



MINUTES

ORDINARY COUNCIL MEETING

The Menzies Council Chambers,
Shenton Street Menzies

Thursday February 24th, 2011
Commencing At 9.22am

SHIRE OF MENZIES



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SHIRE OF MENZIES

ORDINARY COUNCIL MEETING

FEBRUARY 24TH, 2011

Commencing at 9.22 am

In the Shire Council Chambers,
Shenton St, Menzies

MINUTES

1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President (Cr. Gregory Dwyer) declared the meeting open and welcomed the attendees and proceeded with the agenda as planned

2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

Attendance:

Councillors	Cr Gregory Dwyer	President
	Cr Greg Stubbs	Deputy President from 10.15am
	Cr Kevin Pusey	Councillor
	Cr Ian Tucker	Councillor
	Cr Aileen Kelly	Councillor
	Cr Lloyd Lansdown	Councillor from 1.16pm
	Cr Jillian Dwyer	Councillor
Staff:	Mr Brian Seale	Chief Executive Officer
	Ms Carol McAllan	Deputy Chief Executive Officer
Visitors	Ms Jenni Law	Department of Local Government.
	Mr Andrew Borrett	Department of Local Government.

Meeting adjourned at 9.24am

Cr Greg Stubbs entered chambers at 10.14am

Meeting resumed at 10.24am

Meeting adjourned at 10.25am

Meeting resumed at 10.40am

3 RESPONSES TO PREVIOUS PUBLIC QUESTION TIME TAKEN ON NOTICE

None

4 PUBLIC QUESTION TIME

None

5 DECLARATIONS OF INTEREST / APPLICATIONS FOR LEAVE OF ABSENCE.

BW Seale declares an interest in Item 9.31

6 PETITIONS / DEPUTATIONS / PRESENTATIONS

Jenni Law and Andrew Borrett address Council.

7 CONFIRMATION OF PREVIOUS MINUTES

7.1 Confirmation of the Minutes of the ordinary Council held January 27th, 2011 as presented be adopted.

MOVED Cr Pusey

SECONDED Cr Kelly

Carried 6/0

8 QUESTIONS ON NOTICE.

8.1 Questions on Notice

None

9 REPORTS OF COMMITTEES AND OFFICERS

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- 9.31 Consultants Submission for the Negotiation of the C.E.O's Contract.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Carol McAllan, D/Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY

That the Financial Statements and Reports to the statements to January 31st, 2011 as presented be adopted.

BACKGROUND:

The Financial Reports (AAS27) are presented monthly, generated by our off-site Accountants, UHY Haines Norton and printed in our office.

COMMENT:

Included in these Financial Reports, (which are an equivalent of a quarterly financial report) are a rates report and a report on reserves funds

CONSULTATION:

Ms Mandy Wynne, Haines Norton. Reporting on Financial Activity

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996 Regulation 34

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

None.

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION

ITEM 9.1

MOVED Cr Pusey

SECONDED Cr Kelly

That the Financial Statements and Reports to the statements to January 31st, 2011 as presented be adopted.

Carried 6/0

9.2 ACCOUNTS FOR PAYMENT TO JANUARY 31ST, 2011 .

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Carol McAllan, D/Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY

To approve cheque numbers from 847 to 907 including direct debits and bank statement transfers totalling \$172,570-11 as presented for payment in terms of the submitted lists.

BACKGROUND:

This report is a standard mandatory requirement.

COMMENT:

This report was deferred from the November meeting due to the submission, preventing the Council opportunity to address the report at that time.

CONSULTATION:

Ms Mandy Wynne, Haines Norton.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996 Regulation 13, 34

POLICY IMPLICATIONS:

All signing of cheques were carried out as per Policy 3.8.

(All amounts over \$15,000.00 were counter signed by a Council Member).

FINANCIAL IMPLICATIONS:

Reduction to the Municipal Fund Balance

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION

ITEM 9.2

MOVED Cr Pusey

SECONDED Cr

To note cheque numbers from 847 to 907 including direct debits and bank statement transfers totalling \$172,570-11 were paid as presented in terms of the submitted lists.

Carried 6/0

9.3 AGED RATE AND SUNDRY DEBTOR REPORT TO JANUARY 31ST, 2011

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the report of aged rate debtors and Sundry Debtors as at January 31st, 2011 as required by Council on a monthly basis, to evidence the extent of outstanding indebtedness and to display the evident controls being applied and the collections achieved in this critical aspect of the Shire's operations.

