

# **EXTRA - ORDINARY COUNCIL MEETING**



## **MINUTES**

SHIRE OF MENZIES COUNCIL CHAMBERS  
Tuesday September 7<sup>th</sup>, 2010  
Commencing at 9.22am

# SHIRE OF MENZIES



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**SHIRE OF MENZIES**

# EXTRA ORDINARY COUNCIL MEETING

Shire of Menzies Council Chambers

September 7<sup>th</sup> 2010

## MINUTES

### 1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Shire President (Cr. Gregory Dwyer) declared the meeting open at 9.22am, welcoming the attendees and proceeded with the agenda as planned.

### 2 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE PREVIOUSLY APPROVED

*Attendance:*

Councillors	Cr Gregory Dwyer	President
	Cr Greg Stubbs	Deputy President
	Cr Aileen Kelly	Councillor
	Cr Kevin Pusey	Councillor
	Cr Jill Dwyer	Councillor
	Cr Lloyd Lansdown	Councillor
Staff:	Mr Brian Seale	Chief Executive Officer
	Ms Carol McAllan	Deputy Chief Executive Officer
Apologies	Cr Ian Tucker	Councillor

### 3 RESPONSES TO PREVIOUS PUBLIC QUESTION TIME TAKEN ON NOTICE

*Not applicable for an Extra-Ordinary Meeting.*

### 4 PUBLIC QUESTION TIME

*Not applicable for an Extra-Ordinary Meeting.*

### 5 DECLARATIONS OF INTEREST / APPLICATIONS FOR LEAVE OF ABSENCE.

*Not applicable for an Extra-Ordinary Meeting.*

### 6 PETITIONS / DEPUTATIONS / PRESENTATIONS

*Not applicable for an Extra-Ordinary Meeting.*

### 7 CONFIRMATION OF PREVIOUS MINUTES

*Not applicable for an Extra-Ordinary Meeting.*

**8 QUESTIONS ON NOTICE**

- 8.1 Questions on Notice  
*Not applicable for an Extra-Ordinary Meeting.*

**9 REPORTS OF COMMITTEES AND OFFICERS****TABLE OF CONTENTS**

- 9.1 Application to Purchase UCL Land in Shenton Street and Amalgamate.
- 9.2 Request to merge five lots additional lots in Shenton Street – David Mc Kenna
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- 9.4 Monthly Report on Outstanding Rates
- 9.5 Annual L.G.M.A Conference for Chief Executive Officer
- 9.6 Caravan Park Official Opening Function
- 9.7 Purchase of a Tri-Axle Drop Deck Low Loader
- 9.8 Ularring Rock Ablutions Facility
- 9.9 Construction of a Road at Tjuntjuntjara for Tropicana
- 9.10 Caravan Park – Fees and Charges – Metered Bays
- 9.11 Business Plans for the Delivery of Services to Indigenous Communities.
- 9.12 Stock on the Roads – WALGA Discussion Paper
- 9.13 Road Construction Approval Required at Edjudina Station for Saracen Gold.
- 9.14 Strategy for Recruiting and Retaining of Staff
- 9.15 Town Planning Scheme – Amendment Number 5
- 9.16 Position Description Form for the Caravan Park Caretaker
- 9.17 The Future of the Shire of Menzies – Strategic Philosophy for Economic Growth
- 9.18 Policy Manual Amendment - Sick Leave (Without Certificate.)
- 9.19 Request for Study Leave for the Chief Executive Officer  
(Annual Leave - One Week)
- 9.20 Caravan Park - Camp Kitchen and Official Opening Date
- 9.21 Sale / Purchase of Housing Properties in Menzies
- 9.22 The Combined Menzies Classic and Golden Gift Event
- 9.23 The Conversion of the Admin Centre to the Resource Centre.
- 9.24 Budget Adoption. Year Ended June 30<sup>th</sup>, 2011.
- 9.25 Requests for Response by the WALGA Group

**9.1 REQUEST TO ACQUIRE A U.C.L. LOT IN SHENTON ST. AND AMALGAMATE IN TO ADJACENT LOTS.**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Carol McAllan, Deputy CEO
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY**

To consider approval for the applicant to merge this 379 m2 UCL lot on the Corner of Brown Street and Shenton Street with adjacently owned freehold land.

**BACKGROUND:**

The applicant applied in May for this location adjacent to his Hotel, which was approved by Council and where a copy is appended to assist Council in this matter.

**COMMENT:**

**CONSULTATION:** David Mc Kenna

**STATUTORY ENVIRONMENT**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 9.1**

MOVED Cr Kelly

SECONDED Cr Dwyer (J)

To approve the application to merge this 379 m2 UCL lot on the Corner of Brown Street and Shenton Street with adjacently owned freehold land, as proposed by David Mc Kenna in terms of the attached letter of request.

**Carried 6/0**

**9.2 REQUEST TO AMALGAMATE FIVE CERTIFICATES OF TITLE.-**

<b>SUBMISSION TO:</b>	<b>Ordinary Meeting of Council</b>
<b>LOCATION:</b>	<b>Shire of Menzies</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	<b>None</b>
<b>DATE:</b>	<b>September 7th, 2010</b>
<b>AUTHOR:</b>	<b>Carol McAllan, A/Chief Executive Officer</b>
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY**

To consider the merger of five titles owned by David Mc Kenna as proposed in the attached letter of request.

