



MINUTES

**FOR THE ORDINARY MEETING
OF COUNCIL**

THURSDAY 31 JANUARY 2013 AT

SHIRE OF MENZIES COUNCIL CHAMBERS

COMMENCING AT 10.03AM

SHIRE OF MENZIES



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SHIRE OF MENZIES

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**MINUTES FOR THE ORDINARY MEETING OF COUNCIL
HELD AT MENZIES ON THURSDAY 31 JANUARY 2013**

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President (Cr Gregory Dwyer) declared the meeting open at 10.03am, welcomed the attendees and proceeded with the Agenda as planned.

2. ANNOUNCEMENT OF VISITORS

- Mr Michael Ruane – Intermin Resources
- Ms Wendy Duncan – State Member for Mining and Pastoral
- Mr Tony Crook – Federal Member for O'Connor
- Mr Garry Agnew – PEHO/BS Shires of Menzies/Laverton/Leonora
- Mr Ashley Johns – Building Contractor

3. RECORD OF ATTENDANCE

3.1 PRESENT:

Councillors	Cr G Dwyer	President
	Cr P J Twigg	Deputy Shire President
	Cr J A Dwyer	Councillor
	Cr C K Purchase	Councillor
	Cr I R Tucker	Councillor
	Cr C Bennell	Councillor (via teleconference 10.05am)
	Cr D Hansen	Councillor (via teleconference 10.05am)
Staff:	Mr N P Crawford	Chief Executive Officer
	Ms R Jones	Deputy Chief Executive Officer

3.2 APOLOGIES

Staff: Mrs D Crawford Executive Assistant to the CEO

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

COUNCIL DECISION:

NO: 0271

Moved: Cr I Tucker

Seconded: Cr G Dwyer

That Crs Hansen and Bennell attend the meeting by electronic means.

10.05am

CARRIED: 5/0

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

10.15am CEO left the room
10.17am CEO returned to the room

9. PETITIONS/DEPUTATIONS/PRESENTATIONS

Part of this item brought forward as Mr Agnew had to leave the meeting early.

Garry Agnew

- Gave explanation to Council re J Cash's application to build a shed in Kookynie.
- Discussed Building Code of Australia (BCA)

10.27am Mr Garry Agnew left the meeting

8. CONFIRMATION OF MINUTES

8.1 MINUTES OF ORDINARY COUNCIL MEETING – 21 DECEMBER 2012

VOTING REQUIREMENTS:
Simple majority decision required

COUNCIL DECISION/OFFICER RECOMMENDATION: NO: 0272

Moved Cr J Dwyer

Seconded Cr I Tucker

That the minutes of the Ordinary Meeting of Council held on 21 December 2012 be confirmed.

10.29am

CARRIED 7/0

10.30am **CEO left the room**
10.31am **CEO returned to the room**

9. PETITIONS/DEPUTATIONS/PRESENTATIONS

Michael Ruane

- Overview of Intermin Menzies operations – First Hit, change direction to north.
- No Build Area – Onslow Street
- Yunndaga Pit – water potential

10.48am – Mr Michael Ruane left the meeting

Wendy Duncan

- Multi-use iron ore facility
- Royalties for Regions Headworks funding available + CLGF
- Business Plan (after elections)
- Details to Wendy re new enrolments in Menzies

Tony Crook

- Esperance Port Authority
- Stable Government
- R4R Benefits

COUNCIL DECISION:

NO: 0273

Moved: Cr I Tucker

Seconded: Cr J Dwyer

That the meeting be adjourned for morning tea.

11.03am

CARRIED: 7/0

11.25am **Meeting resumed. At the resumption of the meeting, Ms Duncan and Mr Crook were not in attendance.**

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 PRESIDENT'S REPORT – TABLED AT THE MEETING

21 December 2012	Following on from the Ordinary Meeting of Council, attended the Community Christmas Party
17 January 2013	Chaired the LEMC Community Meeting
26 January 2013	Attended the Australia Day Breakfast in Menzies

COUNCIL DECISION:

NO: 0274

Moved: Cr P Twigg

Seconded: Cr J Dwyer

That the President's report, as tabled, be received

11.30am

CARRIED 7/0

11. REPORTS OF COMMITTEES AND OFFICERS

11.2 FINANCE AND ADMINISTRATION BUSINESS

11.2.1 FINANCIAL REPORT

SUBMISSION TO:	Ordinary Meeting of Council 31 January 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	A/2/6
DISCLOSURE OF INTEREST:	The author has no interest in this item
DATE:	22 January 2013
AUTHOR:	Rose Jones, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

