	0	0	0	0
11107	Sale of Water - Hall Standpipe	475	37,396	270	1,903	475	37,396	0	0	0	0	0	0
Recreation & Sports													
11300	Sports Courts Utilities		1,500		4,165		7,000	5,500	Increased exps				
11301	Other Recreation Expenses		2,000		11,398		16,000	14,000	Increased exps				
11303	Parks & Gardens - Jobs		170,000		78,092		125,000	-45,000	Improved allocations to jobs etc				
11304	Playground Equipment Maintenance		5,979		107		5,979	0					
11306	Golf Club Expenses		10,500		11,855		19,500	9,000	Increased exps				
11307	Water Park Operations		18,344		14,731		28,344	10,000	Opened end of DEC 2014				
11308	Grant Received- Menzies Water Park	270,000	0	0	50,200	285,000	66,934	-15,000	LW \$135k & DSR \$150k				
11388	Depreciation Other Sport & Recreation		34,144		83,307		81,210	32,790	Deprn Non Cash account				
11399	Other Expenses - Other Sport & Recreation		81,210		0		195,988	11,290	Non cash admin account				
		270,000	323,677	0	253,854	285,000	195,988	11,290					
Rebroadcasting													
11400	Expenses Relating to Television Radio		2,500		10,015	21,650	24,150	21,650					
11402	SBS TV Digital Service Subsidy Received	0	0	0	0	0	0	-21,650					
		0	2,500	0	10,015	21,650	301,348	0					
Libraries													
11500	Training Libraries		2,000		0		2,000	0					
11501	Postage & Freight Libraries		1,000		289		1,000	0					
11502	Printing Libraries		0		0		0	0					
11503	AMLIB Fees Libraries		1,200		0		1,200	0					
11505	Books & Programs Libraries		0		0		0	0					
11599	Admin Allocated Libraries		8,121		8,331		8,121	0	Non cash admin account				
		0	12,321	0	8,620	0	12,321	0					
Heritage & Culture													
11600	Heritage Consultants Costs		20,000		2,220		20,000	0					
11601	Heritage Utilities Costs		0		0		0	0					
11602	Niagara Dam Review		25,000		0		25,000	0					
11603	Old Post Office Maintenance		2,833		1,131		2,833	0					
11605	Old Butcher Shop Maintenance		2,000		0		2,000	0					
11606	Museum Shed Maintenance		8,200		710		8,200	0					
11618	CLGF Grants - Other Culture	0	0	0	0	0	0	0					
11619	Lottery West Grants- Other Culture	0	58,033	0	4,061	0	58,033	0					
		0	58,033	0	4,061	0	58,033	0					
Museums													
11701	Anzac War Memorial Maintenance		2,041		2,335		2,041	0					
11702	Anzac War Memorial Utilities		500		144		500	0					
11703	Anzac War Memorial Events		20,000		0		20,000	0					
11799	Anzac War Memorial Grant	50,000	0	0	0	0	0	50,000	Maybe possible 15/16				
		50,000	22,541	0	2,479	0	22,541	50,000					
		320,475	456,468	270	280,932	307,125	627,626	50,000					
11 TOTAL RECREATION & CULTURE													

Nursery												
13501	Nursery Operational Expenses		7,144			0					-7,144	cf to 15/16 ~10k
		0	7,144	0	0	0	0	0	0	0	(7,144)	
13630	Purchase Furniture & Equipment - Other Economic Services		0			0					0	
		0	0	0	0	0	0	0	0	0	0	
CRC												
13701	Community Development Manager		80,000			82,513					110,017	allocations see 14600
13702	CRC Salaries & Wages		122,179			130,744					174,326	allocations see 14600
13703	CRC Insurances		8,000			5,954					6,000	0
13704	CRC Maintenance		10,000			5,252					10,000	0
13705	CRC Travel Expenses		1,000			249					1,000	0
13706	CRC Postage & Freight		1,750			223					1,750	0
13707	CRC Print & Stationary		11,000			7,939					11,000	0
13708	CRC Other admin expenses		500			276					500	0
13709	CRC Membership Fees		1,000			800					1,000	0
13710	CRC Computing Costs		10,000			5,669					10,000	0
13711	CRC Furniture NON Capital		20,000			4,205					20,000	0
13712	CRC Uniforms		1,500			0					1,500	0
13713	CRC Telephone Card Purchases		10,000			3,326					10,000	0
13714	CRC Cost of Goods For Re-sale		14,500			14,059					14,500	0
13715	CRC Marketing & Promotion		10,000			5,426					10,000	0
13716	CRC Utilities		5,000			4,887					5,000	0
13717	CRC Refreshments		1,000			4					1,000	0
13718	CRC Cleaning		13,500			25,239					33,652	allocations see 13704
13719	CRC Training & Conference Expenses		3,000			245					3,000	0
13720	CRC Programs		10,000			0					10,000	0
13721	CRC Reimbursements		0			1,500					1,500	0
13722	CRC superannuation		0			14,359					19,146	allocations see 14600
13750	CRC Operating Grant		111,000			86,025					111,000	0
13751	CRC All Sales		15,000			15,351					15,000	0
13752	CRC Phone Card Sales		15,000			6,095					15,000	0
13753	CRC Room Hire		500			(50)					500	0
13754	Cost of Phone Cards for resale		0			455					900	allocations see 13714
		141,500	331,929	108,921	311,723	143,000	454,290	120,861				
Caravan Park												
13801	Caravan Park Grants		0			0					0	0
13802	Caravan Park Income from Charges		56,000			31,775					55,000	0
13803	Caravan Park Income from Washer & Dryers		2,000			570					2,000	0
13810	Caravan Park Salaries & Wages		0			57,869					77,158	allocations see 14600
13811	Caravan Park Maintenance		29,866			14,499					29,866	0
13812	Caravan Park Landscaping and Gardening		15,000			26,299					35,066	increased costs to date
13813	Caravan Park Other Costs		0			0					0	0
13814	Caravan Park Insurance		10,000			2,162					2,200	decreased cost- to be confirmed
13815	Caravan Park Utilities		0			16,387					21,849	allocations
13816	Caravan Park Superannuation		0			825					1,000	0
		57,000	54,866	32,345	118,040	57,000	167,139	112,273				
		214,403	1,189,960	147,423	989,836	216,123	1,438,301					
13 TOTAL ECONOMIC SERVICES												