BACKGROUND:

This reporting mechanism is a standard requirement as called for by Council

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION

ITEM 9.3

MOVED Cr Stubbs

SECONDED Cr Kelly

To receive the report of aged Rate debtors and Sundry Debtors as at January 31st 2011, as required by Council to be submitted on a monthly basis, to evidence the extent of outstanding indebtedness and to display the evident controls being applied and the collections achieved in this critical aspect of the Shire's operations, with a write-off of the following debtors being recommended as uncollectable for the following illustrated reasons..

- | | | |
|--------------------------|----------|---|
| 1. Lindsay Smith | \$180 | Unemployed – Caravan Park Rental |
| 2. Justin Lee | \$400 | Bond for employees – Not applicable |
| 3. Ray Pepper | \$175 | Paid and received from Mercantile Agent |
| 4. Breakaway Earthmoving | \$696.96 | Raised in Error in 2008. (Ray Pepper) |

Carried 6/0

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider a budget variation in the 2010/11 year to accommodate additional cost associated with “Blasting” as required for the designing and constructing this road and where a contract has recently issued for this purpose.

BACKGROUND:

Council made budget provision in the sum of \$300,000 for this purpose in the 2010/11 year and recently issued a contract as awarded by tender to Breakaway Earthmoving in the sum of \$272,000. However the blasting is seen as outside of the tender provisions and an indicative cost in the sum of \$45,000 has been indicated. This is a similar figure that applied to the Sandstone / Mt Ida road last year.

COMMENT:

This work will require written quotes in terms of the Purchasing policy.

CONSULTATION:

Requested by Works Supervisor

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

Not Applicable.

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Absolute Majority required

COUNCIL DECISION

ITEM 9.7

MOVED Cr Kelly

SECONDED Cr Stubbs

To approve a budget variation in the 2010/11 year of \$20,000 to accommodate additional cost associated with “Blasting” as required for the designing and constructing of the Menzies Evanston road and where the funding could be applied to the cost centre approved for the purchase of the two houses in Onslow Street from the G.R.O.H. office, where \$200,000 is approved and will not be utilized this year. New parameters being \$320,000 for Menzies-Evanston Road and \$180,000 for GROH Housing

Carried 6/0

9.8 IMPOSITION OF A FEE/CHARGE- SULLAGE REMOVAL

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the results of the advertising for the imposition for the Fee/Charge relating to Waste water /sullage removal, as resolved by Council on January 27th, 2011 and as advertised.

BACKGROUND:

COMMENT:

CONSULTATION:

STATUTORY ENVIRONMENT:

Local Government Act 1995 – Section 6.19 requires appropriate advertising prior to imposing a fee or charge.

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

“Absolute” Majority required

COUNCIL DECISION

ITEM 9.8

MOVED Cr Pusey

SECONDED Cr Kelly

To approve of the proposed fee charge for waste water / sullage removal services as advertised to apply from February 28th, 2011, in terms of the attached detail of advertisement as no objections were received following the advertising.

Carried 6/0

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the submission from the rate payer as attached, relative to his rate arrears situation amounting to the sum of \$12,511-27 as displayed in the attached data.

BACKGROUND: This issue has been presented Council in the past.

CONSULTATION

The rate-payer visited the Shire in early February to declare his concerns which largely reflect the following issues.:

1. Request for contiguous rating on Freehold land.
2. The sum of \$3,300 was allegedly paid in cash and not applied to the assessments, though receipts have not been produced to support this.
3. Allegation that the mining rates should be so high and suggesting these are double the previous years rates.
4. Request to reverse out the interest factor as applied to this matter.
5. Request to “Work” out the remaining Shire entitlement by pushing up the refuse site in Kookynie.

STATUTORY ENVIRONMENT:	Not Applicable
POLICY IMPLICATIONS:	Not Applicable
FINANCIAL IMPLICATIONS:	The sum of \$12,511-27 has been budgeted for as collectable in this financial year.

VOTING REQUIREMENTS: Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION	ITEM 9.9
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MOVED Cr

SECONDED Cr

To support the submission from the rate payer (Ron Andrei) as attached, relative to his rate arrears situation amounting to the sum of \$12,511-27 as displayed in the attached data with the following recommendations:

1. Approve contiguous rating for adjacent freehold land (lot 283/284 Cosmos) and back date this to the earliest rate entitlement remaining unpaid.
2. Provide a one off dispensation of 50% of this alleged sum to be applied in the sum of \$1,650 as written –off as a bad debt to the cost centre for this purpose.
3. Provide formal advices to the Rate=payer that opportunity to object to the Valuer General remains with the rate-payer and requires an application to be submitted.
4. As it seems this has been a long standing issue from some years back, the reversal of the accrued interest factor is seen as reasonable, without attracting further interest until this balance has been extinguished.
5. To establish a reasonable “Work Programme” to work out this remaining balance with gravel pushing and refuse site pushing to be determined by the Works Supervisor.