Attachment 11.2.1a - Monthly Statement of Financial Activity and associated reports, including the Compilation Report from UHY Haines Norton

SUMMARY:

Statutory Financial Reports are submitted to Council for receipt as a record of financial activity during the reporting month

BACKGROUND:

The monthly reports have been prepared by UHY Haines Norton to reflect revenue and expenditure transactions for the period to 30 November 2012

COMMENT:

A compilation Report is prepared by UHY Haines Norton to support the report and alert Council to matters of significance or trends outlined by the report presented.

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations – Regulation 34

POLICY IMPLICATIONS:

Nil

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER RECOMMENDATION:	NO: 0275
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Moved: Cr J Dwyer

Seconded: Cr P Twigg

That Council acknowledges receipt of the Statement of Financial Activity and associated reports for the period to 30 November 2012.

12.17pm

Carried: 7/0

11.2.2	PAYMENTS TO CREDITORS IN NOVEMBER 2012
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SUBMISSION TO:	Ordinary Meeting of Council 31 January 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	A/2/6
DISCLOSURE OF INTEREST:	The author has no interest in this item
DATE:	23 January 2013
AUTHOR:	Rose Jones, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

Attachment 11.2.2a - List of payments made to Creditors in November 2012

SUMMARY:

The list of payments made is required to be submitted to the Ordinary Meeting of Council

BACKGROUND:

Payments have been made by both cheque payment and electronic funds transfer from Council's Municipal bank account and duly authorised as required by Council Policy. These payments have been made under authority delegated to the CEO and are now reported to Council for approval.

COMMENT:

Payments in November 2012, include cheques numbered 9501 to 9526 and 9534 and direct payments totalling \$405,972.79

CONSULTATION:

Nil

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulation 13

POLICY IMPLICATIONS:

Policy 4.7 – Creditors – Preparation for payment
Previously Policy 3.8 – Signing of cheques was in place in October 2012

FINANCIAL IMPLICATIONS:

Nil

STRATEGIC IMPLICATIONS:

Nil

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER RECOMMENDATION:	NO: 0276
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Moved: Cr I Tucker

Seconded: Cr J Dwyer

That Council approves the payments identified in the list of Payments made from the Shire of Menzies Municipal Bank account in November 2012 including cheques numbered 9501 to 9526 and 9534 and direct payments totalling \$405,972.79

12.22pm

Carried 7/0

11.2 FINANCE AND ADMINISTRATION BUSINESS

11.2.3 DEBTOR WRITE OFF

SUBMISSION TO:	Ordinary Meeting of Council, 31 January 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	A/2/3
DISCLOSURE OF INTEREST:	The author has no interest in this matter
DATE:	24/01/13
AUTHOR:	Rose Jones, Deputy Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Peter Crawford, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	
PREVIOUS MEETING REFERENCE:	

ATTACHMENTS:

None

SUMMARY:

A review of Outstanding Debtor balances has been carried out over the last few months and remaining uncollectible revenue balances identified.

BACKGROUND:

The management of revenue collection is an integral aspect of prudent financial management. It has been brought to Council's attention that some debtor balances of long standing may no longer be collectible.

COMMENT:

The review identifies the following balances that require to be written off. Reasons for the decision to write off debts are also shown.

Alderton, Louise	Postage for artwork	31.60	Left district
Babb, Anthony	Building permit	103.63	Permit not picked up
Blizzard, Brenda	Library charge	15.40	Uneconomic to collect
Cleasby, Ron	Private work	63.00	Thought to have been paid
Dalgety, Kevin	Gas and housing bond	640.00	Left accommodation – bond not required
Farrar, Mick	Power charges	669.10	Goongarrie – tenancy period in dispute.
Fleming, Dave	Rent	792.00	Deceased
Fortress Homes	Items re construction	838.00	No longer in business

	at 40 Mercer Street		
Golden Quest Trails Association	Vehicle lease	1249.73	Paid
Intermin Resources	Water leak – Railway station	9066.41	Leak caused by Shire staff (not recoverable)
Lansdown, Lloyd		228.85	Deceased
Lee, Justin	Private phone calls	234.02	Disputed
McCarthy, John	Private power etc	651.65	Agreement on termination precludes further charges
Menzies Remote School	Unknown	10.00	Believed to have been paid
Rural Road Services	Rent	275.00	Charged in error
Shire of Leonora	Trailer part	69.95	Correct debtor not identified
Tucker, Andrew	Damage to new kerbing	167.20	Not collectible - charge raised in error
St John Ambulance	Training Course reimbursements	1641.68	May relate to course participants who did not attend training
Warren, Charles	Gas for Caravan	135.00	Should have been paid by Shire – work Caravan
Total		\$16,882.22	