**BACKGROUND:**

The applicant makes mention of the intention to provide accommodation (Modular Type Camp) to be located at this site.

**COMMENT:**

As these lots are owned freehold, there does not appear any substantiated reason to oppose the amalgamation, as proposed.

**CONSULTATION:**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:** None

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 9.2**

MOVED Cr Kelly

SECONDED Cr Lansdown

To approve of the merger of five titles owned by David McKenna in Shenton/Brown Street Menzies as proposed in the attached letter of request.

**Carried 6/0**

### 9.3 THE ENDEAVOUR PROGRAMME – ELIGIBILITY CRITERIA

<b>SUBMISSION TO:</b>	<b>Ordinary Meeting of Council</b>
<b>LOCATION:</b>	<b>Shire of Menzies</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	<b>None</b>
<b>DATE:</b>	<b>September 7th, 2010</b>
<b>AUTHOR:</b>	<b>Carol McAllan, A/Chief Executive Officer</b>
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF SENIOR OFFICER:</b>	

#### **SUMMARY**

To consider the attached details as submitted to determine eligibility for involvement in the Endeavour Programme in order to encourage participation.

#### **BACKGROUND:**

Council supported this concept with Budget funding to assist candidates participate in this programme and deferred a resolution from July to consider eligibility criteria to a later meeting. Receipt of the details did not permit presentation to the August meeting as intended. Copy of the resolution of Council is appended to assist Council in this matter.

#### **COMMENT:**

#### **CONSULTATION:**

#### **STATUTORY ENVIRONMENT**

#### **POLICY IMPLICATIONS:**

#### **FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:** Simple Majority required

#### **COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 9.3**

MOVED Cr Kelly

SECONDED Cr Dwyer (J)

To receive the attached details as submitted to determine eligibility and conditions for involvement in the Endeavour Programme in order to encourage participation in this programme and as a result, to adopt a Policy Inclusion into the manual for eligibility purposes, as follows :

1. Applicants to be full time students or trainees and residents of the Shire of Menzies and aged between 15 years and 25 years.
2. Applicants must write a brief letter of request in no more than 300 words to the Council explaining why the applicant is suitable for the Shire Scholarship and why Council should consider their application for participation.
3. Candidates should evidence a Community spirit, a willingness to participate in volunteer activities and be able to conduct an interview with Council displaying how the applicant intends employing the leadership and personal growth aspects gained from the journey in the community of their home.
4. Candidates will be expected to raise a portion of the funds required for this event from their own personal endeavour, so as to not rely solely on Council.
5. Applicants will be expected to provide Council a written letter of awareness at the conclusion of the tour explaining the benefits gained from the experience.

**Carried 6/0**

**9.4 AGED RATES DEBTOR OUTSTANDING REPORT AT JULY 31<sup>ST</sup>, 2010**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the details as displayed in the attached report and take appropriate action as required, noting to report to Council on a monthly basis to evidence the controls and reduction of Rate Balances, as requested by Council.

**BACKGROUND:**

This report is submitted as a result of a request from Council to supply this report on a monthly basis. Clearly the balance due to the Shire of Menzies in the sum of \$109,599-91 in the over 90 days sections requires immediate and constant surveillance to ensure recovery and to ensure the Shire is not denied its *'right to Rightful revenue'*.

**CONSULTATION**

Mandy Wynne - UHY Haines Norton Group Email comment from Mandy is also appended, reflecting that a more reader – friendly report will be designed shortly. As the number of entries on the outstanding report totals 1,571 the exercise of recovering this total will take some substantial time and resources.

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 9.4**

MOVED Cr Pusey

SECONDED Cr Kelly

To receive the details as displayed in the attached Outstanding Rates report and take appropriate action as required in terms of the advices provided to the Chief Executive Officer during the meeting, noting to report to Council on a monthly basis to evidence the controls are being applied and to display a reduction of Rate Balances, as requested by Council.

**Carried 6/0**



**9.5 ATTENDANCE AT THE ANNUAL LGMA CONFERENCE PROGRAMME**

<b>SUBMISSION TO:</b>	<b>Ordinary Meeting of Council</b>
<b>LOCATION:</b>	<b>Shire of Menzies</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	<b>B W Seale declares an interest in this item</b>
<b>DATE:</b>	<b>September 7th, 2010</b>
<b>AUTHOR:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider approval for the Chief Executive Officer to attend the Annual LGMA Conference conducted in Perth on November 3<sup>rd</sup> to 5<sup>th</sup>, 2010.

**BACKGROUND:**

Whilst approved of the participation in this conference in 2009, it is highlighted that this participation is not included in the CEO's contract and the previous approval should not be regarded as having created a precedent of approval for future years. This Conference is intended to keep Chief Executive Officers efficient on events affecting Shires.

**CONSULTATION**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

Budget funding is available for this event, though not included as part of the CEO's package.

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 9.5**

MOVED Cr Kelly

SECONDED Cr Pusey

To approve the Chief Executive Officer's attendance at the Annual LGMA Conference conducted in Perth on November 3<sup>rd</sup> to 5<sup>th</sup>, 2010, as proposed in the attached data.