Defer to March meeting

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the contents of the attached report as reflecting the views and comments made at a meeting on Tuesday June 22nd, 2010 relative to the Tjuntjuntjara community and to identify support for these comments, to consider including this report format in the Council monthly agenda as a method of ensuring Council is kept regularly informed of the progress being made by the administration in fulfilling the comments made.

BACKGROUND:

Council has endorsed the concept of this report being issued every month in order to identify what action has been taken to ensure attention is provided to these aspects.

COMMENT:

Contact with the Operations Manager (Gordon Jacob) confirmed a strong willingness and support for the council to cooperate with this office.

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9. 10

MOVED Cr Dwyer

SECONDED Cr Kelly

To note the contents of the attached Status report as at January 31st, 2011 as reflecting the views and comments made at a meeting on Tuesday June 22nd, 2010 relative to the Tjuntjuntjara community and to identify support for these comments, as advised and modified in terms of advises provided to the CEO during the meeting and to approve of including this report format in the Council monthly agenda as a method of ensuring Council is kept regularly informed of the progress being made by the administration in fulfilling the comments made relative to this community.

Carried 6/0

9.11 SALE OF RESERVE NUMBER 5112 – NIAGARA ROAD MENZIES.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the application received from the applicant (Roslyn Hodges) to purchase lot 299 being Utility reserve number 5112 as depicted on the attached plan, as requested.

BACKGROUND:

It seems the applicant presently owns the adjacent lot at lot 300 Archibald Street and seeks acquisition of the adjacent lot.

COMMENT:

This utility Reserve is vacant and unused and the letter of application is appended.

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9.11

MOVED Cr Kelly

SECONDED Cr Pusey

To support the application received from the applicant (Roslyn Hodges) to purchase lot 299 being Utility reserve number 5112 as depicted on the attached plan, as requested, in terms of the attached data.

Carried 6/0

9.12 W.A.L.G.A. GROUP REQUEST FOR RESPONSES.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 13th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider responses to the WALGA group as requested as applied to the following:

1. Local Government Standards Panel Review.
2. Licensing Agencies Commission Review Model.
3. Proposed amendments to the E.S.L. Manual.
4. Waste Management Funding issue.
5. Review of the Structure and Effectiveness of State Council and Zones.

BACKGROUND:

The WALGA group frequently seeks the views from the Council and opportunity is provided for these five issues, as presented.

COMMENT:

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9.12

MOVED Cr Kelly

SECONDED Cr Pusey

To approve of the C.E.O. providing responses to the WALGA group as requested as applied to the following, on the basis on the responses being provided to Council in the March information Bulletin:

1. Local Government Standards Panel Review.
2. Licensing Agencies Commission Review Model.
3. Proposed amendments to the E.S.L. Manual.
4. Waste Management Funding issue.
5. Review of the Structure and Effectiveness of State Council and Zones.

Carried 6/0

ITEM 9.13 NOT ADDRESSED.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider making a contribution of \$5,000 towards the Cyclassic Event for Menzies as proposed in the attached data.

BACKGROUND:

This item was raised at the January meeting, but was not addressed as it was not clear as to what funds are required for this event. Copy of that item is appended to assist councillors in this matter.

CONSULTATION:

Robert North-coat made a Presentation to Council on January 27th, 2011 and his subsequent advices are attached in this regard.

STATUTORY ENVIRONMENT:

Not applicable

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

\$5,000 will be required in this financial year for this purpose..

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9.14

MOVED Cr Pusey

SECONDED Cr Kelly

To approve making a contribution of \$5,000 towards the Cyclassic Event for Menzies as proposed in the attached data to be applied from the "Events Cost Centre" in the current budget.

Carried 6/0

ITEM 9.15 NOT ADDRESSED

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the tender submissions for the maintenance grading for the Tjuntjuntjara Community for the year 201/12, as proposed and as submitted in the attached data.

BACKGROUND:

Historically the Tjuntjuntjara Community have provided this service and Council has contributed to this with funding and supported by the State Government (M.R.W.A.) regional Road Group support for Aboriginal Access road networks.

COMMENT:

As the expectation is such that it is anticipated that the cost is likely to exceed the mandatory threshold of \$100,000 (excl. G.S.T.), then the provision of clause 11 of the Functions and General Regulations apply, where this proposed cost is required to be tendered.

Whilst the schedule of submissions as received prior to closure is appended together with the Works Supervisors recommendations, this schedule does not include the P.T.A.C. submission, as it was received late. However, Council is at liberty to accept a late submission if it chooses to do so and also decline all submissions if it chooses to do so.