CONSULTATION:

Peter Crawford, CEO
 Carol McAllan, Rates Officer

STATUTORY ENVIRONMENT:

Local Government Act 1995
 Section 6.12 Power to defer, grant discounts, waive or write-off debt
 Financial Management Regulation 26

POLICY IMPLICATIONS:

Delegation 2.6 DCEO is delegated to write off amounts up to \$500

FINANCIAL IMPLICATIONS:

A provision for doubtful debts exists to allow for non-recovery of these amounts

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority decision required

COUNCIL DECISION/OFFICER RECOMMENDATION:	NO: 0277
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Moved: Cr P Twigg

Seconded: Cr J Dwyer

That Council resolves that the Debtor balances that have been outlined above as not economically recoverable, and totalling \$16,882.22 are to be written off.

12.34pm

Carried: 7/0

12.34pm Mr Ashley Johns entered the room to discuss plans for public toilets

12.48pm Mr Ashley Johns left the room

11.4 MANAGEMENT AND POLICY BUSINESS

11.4.1	RENEWAL OF AGREEMENT – MENZIES COMMUNITY POSTAL AGENT AGREEMENT
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SUBMISSION TO:	Ordinary Meeting of Council, 31 January 2013
LOCATION:	Shire of Menzies
APPLICANT:	Australia Post
FILE REF:	P/4/1
DISCLOSURE OF INTEREST:	None
DATE:	9 January 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment 11.4.1a – Community Postal Agent Agreement

SUMMARY:

For Council to approve the affixing of the Common Seal to the Community Postal Agent Agreement between the Shire of Menzies and Australia Post.

BACKGROUND:

When the Shire of Menzies assumed the agency for the Australia Post Office Agency, an agreement was signed by the parties agreeing to certain conditions.

A new agreement was sent to the Shire in July of 2012 by Australia Post requesting that the agreement be renewed. Australia Post was advised at the time that the CRC (and the Post Office Agency) may be being handed over to the Menzies Youth and Community Group to be run by that group. Australia Post was happy to wait until that matter was resolved before signing the new agreement.

COMMENT:

A new agreement was received recently with a request that it be signed, affixed with the seal and returned as the matter of insurance was in the balance. The CEO requested the Shire President assist in affixing the seal and the document was returned to Australia Post.

As per the conditions of Delegation 2.1 – Use of Common Seal, approval is being sought to approve the actions of the CEO. No significant variation in the conditions of the agreement are contained within the renewal agreement.

This action also does not prevent Council surrendering the Postal Agency to private enterprise should such a request be made.

CONSULTATION:

Cr G Dwyer – Shire President

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Delegations Register

- Delegation 2.1 – Use of Common Seal

POLICY IMPLICATIONS:

Council has no policies in relation to this matter.

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER RECOMMENDATION NO: 0278

Moved: Cr J Dwyer

Seconded: Cr P Twigg

That Council approves the actions of the Chief Executive Officer in the affixing of the Common Seal to the Community Postal Agent Agreement with Australia Post.

12.49pm

Carried: 7/0

11.4 MANAGEMENT AND POLICY BUSINESS

11.4.2	WA LOCAL GOVERNMENT CONVENTION 7 – 9 AUGUST 2013
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SUBMISSION TO:	Ordinary Meeting of Council, 31 January 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	W/1/4
DISCLOSURE OF INTEREST:	The author has an interest to the extent that he may be attending the convention
DATE:	21 January 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment 11.4.2a – WALGA Circular

SUMMARY:

For Council to consider approving attendance at the WA Local Government Convention in August 2013

BACKGROUND:

Each year, the Western Australian Local Government Association (WALGA) organises a convention that elected members and CEOs attend to further their experience and knowledge of issues affecting local governments.