SHIRE OF MENZIES CAPITAL TRANSACTIONS

G/L NUMBER	PARTICULARS DESCRIPTION	CURRENT BUDGET		ACTUAL TO 31/03/2015		CURRENT YEAR ACTUALS PROJECTED TO THE EOFY		Difference between Budget and Projected	COMMENTS
		INCOME	EXPEND	INCOME	EXPEND	INCOME	EXPEND		
Capital Grants									
11308	Grant Received- Menzies Water Park	270,000		135,000		285,000		-15,000	LW \$135000 & DSR \$150000
11799	Anzac War Memorial Grant	50,000		0		0		50,000	Possibly 15/16
12222	Bikewest Grants - Dual Use Paths	50,000		0		0		50,000	Not awarded
12225	Grant - MRWA Projects - Evanstone Menzies	190,000		76,000		190,000		0	
12228	Grant - Roads to Recovery	329,500		379,500		329,500		0	
12232	Grant - RRG (jobs)	360,001		360,001		360,001		0	
12236	Grant - MRWA Blackspot	0		0		0		0	
12237	Grant - WALGGC Local Roads	340,000		0		0		340,000	FAGs Road - Schedule 3 General Ops
12238	Grant - Other: Tjun Access Indigenous Access	0		0		0		0	
14575	Solar Power Units - GVROC Project	0		(800)		-1,067		1,067	TBA
09122	Staff Housing Grants	0		482,615		482,615		-482,615	R4R Funds from 11/12 budget
		1,589,501	0	1,432,316	0	1,648,049	0	-56,548	
Capital Expenses									
Land & Buildings									
14710	Purchase of land lots for town development	20,000		0		0	20,000	0	TBA
14575	Solar Power Units - GVROC Project	0		800		0	0	0	
12120	Depot Extension - Asset Upgrade	60,000		402		60,000	60,000	0	
09190	Construction of 2 New Houses Menzies CLGF 12-13 R4R	650,000		439,157		440,000	440,000	-210,000	\$199,000 was expended in 13/14
09192	Installation of Solar Panels New Houses	50,000		0		0	50,000	0	
09191	Installation of Fencing - New Houses	40,000		44,572		44,572	44,572	4,572	11% over budget at completion
09193	Installation Landscaping New Houses	48,000		40,762		40,762	88,000	40,000	budget 14/15 est. to be under allocated
09194	Installation of Sheds for New Houses	112,000		0		0	112,000	0	
09195	Installation landscaping - Shenton St Units	10,500		0		0	15,500	5,000	budget 14/15 est. to be under allocated
09196	Asbestos removal - 10 Shenton Street	30,675		0		0	0	-30,675	House is to be removed- no cost
09250	Installation New Fencing - Walsh Street Units	5,000		4,070		0	4,070	-930	under budget
Furniture & Equipment									
04240	Council Table	18,000		13,099		0	14,000	-4,000	under budget
04241	New Locking System	10,000		0		0	10,000	0	
Infrastructure Other									
05501	New Pound	20,000		11,570		0	20,000	0	
11201	Water Park Construction Project	350,000		329,753		0	330,000	-20,000	under budget
11150	Construction Project Shire Hall Toilets	180,000		0		0	180,000	0	
11750	War Memorial Construction Project	50,000		8,405		0	50,000	0	
11650	Upgrade of Old Church Menzies	25,000		0		0	25,000	0	
Infrastructure Roads									
12101	Road Construction CRSF - jobs	307,000		144,774		0	307,000	0	Evanstone Menzies Rd CRSF
CR0002									
									\$144,774.00

OVERVIEW 2014 / 2015

PROJECTED to The EOFY

BUDGET

31/03/2015

EXPENDITURE

Total Operating Expenditure
Total Capital Expenditure
(figures used in RSSbudget (p10) do not match project list (p50))
LESS

7,537,239
5,261,562
12,798,801

4,540,637
2,212,883
6,753,520

9,069,908
4,813,086
13,882,994

Depreciation

2,104,121

2,631,071

2,232,300

PLUS

10,694,680

4,122,449

11,650,694

Transfer to Reserves

87,500 interest rec

23,407 interest rec

31,210 interest rec

TOTAL CASH EXPENDITURE

10,782,180

4,145,856

11,931,904

INCOME

Balance B/F
Total Operating Revenue excluding Rates
Rates Revenue
Proceeds from Sale of assets
NON operating Capital Revenue

1,573,372
4,428,058
2,680,707
80,000
1,589,501
10,351,638

1,328,886
2,135,959
2,870,125
0
1,432,316
7,767,286

1,328,886
6,062,169
2,848,196
0
1,646,049
11,885,300

PLUS

438,000

364,639

438,000

TOTAL CASH EXPENDITURE

10,789,638

8,131,925

12,323,300

(Surplus) / Deficit

(7,458)

(3,986,068)

(341,396)

SUMMARY

BUDGET	
Operating Expenditure	7,537,239
Capital Expenditure	5,261,562
SUB	12,798,801
Operating Revenue	(7,108,766)
Sale of asset	(80,000)
Capital Revenue	(1,589,501)
SUB	(8,778,266)
(Surplus) / Deficit	4,020,535
Transfer to Reserves	87,500
Transfer from Reserve	(438,000)
Add back DEPN	(2,104,121)
Surplus B/F	(1,573,372)
(Surplus) / Deficit	<u>(7,458)</u>