**Carried 6/0**

**9.6 CARAVAN PARK OFFICAL OPENING OF THE NEW FACILITIES & EXTENSIONS**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer.
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider an appropriate date for the official opening of the extension to the Caravan Park

**BACKGROUND:**

This event has been a long time coming and it is good value to capitalise on the opportunity to market this occasion and gain good publicity in the process.

**COMMENT:**

Whist October 28<sup>th</sup>, 2010 was mooted as an appropriate day for the event, as this is the day scheduled for the October Council meeting, the opening does not necessarily mean the facility cannot be utilised prior to that date, though we will be happy to be guided by Council in that matter.

At the time of writing, the caravan park developments had not been completed as the steps and ramps had not been installed, though we anticipate attention is only weeks away and therefore recommend a specific date when Councillors are available to attend this event and perhaps other matters of business might also be considered as an "Extra-Ordinary" meeting of Council might be considered at this time to coincide with this event..

A recent Grant was provided to Council, where a condition was to ensure an official opening date event was processed.

**CONSULTATION:**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:** Not applicable.

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION**

**ITEM 9.6**

MOVED Cr Kelly

SECONDED Cr Stubbs

To conduct, at the Ordinary Meeting day of Council on October 28<sup>th</sup>, 2010 the official opening of the extensions of the Caravan Park in order to satisfy the conditions of the Grant, to be conducted with invited guests and members of the media with a light luncheon at a time to be determined by Council as is convenient for all concerned and to avoid disruption to the Ordinary meeting of Council.

**Carried 6/0**

**9.7 PURCHASE OF A TRI-AXLE DROP DECK LOW LOADER.**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer.
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the purchase of a Tri-Axle Drop Deck Low Loader, in terms of the three quotes as appended for this purpose and to be funded from the proceeds of sales of the Service truck and Mitsubishi six wheel truck.

**BACKGROUND:**

**COMMENT:**

**CONSULTATION:**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

Council's purchasing policy requires that purchases in the sums between \$60,000 and \$100,000 be supported by three written quotes with specifications. As this proposal does not exceed the Tender Threshold, it does not require a Tender submission as required by Section 3.57 of the Local Government Act 1995.

**FINANCIAL IMPLICATIONS:**

There is no specific in budget provision for the 2010/11 year allocated for this purpose, though the sales of the Service truck in the sum of \$45,000 and the Mitsubishi six wheel truck for \$40,000 will enable the purchase, if approved.

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION**

**ITEM 9.7**

MOVED Cr Kelly

SECONDED Cr Lansdown

To approve the purchase of a Tri-Axle Drop Deck Low Loader, from "Onsite Trailer Repair and Service for the sum of \$69,750 (plus GST) in terms of the three quotes as appended for this purpose and to be funded from the proceeds of sales of the Service truck and Mitsubishi six wheel truck.

**Carried 6/0**

**9.8 ULARRING SOAK – ABLUTIONS FACILITY**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer.
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the proposed map and purpose of the road realignment and works at Ularring as presented.

**BACKGROUND:**

Council has approved of this expenditure in principle.

**COMMENT:**

**CONSULTATION:**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

Budget provision of \$30,000 for in the 2010/11 budget year for this purpose, has been applied.

**VOTING REQUIREMENTS:**

Simple Majority required

**COUNCIL DECISION**

**ITEM 9.8**

MOVED Cr Kelly

SECONDED Cr Pusey

To approve the proposed map and purpose of the road realignment and works at Ularring as presented, subject to any amendments or advices issued to the Chief Executive Officer during the meeting.

**Carried 6/0**

## 9.9 CONSTRUCTION OF A ROAD AT TJUNTJUNTJARA TO TROPICANA

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	

### **SUMMARY:**

To consider the provision of a road from Tropicana to the Tjuntjuntjara Community as proposed in the attached advices.

### **BACKGROUND:**

The road access from the Tropicana Gold Ming facility to the Tjuntjuntjara Community has been determined as an important and major facility and the attached advices from the Department of Indigenous affairs support the provision.

### **COMMENT:**

### **STATUTORY ENVIRONMENT:**

### **POLICY IMPLICATIONS:**

### **FINANCIAL IMPLICATIONS:**

There is no funding available in the current budget for this purpose.

**VOTING REQUIREMENTS:** Simple Majority required

## **COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 9.9**

MOVED Cr Stubbs

SECONDED Cr Lansdown

To approve **“In Principle Only”**, the provision of a road from Tropicana to the Tjuntjuntjara Community as proposed in the attached advices, subject to:

1. Engineering assessment being provided, including a construction/completion time-frame and an accepted/approved map of the proposed road.
2. Clear cost schedule being presented to Council.
3. Funding approvals for this construction from all sources to be presented to Council.
4. Further advices to issue to Council by December 2010 as to the above and how this could be managed, to include approvals from D.E.C, MRWA and Dept of Planning.

**Carried 6/0**

<b>SUBMISSION TO:</b>	<b>Ordinary Meeting of Council</b>
<b>LOCATION:</b>	<b>Shire of Menzies</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	<b>None</b>
<b>DATE:</b>	<b>September 7th, 2010</b>
<b>AUTHOR:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the potential of a facility to provide “Metered Power to the Bays” in order to ensure appropriate cost recovery for the power utilized is captured.