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9.16

MOVED Cr Pusey

SECONDED Cr Kelly

To decline the tender submission for the maintenance grading for the Tjuntjuntjara Community for the year 2011/12 as proposed with all submissions being declined and to consider the unique nature of the contract as per 11(f) of the Local Government Functions and General Regulations 1996.

Carried 6/0

9.17 EVENTS FUNDING GRANT OPPORTUNITY.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the opportunity to join collaboratively with the other G.V.R.O.C. shires in a joint submission as proposed by Mal Osborne in the attached proposal, where he recommends the following:

1. Horse Racing Events.
2. Community Carnivals.
3. Sporting Events.
4. Music Concerts.

BACKGROUND:**COMMENT:****CONSULTATION:****STATUTORY ENVIRONMENT:****POLICY IMPLICATIONS:****FINANCIAL IMPLICATIONS:**

This proposal is intended to be supported by Grant Funding.

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION**ITEM 9.17**

MOVED Cr Kelly

SECONDED Cr Pusey

To note support to this concept with other GVROC councils in considering the opportunity to join collaboratively with the other G.V.R.O.C. shires in a joint submission as proposed by Mal Osborne in the attached proposal, where he recommends a range of possible ventures, subject to further advices from Esperance as to the consensus of views of the membership of support in this regard. Further advices are to issue to Council by April 2011, once this matter has been clarified and support from the GVROC membership has been determined.

Carried 6/0

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the opportunity as presented by the proprietors of lot 20 Shenton Street for the potential of a business development proposal presented for Council consideration.

BACKGROUND:

The owners purchase these lots in 2007/08 and have successfully merged their ownerships with a recently acquired U.C.L. lot and now have an opportunity for a development, which may present as an attraction to council to support future development in Menzies..

COMMENT:

A plan of the merged site is enclosed as required to assist Council in this deliberation.

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9.18

MOVED Cr Kelly

SECONDED Cr Pusey

To acknowledge the opportunity, at this stage, as presented by the proprietors of lot 20 Shenton Street for the potential of a business development proposal presented for Council consideration, where Council may be interested in a development in the future, where further consideration is to be presented to Council by February 2012, if a viable and appropriate development plan is available by that stage.

Carried 6/0

9.19 POLICY MANUAL AMENDMENT. - DEBT RECOVERY POLICY- OVER NINETY DAYS WITHOUT AN APPROVED ARRANGEMENT

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 14th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider a Policy Manual Amendment to accommodate the requirement for collection of the Shire's entitlement where the outstanding entitlement exceeds ninety days and where no approved arrangements exist.

BACKGROUND There is presently no adopted policy on the procedure for collection of Shire's entitlement.

CONSULTATION

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

It is prudent practice to have a policy in hand for this type of procedure to ensure the administration has clear direction to follow for the future and where the following is proposed as a suitable Policy to accommodate this intention.

1. The administration to issue reminder letters after the expiry of thirty five days from the initial submission of the account.
2. Further formal advices to issue to the Debtor after thirty days without response.
3. Advices threatening legal action will be taken to issue after twenty five days.
4. Issue summons through Councils mercantile agent after the expiry of the ninety days from account issuance, if the above attempts have failed to produce a recovery arrangement satisfactory to Council.

FINANCIAL IMPLICATIONS: Moderate legal fees to apply.

VOTING REQUIREMENTS: Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION	ITEM 9.19
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MOVED Cr Dwyer (J)

SECONDED Cr Pusey

To adopt a Policy Manual Amendment to accommodate the requirement for collection of the Shire's entitlement where the outstanding entitlement exceeds ninety days and where no approved arrangements exist, as follows to be included as Policy Clause 3.21.

1. The administration to issue reminder letters after the expiry of thirty five days from the initial submission of the account.
2. Further formal advices to issue to the Debtor after thirty days without response.
3. Advices threatening legal action will be taken to issue after twenty five days.
4. Issue summons through Councils mercantile agent after the expiry of the ninety days from account issuance, if the above attempts have failed to produce a recovery arrangement satisfactory to Council.

Carried 6/0

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24 th , 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider a policy to accommodate the potential for overflow facilities at the Caravan Park as proposed by the Caravan Industry Association of W.A., as attached.

BACKGROUND:

Council addressed this issue in September 2010 and although a resolution supported the provision of an overflow facility at the rear of the Machinery display, there is a difficulty attached to this reserve in that the purpose is defined and the intention of Council is inconsistent with that Reserve Purpose.

COMMENT:

Not Applicable

STATUTORY ENVIRONMENT:

Not Applicable.

POLICY IMPLICATIONS:

Policy is required for this facility.