YTD	
Operating Expenditure	4,540,637
Capital Expenditure	2,212,883
SUB	6,753,520
Operating Revenue	(5,008,064)
Sale of asset	(80,000)
Capital Revenue	(1,432,316)
SUB	(6,438,400)
(Surplus) / Deficit	315,120
Transfer to Reserves	23,407
Transfer from Reserve	(364,639)
Add back DEPN	(2,631,071)
Surplus B/F	(1,328,886)
(Surplus) / Deficit	<u>(3,986,068)</u>

PREDICTED PA	
Operating Expenditure	9,069,908
Capital Expenditure	4,813,086
SUB	13,882,994
Operating Revenue	(8,910,364)
Sale of asset	(80,000)
Capital Revenue	(1,646,049)
SUB	(10,556,414)
(Surplus) / Deficit	3,326,580
Transfer to Reserves	331,210
Transfer from Reserve	(438,000)
Add back DEPN	(2,232,300)
Surplus B/F	(1,328,886)
(Surplus) / Deficit	<u>(341,396)</u>

OVERVIEW IN BUDGET DOCUMENTS	
7524238	
5281562	
<u>12,785,800</u>	
2,104,121	
10,681,679	
92,759	
<u>10,774,438</u>	
1,573,372	
4,465,058	
2,890,707	
1,617,301	
<u>10,346,438</u>	
438,000	
<u>10,784,438</u>	



Confirmed Minutes
Ordinary Council Meeting 30 April 2015

NB:
The Audited Sum B/F is :
\$1,328,886
Due to the inclusion of accrued expenses not recorded until 01/07/2014
DIFF \$244,486

Cash and Cash Equivalents

12.2 FINANCE AND ADMINISTRATION BUSINESS

12.2.2 LISTING OF PAYMENTS MADE IN MARCH 2015

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION	Shire of Menzies
APPLICANT:	N/A
FILE REF:	ADM017
DISCLOSURE OF INTEREST:	None
DATE:	5 April 2015
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

12.2.2 Attachment #1 List of payments made to Creditors in March 2015

SUMMARY:

The list of payments made are being submitted to the Ordinary Council Meeting of Council.

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments made in March 2015 include cheques numbered 10206 to 10223 and direct transactions totalling \$582,466.30. The list of payments is submitted to each member of the Council on Thursday 30 April 2015.

CONSULTATION: Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment

FINANCIAL IMPLICATIONS: Nil

STRATEGIC IMPLICATIONS: Nil

VOTING REQUIREMENTS:
Simple Majority decision required

Moved: Cr Mazza

Seconded: Cr Dwyer

COUNCIL DECISION:

No: 0794

That Council approves the payments identified in the list of payments made from the Shire of Menzies Municipal Bank account in March 2015 including cheques numbered 10206 to 10223 and direct transactions totalling \$582,466.30 submitted to each member of the Council on Thursday 30 April 2015.