**BACKGROUND:**

It seems this concept was raised as a verbal advice from Council, though it was not pursued at the time and was raised again more recently for further consideration.

**COMMENT**

The estimated cost associated with the supply and installation of metered sites is likely to be \$30,000 for which it appears little value will accrue to justify this process. Having metered sites is not typical for Caravan Parks in W.A. and coupled with the additional administrative time required to read the metres and apply an appropriate fee seems to be over-administrative, where the application of a standard fee for a powered site and a fee for a non-powered site seems more appropriate.

Given that Council has now adopted a schedule of Fees and Charges to incorporate a distinction between “Powered Sites and Non-Powered Sites from the August meeting, it seems further consideration is not justified

**CONSULTATION**

Simon De Been – Duncan jack Consulting Engineers of Kalgoorlie

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION / OFFICER RECOMMENDATION**

**ITEM 9.10**

MOVED Cr Kelly

SECONDED Cr Pusey

To not pursue further consideration into the provision of Powered sites at the Menzies Caravan Park, but to monitor the cost of power and note to provide a schedule of evaluation in approximately twelve months as to the revenues received and the costs associated with Power expensed, with a submission to be raised at the July 2011 meeting for Council to further assess this provision for Council deliberation.

**Carried 6/0**

**9.11 BUSINESS PLANS FOR THE DELIVERY OF SERVICES TO INDIGENOUS COMMUNITIES**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer.
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the "Red Ochre Consulting group" for the design and preparation of the Business Plans for the Delivery of Services to indigenous Communities.

**BACKGROUND:**

The Red Ochre Consulting group have been approved by the Department of Local Government as an approved consultant for this purpose.

**COMMENT:**

**CONSULTATION:**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

\$25,000 in Grant funding has been received for this purpose.

**VOTING REQUIREMENTS:** Simple Majority required

**OFFICER'S RECOMMENDATION**

**ITEM 9.11**

MOVED Cr

SECONDED Cr

To approve the "Red Ochre Consulting group" for the design and preparation of the 'Business Plan' for the Delivery of Services to Indigenous communities as required to be submitted to the Department of Local Government by December 2010, as proposed in the attached data.

**COUNCIL DECISION**

**ITEM 9.11**

MOVED Cr Kelly

SECONDED Cr Dwyer (J)

**Defer to September meeting**

**Carried 6/0**

*Explanation: More quotes required.*

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer.
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the submission on this topic as designed by the Wiluna Shire and as presented for Council deliberation.

**BACKGROUND:**

This aspect has been the subject to recent discussion and John Bowler recently conducted a meeting in Menzies in this regard recently.

**COMMENT**

A comprehensive summary of this issue is appended.

**CONSULTATION:**

Shire of Wiluna

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:**

Simple Majority required

**COUNCIL DECISION**

**ITEM 9.12**

MOVED Cr Kelly

SECONDED Cr Dwyer (J)

To receive the submission on this topic as designed by the Wiluna Shire and as presented for Council deliberation and to take the action as required and in terms of the advices provided to the Chief Executive Officer during the meeting.

**Carried 6/0**





## 9.14 STRATEGY FOR RECRUITING AND RETAINING STAFF

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	

### SUMMARY

To consider the issues surrounding the recruitment and retention of staff for the future needs of the Shire.

### BACKGROUND:

Council has recently expressed concerns that the recruitment of staff has not been particularly successful and feel greater consideration as to a Strategic direction in this area is required.

Given recruitment is inextricable bound by the provision of housing, where the lack thereof has often contributed or prevented recruitment of suitable candidates and coupled with the Policy number 5-16 "Local Employment Policy", it has been a difficult task for some time.

### COMMENT

The issue of recruiting an officer with suitable Accounting knowledge further experience justifies comment.

More often than not, we make the best decisions available to us in recruitment and plan to train the staff to the standard we require, though we recognize the strain that aspect puts on the resources of the Shire and the pain it causes to Councillors. This aspect also requires elaboration and I will be guided by President Dwyer as to how best to approach this sensitive topic.

### STATUTORY ENVIRONMENT:

Section 5.76 of the Act refers to recruitment of the Chief Executive Officer

<b>POLICY IMPLICATIONS:</b>	Clause 5.16
<b>FINANCIAL IMPLICATIONS:</b>	None.
<b>VOTING REQUIREMENTS:</b>	Simple Majority required

### COUNCIL DECISION / OFFICER RECOMMENDATION

ITEM 9.14

MOVED Cr Stubbs

SECONDED Cr Kelly

To embrace the issues surrounding the recruitment and retention of staff for the future needs of the Shire, in terms of advices provided to the Chief Executive Officer during the meeting.

**Carried 6/0**

**Meeting adjourned at 10.46am**

**Meeting resumed at 11.05am**

**9.15 - TOWN PLANNING SCHEME No 1 - AMENDMENT NO 5**

<b>SUBMISSION TO:</b>	<b>Ordinary Meeting of Council</b>
<b>LOCATION:</b>	<b>Shire of Menzies</b>
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	<b>None</b>
<b>DATE:</b>	<b>September 7th, 2010</b>
<b>AUTHOR:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	<b>Brian Seale, Chief Executive Officer.</b>
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To endorse the modifications to the amendment documents to accommodate deletion of the need for Planning consent for Single dwellings.