FINANCIAL IMPLICATIONS:

Not applicable

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION

ITEM 9.20

MOVED Cr

SECONDED Cr

To approve a policy for inclusion in Councils Policy Manual to accommodate the potential for overflow facilities at the Caravan Park as proposed by the Caravan Industry Association of W.A., as attached and where the design of the policy is to be included in the annual review of the Policy manual to be presented to Council by June 2011.

Defer to March meeting

Council adjourned for lunch at 12.14pm
Council resumes at 1.15pm
Cr. Lansdown attends the meeting 1.15pm

9.21 CONVERSION OF THE ADMINISTRATION CENTRE TO THE RESOURCE CENTRE.

ITEM 9.21 NOT ADDRESSED

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider approval of the three accounts for payment as presented to the January Ordinary meeting of Council, which were declined for representation to the February meeting.

BACKGROUND:

This item was presented as item number 9.2 to the January 27th, 2011 meeting and these three particular payments were declined with instructions to re-present these to the February meeting for consideration.

COMMENT:

The three payments in Question are as follows:

1. Cheque number 798 in favour of Haines Norton group for \$42,680-00.
2. Cheque number 814 in favour of D.C. Reticulation for \$19,866-50
3. Cheque number 837 in favour of Menzies Aboriginal Corporation for \$5,275-00

It seems the reasons behind council excluding these payments from the approval schedule as presented to the January meeting was that items one and two were impacted by Budget Review where council was concerned over the adequacy of the provision and item three was a cheque which had been held out for further assessment with the payee.

This has since been resolved and adequate budget provision applies.

In this regard as Council has put aside \$200,000 to accommodate the purchase of the two G.R.O.H residences in Onslow Street and recent advices from that office intimate an intention to retain those properties, those budget funds are effectively available to re-allocate to other cost centres.

Accordingly, it is suggested that those funds be applied in a budget review to accommodate the budget exceeded for accounting services from those funds.

It seems that accounting services cost centre totals \$136,772 at account number 1428-3301 against a budget provision of \$80,000

STATUTORY ENVIRONMENT:

The provisions of the Financial Management regulations require that at least one budget review be conducted per annum.

POLICY IMPLICATIONS:

Not applicable.

FINANCIAL IMPLICATIONS:

Not Applicable.

VOTING REQUIREMENTS:

Absolute Majority required.

COUNCIL DECISION

ITEM 9.22

MOVED Cr Kelly

SECONDED Cr Pusey

- a) To note the three accounts for payment as presented to the January Ordinary meeting of Council, which were declined be noted.
- b) Subject to budget review considerations providing adequate provision, as proposed to be applied to the Accounting Cost Centre from the previously approved facility of \$200,000 for the purchase of the G.R.O.H residences which is not proceeding..
 - 1. Cheque number 798 in favour of Haines Norton group for \$42,680-00.
 - 2. Cheque number 814 in favour of D.C. Reticulation for \$19,866-50
 - 3. Cheque number 837 in favour of Menzies Aboriginal Corporation for \$5,275-00

To be addressed at the March meeting

Carried 7/0

9.23. CAMP FACILITY – RESERVE NUMBER 4531 – LOT 178

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the varying of the vesting (management) order over this site, known as Lot 178 Onslow Street to convert same from “Public Utility” to Camp site.

BACKGROUND:

COMMENT:

**CONSULTATION:
STATUTORY ENVIRONMENT:**

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS: Simple Majority required

COUNCIL DECISION

ITEM 9.23

MOVED Cr

SECONDED Cr

To approve of the seeking from the Department of Regional Development and Lands the varying of the vesting (management) order over this site, known as Lot 178 Onslow Street to convert same from “Public Utility” to Camp site, in order to attract a mining company to Menzies when the time presents itself., subject to a Town Planning amendment being in place to accommodate this amendment.

Defer to March meeting.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the sale of Lot number 1087 Onslow Street Menzies to Jamie Mazza, in terms of the attached letter of application.

BACKGROUND:

Council sought approval for vacant land from the Department of Regional Development and Lands to assist in the growth and development of the town and a list of approximately twelve U.C.L. lots were approved where Water, Road and Power services exist.

The applicant is seeking one of those lots.

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

Not applicable

FINANCIAL IMPLICATIONS:

Limited costs apply.

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION

ITEM 9.24

MOVED Cr Pusey

SECONDED Cr Kelly

To support the sale of Lot number 1087 Onslow Street Menzies to Jamie Mazza, in terms of the attached letter of application, subject to the negotiations with the Department of Regional Development and Lands to acquire the land being successful and determined by the applicant being agreeable to the acquisition price once that is established.