3:54pm

CARRIED 6/0

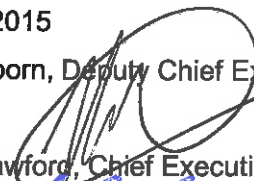

SHIRE OF MENZIES - LIST OF PAYMENTS MARCH 2015					
Ref No	Cheque /EFT No	Date	Name	Invoice Description	Amount
1	5	2/3/2015	NAB BANK FEES AND CHARGES	NAB BANK FEES AND CHARGES	\$ 103.80
2	5	19/3/2015	NAB BANK FEES AND CHARGES	NAB BANK FEES AND CHARGES	\$ 59.99
3	5	21/3/2015	NAB BANK FEES AND CHARGES	NAB BANK FEES AND CHARGES	-\$ 0.40
4	EFT165	4/3/2015	Leanne Downie	Drink coasters for Council Chambers	\$ 33.90
5	EFT166	4/3/2015	Greg Cr Dwyer	meeting & Pres Allow JAN & FEB 2015 and Travel & Comms FEB 2015	\$ 6,344.47
6	EFT167	4/3/2015	Cr Jillian Dwyer	JAN & FEB 15 Meeting Allow and FEB 15 Comms Allow	\$ 1,745.00
7	EFT168	4/3/2015	Tucker, Ian Cr	Monthly Fee Jan & Feb 2015 and Comms Fee Feb 2015	\$ 1,745.00
8	EFT169	4/3/2015	Cr Jamie Mazza	Jan & Feb 2015 Monthly Meeting Fee and Comms fee JAN 2015	\$ 1,745.00
9	EFT170	4/3/2015	Cr Justin Lee	Meeting Allow JAN & FEB 2015 and Comms Allow FEB 2015	\$ 1,745.00
10	EFT171	4/3/2015	Cr Peter Twigg	JAN & FEB 2015 Meeting Fee and FEB 15 Comms Allow & Travel	\$ 3,577.80
11	EFT172	5/3/2015	Peter Crawford	Reimburse payroll deduction	\$ 661.90
12	EFT173	9/3/2015	Digga West & Earthparts WA	Hydraulic Motor suit cleana broom, broom drive block assembly	\$ 984.50
13	EFT174	9/3/2015	Air Liquide WA Pty Ltd	Cylinder Fees	\$ 74.54
14	EFT175	9/3/2015	Australia's Golden Outback	Shire editorial in 2015 Australia's Golden Outback Holiday Planner	\$ 2,074.00
15	EFT176	9/3/2015	Bergies	Gravel Screened	\$ 396.00
16	EFT177	9/3/2015	BOC Limited	Various items	\$ 577.03
17	EFT178	9/3/2015	Business Key	Advertisement in Goldfields Business Key for 2015	\$ 719.40
18	EFT179	9/3/2015	Canning Pool & Pump Centre Pty	Liquid chlorine	\$ 350.00
19	EFT180	9/3/2015	Coates Hire	Fuel Tank	\$ 2,434.44
20	EFT181	9/3/2015	Courier Australia	Freight charges	\$ 2,251.76
21	EFT182	9/3/2015	Crest Minerals Ltd	Rates refund for assessment A4721 E29/00846 MINING TENEMENT	\$ 45.21
22	EFT183	9/3/2015	Cybersecure	Back up service	\$ 129.00
23	EFT184	9/3/2015	D & C Geraghty Pty Ltd On Behalf Of Geraghty Pastoral Trust	Accommodation for 11 nights Dennis Shillabeer	\$ 1,210.00
24	EFT185	9/3/2015	DC Transport	Pick up rock from Mt Remarkable Road Kookynie	\$ 924.00
25	EFT186	9/3/2015	Department of Housing	Rent & Water consumption 17 Onslow St Menzies	\$ 379.98
26	EFT187	9/3/2015	Eagle Petroleum (W.A) Pty Ltd	Bulk Diesel 8000lit	\$ 23,012.77
27	EFT188	9/3/2015	Fire And Emergency Services	2014/15 ESL Quarter 3	\$ 12,288.00
28	EFT189	9/3/2015	Garpen Pty Ltd	Various Parts	\$ 1,111.00
29	EFT190	9/3/2015	Goldline Distributors	Refreshments Admin	\$ 320.23
30	EFT191	9/3/2015	Goldfields Settlements	Purchase of 8 Mercer St Menzies	\$ 683.60
31	EFT192	9/3/2015	Goldfields Truck Power	Slick Disc & Rags	\$ 150.99
32	EFT193	9/3/2015	Heatley's Safety and Industrial	Tape Flagging Pink	\$ 41.59
33	EFT194	9/3/2015	Menzies Hotel	Newspapers, batteries & panadol	\$ 180.20
34	EFT195	9/3/2015	Jason Sign Makers	Road works signage	\$ 3,834.60
35	EFT196	9/3/2015	JR & A Hersey	Safety equipment	\$ 500.10
36	EFT197	9/3/2015	Breakaway C/O Key Factors	Push gravel Evanston Road	\$ 37,308.70
37	EFT198	9/3/2015	Landgate	Land Enquiry	\$ 48.00
38	EFT199	9/3/2015	Macarthur Minerals	Accommodation & meals	\$ 1,320.00
39	EFT200	9/3/2015	Mobile Pest Weed Control	Inspection to assess the risk of termite infestation	\$ 9,790.00
40	EFT201	9/3/2015	Netlogic Information Technology	Server replacement	\$ 6,099.00
41	EFT202	9/3/2015	Office National	Monthly copy charges Konica C554E	\$ 1,026.95
42	EFT203	9/3/2015	Onsite Rental Group	Fuel trailer Hire 1/2-28/2/15	\$ 2,202.01
43	EFT204	9/3/2015	Quality Railway Motel Kalgoorlie	Accommodation & Meals Peter Twigg February Meeting	\$ 441.00
44	EFT205	9/3/2015	Rapid Plastics (war)	BF FR STDING Diesel Transport TK	\$ 6,751.80
45	EFT206	9/3/2015	Right Way	Control traffic with stop slow bat	\$ 2,500.00
46	EFT207	9/3/2015	Satellite Television & Radio Australia	Supply & instal SBS FM radio services & broadcast	\$ 10,807.50
47	EFT208	9/3/2015	SGS Australia Pty Ltd	Soil samples	\$ 808.50
48	EFT209	9/3/2015	Shire Of Menzies	Roll of 200 Stamps for Rates	\$ 140.00
49	EFT210	9/3/2015	Talis Delivering Solutions	Shire of Menzies Road Condition Survey	\$ 22,645.70
50	EFT211	9/3/2015	Truck Centre (WA) PTY.LTD	Various parts	\$ 1,410.27
51	EFT212	9/3/2015	UHY Haines Norton	Accounting service fee January 2015 for preparation and lodgement of the December 2014 BAS	\$ 1,320.00
52	EFT213	9/3/2015	WA Electoral Commission	Extraordinary Election 18th December 2014	\$ 5,854.54
53	EFT214	13/3/2015	Leanne Downie	Drink coasters Chambers	\$ 16.95
54	EFT215	13/3/2015	BOC Limited	Inv 4007986505 gaskets & BSps	\$ 42.69
55	EFT216	13/3/2015	Courier Australia	Freight 27 FEB 2015 inv #0180	\$ 312.25
56	EFT217	13/3/2015	Cybersecure	Cybersecurity up to 01/04/2015	\$ 129.00
57	EFT218	13/3/2015	Daimler Trucks Perth	Various filters	\$ 1,475.72
58	EFT219	13/3/2015	Debbie Pianto	REIMBURSE dymo plastic tape x3	\$ 40.50
59	EFT220	13/3/2015	Eagle Petroleum (W.A) Pty Ltd	Fuel transactions FEB 2015	\$ 92.36
60	EFT221	13/3/2015	Goldline Distributors	Inv178224 items for resale CRC	\$ 552.16
61	EFT222	13/3/2015	Goldfields Land and Sea Council	Shire of Menzies Land Survey Inv 00000870	\$ 25,052.50
62	EFT223	13/3/2015	Beverley Golding	Cups & Plates for CRC	\$ 76.00
63	EFT224	13/3/2015	Hot Toner	Printer & Photocopier Cartridge	\$ 429.60
64	EFT225	13/3/2015	IRIS Consulting	Records Disposal Training - L Downie	\$ 359.09
65	EFT226	13/3/2015	Landgate	Job 169553 mining tenements Menzies WA	\$ 700.80
66	EFT227	13/3/2015	WesTrac Pty Ltd	Precleaner	\$ 236.84
67	EFT228	25/3/2015	Ilkurika Aboriginal Corporation	Plant Hire	\$ 60,020.77
68	EFT229	25/3/2015	Leanne Downie	Replacement image QE2 for Chambers, sugar free lollies	\$ 32.25
69	EFT230	25/3/2015	WA Local Govt Association	Advertise Town Hall Toilets Tender 01/15	\$ 1,964.31
70	EFT231	25/3/2015	Australian Taxation Office	IAS Febuary 2015	\$ 33,383.00
71	EFT232	25/3/2015	BA Henneker & CO	Air conditioners	\$ 14,281.30
72	EFT233	25/3/2015	Brad Pepper	Grader Hire	\$ 11,775.00
73	EFT234	25/3/2015	Bunnings	Film polythene Roll	\$ 484.50
74	EFT235	25/3/2015	Cabcharge Australia Limited	Cabcharges	\$ 6.00
75	EFT236	25/3/2015	Coates Hire	Fuel tank hire	\$ 2,546.57
76	EFT237	25/3/2015	Conway Highbury	Consultancy Services Local Law & Risk Management	\$ 1,292.50
77	EFT238	25/3/2015	Courier Australia	Freight	\$ 167.68