**BACKGROUND:**

This proposal was initiated in October 2007 and recent submission to the Minister sought minor editing before approval will be granted.

**COMMENT:****CONSULTATION:**

**STATUTORY ENVIRONMENT:** Town Planning Regulations 1967

**POLICY IMPLICATIONS:** Not Applicable

**FINANCIAL IMPLICATIONS**

Moderate Budget Provision accommodates this in the Draft Budget

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION****ITEM 9.15**

MOVED Cr Kelly

SECONDED Cr Pusey

To endorse the minor modifications to the amendment documents to accommodate deletion of the need for planning consent for Single dwellings, as requested in the attached letter received from the W.A. Planning Commission.

**Carried 6/0**

**9.16 POSITION DESCRIPTION FORM FOR THE CARAVAN PARK CARETAKER**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the provisions of the designed Position Description Form (PDF) for the proposed recruitment of a Caravan Park Caretaker, as required.

**BACKGROUND:**

This position does not seem to have had a previous Position Description Form attached to the role, which precipitated an issue with the former caretaker of ten years. Thus it is very appropriate to ensure all personnel are captured by a PDF.

**COMMENT**

Whilst it could legitimately be argued that the Chief Executive Officer should determine these parameters and I am happy to manage that process, it seems Council may have some specific views in this regard and therefore it is appropriate to provide Council with a copy of the Proposed form to ensure we have captured the essence of what is required by Council.

**CONSULTATION:****STATUTORY ENVIRONMENT:****POLICY IMPLICATIONS:****FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION / OFFICER RECOMMENDATION****ITEM 9.16**

MOVED Cr Kelly

SECONDED Cr Dwyer (J)

To approve the provisions of the designed PDF for the proposed recruitment of a Caravan Park Caretaker, as attached, with modifications as may be provided to the Chief Executive Officer during the meeting, as required.

**Carried 6/0**

**9.17 STRATEGIC PHILOSOPHY FOR ECONOMIC GROWTH FOR THE FUTURE**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the issues surrounding the requirements of Economic Growth required for a Sustainable future for the shire of Menzies.

**BACKGROUND:**

With the pressures of reform mounting day by day and where the demands of Council's limited resources are being sought by greater demand at an ever increasing rate, it is time to consider new and innovative concepts to ensure the Sovereignty of Menzies is maintained for the Long Term.

**COMMENT:**

Economic sustainability will ensure independence for this Government and that will require a different approach to the delivery of Services to the communities under this auspice. Accordingly, this delicate topic will require some philosophic debate in order to tease out an appropriate approach to this question.

One approach to this is to redefine:

“Who is our Customer? “

“Who are we trying to serve?”

“What do we have to sell, that the customer wants?”

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:** Simple Majority required

<b>COUNCIL DECISION / OFFICER RECOMMENDATION</b>	<b>ITEM 9.17</b>
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MOVED Cr Kelly

SECONDED Cr Dwyer (J)

To identify with the issues surrounding the requirements of Economic Growth required for a Sustainable future for the Shire of Menzies as discussed and as advised to the Chief Executive Officer during the meeting.

**Carried 6/0**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer.
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer.
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To adopt the Shire Annual Budget for the year ended June 30<sup>th</sup>, 2011, as presented.

**BACKGROUND:**

This item was presented to the July meeting, and although resolved to adopt this document, it only contained the Operational Budget, as the Statutory Budget was not available at the time of Presentation for Council consideration. Furthermore, there were some amendments to the document at the July meeting, which justifies returning the document to Council for further consideration, assessment and adoption.

**COMMENT:**

The previous item is appended to illustrate the item as presented to the July meeting, to assist Council in the Deliberations process.

**CONSULTATION:**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:** “Absolute” Majority required

<b>COUNCIL DECISION</b>	<b>ITEM 9.24</b>
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MOVED Cr Kelly

SECONDED Cr Dwyer (J)

To adopt the ‘Operational and Statutory’ Budget for the year ended June 30<sup>th</sup>, 2011 as presented and in terms of the recommendations as listed in the attached schedule of resolutions in the attachment hereto.

**Carried 6/0  
Absolute Majority**

**Cr. Pusey vacates chambers at 12.30pm  
Meeting adjourns at 12.30pm  
Meeting Resumes 1.19pm.**

**9.18 POLICY MANUAL AMENDMENT – SICK LEAVE W/OUT CERTIFICATE**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider a Policy Clause for the purpose of determining staff absences for “Personal Leave” (formerly Sick Leave) in order to maintain a balance and a modicum of control over this area that is fair, but ensures Council remains controls. Extracts of the Awards are attached as required to assist in this matter.

**BACKGROUND:**

The former Award provision of the Local Government Award 1999 provided for Sick Leave.

**COMMENT:**

**CONSULTATION:**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:** None

**FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION**

**ITEM 9.18**

MOVED Cr Dwyer (J)

SECONDED Cr Kelly

To approve of a Policy Clause inclusion at 5.21

For the purpose managing and monitoring of staff absences for “Personal Leave” (formerly Sick Leave) in order to maintain a balance and a modicum of control over this area that is fair but consistent with support for the Local Government Industry Award 2010,

For “Paid” absences without a Sick Certificate where the absences do not exceed two non-contiguous days per annum and where the absences exceed two per annum a certificate is required or the absence will be recorded as “Leave without Pay.”