Carried 7/0

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the report relative to the requirement to undertake quarterly property inspection of all public buildings in the shire for the purposes of assessment for budget purposes and to assess the standards of attention as applied by tenants.

BACKGROUND:

Council resolved recently to have all public buildings inspected quarterly for the purposes of budget provision and to maintain standards.

COMMENT:

This is a regular requirement of council, where it is expected the report will issue to Council on each inspection.

CONSULTATION:

Cr. Kelly attended this inspection with the E.H.O. and may wish to comment on the accuracy of this report or the contents therein.

STATUTORY ENVIRONMENT:

Not Applicable.

POLICY IMPLICATIONS:

Not Applicable.

FINANCIAL IMPLICATIONS:

This will be determined by Council deliberation as to inclusions in the budget, if seen by Council as appropriate.

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9.25

MOVED Cr

SECONDED Cr

To assess the quarterly property inspection report of all public buildings in the shire for the purposes of assessment for budget purposes and to assess the standards of attention as applied by tenants, with advices to be provided to the C.E.O., as may be appropriate and for the report to be re-submitted with costs for council deliberation by April 2011.

Defer to the Housing Committee.

ITEM 9.26 NOT ADDRESSED.

9. 27 COMMUNITY SAFETY PLAN REVIEW.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To review the Community Safety and crime prevention plan as adopted by Council as presented and attached.

BACKGROUND:

The plan was adopted in June 2010,. With Council undertaking to review the plan bi-annually, commencing in December 2010.

COMMENT:

The plan has been implemented with involvement in the C.C.T.V. having commenced and the Blue Light Disco facility having also commenced and the Road-wise committee meeting regularly. Further the "After School" activities for the Tjuntjuntjara community have been applied on a number of occasions and much success has resulted from same.

Accordingly, we see the implementation of the plan as being successful.

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9.27

MOVED Cr Pusey

SECONDED Cr Kelly

**Defer to Interagency committee for action and recommendations.
Carried 7/0**

9. 28 LAKE BALLARD – IMPLEMENTATION OF THE MARKETING PLAN.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To address the factors relevant to the implementation of the marketing plan for the Lake Ballard Association (inc.) in terms of the attached details

BACKGROUND:

Lottery West provided a Grant in the sum of \$248,472 for the following, where the Infrastructure and Marketing plan have been completed and only the management of the marketing plan remains outstanding.

1. Infrastructure.	\$128,472
2. Marketing Plan.	\$ 70,000
3. Implementation of the Marketing Plan.	\$ 50,000
Total	\$248,472

COMMENT:

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

Policy Clause 3.15

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9.28

MOVED Cr Kelly

SECONDED Cr Stubbs

**Defer to subsequent budget workshop meeting
Carried 7/0**

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011.
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the provisions of a local Law for the management of Lake Ballard on behalf of the Lake Ballard Association (inc.) in term so the draft as attached and presented to Council.

BACKGROUND:

This issue has been an on-going issue for some time, though it is increasingly becoming more and more important that legislation is in place to remedy misbehaviour at the site and once the "Filed House" is constructed, then enforcement of the Local Law will be more achievable.

COMMENT:

A draft Local Law extract from the records as applies to the Shire of Wyndham - East Kimberley is appended to give the basic design to the requirements and presented for modification.

CONSULTATION:

STATUTORY ENVIRONMENT:

POLICY IMPLICATIONS:

Not Applicable.

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION

ITEM 9.29

MOVED Cr Lansdown

SECONDED Cr Kelly

To consider the provisions of a Local Law for the management of Lake Ballard on behalf of the Lake Ballard Association (inc.) in terms of the draft as attached and presented to Council, with a firm draft to be re-presented to Council by June 2011, following presentation to the Lake Ballard Association (Inc.) for their views and agreement.

Carried 7/0

9.30 FENCING AROUND THE NIAGARA CEMETERY

ITEM 9.30 NOT ADDRESSED

9.31 CONSULTANT SUBMISSION FOR THE NEGOTIATION OF THE C.E. O'S EMPLOYMENT CONTRACT.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	
FILE REF:	
DISCLOSURE OF INTEREST:	B.W Seale declares an interest
DATE:	February 24th, 2011
AUTHOR:	Brian Seale, Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer.
SIGNATURE OF SENIOR OFFICER:	

SUMMARY:

To consider the provisions of the contract of employment as prepared for the C.E.O's next term of employment with the shire of Menzies, following the recent briefing from the Council elected consultant engaged for this Purpose(i.e.) John Phillips.

BACKGROUND:

John Phillips was engaged to discuss the issues relative to a renewal of the employment contract with the incumbent C.E.O. and this was addressed on Monday February 7th, 2011, together with a joint compilation of the K.P.I.'s, as required for the contract.