Confirmed Minutes
Ordinary Council Meeting 30 April 2015

SHIRE OF MENZIES - LIST OF PAYMENTS MARCH 2015					
Ref No	Cheque /EFT No	Date	Name	Invoice Description	Amount
78	EFT239	25/3/2015	Cutting Edges Equipment Parts	Grader Blades	\$ 1,532.30
79	EFT240	25/3/2015	Daimler Trucks Perth	Oil	\$ 859.34
80	EFT241	25/3/2015	D & B Solutions	MGL Solicitors Fees	\$ 70.40
81	EFT242	25/3/2015	Eagle Petroleum (W.A) Pty Ltd	Fuel	\$ 11,112.42
82	EFT243	25/3/2015	Forman bros	Disconnect main water at meter & cut & cap septic	\$ 432.30
83	EFT244	25/3/2015	Goldline Distributors	Refreshments & cleaning products	\$ 335.70
84	EFT245	25/3/2015	Goldfields Air Services	Airfare Kaigoorlie to Tjuntjuntjara return	\$ 6,600.00
85	EFT246	25/3/2015	Goldfields Toyota	Telstra Prepaid Recharge \$30.00	\$ 1,265.40
86	EFT247	25/3/2015	Goldfields Truck Power	Parts & repairs	\$ 588.98
87	EFT248	25/3/2015	Heatley's safety and industrial	EFT Payment 193 Rejected ReEntering: Inv for CR0002	\$ 41.59
88	EFT249	25/3/2015	Menzies Hotel	Councillor lunch	\$ 265.00
89	EFT250	25/3/2015	Ibis Style Kalgoorlie	Accommodation & meals	\$ 499.40
90	EFT251	25/3/2015	Jason Sign Makers	Signage	\$ 448.80
91	EFT252	25/3/2015	JR & A Hersey	Spray Boom M/Bike 3mt	\$ 363.00
92	EFT253	25/3/2015	Kalgoorlie Monumental Works	War Monument 50%	\$ 8,321.60
93	EFT254	25/3/2015	Kal Tel Co Services	Correct network problem, fax EFTPOS & extensions	\$ 1,065.68
94	EFT255	25/3/2015	Breakaway C/O Key Factors	Loader Hire	\$ 34,185.25
95	EFT256	25/3/2015	Kooda Contracting Pty Ltd	Wet Hire Sidetipper	\$ 44,015.02
96	EFT257	25/3/2015	Landgate	Land enquiry	\$ 48.00
97	EFT258	25/3/2015	Netlogic Information Technology	Remote consulting March 2015	\$ 8,185.25
98	EFT259	25/3/2015	Oborn Mining And Electrical	GPO circuits	\$ 4,202.00
99	EFT260	25/3/2015	Office National	Service	\$ 418.83
100	EFT261	25/3/2015	Shire Of Menzies	Stamps	\$ 220.25
101	EFT262	25/3/2015	SNAP	Rates Notices	\$ 872.00
102	EFT263	25/3/2015	Tudor House	Flags	\$ 1,430.00
103	EFT264	25/3/2015	WA Hino	New Hino	\$ 49,077.26
104	EFT265	25/3/2015	WesTrac Pty Ltd	Parts & Repairs	\$ 867.64
105	EFT266	25/3/2015	Wurth Australia	Parts & repairs	\$ 97.36
106	DD116.1	2/3/2015	BOQ Finance	Copier charges Direct Debit	\$ 1,039.68
107	DD116.2	2/3/2015	Toyota Finance	Goldfield Tourism	\$ 991.90
108	DD127.1	11/3/2015	Goldfields Toyota	Direct Debit Vehicle sub lease Golden Quest	\$ 991.90
109	DD127.2	10/3/2015	BOQ Finance	Auto BAFL	\$ 484.89
110	DD127.3	10/3/2015	Australia Post	CRC good for resale	\$ 322.79
111	DD138.1	11/3/2015	BOQ Finance	Direct Debit BAFL	\$ 389.40
112	DD142.1	3/3/2015	Prime Super	Payroll deductions	\$ 51.13
113	DD142.2	3/3/2015	Portfoliofocus Superannuation Plan	Payroll deductions	\$ 105.10
114	DD143.1	3/3/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$ 6,615.16
115	DD143.2	3/3/2015	Australian Super	Superannuation contributions	\$ 966.74
116	DD143.3	3/3/2015	BT Financial Group Superannuation	Superannuation contributions	\$ 464.80
117	DD143.4	3/3/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$ 3,859.46
118	DD143.5	3/3/2015	Australian Ethical	Superannuation contributions	\$ 244.99
119	DD144.1	13/3/2015	NAB	Credit Card CEO February 2015	\$ 413.79
120	DD147.1	4/3/2015	BOQ Finance	Photocopiers FEB 2015	\$ 1,236.06
121	DD147.2	1/3/2015	WESTNET	inv 64383399 acct 221130364	\$ 90.45
122	DD152.1	5/3/2015	NAB	FEB 15 DCEO / Interest/ Card fee	\$ 758.07
123	DD155.1	17/3/2015	WA Local Govt Superannuation Plan	Payroll deductions	\$ 6,644.55
124	DD155.2	17/3/2015	Australian Super	Superannuation contributions	\$ 1,034.40
125	DD155.3	17/3/2015	BT Financial Group Superannuation	Superannuation contributions	\$ 483.74
126	DD155.4	17/3/2015	WA Local Govt Superannuation Plan	Superannuation contributions	\$ 3,875.65
127	DD155.5	17/3/2015	Australian Ethical	Superannuation contributions	\$ 264.33
128	DD162.1	17/3/2015	Wright Express Australia Pty Ltd	direct debit from bank MOTORPASS	\$ 857.06
129	DD163.1	30/3/2015	BOQ Finance	Copier charges Direct Debit	\$ 1,236.06
130	DD163.2	30/3/2015	Goldfields Toyota	Direct Debit vehicle sub lease Golden Quest	\$ 991.90
131	10206	9/3/2015	Resource Centre Shire Of Menzies	Roll of 200 Stamps	\$ 149.10
132	10207	9/3/2015	Beacon Minerals Pty Ltd	Rates refund for assessment A4192 E77/01713 MINING TENEMENT	\$ 828.96
133	10208	9/3/2015	Dept Of Transport & Licensing	Registration MN980	\$ 51.40
134	10209	9/3/2015	Horizon Power	Lot 124 Shenton St	\$ 13,470.38
135	10210	9/3/2015	IT Vision	SR137243 Synergy soft Rates & Property Refresher online training	\$ 981.75
136	10211	9/3/2015	John Robert Venn Money	Rates refund for assessment A1196 P29/01591 MINING TENEMENT	\$ 3,245.76
137	10212	9/3/2015	McBride's Garden Centre &	Landscaping for 36 Mercer st	\$ 192.11
138	10213	9/3/2015	McLeods Barristers & Solicitors	33449 Lake Ballard Management Order	\$ 2,434.12
139	10214	9/3/2015	Minara Resources	Rates refund for assessment A2417 E39/01074 MINING TENEMENT	\$ 3,678.28
140	10215	9/3/2015	Saracen Gold Mines Pty Ltd	Rates refund for assessment A3777 P39/04935 MINING TENEMENT	\$ 89.21
141	10216	9/3/2015	Telstra	account February 2015	\$ 2,567.60
142	10217	9/3/2015	Truckline	Lube Pad round suite 50mm king pin	\$ 112.51
143	10218	9/3/2015	Water Corporation	Licence over reserve 5064 Suiter St	\$ 2,990.82
144	10219	9/3/2015	Wright Express Australia Pty Ltd	Fuel Cards	\$ 857.06
145	10220	13/3/2015	Horizon Power	unit 29 A Shenton Street Menzies -Pay#0003530030	\$ 176.41
146	10221	13/3/2015	Water Corporation	acct 9010457419 bill #0066 53 Shenton St Menzies	\$ 36.01
147	10222	25/3/2015	Comfort Inn Bay Of Isles	Accommodation & meals	\$ 459.50
148	10223	25/3/2015	Telstra	3671243453/0488242047	\$ 131.94
					\$ 582,466.30