Furthermore, “**two contiguous days of Sick Leave require a certificate**” to be regarded as a paid absence, failing which it will be listed as “Leave without Pay.”

**Carried 5/0**

**9.19 C.E.O. REQUEST FOR STUDY LEAVE**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	N/A
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Justin Lee – Community Development Officer
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the application from the C.E.O. to avail of a week’s “Annual Leave” from Monday September 27<sup>th</sup> to Friday October 1<sup>st</sup>, 2010, with the Deputy CEO (Carol Mc Allan) to Relieve in the higher Duty post as the Chief Executive Officer for this duration and that the Rates and Accounting Officer (Katie Lenane) relieve in the higher duty position as the Deputy C.E.O. for this duration. .

**BACKGROUND:**

The 4,000 word assignment due by October 4<sup>th</sup>, 2010 in the last unit of the Master degree for the Chief Executive Officer is the reason behind the request and where adequate accrued Annual Leave is available for this purpose, if approved by Council.

**CONSULTATION**

**STATUTORY ENVIRONMENT:**

**POLICY IMPLICATIONS:**

**FINANCIAL IMPLICATIONS:**

**VOTING REQUIREMENTS:** Simple Majority required

**OFFICER RECOMMENDATION** **ITEM 9.19**

MOVED Cr Kelly SECONDED Cr Dwyer (J)

To approve of the application received from the C.E.O (B W Seale). to avail of one week’s “Annual Leave” from Monday September 27<sup>th</sup> to Friday October 1<sup>st</sup>, 2010, with the Deputy CEO (Carol Mc Allan) to Relieve in the higher Duty post as the CEO for this duration and that the Rates and Accounting Officer (Katie Lenane) relieve in the higher duty position as the Deputy C.E.O for this duration, at the rates previously approved for this purpose.

**COUNCIL DECISION** **ITEM 9.19**

To approve of the application received from the C.E.O (B W Seale). to avail of one week’s “Annual Leave” from Monday September 27<sup>th</sup> to Friday October 1<sup>st</sup>, 2010, with the Deputy CEO (Carol Mc Allan) to Relieve in the higher Duty post as the CEO for this duration.

**Carried 5/0**

Explanation:

*Reason for change of recommendation: Rates and Accounting Officers Probation period to expire first.*



**9.20 CARAVAN PARK – CAMP KITCHEN**

<b>SUBMISSION TO:</b>	<b>Ordinary Meeting of Council</b>
<b>LOCATION:</b>	<b>Shire of Menzies</b>
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	<b>None</b>
<b>DATE:</b>	<b>September 7th, 2010</b>
<b>AUTHOR:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	<b>Brian Seale, Chief Executive Officer.</b>
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider an appropriate design for the proposed camp kitchen facility at the Caravan Park and to provide guidance to the Chief Executive Officer as to what may be seen as suitable for this purpose. This item was presented to the August meeting for consideration and appropriate guidance was provided. Some photographic detail is appended which may assist in confirming the intentions of Council in this regard.

**BACKGROUND:**

A design and quote is appended to assist Council in this deliberation

**COMMENT:****CONSULTATION:****STATUTORY ENVIRONMENT:****POLICY IMPLICATIONS:****FINANCIAL IMPLICATIONS:**

Budget provision exists for this purpose in the 2010/11 year, as required and Grant Revenues also apply.

**VOTING REQUIREMENTS:** Simple Majority required

**COUNCIL DECISION****ITEM 9.20**

MOVED Cr Kelly

SECONDED Cr Dwyer (J)

To approve an appropriate design for the proposed camp kitchen facility at the Caravan Park in terms of guidance provided to the Chief Executive Officer during the meeting as follows:

- Sheltered BBQ area.
- Lean to (pergola) that can be added to.
- Divided with sinks either side.
- Extra BBQ
- Two door access
- Lawn, winter garden.

**Carried 5/0**

<b>SUBMISSION TO:</b>	<b>Ordinary Meeting of Council</b>
<b>LOCATION:</b>	<b>Shire of Menzies</b>
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	<b>None</b>
<b>DATE:</b>	<b>September 7th, 2010</b>
<b>AUTHOR:</b>	<b>Brian Seale, Chief Executive Officer.</b>
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	<b>Brian Seale, Chief Executive Officer.</b>
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the purchase of two residential properties in Onslow Street owned by the G.R.O.H. organisation and presently leased to the Shire for Shire employees.

**BACKGROUND:**

Sworn Valuations have been received for these locations in the following;

17 Onslow Street \$50,000 formerly occupied by Tralina Tucker  
19 Onslow Street \$60,000 currently occupied by Justin Lee

**COMMENT**

Given the present Principal's residence (adjacent to these two sites) is likely to be of a similar vintage to these proposed purchases, I raise the question if Council would see a value in constructing a replacement premises for the Principal and leasing the site to G.R.O.H. and purchasing the existing location at what might seem to be a similar figure to the other two sites and utilizing this for staff housing.

**CONSULTATION**

Whilst I have tried to phone both the Kalgoorlie office of GROH and also left a message at the Perth office, neither have returned my call at date, I so I am regrettably unable to comment as to the views of the GROH office as to a potential sale of these three locations and the potential for provision of an improved replacement facility for the Principal

**STATUTORY ENVIRONMENT:****POLICY IMPLICATIONS:****FINANCIAL IMPLICATIONS:**

\$200,000 has been applied to the 2010/11 year budget for this purpose and it seems that some renovations are required to bring these residences up to an acceptable standard for use.