COMMENT:

NOT APPLICABLE

CONSULTATION:

STATUTORY ENVIRONMENT:

Council resolved to address this contractual obligation by the February meeting of Council.

POLICY IMPLICATIONS:

FINANCIAL IMPLICATIONS:

VOTING REQUIREMENTS:

Absolute Majority required

COUNCIL DECISION

ITEM 9.31

MOVED Cr

SECONDED Cr

That Council consider the draft contract of employment prepared by the appointed facilitator, Mr John Phillips, and determine its suitability for provision to Mr Brian Seale as an offer for further employment as the C.E.O of the Shire of Menzies.

ITEM WITHDRAWN

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Carol McAllan, D/Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY.

To adopt the Annual statements as presented for the year ended June 30th, 2010.

BACKGROUND:

The Financial Reports (AAS27) are presented monthly, generated by our off-site Accountants, UHY Haines Norton and printed in our office.

COMMENT:

Included in these Financial Reports, (which are an equivalent of a quarterly financial report) is a rates report and a report on reserves funds

The acceptance of the Annual financial report is mandatory, prior to adopting the Annual Report required to be advertised for the annual meeting of Electors.

CONSULTATION:

Ms Mandy Wynne, Haines Norton. Reporting on Financial Activity

STATUTORY ENVIRONMENT:

Local Government (Financial Management) Regulations 1996 Regulation 34

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

None

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION

ITEM 9.4

MOVED Cr Tucker

SECONDED Cr Stubbs

That the Annual Financial Statements and Reports to the Statements to June 30th, 2010 as presented be adopted.

Defer to March meeting

9.5 AUDIT CERTIFICATE FOR THE YEAR ENDED JUNE 30TH, 2010.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24th, 2011
AUTHOR:	Carol McAllan, D/Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

BACKGROUND:

To receive the annual audit certificate, as presented for the year ended June 30th, 2010.

COMMENT:

At the time of writing, the Audit report and certificate for the Financial Report for the year ended June 30th, 2010 was not available for presentation to council, though it is anticipated this certificate will be available in time for the meeting.

CONSULTATION:

Ms Chris Mc Laughlin – Anderson Munro and Wiley (Company Auditors.)

Mandy Wynne, Haines Norton.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996 Regulation 13, 34

POLICY IMPLICATIONS:

None

FINANCIAL IMPLICATIONS:

None.

VOTING REQUIREMENTS:

Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION
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ITEM 9.5

MOVED Cr

SECONDED Cr

To receive the Annual Audit certificate as presented by the shire auditors for the year Ended June 30th, 2010, together with the standard management report for action with further reporting to Council by April 2011 to evidence the satisfactory attention to the matters raised with report to issue.

Defer to March meeting.

9.6 ANNUAL REPORT TO JUNE 30TH, 2010 AND MEETING OF ELECTORS.

SUBMISSION TO:	Ordinary Meeting of Council
LOCATION:	Shire of Menzies
APPLICANT:	N/A
FILE REF:	
DISCLOSURE OF INTEREST:	None
DATE:	February 24^h, 2011
AUTHOR:	Carol McAllan, D/Chief Executive Officer
SIGNATURE OF AUTHOR:	
SENIOR OFFICER:	Brian Seale, Chief Executive Officer
SIGNATURE OF SENIOR OFFICER:	

SUMMARY

To adopt the Annual report for the Shire of Menzies for the 2010 year as required and as presented.

BACKGROUND:

This report is a standard statutory requirement and is required to be adopted prior to the conduct of the Annual meeting of Electors..

COMMENT:

This report was deferred from the November 2010 meeting due to the submission not being available for presentation, preventing the Council opportunity to address the report at that time. The report will issue to Councillors under separate cover.

CONSULTATION:

Ms Mandy Wynne, Haines Norton.

STATUTORY ENVIRONMENT

Local Government Act 1995 – Section 5.27(2.), 5.52(2.). 6.4 (2.)

POLICY IMPLICATIONS:**FINANCIAL IMPLICATIONS:****VOTING REQUIREMENTS:**

Simple Majority required

COUNCIL DECISION / OFFICER RECOMMENDATION
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ITEM 9.6

MOVED Cr

SECONDED Cr

To adopt the Annual Report for the year ended June 30th, 2010 as presented and as attached and to conduct the Annual Meeting of Electors on Thursday March 24th, 2011 at 5pm.in Council Chambers, subject to the statutory advertising being addressed.

**Defer to March meeting.
Carried 7/0**

10 STATUS REPORTS

10.1 Shire of Menzies Status Report

Presented, in case there are any Council resolutions to be addressed from this report.

11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Elected Members motions with previous notice.