12.2 FINANCE & ADMINISTRATION BUSINESS

12.2.3 INVESTMENTS FOR MARCH 2015

SUBMISSION TO:	Ordinary Meeting of Council, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM034
DISCLOSURE OF INTEREST:	None
DATE:	14 April 2015
AUTHOR:	Karen Oborn, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	Ordinary Council Meeting 26 th February 2015 12.2.3 Investments for January 2015

ATTACHMENTS:

12.2.3 Attachment #1 – Notice from National Australia Bank

SUMMARY:

For Council to receive the investment report for the month of March 2015

BACKGROUND:

The Chief Executive Officer is currently delegated authority to invest funds into interest bearing accounts under Delegation 2.5 – Investment of Surplus Funds and also details the reporting requirements

COMMENT:

73-300-2553 TD matured as at 28 March where surplus funds in the municipal account were invested for 30 days. Details of the investment are:

Place of investment	National Bank
Term of investment	30 days (Mature 28 March 2015)
Interest rate	2.54%pa
Amount	\$500,953.43
Interest at maturity	\$1,045.83

NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	30 days (Mature 27 April 2015)
Interest rate	2.25%pa
Amount	\$501,999.26
Interest at maturity	\$928.36

94-435-0016 TD matured as at 13 March where Reserve funds were invested for 90 days. Details of the investment are:

Place of investment	National Bank
Term of investment	90 days (Mature 13 March 2015)
Interest rate	3.51%pa

Amount	\$213,055.96
Interest at maturity	\$1,843.93

NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	90 days (Mature 11 June 2015)
Interest rate	3.03%pa
Amount	\$214,899.92
Interest at maturity	\$1,605.57

74-139-9821 TD matured as at 1st March where surplus funds in the municipal account were invested for 60 days. Details of the investment are:

Place of investment	National Bank
Term of investment	60 days (Mature 28 March 2015)
Interest rate	3.51%pa
Amount	\$1,0008,654.80
Interest at maturity	\$8,729.70

NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	30 days (Matures 30 April 2015)
Interest rate	2.79%pa
Amount	\$1,017,384.50
Interest at maturity	\$4,666.04

74-139-2216 TD matured as at 1st March where surplus funds in the municipal account were invested for 90 days. Details of the investment are:

Place of investment	National Bank
Term of investment	90 days (Mature 1 st March 2015)
Interest rate	3.51%pa
Amount	\$504,327.40
Interest at maturity	\$4,364.85

NEW TERM DEPOSIT

Place of investment	National Bank
Term of investment	90 days (Matures 30 May 2015)
Interest rate	3.11%pa
Amount	\$508,692.25
Interest at maturity	\$3,900.91

CONSULTATION:

Shire staff

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Shire of Menzies – Delegations Register

- Delegation 2.5 – Investments of Surplus Funds – Details the constraints and reporting procedures

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Reporting on Financial Activity

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

Moved: Cr Lee

Seconded: Cr Twigg

COUNCIL DECISION:

No: 0795

That Council receive the report on Investments for the month of March 2015.

3:57pm

CARRIED 6/0

**13. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN
Nil**

**14. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE
MEETING**

Moved: Cr Mazza

Seconded: Cr J Dwyer

COUNCIL DECISION:

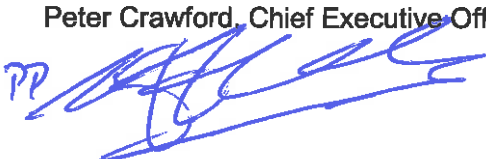
No: 0796

That Council approve the introduction of Item 14.1 Changing of Methods of Valuation of Land.