Accordingly, if the purchase prices are seen as acceptable to the G.R.O.H. office, then \$90,000 is effectively available in this years' for renovations.

Given the situation of having hired a Grader Driver to commence at the end of September, but not have a suitable residence for him to occupy, remains a concern at this moment.

Justin Lee has indicated that the restoration of his personal residence will be completed shortly (December 2010.) and his vacation from the 19 Onslow Street property will make that location available at that time, though in the interim, we see a potential need for accommodation shortly for Kristie Tucker and also for Katie Lenane.

**COUNCIL DECISION****ITEM 9.21**

MOVED Kelly

SECONDED Dwyer (J)

1. To approve **“In Principle Only”** the purchase of the two residential properties in Onslow Street owned by the G.R.O.H. organisation at 17, and 19, Onslow Street and where these two are presently leased to the Shire for Shire employees, subject to confirmation of a willingness from the GROH Office to sell the locations at the values listed.
2. To consider the purchase of 21 Onslow Street from the GROH Office in the 2011/12 year, with the completion of the construction of a replacement premises for principal, with a lease arrangement to the GROH office for this purpose, subject to:
  - a.) Confirmatory advices being received from the GROH Office to participate in this event
  - b.) For a cost benefit analysis being presented to Council as to the cost of construction and the proposed revenues likely from this transaction.
  - c.) Budget acceptance by an Absolute Majority of Council for inclusion on the 2011/12 year for the construction cost of the new dwelling, and
  - d.) Budget provision being included in the 2011/12 budget for the acquisition and restoration of the existing premises.

**Carried 5/0****Cr. Lansdown vacates chambers at 2.37pm****Cr. Lansdown returns to chambers at 2.39pm**

**9.22 THE MENZIES CLASSIC AND GOLDEN GIFT EVENT**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council
<b>LOCATION:</b>	Shire of Menzies
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	None
<b>DATE:</b>	September 7th, 2010
<b>AUTHOR:</b>	Brian Seale, Chief Executive Officer.
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	Brian Seale, Chief Executive Officer.
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the combined event of the Menzies Classic and the Golden Gift and how Menzies can best participate in this event.

**BACKGROUND:**

John Bowler convened a meeting in Menzies at the end of July and the results of that meeting are appended to assist Council with involvement in this potential involvement.

**COMMENT:**

<b>CONSULTATION:</b>	Not Applicable
<b>STATUTORY ENVIRONMENT:</b>	Not Applicable
<b>POLICY IMPLICATIONS:</b>	None
<b>FINANCIAL IMPLICATIONS:</b>	None
<b>VOTING REQUIREMENTS:</b>	Simple Majority required

**COUNCIL DECISION**

**ITEM 9.22**

MOVED Cr Dwyer (J)

SECONDED Cr Kelly

To receive the details as presented relative to the inaugural meeting of interested parties to this concept of the combined event of the Menzies Classic and the Golden Gift and how Menzies can best participate in this event, and to take action as required, in terms of .advices issued to the Chief Executive Officer during the meeting.

**Carried 5/0**

**9.23 THE CONVERSION OF THE ADMINISTRATION CENTRE TO THE RESOURCE CENTRE**

<b>SUBMISSION TO:</b>	<b>Ordinary Meeting of Council</b>
<b>LOCATION:</b>	<b>Shire of Menzies</b>
<b>APPLICANT:</b>	
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	<b>None</b>
<b>DATE:</b>	<b>September 7th, 2010</b>
<b>AUTHOR:</b>	<b>Justin Lee – Community Development Officer</b>
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	<b>Brian Seale, Chief Executive Officer.</b>
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider the concept of converting of the administration Centre to the Resource Centre once restored.

**BACKGROUND:**

A comprehensive submission form Justin Lee is appended detailing this proposal, as appended.

**COMMENT:**

Significant restoration and remedial work is still required for this project to the Premises before consideration needs to be given to the Relocation of the administration Centre.

<b>CONSULTATION:</b>	Chief Executive Officer
<b>STATUTORY ENVIRONMENT:</b>	Land Administration Act
<b>POLICY IMPLICATIONS:</b>	None
<b>FINANCIAL IMPLICATIONS:</b>	None
<b>VOTING REQUIREMENTS:</b>	Simple Majority required

<b>COUNCIL DECISION</b>	<b>ITEM 9.23</b>
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MOVED Cr Dwyer

SECONDED Cr Kelly

To approve **“In Principle Only”** to relocate the Administration Centre to the Resource Centre, in terms of the requirements as follows, in terms of the attached data and subject to :

- a.) To make budget provision of \$200,000 in the 2011/12 year for the conversion of the Shire Administration Centre to the Resource Centre.
- b.) Providing the Council is satisfied the premises are suited and adequate for the purpose of conducting Government following the restoration process.
- c.) A comprehensive submission to be made to Council determining the logistics of the conversion and the use of the existing premises to be determined and presented to Council by December 2010.