Notice has been received from WALGA that the convention this year will be held between 7 and 9 August 2013 at the Perth Convention and Exhibition Centre.

COMMENT:

The notice this year detailing the convention dates is very early, due to the fact that accommodation may be quite difficult to obtain later in the year.

To this end, it would be prudent of Council to elect to reserve a number of rooms at a suitable venue for Members who may be nominated at a later date to attend the convention. If rooms are reserved, it will be simpler to cancel at a later date than trying to obtain rooms in a few month's time when they may not be available.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

Will be provided for in the annual budget

STRATEGIC IMPLICATIONS:

Will assist in the better discharge of duties as elected Members

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER RECOMMENDATION NO: 0279

Moved: Cr I Tucker

Seconded: Cr K Purchase

That Council approves the reservation of five rooms at the Pan Pacific Hotel, Perth for Members and the CEO attending the WA Local Government Convention in August 2013, with attendees to be confirmed by Council at a later date.

12.50pm

Carried: 7/0

11.4 MANAGEMENT AND POLICY BUSINESS

11.4.3 MANAGER WORKS AND SERVICES – RESIGNATION

SUBMISSION TO:	Ordinary Meeting of Council, 31 January 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	S/4/4
DISCLOSURE OF INTEREST:	None
DATE:	9 January 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment 11.4.3a – Manager Works and Services Position Description and General Conditions of Employment

SUMMARY:

For Council to approve the position description and conditions of employment for the Manager Works and Services position.

BACKGROUND:

The current incumbent, Mr Brian Howson was engaged on 12 March 2012 on a contract of employment for a period of one year. Mr Howson recently advised that he would not be seeking a renewal of his contract.

As such, it will be necessary to advertise the position of Manager Works and Services to enable a replacement to be sourced prior to Mr Howson's departure.

COMMENT:

As the position of Manager Works and Services is a designated senior position, it will be subject to a contract of employment. Attached as Attachment 11.4.3a is the position description and general conditions of employment which was advertised on Saturday, 12 January 2013.

It is expected that the potential to attract a suitable applicants will be difficult in today's environment and the salary package has been assembled with this challenge in mind.

The position has been advertised in the West Australian newspaper as well as on two internet sites, Career One and Seek.

As this position is designated as a senior staff member, Council needs to ratify the calling of applications to fill the role.

CONSULTATION:

Cr G Dwyer – Shire President

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 5.37(2) – Requires that Council be informed of the proposal to employ a senior employee

POLICY IMPLICATIONS:

Policy 5.2 – Denotes this position as that of a designated senior staff member

FINANCIAL IMPLICATIONS:

Currently provided for in the Budget

STRATEGIC IMPLICATIONS:

Will assist in the continuity of service delivery

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER RECOMMENDATION NO: 0280

Moved: Cr J Dwyer

Seconded: Cr I Tucker

That Council:

1. Approves the proposal to employ a senior staff member (Manager Works and Services), and,
2. Appoints Cr G Dwyer, Cr J Dwyer, Cr I Tucker, Cr K Purchase, Cr P Twigg, Cr D Hansen and Cr C Bennell and the Chief Executive Officer as members of the interview panel.

12.53pm

Carried: 7/0

11.4 MANAGEMENT AND POLICY BUSINESS

11.4.4 COUNCILLORS INFORMATION BULLETIN 12/12

SUBMISSION TO:	Ordinary Meeting of Council 31 January 2013
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	C/9/2
DISCLOSURE OF INTEREST:	None
DATE:	21 January 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Nil

SUMMARY:

For Council to receive the Information Bulletin.

BACKGROUND:

The Information Bulletin 12/12 containing general and confidential information was previously circulated to Councillors.

COMMENT:

The intent of the Information Bulletin is to keep Council updated with the latest information relevant to the role of elected members.

Due to some confidential documents contained therein, the Information Bulletin is not for the general public's viewing and should be kept secure at all times.

CONSULTATION:

None

STATUTORY ENVIRONMENT:

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine local government policies; and Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

None

STRATEGIC IMPLICATIONS:

The Information Bulletin is designed to keep Councillors updated with information relevant to their roles as elected members.

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER RECOMMENDATION

NO: 0281

Moved: Cr J Dwyer

Seconded: Cr P Twigg

That Council acknowledges receipt of Information Bulletin 12/12 for the period ended 31 December 2012.