3:59pm

CARRIED 6/0

14.1 CHANGING METHODS OF VALUATION OF LAND

SUBMISSION TO:	Ordinary Council Meeting, 30 April 2015
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Menzies
FILE REF:	ADM432
DISCLOSURE OF INTEREST:	None
DATE:	23 April 2015
AUTHOR:	Glenn Bone, Project Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	Item 12.5.9 27 November 2014

ATTACHMENTS:

- 14.1 Attachment #1 Letter from AngloGold Ashanti received on 27 February 2015
- 14.1 Attachment #2 Valuation of Land – Mining

SUMMARY:

Preparation of a submission to the Minister for Local Government and Communities to apply "spot rating" (GRV) to mine site accommodation and processing plant at the Tropicana mine site owned and operated by AngloGold Ashanti Australia Limited (part of M39/1019).

BACKGROUND:

At the 27 November 2014 meeting (Minute 0635), Council formally agreed to commence the procedures to change the method of valuation for the following infrastructure operated by Anglo Gold Ashanti Australia Limited (Tropicana):

- Accommodation Village
- Processing Plant

COMMENT:

The principal details relevant to the change of method of valuation for the new mining operation are set out below:

Proposed Method of Valuing Land:

ANGLO GOLD ASHANTI AUSTRALIA LIMITED

Property Details:

Assessment 2995. M39/1019
Name Tropicana
Location 350km East of Menzies

Improvements:

Accommodation Village Accommodates 600
Processing Plant 5.8 million tpa
Mine Life 11 years

Valuation System:

Currently UV M39/1019 (ASS2995)	\$9,872.88 = (2014/15 rates on the whole of the mining lease)
Proposed GRV (indicative)	
- Accommodation Village	\$ 2,470,000
Indicative 2014/15 rating (without phase-in)	\$ 177,148
Currently UV M39/980 (ASS2975)	\$9,872.88 = (2014/15 rates on the whole of the mining lease)
Proposed GRV (indicative)	
- Processing Plant	\$ 2,000,000
Indicative 2014/15 rating (without phase-in)	\$ 143,440

Consultation

A letter was sent to Anglo Gold Ashanti Australia Limited (AGAA) on 4 February 2015 advising them of the Shire's intention to seek the Minister's approval to a change of method of valuation for the Tropicana mine site operations.

AGAA subsequently responded and advised they were prepared to accept a change of method of valuation for the accommodation village only. The company noted that the Minister's policy excludes processing plants from the GRV methodology and AGAA sees no reason to any change to that position.

While agreeing to GRV rating of the accommodation village, AGAA were not impressed with the intent to set the rates at 65% of the Menzies town site rate in the dollar. Because of virtually no direct services provided by the Shire to the Tropicana mine site, AGAA considered 20% would be a more appropriate level.

Estimated Effective Date

1 July 2015

Phase-in Consideration

Any proposal for a change of method of valuation should also include consideration as to whether there should be a phase-in of the intended change. As mentioned elsewhere, Schedule 6.1 enables a local government to phase-in the impact of the change over a period of three years.

In practical terms, such a move would ameliorate the financial impact on the relevant company quite considerably. Instead of being faced with the total impact immediately, the extra cost would be borne progressively by one third in Year 1, two thirds in Year 2 and finally, the full amount in Year 3. This would result in the relevant company saving approximately one year's impact of the rating impost over the triennium.

From the Shire's point of view the cost (reduced income) of a phase-in for Tropicana based on 2014/15 indicative Year 1 full rating, would be more than \$320,000 over the triennium.

Mining at Tropicana has now been in operation since 2007, and in the intervening period rating has continued to be applied under UV principles. Based on the estimated rating difference of \$310,716 between the two systems over this period, it is considered that this sum is substantial in itself and has already provided sufficient financial relief.

Further, it is also noted that the adjoining Shire of Laverton in recent change of method of valuation submissions, has not seen the need to phase-in valuations.

Policy Considerations

Unfortunately the process that the Shire of Menzies has been required to follow is not as simple as it was prior to December 2011 when the Minister's Rating Policy on Mining was introduced. Prior to this time local governments were at liberty to request a change of method of valuation to include processing plants as well. The policy now limits the definition of capital improvements to all permanent accommodation, recreation and administration facilities and associated buildings, and maintenance workshops existing within 100 metres of these facilities. "Permanent" is further defined as having been *in situ* for at least 12 months. However, whilst the policy allows existing arrangements for GRV rating of processing plants to continue, new applications (after 1 July 2012) will only be approved if the relevant company agrees in writing to such a proposal.

As was reported at Council's 27 November 2014 meeting, the foregoing is relevant in the context of the Shire of Laverton who had in place GRV rating of three processing plants prior to the year 2000. In their case the introduction of the Ministerial policy created a dilemma in that three new operations would be rated differently (and inconsistently), if their processing plants were not included. As part of the necessary consultancy with the mining companies, the Shire of Laverton then sought and obtained formal agreement to include the processing plants in the GRV proposal.

In the Shire of Laverton's case one of the pre-existing arrangements included Anglo Gold Ashanti's Sunrise Dam mine site. Consequently, Council agreed to the notion that because AGAA is also the operator of the Tropicana mine site, there was a good case to argue that it would be reasonable from the company's perspective to be consistent with various local governments and to agree to GRV rating of the Tropicana processing plant.

Unfortunately AGAA did not share the consistency viewpoint and declined Council's proposal to voluntarily agree to GRV rating of their processing plant. To meekly accept this outcome now would be regrettable as it would abandon any hope of achieving significant rates revenue gain. Consequently, Council should continue with its quest to achieve GRV rating of the processing plant by whatever means are presently available. Let us now look at these issues.