**Carried 5/0**

**9.25 WALGA REQUEST FOR RESPONSE**

<b>SUBMISSION TO:</b>	<b>Ordinary Meeting of Council</b>
<b>LOCATION:</b>	<b>Shire of Menzies</b>
<b>APPLICANT:</b>	<b>N/A</b>
<b>FILE REF:</b>	
<b>DISCLOSURE OF INTEREST:</b>	<b>None</b>
<b>DATE:</b>	<b>September 7th, 2010</b>
<b>AUTHOR:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF AUTHOR:</b>	
<b>SENIOR OFFICER:</b>	<b>Brian Seale, Chief Executive Officer</b>
<b>SIGNATURE OF SENIOR OFFICER:</b>	

**SUMMARY:**

To consider a suitable response to the WALGA Group relative to the State Planning Policy memo regarding "Aboriginal Settlements.", as attached.

**BACKGROUND:**

Council is frequently asked to comment on issues of Government direction, Policy, direction and Strategy, and this example is one of those types of issues.

**COMMENT:**

Council has frequently asked the CHIEF EXECUTIVE OFFICER to design an appropriate response and forward a draft of same to Councillors for consideration prior to despatch.

**CONSULTATION:**

None

**STATUTORY ENVIRONMENT:**

Land Administration Act

**POLICY IMPLICATIONS:**

Not Applicable.

**FINANCIAL IMPLICATIONS:**

Limited expenses are involved in this transaction beyond the statutory obligations relative to the Zoning Amendments aspect.

**VOTING REQUIREMENTS:**

Simple Majority required

**COUNCIL DECISION****ITEM 9.25**

MOVED Cr Dwyer (J)

SECONDED Cr Kelly

To design a suitable response to the WALGA Group relative to the request from the WALGA group relative to the State Planning Policy memo regarding "Aboriginal Settlements.", as attached and forward a draft response to all Councillor for consideration an approval prior to despatch.

**Carried 5/0**

**Cr. Lansdown vacates chambers at 4.31pm**

**Cr. Lansdown returns to chambers at 4.33pm**

**10 STATUS REPORTS**

**10.1 SHIRE OF MENZIES STATUS REPORT**

*Not Applicable for an "Extra-Ordinary" Meeting of Council*

**10.2 TJUNTJUNTJARA COMMUNITY STATUS REPORT**

*Not Applicable for an "Extra-Ordinary" Meeting of Council*

**11 ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11.1 ELECTED MEMBERS MOTIONS WITH PREVIOUS NOTICE**

None

**11.2 CONFIDENTIAL BUSINESS TO BE HELD BEHIND CLOSED DOORS**

None

**11.3 REPORTS OF COUNCILLORS AND STAFF**

*Cr Kelly A:*

*Queried why the oval was not being watered. There are prickles to be removed and also queried why the tank was refilling if the oval is not being watered.*

*Cr Dwyer J:*

- 1} How much money was actually stolen from the Visitors Centre.*
- 2} How can we address the Greg Clark rent issue.*

*Moved: Cr. Dwyer (J)                      Seconded: Cr. Lansdown.*

*Employees in Shire of Menzies Caravan Park in own accommodation be provided rent free accommodation as a policy inclusion.*

**Carried 5/0**

*Moved: Cr. Dwyer (J)                      Seconded Cr. Lansdown*

*That the rent due to Shire of Menzies from Greg Clark be waived from conclusion of probation for as long as he remains an employee of the Shire of Menzies.*

**Carried 5/0**

*Cr Lansdown L:*

*Nothing to report.*

Cr Dwyer G:

- 1} *Attended sundowner with the ministers in Kalgoorlie and addressed number of issues including funding for the Spray Park through Dept of Sport and Recreation and Lotterywest. Also raised the issue of the Nursing Post closure with the relevant minister.*
- 2} *Consider a loan to provide teaching accommodation at Tjuntjuntjara.*

Cr. Stubbs G:

- 1} *The rain has been very welcome and wildflowers are beginning to bloom.*
- 2} *The Baseball and T ball teams the Shire sponsor are considering changing their name to Menzies – Morapoi team*
- 3} *The planning for the October Rodeo Event is progressing well.*
- 4} *Arianne Webb advises that there is no sign on the Snake Hill Road/ Sandstone Road intersection as a guide to Lake Ballard.*
- 5} *A modified S bend sign is needed on the Kookynie Road at the Rail Crossing.*

Mr Seale B:

- 1} *MRWA is going to install bird covers on bin lids in response to our letter.*
- 2} *Paid Parental Leave is now in the 2010 Act*
- 3} *We now have ministerial approval for the Financial Statements to be received by 30/11/2010*
- 4} *Received correspondence from Fitzgerald Strategies regarding setting up an independent body to WALGA*
- 5} *Councillors to please sign the authority to be signatories to the Shire bank account.*

## **12 INFORMATION BULLETIN**

12.1 Information Bulletin as presented for discussion and resolutions (if required).

*Not Applicable for an "Extra-Ordinary" Meeting of Council*

## **13. NEXT MEETING / MEETING CLOSURE**

There being no further business to discuss, the President declared the meeting closed at: 4.58pm.

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**These minutes were confirmed  
As a true and accurate record of proceedings at the  
Ordinary Meeting of Council, held Thursday, September 23<sup>rd</sup> 2010**

**Confirmed by the Shire of Menzies,  
President Gregory Dwyer**

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