12.54pm

Carried: 7/0

12. ELECTED MEMBERS MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY A DECISION OF THE MEETING

COUNCIL DECISION:

NO: 0282

Moved: Cr K Purchase

Seconded: Cr J Dwyer

That Council considers the following business of an urgent nature introduced by a decision of the meeting:

13.1 Goldfields Digital Television Conversion Project

Carried 7/0

13.1 Goldfields Digital Television Conversion Project

SUBMISSION TO:	Ordinary Meeting of Council, 31 January 2013
LOCATION:	Shire of Menzies
APPLICANT:	Shire of Coolgardie
FILE REF:	T/2/2
DISCLOSURE OF INTEREST:	None
DATE:	25 January 2013
AUTHOR:	Peter Crawford, Chief Executive Officer
SIGNATURE OF AUTHOR:	
PREVIOUS MEETING REFERENCE:	None

ATTACHMENTS:

Attachment 13.1a – Shire of Coolgardie Agenda Item to February 2013 Meeting of Council.

SUMMARY:

For Council to ratify the Shire of Coolgardie's decision to award the tender for the digital television changeover to Satellite Television and Radio Australia.

BACKGROUND:

Some time ago, the Shires of Coolgardie, Menzies, Leonora and Laverton were successful in gaining Royalties for Regions funding through GVROC to support the process of changing over from analogue to digital television.

The four Shires jointly agreed that the Shire of Coolgardie be the Lead Authority in the tender process.

COMMENT:

The Shire of Coolgardie prepared the tender documents and called tenders for the supply, installation and commissioning of digital broadcasting equipment. Tenders were then assessed and an Agenda Item prepared for the Council of the Shire of Coolgardie recommending that the tender be awarded to Satellite Television and Radio Australia (See Attachment 13.1).

The Shire of Coolgardie now seeks endorsement from the Shire of Menzies in their awarding of the tender to Satellite Television and Radio Australia.

As the entire process has been fully ratified by the respective CEO in the group at every stage along the way, and complies with the *Local Government Act 1995*, this endorsement should be only a formality.

CONSULTATION:

Shires of Coolgardie, Leonora and Laverton.

STATUTORY ENVIRONMENT:

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies; and,
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS:

Council has no Policies in relation to this matter

FINANCIAL IMPLICATIONS:

No implications are applicable as all costs are fully funded from Royalties for Regions.

STRATEGIC IMPLICATIONS:

Providing facilities for the residents of the district.

VOTING REQUIREMENTS:

Simple Majority Decision required

COUNCIL DECISION/OFFICER RECOMMENDATION NO: 0283

Moved: Cr K Purchase

Seconded: Cr J Dwyer

That Council endorses the actions of the Shire of Coolgardie in awarding the contract for the Goldfields Digital Television Conversion Project (Tender RFT # 051/13) to Satellite Television and Radio Australia at the Tendered price of \$547,575.60 (inc GST).

1.05pm

Carried: 7/0

14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

COUNCIL DECISION:	NO: 0283
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Moved: Cr J Dwyer

Seconded: Cr I Tucker

That this meeting be closed to members of the public and move behind closed doors to discuss:

1.06pm

Carried: 7/0

14.1 WRITE OFF DEBT

COUNCIL DECISION:	NO: 0284
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Moved: Cr P Twigg

Seconded: Cr J Dwyer

That Council agrees to write off the amount of \$3,734.50 which was overpaid to an employee through an administration error.

1.12pm

Carried: 7/0

COUNCIL DECISION:	NO: 0285
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Moved: Cr J Dwyer

Seconded: Cr I Tucker

That Council comes out from behind closed doors.

1.13pm

Carried: 7/0

As no members of the public were present, the President did not read out the resolution from behind closed doors.

15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday 28 February 2013 in the Council Chambers at Menzies commencing at 10.00am

1.18pm – the CEO left the room

1.20pm – the CEO re-entered the room

16. CLOSURE OF MEETING

The Chairperson closed the meeting at 1.29pm.

17. CERTIFICATION BY CHAIRMAN

I, _____ hereby certify that the Minutes of the Ordinary Meeting of Council held 31 January 2013 are confirmed as a true and correct record, as per the Council Resolution of the Ordinary Meeting of Council held on 28 February 2013.

Signed _____

Dated: _____ 2013