The critical element in this whole saga is of course the Minister's policy. The exclusion of treatment plants from GRV rating as from 1 July 2012 seems to be at odds with the Principles to which the Rating Policy is enshrined. The following is an extract from the Department of Local Government and Communities paper – "Rating Policy, Valuation of Land – Mining".

Principles

In making the decision, the following principles will be observed:

- *Objectivity*
- *Fairness and equity*
- *Consistency*
- *Transparency*
- *Administrative efficiency.*

Consistency

- *Are other relevant interests being rated in the same way? If not, why not?*
- *Is the rating proposal in accordance with the Policy – “The Application of Gross Rental Valuation to Mining, Petroleum and Resource Interests”?*

From the Shire of Menzies’ point of view the questions as posed above can be responded to in the following way:

Are other relevant interests being rated in the same way?

No. This is the Shire’s first application for a change of method of valuation. However, the Shire is very much aware that prior to 1 July 2012 other local governments were granted approval to GRV rate processing plants and that this sanction has not been revoked.

How can this situation pass the consistency test with some treatment plants being GRV rated and others not?

Is the rating proposal in accordance with the Policy – “The Application of Gross Rental Valuation to Mining, Petroleum and Resource Interests”?

No. Because it is Council’s view that the policy is inequitable and in its own right fails the test of consistency.

In making this point there is considerable merit in re-stating the lead statement under the heading of “*Principles*” – In making the decision, the following principles will be observed (emphasis added).

Policy Application

Prior to the existence of the Rating Policy, each application by a local government for a change of method of valuation would have been treated on its merits. Regardless of the present circumstances, it is submitted that this should still be the situation. A policy establishes principles on which any measure or course of action is based. However, the mere existence of a policy does not unilaterally bind the owner of the policy to slavishly follow its line of conduct in each and every case.

The Shire of Menzies submits that there is latitude through the principle of consistency for the Minister to vary his approach and approve the GRV rating of the Tropicana processing plant on the basis that AGAA is already so rated for their Sunrise Dam mine located in the Shire of Laverton.

CONSULTATION:

As an outcome from the 27 November 2014 proposal, Anglo Gold Ashanti Australia Limited was notified of the Shire’s intention to seek a change of the method of valuation and their comments sought. The company responded via an undated letter forwarded by email on 27 February 2015.

STATUTORY ENVIRONMENT:

Local Government Act 1995
Section 6.28

(1) The Minister is to –

(a) determine the method of valuation of land to be used by a local government as the basis for a rate.

(b) publish a notice of the determination in the *Government Gazette*.

(2) In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the basis of a rate on any land is to be

(a) where the land is used predominately for rural purposes, the unimproved value of the land; and

(b) where the land is used predominately for non-rural purposes, the gross rental value of the land.

Section 6.31 – Enables a local government to phase-in valuations in accordance with the provisions of Schedule 6.1.

Schedule 6.1(2) – Deals with phasing-in of valuations where a determination is made by the Minister under section 6.28 to change the method of valuing land from UV to GRV. The impact (cost) is phased-in over three years.

POLICY IMPLICATIONS:

Shire of Menzies – none

Minister for Local Government – Valuation of Land - Mining

FINANCIAL IMPLICATIONS:

Currently the land, on which the accommodation village and processing at Tropicana are located, is rated on an unimproved value. This takes no account of the infrastructure sitting on the land. A change to GRV will provide an increase in rate revenue when the infrastructure is brought to account

Indicative values are now to hand and on a rating basis over 2012/13 the following income gain can be calculated:

AngloGold Ashanti Australia Limited (Tropicana)

Accommodation Village (M39/1019) - Valuation	\$2,470,000
Processing Plant (M39/980) – Valuation	<u>\$2,000,000</u>
Total	\$4,470,000 @ 7.172c rate in the dollar (2014/15) = \$320,588

However, it should be noted that by the time Ministerial approval is obtained and a formal value procured, it is unlikely there would be any pro-rata income from this source in 2014/15. An application made soon after the Council meeting would probably become effective from 1 July 2015.

On the expenditure side, there are some upfront costs. The first expense relates to the survey of the relevant sites to enable a formal description of the rating of area in the *Government Gazette* following the Minister's approval.

In the past local governments needed to engage the services of a licensed surveyor to obtain the formal description and this tended to be a rather expensive venture. However, this is no longer the case as Landgate – Property & Valuations, are now able to provide this service at around \$500 per description. Two descriptions are required for Tropicana.

Later, there will be a further cost from Landgate – Property & Valuations, in respect to the provision of formal values. It is not known at this stage what this cost will be.

STRATEGIC IMPLICATIONS:

The change of rating basis for this new mining operation will dramatically increase the Shire's rating capacity and also create an opportunity for the Shire to achieve consistency when additional mining ventures commence operation.

VOTING REQUIREMENTS:
Simple Majority Decision required

Moved: Cr Mazza

Seconded: Cr Tucker

COUNCIL DECISION:

No: 0797

That Council:

1. In accordance with the provisions of section 6.28 of the *Local Government Act 1995*, prepare submissions to the Minister for Local Government and Communities to change the basis of rating from Unimproved Values to Gross Rental Values for the following mining operation:

Anglo Gold Ashanti Australia Limited -Tropicana

- Accommodation Village – M39/1019 – ASS2995
- Processing Plant – M39/980 – ASS2975;

2. Re-affirm its intention to apply a GRV Mining rate at 65% of the Menzies Townsite rate in the dollar; and
3. After due consideration to all relevant factors, determine it will not invoke the provisions of Schedule 6.1(2) of the *Local Government Act 1995* to phase-in valuations.

4:12pm

CARRIED 6/0

15. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS
Nil

16. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 21st May 2015 at Tjuntjuntjara commencing at 10:00am.

17. CLOSURE OF MEETING

There being no further business the Shire President closed the meeting at 4:15pm.

I, Gregory Inger hereby certify that the Minutes of the Ordinary Meeting of Council held 30 April 2015 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 21 May 2015.

Signed



Dated:

21st MAY

2015