None.

11.2 Confidential Business to be held behind closed doors.

That Council consider the draft contract of employment prepared by the appointed facilitator, Mr John Phillips, and determine its suitability for provision to Mr Brian Seale as an offer for further employment as the CEO of the Shire of Menzies

Moved Cr Stubbs

Seconded Cr Kelly

That Council go behind closed doors.

Carried 7/0

Jenni Law, Andrew Borrett, Brian Seale and Carol McAllan vacate chambers at 2.07pm.

Resolutions made behind closed doors:

- 1) To accept draft contract from the consultant. Offer draft contract to CEO for consideration.

4/3

“Carried”

Cr Dwyer (G), Cr Dwyer (J) and Cr Tucker do not wish to offer contract.

- 2) Review to be finalized by the first week in July. The contract to be signed only subject to a satisfactory review.

7/0

“Carried”

- 3) Engage a consultant to conduct the review. List of Consultants to be presented to the March meeting for Council decision.

7/0

“Carried”

- 4) The outcome of the review to be presented to Council prior to the 14th July 2011

7/0

“Carried”

- 5) The signing of the contract, subject to a satisfactory review to be signed no later than 15th July 2011

7/0

“Carried”

Moved Cr Tucker

Seconded Cr Kelly

That Council come out of closed doors.

Carried 7/0

Jenni law addresses Council
Andrew Borrett addresses Council

11.3 REPORTS OF COUNCILLORS AND STAFF

- Cr Stubbs:**
- 1) *Clearing required on Kookynie Road, Floodways particularly.*
 - 2) *Culverts on the entry to Morapoi Kookynie Road need clearing.*
- Cr Tucker:**
- 1) *People are still speeding up Kensington Street and going around the speed hump.*
- Cr Pusey:**
- 1) *Kookynie Road needs repair after the rain particularly on the second floodway.*
- Cr Kelly:**
- 1) *Could we have a sign to say the clock is out of order.*
- Cr Lansdown.**
- Nothing to report.*
- Cr Dwyer(JJ):**
- 1) *The open/closed signs on the noticeboard on Kookynie Road are missing.*
 - 2) *There was a noisy function held in the works depot. (CEO to report)*
- Cr Dwyer (G):**
- 1) *Attended meeting with Dept Minerals and Petroleum about Tropicana.*
 - 2) *Attended a meeting with Anglogold Ashanti.*
 - 3) *Attended a meeting with D.I.A*
 - 4) *Attended a forum on the new Integrated Planning and reporting Guidelines.*
 - 5) *Attended Goldfields Tourism network meeting.*
 - 6) *Attended a land Tenure meeting for Tjuntjuntjara regarding freehold land for them.*
 - 7) *Attended a workshop by Jesse Brampton for the Indigenous Interpretive Trail project.*
 - 8) *Attended the signing of the GVROC agreement.*
 - 9) *Attended the Tjuntjuntjara Working Waters Group meeting.*
 - 10) *Awaiting a report on Angle parking in the Caravan Park from 9/10*
 - 11) *Noticed Mission Roos graffiti on signage.*
- Mr. Seale :**
- 1) *St Barbara's Mines seeking Presentation to Council*
 - 2) *Robyn McCarthy would like to make a presentation next meeting about the Community Resource Centres.*
 - 3) *Letter from McArthur Minerals re the haul Road.*
 - 4) *Northern Goldfields Sport and Recreation Officer position has been advertised again as there were no applicants last time.*
 - 5) *Correspondence from Electoral Commission re the 2011 Distribution Review.*
 - 6) *Correspondence regarding Drinking Water Resources Protection Plan*

- 7) Letter regarding the Bronze Busts for Menzies
- 8) Letter asking for support for Women in Local Government Conference.
- 9) Dave McKenna – Building Plans
- 10) Katie Lenane – Request for Training Assistance.

Moved Cr Pusey

Seconded Cr Kelly

To receive a late item

Carried 7/0

Moved Cr Pusey

Seconded Cr Kelly

To support the application for Lot1085 and 1086 Mercer Street from Apex Mining.

Carried 7/0

12	INFORMATION BULLETIN
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12.1 Information Bulletin as presented for discussion and resolutions (if required).

NEXT MEETING / MEETING CLOSURE

The next Meeting will be held on Thursday, March 24th, 2011 at the Shire of Menzies Council Chambers, commencing at 9.00am.

There being no further business to discuss, the President declared the meeting closed at: 4.20pm.

These Minutes were confirmed as a True and Accurate record of proceedings at the Ordinary meeting of Council, held on Thursday March 24th, 2011.

Confirmed by the Shire of Menzies President,
Cr. Gregory Dwyer